

BLUFFDALE ARTS ADVISORY BOARD MEETING MINUTES
for the regular meeting held Tuesday, May 21, 2013

REGULAR BUSINESS MEETING

1. The meeting began at 8:48 with Lynn Farley, Diane Kelley, Amanda Luker, Lori Howell, Laura Garner, and Angelle Anderson present, as well as Blain Dietrich as city liaison. Several were late, thinking that the meeting was going to be Wednesday. Shawna Garzarelli came at 9:22, and Marianne Dunn arrived at 9:35. Lori Howell left at 9:33.
2. Review and approval of the March 5, 2013 Meeting Minutes, with Lori Howell moving and Angelle Anderson seconding.
3. Discussion regarding 2013-2014 Arts Board budget. The Fiscal year ends June 31, and the numbers show that we have spent 109 percent of our budget. Laura said that there were discrepancies with the figures she submitted. Blain said that that is typical. Input is given by Mark Reid and the City Council. Laura will discuss with Rebecca Richins some issues. Blain said that it is best to stay with the line items as much as possible.
4. Consideration of the purchase of more microphones was tabled due to budget considerations. We have a good sound system, which can accommodate 18 to 25 mics. Most of our mics are very old.
5. Discussion of payment schedule for the costume storage unit was also tabled due to budget considerations.
6. Laura has designed a new event report form, which is to be filled out and submitted for approval prior to an event, and then to report it afterwards. This will help with funding requests. She asked for input and Lynn will type up some possible changes.
7. Discussion of upcoming production of *42nd Street* assignments:
 - DIRECTOR - Laura Garner
 - Assistant Director - Shaele Allred
 - Stage Manager - Ken and Regan Bostrom
 - House Manager - Shawna Garzarelli
 - Prop Managers -
 - Set Foreman -
 - Historian -
 - Publicity - Amanda Luker
 - Choreographers - Alaina Stone/ Peter Johnson/ Regina
 - Orchestra Coordinator - Nanci Shino
 - Orchestra Director -
 - Sound - Ralph Dabling/Laura Beckstrand
 - Lighting/Special Effects -
 - Logo, Flyers, Signs, T-shirts - Jeannette Andrews, 801-446-0362
 - T-Shirt Sales - Ken Bostrom

Ticket Printing and Sales - Ken Bostrom
Costume Design / Coordinator - Angelle, Cammy
Program -
Concessions - Lori Howell

Laura and Lynn discussed the possibility of assigned seating at the plays, including general admission, to accommodate the elderly and disabled, and with a section for orchestra. Lynn will draw up some possibilities for consideration.

8. Discussion of Battle of the Bands, headed by Marianne Dunn. No one has signed up as yet, but several have expressed interest. June 22nd is the date for the junior high event, at 6:30 p.m. Blain Dietrich will set up a 12 X 20 stage, provide four 6-foot tables, power cords, fifty chairs, a bucket truck with overhead lighting, and will set up by 5:00. Laura will check with Rebecca Richins to see if the Queens would be interested in selling concessions that night.

Blain says that the new shed is possible for a back up in case of inclement weather, but that it echos much. His crew is concerned that people will want to be using it for different things. The new high school auditorium will not be built for another couple of years.

Jason Hall will MC for the high school competition in conjunction with *Old West Days*, and Diane is to ask Jess Kelley if he will MC for the June competition.

Marianne suggested that 2/3 of the band members must be the appropriate age, and this was acceptable. Marianne designed the poster and banners have been ordered by Amanda.

Blain has two sound systems but they each can accommodate only four microphones. It may be possible to borrow a system through Lynn Farley.

Marianne asked for volunteers to man the tables; viz, the voting tables to make sure ballots are not stuffed, the registration table. All said they would do whatever she needed.

9. Miscellaneous: Laura asked Lori Howell if she will be willing to "re-up" when her term ends. She said yes. Laura and Angelle said that they will both be "re-upping" as well.

Laura asked Diane for a synopsis of the talent show last week. It went well. (Laura counted about 160 in attendance.)

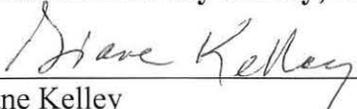
Laura was very glad for the suggestion given that play rehearsals can be held in the Court Chambers because it is only used on Wednesdays.

We will be looking for a Boy Scout to head up the *Old West Days* photography fundraiser like we had last year. Laura suggested that we could sell frames for the photographs as well.

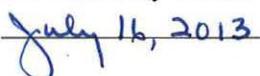
10. The next meeting will be held on July 16 at 9:00 p.m. after play rehearsal.

11. Meeting adjourned at 10:25 p.m.

Dated this 21st day of May, 2013.



Diane Kelley
Bluffdale Arts Advisory Board Secretary

Approved: 

July 16, 2013