COMMISSIONERS' MINUTES – DAVIS COUNTY

COMMISSION MEETING MINUTES
December 15, 2020

The Board of Davis County Commissioners met for their regularly scheduled meeting at 4:00 p.m. on December 15, 2020, in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah. Required legal notice of this meeting was given.

Present on the dais were: Commissioner Bob J Stevenson, Chair Pro-Tem; and Commissioner Randy B. Elliott. Also present: Neal Geddes, Chief Civil Deputy County Attorney. Attending via conference call: Commissioner Lorene Miner Kamalu, Chair; and Heidi Voordeckers, Chief Deputy Clerk/Auditor.

Excused: Curtis Koch, Davis County Clerk/Auditor.

All documents from this meeting are on file in the Davis County Clerk/Auditor's Office. The agenda for this meeting is incorporated into the minutes as item headers.

OPENING

Due to the coronavirus pandemic, special meeting circumstances apply.

In consideration of the COVID-19 pandemic, attendance will be limited to no more than 10 individuals, including Commission and staff. Masks are recommended and all those in attendance will be required to participate in a socially distant manner. Because of the room occupancy limitation, those wishing to watch the meeting are encouraged to do so by viewing the meeting online. Meeting proceedings may be viewed remotely through YouTube live streaming at https://www.daviscountyutah.gov/commission/meetings. Those wishing to direct comments to the Commission regarding a public hearing or to make public comment can do so in-person or by emailing comments to commissioners@daviscountyutah.gov by 3 p.m. the day of the meeting.

The meeting convened at 4:00 p.m. and Commissioner Stevenson led the Pledge of Allegiance.

Recognitions, Presentations & Informational Items

Reading of RFP Register for E-Cigarette, Marijuana, Other Drug Prevention Grant 2 — *Presented by Heidi Voordeckers, Chief Deputy Clerk/Auditor*

The RFP for the E-cigarette, Marijuana and Other Drug Prevention Grant closed on December 11. There were two proposals submitted. The first vendor was Big Brothers Big Sisters of Utah, and the second vendor was Drug Safe Utah Education Inc. Once a recommendation is prepared, it will be forwarded to the Commission for consideration.

Notice of Intent to Engage in Contract Negotiations #2020-676 with GBS Benefits, Inc. Davis County Benefits Advisor

Notice of Intent to Engage in Contract Negotiations #2020-676 with GBS Benefits, Inc. Davis County Benefits Advisor — *Presented by Heidi Voordeckers, Chief Deputy Clerk/Auditor*

A Notice of Intent to Engage in Contract Negotiations with GBS Benefits, Inc. was introduced. The related RFP closed in early November with 10 respondents. The selection committee moved forward GBS Benefits as the recommended company to engage in contract negotiations.

Notice of Intent to Engage in Contract Negotiations #2020-677 with FFKR for South Branch Library Feasibility Study

Notice of Intent to Engage in Contract Negotiations #2020-677 with FFKR - Feasibility Study for the South Branch Library — *Presented by Heidi Voordeckers, Chief Deputy Clerk/Auditor*

A Notice of Intent to Engage in Contract Negotiations with FFKR, for a Feasibility Study for the South Branch Library, was presented. There were five respondents for this RFP, which closed in the middle of November, and the recommendation was to engage in negotiations with FFKR.

PUBLIC COMMENTS

Public comments were invited, none were made.

BUSINESS/ ACTION

Resolution #2020-678 of Davis County, Utah, Adopting the Operating and Capital Budgets for the 2021 Calendar Year

Resolution #2020-678 of Davis County, Utah, Adopting the Operating and Capital Budgets for the 2021 Calendar Year — *Presented by Commissioner Stevenson*

A Resolution for the adoption of Davis County's Operating and Capital Budgets for 2021 was introduced. It was noted that a public hearing regarding the budgets was held last week. [The budget period is 01/01/2021 to 12/31/2021.]

Resolution #2020-679 setting the terms and rotation of the Chair and Vice Chair of the Davis County Commission for 2021

Resolution #2020-679 setting the terms and rotation of the Chair and Vice Chair of the Davis County Commission for 2021 — *Presented by Commissioner Stevenson*

A resolution setting the terms and rotation for the Chair and Vice Chair for the Davis County Commission was presented. This happens at the first of each year. Presently, Commissioner Kamalu is the Chairwoman; she will rotate out and the current Vice Chair [Commissioner Stevenson] will rotate into the chairman's position for the coming year. Commissioner Elliott will move into the Vice Chair position. [The term is 01/01/2021 to 12/31/2021.]

Request #2020-680 for appointment of Commissioner Kamalu as Davis County's 2021 representative to the UAC Board of Directors

Request #2020-680 for appointment of Commissioner Lorene Kamalu as Davis County's 2021 representative to the Utah Association of Counties (UAC) Board of Directors — *Presented by Commissioner Stevenson*

A request was made that Commissioner Lorene Kamalu be appointed as Davis County's representative on the Utah Association of Counties (UAC) Board of Directors. [The term is 01/01/2021 to 12/31/2021.]

Ordinance #02-2020 Amending Section 2.04.010 of the Davis County Code regarding the regular meetings for the Davis County Commission

Ordinance #02-2020 Amending Section 2.04.010 of the Davis County Code regarding the regular meetings for the Davis County Commission — *Presented by Commissioner Stevenson*

An ordinance was introduced amending Section 2 of the Davis County Code regarding the regular meetings of the Davis County Commission. For the coming year, regular meetings will be held every other Tuesday [the first, third, and fifth Tuesday]. The meetings will still begin at 4 p.m. with work sessions held the same afternoon, prior to the regular meeting. Commissioner Stevenson said the intent was to see if Commissioners can be more efficient in handling the business of the County in a timely manner and also be able to free up time to work on other pending projects. [Ordinance effective 01/05/2021.]

Approval #2020-681 of the 2021 Annual Meeting Schedule of the Board of County Commissioners of Davis County

Approval #2020-681 of the 2021 Annual Meeting Schedule of the Board of County Commissioners of Davis County — *Presented by Commissioner Stevenson*

Approval of the 2021 Annual Meeting Schedule, amending the meeting schedule to the first, third, and fifth Tuesday of each month, was requested. [The contract period is 01/01/2021 to 12/31/2021.]

Request #2020-682 to cancel the Dec. 29, 2020, Davis County Commission meeting

Request #2020-682 to cancel the December 29 2020, Davis County Commission meeting — *Presented by Commissioner Stevenson*

A request was made to approve the cancellation of the Dec. 29, 2020, Davis County Commission meeting because of the number of people who will be out of town or off due to the holidays.

Agreement #2020-683 with Chevron for sponsorship of 2021 Bird Festival

Agreement #2020-683 with Chevron for sponsorship of 2021 Bird Festival — *Presented by Commissioner Stevenson*

A sponsorship agreement with Chevron was introduced. Chevron will be involved in the 2021 Bird Festival, which the County hopes to be able to have in May of 2021. Appreciation was expressed for the partnership

and Chevron's participation in community efforts. [The contract period is 12/15/2020 to 05/31/2021.] The receivable amount is $3,000.

Amendment #2018-81-D with Richter7 to change expiration date from December 31, 2020, to May 16, 2021

Amendment #2018-81-D with Richter7 to change expiration date from December 31, 2020, to May 16, 2021 — *Presented by Commissioner Stevenson*

An amendment was introduced to change the expiration date of a contract with Richter7. It will be extended out until May 16, 2021. [The contract period is 12/15/2020 to 05/16/2021.]

Agreement #2020-684 with KSL.com for digital ads and native content articles run as part of Davis County rebrand efforts

Agreement #2020-684 with KSL.com for digital ads and native content articles run as part of Davis County rebrand efforts — *Presented by Commissioner Stevenson*

An agreement with KSL.com was presented. The agreement is part of Davis County's Community and Economic Development's Tourism rebranding program. A small ad is running with KSL Radio for people in different markets to see what goes on in Davis County. [The contract period is 12/15/2020 to 08/31/2021.] The payable amount is $600 for 2020, and $18,800 for 2021.

Resolution #2018-567-A Approving Amended Interlocal Agreement with RDA of Farmington City for Farmington North Station CRA No. 1

Resolution #2018-567-A Approving Amended Interlocal Agreement with RDA of Farmington City to extend term for Farmington North Station CRA No. 1 — *Presented by Commissioner Stevenson*

The CRA agreement between Davis County and Farmington City will be extended to allow Farmington's project to get underway at a later date. It was mentioned that Commissioners met with Farmington City in a work session prior to this regular meeting. [The contract beginning date is 12/15/2020.]

Resolution #2018-568-A Approving Amended Interlocal Agreement with RDA of Farmington City for Farmington North Station CRA No. 2

Resolution #2018-568-A Approving Amended Interlocal Agreement with RDA of Farmington City to extend term for Farmington North Station CRA No. 2 — *Presented by Commissioner Stevenson*

The agreement between Davis County and Farmington City, for Farmington's CRA No. 2, will also be extended. The term extension sets the trigger for when it can start as far as up to Dec. 31, 2027, which basically adds three years to the time period. The terms are being extended because COVID has set things back. [The contract beginning date is 12/15/2020.]

Resolution 2020-685 to approve inter-local agreement with Bountiful City for Proposition 1 (Prop 1) loan for the construction of Eagle Ridge Drive

Resolution #2020-685 to approve inter-local agreement with Bountiful City for Proposition 1 (Prop 1) loan for the construction of Eagle Ridge Drive — *Presented by Commissioner Stevenson*

A resolution was introduced to approve a $1 million loan to Bountiful City to pay for the construction of Eagle Ridge Drive. The money will come from Proposition 1. It is a loan and will be paid back in full over a 15-year period; there will be no interest. The project will complete a loop area by the Bountiful "B" and give another access for homeowners in that area. Bountiful City and Davis County have been working together for the past year to get this project done. [The contract period is 12/15/2020 to 12/15/2035.] The payable amount is $1,000,000, which will be paid back to the County.

Amendment #2019-615-A with Snowbasin Resort Company to renew UTA ski bus service to Snowbasin

Amendment #2019-615-A with Snowbasin Resort Company to renew UTA ski bus service to Snowbasin — *Presented by Commissioner Stevenson*

An agreement was presented renewing with Snow Basin the UTA Ski Bus. The program is about four years old and the number of individuals catching the bus up to Snow Basin Ski Resort continues to grow. Funds for the program come from Prop. 1. [The contract period is 12/12/2020 to 03/28/2021.] The [receivable] amount is $27,342.

Amendment #2020-501-A with Utah Dept. of Health to add partial funding for second quarter FFY 2021 MCH activities

Amendment #2020-501-A with Utah Dept. of Health to add partial funding for second quarter FFY 2021 Maternal and Child Health (MCH) activities — *Presented by Commissioner Stevenson*

An amendment to an agreement with the Utah Department of Health was introduced to add partial funding to the second quarter for Maternal and Child Health (MCH) activities. [The contract period is 12/01/2020 to 09/30/2021.] The receivable amount is $19,046.

Agreement #2020-686 for anonymous donation of infant and baby baskets for WIC mothers

Agreement #2020-686 for anonymous donation of infant and baby baskets for WIC mothers — *Presented by Commissioner Stevenson*

An agreement was presented for the donation of infant and baby baskets for WIC (Women, Infants, and Children) moms. Appreciation was expressed for those who are willing to donate into that fund to be able to help young moms. The value of the donation is $1,275.

Amendment #2014-98-C with Dr. David G. Cope, MD for funding for medical and clinical consulting to DC Health Dept.

Amendment #2014-98-C with Dr. David G. Cope, MD for funding for medical and clinical consulting to Davis County Health Dept. — *Presented by Commissioner Stevenson*

An amendment to an agreement with Dr. David G. Cope was presented to provide funding to the physician as a consultant to the Health Department for medical and clinical purposes. [The contract period is 12/15/2020 to 12/31/2022.] The [payable] amount is $12,000.

Agreement #2020-687 with Custom Fence Company Inc. to repair vinyl fence at Public Works damaged by high winds

Agreement #2020-687 with Custom Fence Company Inc. to repair vinyl fence at Public Works damaged by high winds — *Presented by Charlene Lamph, Davis County Risk Management Specialist*

A Standard Service Provider Contract with Custom Fence Company Inc. was presented. A lot of fencing was lost in the last windstorm. This contract is to repair a damaged fence on the west side of the Public Works lot. The County has got a good certificate of insurance and the fence company is ready to get started as soon as the contract is signed. This fence has been lost in almost every windstorm, so the Risk Managment Specialist has been talking with Adam Wright [Public Works Director] and Lane Rose [Facilities Management Director] about potentially changing the type of fence there. Vinyl fences look very nice and are very private, but they can be susceptible to wind and bitter cold. [The contract period is 12/16/2020 to 01/16/2021.] The payable amount is $6,273.

Agreement #2020-688 with United Fence Company for installation of gates at Legacy Events Center entry points

Agreement #2020-688 with United Fence Company for installation of gates at Legacy Events Center entry points — *Presented by Commissioner Stevenson*

An agreement with United Fence Company was presented. The agreement is for the installation of gates at the Legacy Events Center to keep the parking lots secure when not in use. [The contract period is 12/15/2020 to 12/31/2020.] The payable amount is $6,680.

Agreement #2020-689 with Club America Utah for rental space at LEC for winter soccer training

Agreement #2020-689 with Club America Utah for rental space at Legacy Events Center for winter soccer training — *Presented by Commissioner Stevenson*

An agreement with Club America Utah, for winter soccer training, was presented. Part of the agreement is that participants will wear masks and social distance at all times. [The contract period is 12/08/2020 to 01/06/2021.] The receivable amount is $2,336.04.

Summary List #2020-690 of contracts (2) with Davis County Library from July 15 - Aug. 31, 2020

Summary List #2020-690 of contracts (2) with Davis County Library from July 15 to August 31, 2020 — *Presented by Commissioner Stevenson*

A summary list of contracts with the Davis County Library was introduced. The list is for numerous different expenses within the library. [The contract period is 07/15/2020 to 08/31/2020.] The payable amount is $4,633.

Summary List #2020-691 of donated materials to Davis County Libraries February - November 2020

Summary List #2020-691 of donated materials to Davis County Libraries February - November 2020 — *Presented by Commissioner Stevenson*

Another Library summary list was presented. This list is for donations of materials received from February through November. Gratitude was expressed for all of the people who are willing to donate to and help Davis County's libraries. The amount is $482.25.

Agreement #2020-692 with Motorola Solutions Inc. for installation, maintenance, support, other services for dispatch radios

Agreement #2020-692 with Motorola Solutions Inc. for installation, maintenance, support, other services for dispatch radios — *Presented by Commissioner Stevenson*

An agreement with Motorola Solutions Inc., for installation and services for the Sheriff's Office dispatch radios, was introduced. [The contract period is 01/01/2021 to 12/31/2021.] The payable amount is $8,362.

Notice of Award #2020-507-A from Utah Dept. of Public Safety for FY 2020 Emergency Management Performance Grant (EMPG)

Notice of Award #2020-507-A from Utah Dept. of Public Safety for FY 2020 Emergency Management Performance Grant (EMPG) — *Presented by Commissioner Stevenson*

An award notification was presented for the Emergency Management Performance Grant to help the County's Emergency Management System. Commissioners are grateful for the award and appreciate the Sheriff's Department for securing it. [The contract period is 07/01/2020 to 06/30/2021.] The receivable amount is $65,600.

Discussion of Business and Action Items

Commissioner Stevenson asked if Commissioners Elliott or Kamalu had any questions about the items presented.

Commissioner Kamalu said she was dropped from the conference call between the second and seventh items, but she did have comments regarding the fourth and fifth items, which would explain her vote.

She noted that Commissioner Stevenson has been interested in changing the schedule from weekly Board of Commission meetings to having them on the first and third weeks, and the occasional fifth week.

She explained that, per current policy and operation, contracts submitted by Thursday at 5 p.m. can be up for approval as early as the very next Tuesday. She also noted that some years ago (around 2003 or 2004), in a different Commission, there was experimentation with having an after-hours Commission meeting. As a result, the ordinance regarding meetings did change temporarily, but it wasn't very helpful and was changed back.

To make the change to have first and third Commission meetings, instead of weekly Commission meetings, is a change of policy and it does require a new ordinance. When there is a change to an ordinance, it must be posted to a source called Municode, and there's a fee of possibly a few hundred dollars each time.

Commissioner Kamalu said a public Work Session was held in which Commissioners asked Administrative Officers for input so they could analyze this potential policy and ordinance change. It does not impact all departments, and some it hardly impacts at all, but Commissioners did hear concerns from Facilities about potential delays for them and Public Works. Those departments both have more of the responsibility for construction in the County, and there are some pretty big construction projects right now. There were also concerns from the Legacy Event Center director, but the most concern came from the department of the Clerk/Auditor, which is where the contract workflow is; they were concerned that delays could happen.

"I would like to go on the record that I've not been able to decipher what problem this solves or an overall benefit to the county," Commissioner Kamalu said. "If we pilot it for a few months, there's still a lot of business that happens in the first three months of the year and, again, we have significant construction projects going on right now."

She said she feels quite strongly that the most important meetings elected Commissioners have are these public Commission Meetings where they openly conduct the business of the County. From her analysis, she

can't find any way that this does not slow the flow.

She thanked Commissioner Stevenson for letting her explain, and asked that those two Business and Action items be pulled out as she would not vote “Aye” for them because of her analysis.

Commissioner Stevenson agreed to pull those items for a separate vote. He then asked Heidi Voordeckers if she would like to comment on the resolution adopting the budget.

Heidi said she did not have any comments to make as there have not been any changes since it was last presented at the December 8 hearing. All of the changes were discussed in the Work Session and then reiterated by the Clerk/Auditor during the hearing.

Motion to approve Items 1 through 3 and Items 6 through 23: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commissioner Elliott said he’s willing to give the meeting schedule change a try, because this Commission has been willing to try different things and they can go back if they find that it's not successful.

Motion to approve Items 4 through 5: Com. Elliott
Seconded: Com. Stevenson
Voted in Favor: Com. Stevenson and Com. Elliott
Opposed: Com. Kamalu

Commissioner Elliott moved to recess to the Board of Equalization. Commissioner Stevenson seconded the motion. Commissioner Kamalu voted Aye.

BOARD OF EQUALIZATION

Property Tax Register

Property Tax Register matters were presented by Heidi Voordeckers, Chief Deputy Clerk/Auditor.

The Property Tax Register dated Dec. 15, 2020, includes:

Auditor’s Adjustments

- Appeals Approved Report totaling $297,000 in value reductions — tied to Building Values on two properties
- A Hearing Finding Report of various properties

Abatements

- An Abatement Register abating taxes for seven applications totaling $9,390.56

Corrections

- A correction on an individual application for a veteran extension for 2019 totaling $683.69

Treasurer’s Adjustments

- No Treasurer’s Adjustments.

Assessor’s Adjustments

- Two corrections to two different properties which initially did not get the residential exemption. The corrections are now applying that residential exemption.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commissioner Elliott moved to reconvene the Commission Meeting. Commissioner Kamalu seconded the motion. All voted Aye.

CONSENT ITEMS

Indigent Hardship Abatement Register

Indigent Hardship Register

A motion was made to approve the one individual on the Abatement Register. A hearing was held regarding the application last week.

Motion to Approve: Com. Elliott
Seconded: Com. Kamalu
All voted Aye

Commission Meeting Minutes

Meeting Minutes

Work Session Minutes for December 1, 2020, and December 8, 2020, were presented for approval.

Motion to Approve: Com. Elliott
Seconded: Com. Stevenson
All voted Aye

COMMISSION COMMENTS

Commissioner Elliott said he had a quick tour of Udo, a new company coming to the Pluralsight site in Farmington Station. They hope to hire close to 100-plus individuals by June with expansion in the horizon. It's nice, in this kind of shaky time of COVID, that we have new companies that are upstarting and going and are excited to hire and have new employees, and be located right here in Davis County and in Farmington.

He also said he's excited about the movements of the county in working oo collaborations with the cities you know we've got collaborations with a lot of things we've been trying to get done from animal care to these roads that we've had discussions with different parks and trails and it's just exciting that things are starting to move forward and we see that these projects starting to get done.

Commissioner Stevenson said he believed Pluralsight's first office building was in Layton City. They moved to Farmington and then, because of their growth, moved into the Draper area. They have sold for more than $3.5 billion. It was very impressive, and it's good that they are still going to stay here within our State. It goes to show that things are good here, economically. As we get this COVID behind us, hopefully in the coming months, we will see our economy continue to grow and develop.

MEETING ADJOURNED

Commission meeting was adjourned at 4:30 p.m.

Minutes prepared by:
Becky R. Wright
Deputy Clerk/Auditor

Minutes approved on: 01/19/2021

/s/ Curtis Koch
Curtis Koch
Clerk/Auditor

/s/ Bob J Stevenson
Bob J Stevenson
Commission Chair