

MINUTES
THE REGULAR TOWN COUNCIL MEETING

WEDNESDAY, DECEMBER 16th, 2020 AT 6:30 P.M.
CASTLE VALLEY COMMUNITY CENTER - 2 CASTLE VALLEY DRIVE

Council Members Present: Mayor Duncan and Council Members: Gibson, Hill, Holland and O'Brien.

Absent: None

Others Present: Ron Drake, Colleen Thompson, John and Lesa Smith, Stephen and Susan Curtis, Jack Campbell, Norman Llewellyn, Laura Cameron, Karen Nelson, Russ Cooper and Julie Baird

Clerk: Jocelyn Buck

Regular Town Meeting

M Duncan called the Meeting to order at 6:30 PM

M Duncan delivered the Electronic Meeting Determination

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. § 54-2-207(4), Jazmine Duncan, Mayor of the Town of Castle Valley issues this Determination supporting the decision to convene electronic a meeting of the Council via Conference Call without a physical anchor location. Due to the COVID-19 pandemic Meetings at the anchor site may present substantial risk to public health and safety. Taking into consideration public health orders limiting in-person gatherings, the average "at risk" age of Town residents and the limited space in the Town Building, the Town of Castle Valley will continue to hold meetings by electronic means. This determination expires 30 days after the day on which the Mayor has made the determination. The public can join the Conference Call Meetings or submit comments through emails.

1. Open Public Comment

Susan Curtis thanked the Council for taking up residents' concerns regarding overflights.

Colleen Thompson wanted extend thanks to Bill Rau for his years as Chair of the Planning and Land Use Commission. John Smith added his concerns regarding overflights. Stephen Curtis agreed that the fly overs have increased and he supported passing Item 13 sending letters to all overflight agents.

Approval of Minutes: 11.18.2020 Regular Town Council Meeting

CM Hill motioned to approve the Minutes, CM O' Brien seconded, motion passed unanimously.

3. Executive Reports:

***Roads Committee- M Duncan**

CM Gibson had created several differ roads reports from the Town database. CM Hill asked where in the reports maintenance of equipment is documented. CM Gibson stated that a report could be run from the database showing time/labor working on specific equipment maintenance. CM Holland and Hill thanked CM Gibson for her work updating the database. M Duncan was very pleased with Gritts for staying within the Road's budget, adding this year we had a much pared down budget and Gritts has done an excellent job. M Duncan had asked Emery for something in writing as to where they are with the project and what we should expect as far as restoration of damaged roads. The letter received from Emery basically said the Town does not need to wait until the entire project is done for restoration. If we see an immediate need we can go to Emery and asked for restoration. It is not up to the subcontractors to decide when and where roads need restoration. Emery's letter also stated they still need some easement paperwork back from residents. Buck stated she has worked with Emery getting them correct information, but some of the unresponsive residents are probably those that don't want to grant the easements.

*Planning & Land Use Commission-Colleen Thompson

Council thanked Susan Curtis for her great minutes. The PLUC are currently working on 85-3 4.9 amendments to the allowed number of swine and will have a Public Hearing on that in January.

*Community Renewable Energy Act-CM Gibson reported that newest version of the Governance agreement includes provisions for “anchor” Communities that are willing to front the money to get the Project started. This allows other Communities time to sign on by the end of 2021. When other Communities sign on the fees will still be calculated 50% population and 50% on load and those fees will be able to be budgeted over two years. The legal review of the Agreement is ongoing and Castle Valley is probably covered because we have the same Attorney as Grand County.

*Water Agent and Water Committee Report - John Groo - not present

*Solid Waste District- Diane Ackerman- not present

*EMS District- Ed Weeks- not present

*Fire District-Chief Drake announced the Christmas Light Parade Monday December 21st at 6:30 PM.

*Housing Task Force- M Duncan- Minutes provided.

*County Economic Advisory Board-M Duncan explained the County received grant money for local businesses. The Board sets the criteria for awarding the grants and is reviewing 57 applications for the \$5000 grants. There may be future opportunities for larger grants.

4. Correspondence: None

5. Administrative Matters & Procedures: Town letters: M Duncan wanted to set a provision where the Town Council can pre- approve responding to any comment period or time sensitive letter for any situation that could affect the Town’s watershed, without previous discussion in a Council Meeting. A lot of times these situations come up and there is not time to have them discussed in a Meeting before approval via email. She would like it that the Council can respond to anything affecting our Watershed automatically with email approval from the Council without first having discussion at a Public Meeting. Amending the FY2021 Budget, CM Hill put together tentative amendments for the Council to look over prior to finalizing the Budget for the Public Hearing in January. M Duncan explained when the 2021 Budget was approved in June we did not have any idea how COVID would affect Town revenue so the FY 2021 Budget was cut severely, after six month we have a better idea of revenues and can now adjust /amend the budget accordingly. The Mayor and Council recognized Faylene Roth for her 12 years of service as the PLUC Clerk, Building Permit Agent, Interim Town Clerk and Library Program Coordinator. Also recognized was Bill Rau for his 8 years as the PLUC Chair and Greg Halliday for representing the Town on the Grand County Commission. And M Duncan also recognized Buck for her work as Town Clerk.

NEW BUSINESS

6. Discussion and Possible Action re: Approval to proceed with the Vacate process and Public Hearing for Castle Valley Drive Right of Way on Lot 77.

Discussion centered on which party was responsible to send notice to neighboring lots. M Duncan also asked for some confirmation from Patric O’Kelley that he was willing to sign the quick claim deed to the Town for Castle Valley Drive.

CM Hill motioned to approve proceeding with the Vacate process and Public Hearing for Castle Valley Drive Right of Way on Lot 77; CM O’Brien seconded motion passed unanimously.

7. Discussion and Possible Action re: Nomination to the Planning and Land Use Commission.

M Duncan recommended Julie Baird to the Planning and Land Use Commission. Julie Introduced herself to the Council. Baird thanked Bill Rau for his service.

CM Hill motioned to appoint Julie Baird to the Planning and Land Use Commission, CM O’Brien seconded, motion passed unanimously.

8. Discussion and Possible Action re: Approval of the 2021 Business license and CUP renewals.

There was discussion on eliminating CUPs and creating basic business standards in 85-3. Thompson added that some business would still need a CUP because they have required conditions and annual inspections. Thompson added the PLUC may look at this but have been busy with other priorities. CM Hill motioned to approval of the 2021 Business license and CUP renewals; CM Holland seconded motion passed unanimously.

9. Discussion and Possible Action re: Nomination of the Recreation Special Service District Board Representative.

Both M Duncan and CM Hill had spoken with applicant Robert Hollahan and felt he would be a good representative. He has a previous commitment and would not be able to start going to Meeting until March.

CM Hill motioned to approve Robert Hollahan to the Recreation Special Service District Board, CM O'Brien seconded, motion passed unanimously.

10. Discussion and Possible Action re: Resolution 2020-9 Protection of the Big Tree and its exemption from Ordinance 2020-1.

There were several typos and corrections to the Resolution and the mention of the POA in the second "whereas" was removed.

CM Holland motion to approve Resolution 2020-9 Protection of the Big Tree and its exemption from Ordinance 2020-1, CM O'Brien seconded, motion passed unanimously.

11. Discussion and Possible Action re: Resolution 2020-10 Adopting the 2020 Hazard Mitigation Plan.

CM Hill motioned to approve Resolution 2020-10 Adopting the 2020 Hazard Mitigation Plan, CM Holland seconded, motion passed unanimously.

12. Discussion and Possible Action re: Approval of Forest Service letter commenting on Harpole Mesa Project.

The new updated letter was sent to Council prior to the Meeting. CM Holland had a few edits and typo corrections. Discussion continued on how to best express Council's concerns on the continuing drought.

CM Hill motioned to approve the Forest Service letter commenting on Harpole Mesa Project as presented, CM Gibson seconded, motion passed unanimously.

13. Discussion and Possible Action re: Consideration of the letter regarding overflights.

CM O'Brien thanked Susan Curtis for her work on the letter. In addition to the list of Commercial flight business the letter will be sent to the BLM, Moab Airport and Grand Junction Airport. CM O'Brien clarified that a permit is required from the BLM to land on public lands and that it is legal for a helicopter to land on (public) motorized areas, such as the Ida Gulch parking lot.

CM Hill motioned to approve the letter, CM Gibson seconded, motion passed unanimously.

UNFINISHED BUSINESS

14. Discussion and Possible Action re: Complaint Resolution process (tabled). Left tabled

15. Closed Meeting (Not necessary)

16. Payment of the bills.

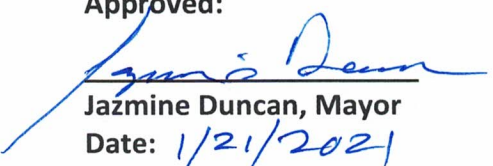
CM Holland motioned to pay the bills, CM O'Brien seconded, motion passed unanimously.

ADJOURNMENT

CM Hill motioned to Adjourn; CM O'Brien seconded motion passed unanimously.

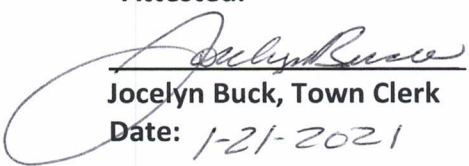
M Duncan adjourned the Meeting at 8:05PM

Approved:


Jazmine Duncan, Mayor

Date: 1/21/2021

Attested:


Jocelyn Buck, Town Clerk

Date: 1-21-2021

