

Minutes of the Meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, December 15, 2020** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Randy Asay, Matt Tippetts and Jack Lytle were present in person. Attorney Niel Lund and Auditor/Recorder Keri Pallesen were present in person. Auditor/Recorder Keri Pallesen and Clerk/Treasurer Brian Raymond were present online. The meeting was called to order at 9:04 am by Commissioner Asay.

**Present In Person:** Bret Reynolds, Mark Wilson **Present Online:** Ron Winterton, Mechelle Miller, James Olsen, and Kym Slagowski

**Approve Minutes:** Minutes for the December 8, 2020 Commission meeting and Public Hearing were available for review. Commissioner Lytle asked if all the re-appointments were retroactive. Mr. Raymond said that Mark was retroactive and the other two members' terms end at the end of this month. Chad Reed for Planning and Zoning was also approved retroactively. Commissioner Lytle motioned to approve the minutes for the Tuesday, December 8, 2020 Regular Commission Meeting and Redevelopment Agency Board. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Commissioner Lytle motioned to approve the amended minutes for the December 8, 2020 Daggett County Commission and Redevelopment Agency Budget Hearing. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

**Issue Updates:** Commissioner Asay shared the COVID updates. Moffat County, Colorado has 451 total positive tests with 16 deaths. Uinta County, Wyoming has 1,107 total positive cases, 99 active cases and 1008 recovered cases with 7 deaths. Sweetwater County has 2,415 total positive cases, 324 active cases and 2,091 recovered with 14 deaths. Daggett County has 3 recovered and 9 active cases and no deaths for a total of 12 positive cases. Uintah County has 623 recovered cases, 394 active cases and 7 deaths for 1,024 total positive cases. Duchesne County has 511 recovered, 173 active cases and 4 deaths for 688 total positive cases. The Ute Tribe has 176 recovered cases, 45 active with 1 death for 222 total positive cases. The Total Tri County recovered cases is 1313, active cases of 621 and a total of 12 deaths. Total people tested in the Tri-County area is at 19,316 and the total # of tests being administered is at 27,774.

Commissioner Tippetts mentioned there was a working meeting last week to discuss the Local District and there might need to be another meeting before next week. Commissioner Lytle said there are still a couple of issues to solidify the issues and maybe the commission could meet after this meeting if there is time. It was thought that could be done. Commissioner Tippetts asked if it was on Next Week's agenda yet and Mr. Raymond said it is not, but he will get it added.

Commissioner Lytle asked about the utility billing and if there was tie in with UAC on the collections option called UTRECS. Mr. Raymond did not have any luck with NCS Plus.

**Citizen Comments:** Mechelle Miller said she did not have anything unless the Commissioners had questions for her. Before leaving the meeting she noted that we will reschedule the 800 class after the New Year.

**Cash Summary:** The Cash Summary dated December 14, 2020 was available for review. Mr. Raymond did not have any comments. Commissioner Tippetts motioned to acknowledge receipt of the Cash Summary for all bank accounts as of December 14, 2020. Commissioner Lytle seconded the motion. All were in favor and the motion carried. Commissioner Lytle asked if the second page printed and Mr. Raymond said if it did not it was included in the digital version in the packet.

**The Open Invoice Register Was Presented For Review And Approval:** The Open Invoice Register of December 11, 2020 was prepared by the Auditor/Recorder's Office.

Commissioner Lytle motioned to approve the Open Invoice Register dated December 11, 2020 in the amount of \$90,898 and \$75,870 is for the Utah Counties Indemnity Pool (UCIP) for 2021. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

**Disbursement Listing:** The Disbursement Listing for December 1-December 4, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Lytle motioned to approve the Disbursement Listing. Commissioner Lytle motioned to approve the Disbursement List dated for Zions Checking from December 2 through December 11, 2020 in the amount of \$110,178.93. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

**Purchase Orders:** There was a Purchase Order needing approval. Commissioner Lytle said there was a need for water meters and there were three quotes but these are not the least expensive meters, but they are consistent with the existing meters even though they cost \$123 more. This is coded to the water system. Commissioner Tippetts motioned to approve Purchase Order #539 for \$5,825.96. Commissioner Lytle seconded the motion. All were in favor and the motion carried. Commissioner Lytle noted all three Commissioners need to sign the PO.

**Correspondence:** Commissioner Lytle said he received a text from the Vernal Chamber of Commerce last night and there is \$3 million dollars for events and so the Burbot Bash might need to be considered. Mark Wilson thought we might have difficulty applying for funds because we did not show a loss last year. It's a lot of money, but it is going to go very quickly due to all the event cancellations on the Wasatch Front. The Cow Country Rodeo was also brought up.

Commissioner Asay asked about the Trails Committee email and Commissioner Tippetts said that they are requesting that we rollover the unspent money for 2021 in addition to the money already allocated for that. Commissioner Tippetts asked Keri Pallesen the best way to do that? She did not respond immediately, so Commissioner Lytle tried to find her and returned saying she would be in shortly. The request was explained and Keri said the Trails is a separate Fund and so it could just be carried over. It wasn't clear if they needed it in 2021, so the budget could be amended as needed. Keri said that generally in the small funds she budgets to spend the whole amount annually.

**Calendar Review:** Commissioner Lytle said Christmas will be on the 25th and there will be a USACCC meeting tomorrow with Zeke to start understanding the process for the legislative process this coming year. Commissioner Asay said much of that will be virtual and appointments will be required to meet with legislators. Senator Winterton said they are trying to do all the necessary social distancing, but still allow public comment. They are looking at enlarging the hearing rooms for social distancing purposes.

Friday is the Seven County Infrastructure (SCIC) meeting. NACO is on the 18th. The Chamber meeting on the 17th is cancelled. The LEPC cancelled and then ended up being held virtually. Commissioner Lytle asked if Troy Gale got involved and Kym Slagowski thought he did.

Mark Wilson was asked if the Burbot Bash was still going and he said it is scheduled for January 29-31st.

## **Policy and Legislation Items:**

### **Discussion And Consideration Of Cooperative Law Enforcement Annual Operating Plan And Financial Plan Between Daggett County And The USDA, Forest Service Ashley National Forest:**

It was thought that Sheriff Bailey should be involved in this discussion. Commissioner Tippetts said that this is similar if not identical to last year. Commissioner Lytle said generally the Chair signs it, but Commissioner Lytle is the listed signatory. The Sheriff came back into the meeting. He didn't have any problems, but after signing it there was more discussion before they sent it out and Niel had looked at it and sent it back, so it's okay.

Commissioner Tippetts motioned to approve Cooperative Law Enforcement Annual Operating Plan and Financial Plan between Daggett County and the USDA, Forest Service Ashley National Forest for \$43,000 for 2021 and could go on into 2025. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Transient Room Tax (TRT) Expenditures For 2020 And 2021:** Commissioner Asay said that Mark Wilson was here. Mark said that it was a challenge of what to do this year, so we did some soft sell ads this year and it seemed to help and especially since we stayed in the low risk category throughout the summer. We did sponsored contention rafting, hiking, fishing that were all pay per play. We drew  $\frac{3}{4}$  of the TRT and Restaurant Tax funds, as many of the events were not held and the international FAM tours were not held, so that saved some money. TRT is up and we rebounded very well. Many areas continue to suffer, but we are doing okay. The above normal visitation stretched our infrastructure. We did hold the Burbot Bash last January and we were the biggest ice fishing tournament in the State giving out \$40,000 in cash and prizes. We filled our mission of bashing thousands of burbot again last year. This also helped our annual Chamber Scholarship program and a donation to the American Hero's Program on the lake and all this was part of the Chamber's doing and not part of TRT money. We also updated the Hotel Pad and it's very popular. The Adventure Guide was also updated and reproduced and 45,000 copies were printed. Social media comes under a couple of different places and it really works. In the second quarter the videos had over 5 million views and we are the envy of the state for all the interest we are generating. We finished off a Google DMO program that looked at every signal listing relating to tourism in the county to make sure they were up to date and had photographs to help market the business and the area. In 2019 we had cooperative marketing funding for a film about fishing in Flaming Gorge. It did not get picked up by the film festival, but there were clips from that and we had hoped that we would get a million views and ended up with over 10 million. A re-edited version will be submitted to a new festival and will be finished in January and will tour internationally and provide tremendous exposure for the area. Many businesses had their best year ever or at least a very strong year. We may not see the same numbers in the future, but we will reap the benefits of the marketing and visitation for years to come.

The TRT Board is asking for the same amount for next year even though this year it was not all spent or requested. In 2021 the drive market will be very robust again, but global travel is probably not going to be very strong until things get calmed down. We will continue big display ads and sponsored content or stories. We just bound seven events for 2021. The Burbot Bash is up and running and our first video had over 30,000 views. It will be very different as there will be no in person registration or closing ceremonies. Everything will be remote and registration will end a week earlier to allow mailing out of packets. The Mac Attack is scheduled for this year also and will be completely remote sometime in April. The insurance has been paid for these events, the fireworks, Tower Rock Run, etc. and if the events are cancelled, we will be allowed to carry those

funds over to the next year. He will have a phone meeting with the Tourism Tax Board and get a letter sent to the Commissioners.

Commissioner Tippetts said there is a new restaurant going in at the bottom of 5th East and there is rumor that the old market has been sold and a restaurant is planned. Mark said this is exciting and we look forward to more small businesses coming to the area.

Mark said that he has not seen the budget for 2021 and the TRT board hasn't met, but he will get with them and review everything and he can't speak for the board, but he thinks they will be in support of the continuation of Law Enforcement funds continuing to be available in the future. He also supports the continuation of the PRCA Rodeo. He wasn't sure how often or when the TRT or Chamber would be meeting in 2021. There has been a lot of individual emails and conversations during 2020 and actually meeting in person has been a low priority. Commissioner Lytle brought up the UV disinfection light of a commercial nature to help the businesses to get them disinfected quickly. An outbreak could cripple one of our businesses, and it is happening at the moment and Sheriff Bailey got on and said it is already happening at the Sinclair. The UV light could be helpful and the Sheriff was willing to pass Mark's contact information along to Darin Johnson for further discussion on this issue.

**Discussion And Consideration Of Amending The Purchase Agreement For Matt Lucas:** Commissioner Lytle asked if we need to go in and out Of Redevelopment Agency (RDA). Commissioner Lytle made the motion to go in and out of RDA. Commissioner Tippetts seconded the motion. All were in favor and the motion passed. Attorney Niel Lund was on virtually and he said it did need to be in RDA and this needs to be part of a Closed Session discussion.

Commissioner Lytle motioned to go into Closed Session for the purpose of discussing Collective Bargaining; Litigation, Purchase, Exchange, or Lease of Real Property at 10:31 am. Commissioner Tippetts seconded the motion. A Roll call vote was taken and Jack Lytle voted "Aye", Matt Tippetts voted "Aye", and Randy Asay voted "Aye."

Commissioner Lytle motioned to go out of Closed Session and into Open Session at 11:06 am. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Resolution 20-13: A Resolution To Amend The Calendar Year 2020 Daggett County Budget:** Commissioner Lytle asked if we were ready for this? Keri Pallesen said there is a lot of spending happening right now and this should wait until the last meeting of the month. Commissioner Tippetts motioned to table this until the December 29th meeting. Commissioner Lytle seconded the motion. All were in favor and the motion carried. There wasn't a need for RDA.

**Discussion And Consideration Of Resolution 20-14: A Resolution Adopting The Calendar Year 2021 Daggett County Budget:** Commissioner Lytle motioned to table Resolution 20-14 until December 29, 2020. Commissioner Tippetts seconded the motion and all were in favor and the motion carried.

**Discussion And Consideration Of Ordinance 20-15: An Ordinance Establishing Elected Officials Salary For 2021:** Commissioner Asay asked if we're ready to move forward on this or if more time was needed. Keri said a draft was shared in the Drive, and some were having trouble opening it so it was printed for everyone to look at. Kym came into the meeting to help solve some of the issues. Keri Pallesen said someone had asked why the Sheriff is the only elected official to get a raise and it was none of the elected officials who brought it up. Commissioner Lytle asked if we wanted to meet with the Sheriff before we commit or just go ahead? Commissioner Tippetts thought

it would be good to have him in the conversation and to also let all the other elected officials know what is being considered. It would be good to work on it offline. Commissioner Lytle wanted to have this done by the 29th but he is open to having it done sooner and amended to table until the 22nd. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

**Discussion And Consideration Of Expiring Board Members of Daggett County Boards And Committees:** Brian Raymond noted that Allan Wood was willing to continue on the Planning and Zoning Commission. Commissioner Lytle motioned to thank Mr. Woods for his participation on the Planning Commission and extend his participation for another term. Commissioner Tippetts seconded the motion. all were in favor and the motion carried.

Commissioner Lytle motioned to continue the process for the other boards and committees and complete it before the end of the year. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Commissioner Lytle said that the RDA motion should also be moved forward to the 29th. We should make that distinction and clarification. Commissioner Lytle motioned to table RDA Resolution 20-01RDA: A Resolution for the Redevelopment Agency 2021 Budget to the December 29th meeting. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Commissioner Tippetts motioned to adjourn the meeting at 11:34 am. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

/s/ Randy Asay  
Commissioner Randy Asay

s/ Brian Raymond  
Clerk/Treasurer\_Brian Raymond

/s/ Jack Lytle  
Commissioner Jack Lytle

/s/ Matt Tippetts  
Commissioner Matt Tippetts