

Minutes of the Meeting of the Daggett County Commission held on **Tuesday, December 22, 2020** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Randy Asay, Matt Tippetts and Jack Lytle were present in person. Attorney Niel Lund and Recorder/Treasurer Elect Brianne Carter were present in person. The meeting was called to order at 9:04 am by Commissioner Asay.

Present In Person: Bret Reynolds, Trevor Brooksby, and Bryan Meier. **Present Online:** Auditor/Recorder Keri Pallesen, Sheriff Erik Bailey, Senator Ron Winterton, Kym Slagowski, Darin Johnson, Christian Thomsen, and Aaron Averett

Approve Minutes: Minutes for Tuesday, December 15th, 2020 were presented by the Clerk/Treasurer's Office for approval. Commissioner Jack Lytle motioned to go in and out of the Redevelopment Agency Board (RDA). Motion seconded by Commissioner Matt Tippetts. All were in favor and the motion carried.

Minutes for the RDA for December 8th, 2020 were motioned to be re-approved by Commissioner Jack Lytle and seconded by Commissioner Matt Tippetts. All were in favor and the motion carried. Commissioner Jack Lytle motioned to approve the regular Commission meeting minutes for December 15th, 2020. Motion seconded by Commissioner Matt Tippetts. A vote was conducted. All were in favor and the motion carries.

Issues Updates: Commissioner Randy Asay presented updates on COVID-19 and it was discussed. EMS Director Darin Johnson was asked if he had any updates regarding the local EMS District formation and EMS/EMT updates. Mr. Johnson stated that the old ambulance was put up for surplus and was already receiving bids. He provided other updates. No other issues were discussed.

Citizen Comments: Nothing was discussed.

Cash Summary Report Review: The Cash Summary Report was provided by the Clerk/Treasurer's Office for review. Commissioner Jack Lytle motioned to approve the Cash Summary Report of all bank accounts as of December 21st, 2020. Commissioner Matt Tippetts seconded the motion. All were in favor and the motion carries.

Approve Open Invoice Register: The Open Invoice Register was presented by the Auditor/Recorder's Office for review. Commissioner Matt Tippetts motioned to approve the Open Invoice Register dated December 21st, 2020 in the amount of \$9,307.09. Seconded by Commissioner Jack Lytle. All were in favor and the motion carries.

Disbursement Listing: The Disbursement Listing was presented by the Auditor/Recorder's Office for review. Commissioner Jack Lytle motioned to accept the Disbursement Listing from December 11, 2020 to December 21, 2020 in the amount of \$141,183.29. Motion was seconded by Commissioner Matt Tippetts. All were in favor and the motion carries.

Purchase Order Approvals: It was requested by Commissioner Lytle to add to next week's agenda a discussion regarding the Purchase Order for Chad Booth.

Correspondence: Commissioner Jack Lytle brought up some updates in regards to the clinic. Commissioner Asay will follow-up with the clinic and EMS Director Darin Johnson made comments. Commissioner Jack Lytle spoke of overdue water bills as it relates to the Bureau of Reclamation. He read from an email he received from Clerk/Treasurer Brian Raymond.

Commissioner Jack Lytle attended a meeting, representing USAC and small counties, regarding a bill presented by Senator Sandell in terms of a CAFO (Commercial Animal Feeding Organization) and how it affects Planning and Zoning. He provided some information. There was some information discussed regarding Thrive 125 fireworks and their discussions with the Town of Manila Mayor. Locations within Daggett County were discussed as a place to set them off. Commissioner Lytle was tasked with follow up with the Forest Service. Commissioner Asay was tasked with following up with the Town of Manila Mayor. The fireworks are set to go off on January 4th, 2021. Senator Ron Winterton provided some information. No further correspondence was discussed.

Commissioner Calendar Review: Nothing was discussed.

Weekly Budget Review: Nothing was discussed.

Policy and Legislation Items:

Opening Requests for Proposals for Engineering Services for the Dutch John Water System: Requests were received in time by CIVCO Engineering, Inc., CRS Engineers, Jones & DeMille Engineering, and Sunrise Engineering. All proposals were received by the date disclosed on the RFP. Commissioner Lytle opened each proposal.

Discussion and Consideration of Proposals for Engineering Services for the Dutch John Water System: Commissioner Lytle read from the RFP regarding the scoring of the proposals. Commissioner Lytle recommends having a work meeting this afternoon or at a later date to go through proposals. It was agreed to announce the results on next week's agenda. Attorney Niel Lund was asked to go over proposals with Trevor Brooksby to make sure that the proposals met the criteria required on the RFP. Mr. Lund concurred. Mr. Brooksby was given the packets to review. Commissioner Tippetts motioned to include Discussion and Consideration of Proposals for Engineering Services for the Dutch John Water System on next week's agenda. Motion seconded by Commissioner Jack Lytle. All were in favor and the motion carries.

Discussion and Consideration of Resolution 20-16: A Resolution for the Creation of a New Local District: Information was presented by Attorney Niel Lund. IT/GIS Director Kym Slagowski was asked to create a map for the district with Jones & DeMille Engineering creating the final local entity plat. Ms. Slagowski concurred. There was discussion regarding precincts and what needs to be sent to the Lt. Governor's Office. Commissioner Tippetts motioned to approve and adopt Resolution 20-16 for the creation of a new local district and use the fire MOU map to represent the Town of Dutch John and the Town of Manila being two distinct entities. Commissioner Lytle seconded the motion. Mr. Winterton was asked to participate in the discussion regarding the final local entity plat. It needs to be sent to the Lt. Governor's Office within 10 days. A vote was conducted. All were in favor and the motion carries.

Discussion and Consideration of Planning and Zoning to Re-Zone for Derl & Susie Reed: Planning and Zoning Secretary Vicky Walters was asked to present information to the commission. She recommends the re-zone as presented in her recommendation letter dated December 21, 2021. No objections were made by neighboring properties. Commissioner Tippetts motions to follow the recommendation of the planning and zoning commission to re-zone parcel 01-0269-0217 to RR-1.

Commissioner Lytle seconds the motion. A vote was conducted. All were in favor and the motion carries.

Discussion and Consideration of Surplused Item - Dymo Datemark Tag #03299:

Commissioner Lytle motions to surplus the Dymo Datemark Tag #03299. Commissioner Tippetts seconds. All were in favor and the motion carries.

Discussion and Consideration of County Ordinance 20-15: An Ordinance Establishing Elected Official Salaries for 2021: This item was tabled until next week.

Discussion and Consideration of of Memorandum of Understanding and Agreement with Utah Association of Counties (UAC) Tax Refund Exchange and Compliance System (U-TRECS): A discussion occurred regarding what U-TRECS is and does with explanations provided by Attorney Niel Lund and Commissioner Matt Tippetts. Commissioner Tippetts motions to approve the Memorandum of Understanding and Agreement with Utah Association of Counties (UAC) Tax Refund Exchange and Compliance System (U-TRECS). Motion seconded by Commissioner Lytle. All were in favor and the motion carries.

Discussion and Consideration of Memorandum of Understanding Between State of Utah Division of Finance and Daggett County Regarding the Tax Refund Exchange and Compliance System (U-TRECS): Commissioner Lytle motions to enter into the Memorandum of Understanding Between State of Utah Division of Finance and Daggett County Regarding the Tax Refund Exchange and Compliance System (U-TRECS). Commissioner Tippetts seconds the motion. All were in favor and the motion carries.

Discussion and Consideration of Expiring Members of Daggett County Boards and Committees: This item was tabled until next week.

Commissioner Tippetts motioned to adjourn the meeting at 11:24 a.m. Commissioner Asay accepts motion without a second.

/s/ Randy Asay
Commissioner Randy Asay

s/ Brian Raymond
Clerk/Treasurer Brian Raymond

/s/ Jack Lytle
Commissioner Jack Lytle

/s/ Matt Tippetts
Commissioner Matt Tippetts