



**WEBER FIRE DISTRICT
2023 WEST 1300 NORTH
FARR WEST CITY, UTAH
SEPTEMBER 8, 2020**

Member Present: Kevin Ward, Chair Matt Gwynn, Vice Chair
Val Heiner Sharon Bolos
Mike Hancock Scott VanLeeuwen

Members Absent: Jim Truett, Treasurer Kerry Gibson
Brad Ostler Amy Hugie, Attorney

Others Present: Paul Sullivan, Fire Chief Britt Clark, Deputy Fire Chief
David Reed, Fire Marshal 'Andrea Fiske, Administrative Service
Manager
Jolene Whipple, Office Technician Rick Cooper, Fire Warden

Board Members may participate electronically.

1. Board Chair, Kevin Ward called the meeting to order at 5:31 p.m.
2. Pledge of Allegiance was led by Sharon Bolos
3. Opening ceremony was offered by Mike Hancock
4. Public comments: Resident(s) attending meeting will be allotted three (3) minutes to address the Board of Trustees regarding concerns or ideas. No action can or will be taken on any issues presented. - No public comments

*****THE BOARD OF TRUSTEES MAY TAKE ACTION AS DEEMED NECESSARY
ON ANY OF THE FOLLOWING AGENDA ITEMS*****

5. Approval of August 11, 2020 Board Meeting Minutes
 - Motion to approve by Mike, second by Sharon. No discussion, all aye.
6. Presentation and approval of financial report
 - 'Andrea presented budget review
 - The District is at 68.5%
 - Ambulance revenue is at 64.9% through end of August
 - Impact Fees are at 163%
 - Payroll Expenses are at 66%
 - General Expenditures are at 62.5%
 - Rick Cooper presented Wildland Fire update - Wildland Fire revenues are at \$321,000; expenditures are at \$400,000 with the purchase of the new tender
 - Purchase of Hooper property is complete and showing as expenditure
 - Motion to approve made by Sharon, seconded by Mike, no discussion. Roll call vote, all aye
7. Presentation of Hero Award to Gage Thorpe: Presented by Chief Sullivan, Britt Clark, and Sharon Bolos, Gage Thorpe showed bravery, courage, and was selfless as he got his family to safety and called 911 during an early morning house fire on July 22nd. Melanie Finn (mom) thanked everyone. Gage walked around thanked and shook everyone's hand.
8. Review and approval of Amended Rules and Regulations: Presented by Chief Sullivan

- 102.16 Fire Warden: Tabled - not ready to present
 - 102.17 Assistant Fire Warden: Tabled - not ready to present
 - 200.04 Injury Leave Administration: Chief Sullivan passed to ‘Andrea to present – Changed title; revised and cleaned up language, clearer explanations reflect the process and steps to complete to administer leave when an employee is injured on or off duty.
 - 200.09 Modified Duty: Presented by Chief Sullivan - Full rewrite to clarify expectations and process. Added additional clauses and clarified requirements for the procedures of qualifying or obtaining modified duty. Discussion and clarification on Fit for Duty form and choice of doctors.
 - 504.00 Drug and Alcohol-Free Workplace: Full rewrite, previously written in 2006. Changed language to match state code language; clarified and added steps, requirements, and expectations. Deleted unnecessary language. Lots of discussion and clarification.
 - State code was used in writing the resolution.
 - Reporting prescribed drugs and what types of drugs - drugs taken on duty cannot interfere with job duties, would need a fit for duty test.
 - Narcotics, marijuana, and stimulants. - medical marijuana is illegal federally - remove from regulation, add stimulants to list.
 - Alcohol requirements – levels vs. hours. Strike hours or limits. Measurable amounts not allowable.
 - Testing requirements and disciplinary actions.
 - Approved with discussed changes.
 - Motion to adopt 200.04, 200.09, and 504.00 (with modifications) by Mike seconded by Scott, no discussion, all aye.
9. Administration Report
- Chief Sullivan - Hooper property is on back on track.
 - Chief Sullivan - informed the Board of Uintah City’s interest in information about joining the District upon retirement of their Chief. More information will follow.
 - Chief Sullivan - iSpy has zones that will display only calls in a specific city; invited members to add the app.
 - Chief Clark – traffic and EMS calls are up; Wildland deployments are busy.
10. Board Presentations
- Board members expressed their gratitude and appreciation for the District’s hard work, dedication and making it a great place to work.
 - Sharon thanked the Administration for presenting Gage with the Hero Award.
11. Adjournment: Kevin called for motion to adjourn. Motion to adjourn made by Mike and seconded by Scott. Meeting adjourned at 7:21 p.m.

Next Regular Meeting – October 13th, 2020 at 5:30 p.m.

Kevin Ward
Chair

James Truett
Treasurer