Approved

MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY REDEVELOPMENT AGENCY, HELD ON JANUARY 20, 2021 AT THE GRANTSVILLE CITY HALL, 429 EAST MAIN STREET, GRANTSVILLE, UTAH AND ONLINE AS A ZOOM MEETING. THE MEETING BEGAN AT 6:00 P.M.

Chairman and Board Members Present:
Chairman Brent Marshall
Krista Sparks
Scott Stice
Jeff Hutchins
Jewel Allen
Darrin Rowberry

Appointed Officers and Employees Present:
Christine Webb, Agency Secretary
Brett Coombs, Agency Attorney
Sherrie Broadbent, Finance Director
Timm Dixon, City Engineer

Citizens and Guests Present:
Steve Quiroz

AGENDA:

1. **Consideration of approval of the minutes from the December 16, 2020 RDA Meeting.**

Motion: Board Member Hutchins made a motion to approve the minutes from the December 16, 2020 RDA Meeting.

Second: Board Member Sparks seconded the motion.

Vote: The vote was as follows: Darrin Rowberry, "Aye", Jewel Allen, "Aye", Jeff Hutchins, "Aye", Scott Stice, "Aye", and Krista Sparks, "Aye". The motion carried.

2. **Discussion of a preliminary budget.**

Sherrie Broadbent explained there were a few reasons to re-do the budget. One of those reasons is that we have $6 million from the County that the developers are going to be spending. And the Mayor was able to re-negotiate and we will now get 2.5% for administration fees which is $150,000. This is what will be used to operate the RDA until the tax increment starts coming in. Sherrie stated the wages are for half a year because they will be in effect from January to June. She reported the professional and technical services is expected to decrease.

Sherrie reviewed the amount the developers will be spending for the infrastructure. She commented the plan is to spend $40,000 on administration this year and $50,000 next year. After that we will be begin receiving the tax increment. She shared the wages and explained they are a starting place. She requested input on the proposed wages. The proposed wages were $450 per month for the Mayor, $275 for the Board Members, and $275 for the employees working for the RDA (attorney, finance director, engineer, and secretary).

Board Member Sparks inquired about the technical services. Sherrie explained there will still be a year-end audit and consulting services may be needed occasionally. Board Member Sparks stated that she did not think it was fair for the board members to be paid the same as the employees who are doing all the labor. Sherrie shared the amount Tooele City's RDA Board is paid so they would have more information. The Board Members discussed the wages of the board and the employees.

Board Member Hutchins proposed giving employees $350. The Board agreed to take $75 less and get $200 per month for their work with the RDA. They plan to review the wages in six months.

3. **Discussion of the engineering drawings of the Lakeview Business Park Water Line and Water Tank Plans.**

Timm Dixon reported the water tank and water line have been approved by the Department of Water. He commented that Chairman Marshall has been working hard to get the easement in place with the Soil Conservation. He believed that was the last hurdle. Chairman Marshall explained we will need to have another meeting to approve these so they can get started.

The water tank will be located next to the existing water tank. Chairman Marshall stated the elevation is necessary for the pressure flow. The line will come behind South Willow Estates along the Army Depot fence line from the water tank to the Lakeview Business Park. Chairman Marshall asked if the tank has two lines going into it. Timm answered that it does and it is necessary to provide redundancy. The Board Members discussed the replacement well, water tanks, water flow and capacity, and the proposed water line.

4. **Adjourn.**

The Board discussed scheduling a meeting for the next week to approve the Lakeview Business Park Water Line and Water Tank Plans. They agreed to have a meeting on Zoom on Thursday, January 28, 2021 at 1:00 pm. The scheduled a meeting for February 3, 2021 at 6:30 pm for a public hearing on the budget amendment and approval.

Motion: Board Member Sparks made a motion to adjourn. Board Member Allen seconded the motion. The meeting was adjourned at 6:34 p.m.