

Park City School District  
January 19, 2021  
Regular Session 4:00 P.M.

**Members Present:**

Andrew Caplan, Wendy Crossland, Erin Grady, Kara Hendrickson and Anne Peters

**Staff Present:**

Dr. Gildea, Todd Hauber and Lorie Pearce

**Call to Order/Pledge of Allegiance**

President Caplan called the meeting to order at 4:00 p.m. Member Caplan led the pledge of allegiance.

**Oath of Office**

Business Administrator Todd Hauber administered the Oath of Office to newly elected board members, Anne Peters, Andrew Caplan and Wendy Crossland.

**Board Leadership Decision**

The Board proceeded to leadership elections. Member Peters nominated Erin Grady for President. Wendy Crossland seconded the motion. Motion passed unanimously.

Member Hendrickson nominated Wendy Crossland for Vice President. Anne Peters seconded the motion. Motion passed unanimously.

**Consent Calendar**

Regular Session Minutes of December 15, 2020

Closed Minutes of December 15, 2020

Account Payable Registers December 7, December 11, December 16, December 17, 2020 and January 5, January 6, and January 7, January 12 and January 13, 2021

Travel Requests

Contracts

Personnel Information

December Expenses and Revenues

**Licensed Hires**

Name	Location	Position	FTE
David Dillman	TMJH	Permanent Sub	1.0
Kyle Young	EHMS	Permanent Sub	1.0
Alejandra Preitz	TSES	Permanent Sub	1.0
Kate Brooks	JRES	Permanent Sub	1.0
Madison Brusckke	JRES	Library Media	1.0
Megan Jansen	EHMS	Nurse	.875

**Classified Hires**

Name	Location	Position	FTE
Eric Uthgenannt	PCLC	SPED ESP	.80

Diana Adams	EHMS	Instructional Assistant	.7375
James McCamy	PCLC	Behavior Tech	.875
Christine Kallay	PCAC	assistant club swim coach	.7375
Livia Chavira	TMJH	Custodian	1.0
Greg Olmstead	EHMS	Cook	.75
Cai Sharrock	PCAC	lifeguard	.7375
Cindy Medes	JRES	After School Assistant	.4875
Patricia Weicht	PCHS	SPED - ESP	.875
Makayla Christensen	JRES	instructional Assistant	.5625
Arisbeht Rodriguez	PCHS	Custodian	1.0
Mary Thomas	EHMS	Instructional Assistant	.7375
Devon Schechinger	PCHS	Instructional Assistant	1.0

**Member Grady made a motion to approve the Consent Agenda as presented. Member Peters seconded the motion. Member Grady amended her motion to approve the Consent Agenda with the exception of the contract which will be moved to a decision item on the agenda. Member Peters seconded the motion. Motion passed unanimously.**

**1<sup>st</sup> Motion - Member Grady made a motion to approve the Consent Agenda as presented. Member Peters seconded the motion. Motion passed unanimously.**

#### Monthly Reports

Aaron Webb, PCEA - Our members at the PCHS want to give a shout out to their ADMIN team. Mr. Arbabi, their assistant principals: Jamie Weekes, Amie Campbell-Smith, Tracy Fike, and Lyndsey Huntsman helped transition teachers, students and staff seamlessly into remote learning. Mr. Arbabi, his administrative team, Barb Swenson, and Kevin Orgill are doing double-duty -- in fact, it's probably tripled or quadrupled as they do the actual test-to-stay and play along with all of their regular admin -- scheduling, supporting, and supervising. Our instructional and technology coaches, along with tech support, Ali Gallagher, have gone above and beyond to support students and teachers.

PCEA appreciates the collaboration from Dr. Gildea and Mr. Tanner with the County Health Department. We appreciate the flexibility with scheduling to get everyone in our schools vaccinated.

We are beginning the process of gathering insight from members for this year's LPA negotiations and look forward to working with Dr. Sorenson. At present the LPA team from PCEA will include myself and PCEA President Julie Hooker. Aside from the LPA, a few recommendations have come up from our committee work in PCEA. -Exploring a peer mentoring program -Helping teachers feel appreciated with small gestures, gifts, and food -Ensuring diversity in perspectives and lifestyles is represented in all levels of leadership.

Finally, we should take a good look at instituting a test-to-stay program for the elementary schools and Ecker Hill, too! This would go a long way toward ensuring safety and alleviating anxiety.

## **CAO and COO Reports**

COO Mike Tanner presented his monthly report to the Board. Brief COVID update on what happened with closing PCHS and TMJH. The positivity rate was 28% and Park City was a hot spot with the numbers spiking at the high school. We are now starting to see numbers come back down we are still at 20% but incidents have declined and K-7 counts remain very low. PCHS and TMJH moved to remote learning on the January 13, and we will return to face to face modality on January 25 under a test to stay footprint. When we move to the test to stay the 15-count number no longer applies and we are hoping we will not have to move to a remote option again.

We had our first day with Test Utah today, a rough start but things turned out okay. First vaccination to employees started on the 12th of January and this was offered to all employees.

Building and grounds crews have been working diligently to keep everything clean. We are also in the process of identifying capital needs.

Use of the high school lot has been secured with Park City Mountain Resort and we are still negotiating with Deer Valley.

Our student counts on the buses remain good as some parents have chosen to transport their own students to school.

HR staffing is now complete with the addition of Dr. Shad Sorenson.

CAO Dr. Amy Hunt presented her monthly report to the board.

**ICP/Snowdays/E-learning days** I am happy to report that our transition to temporary remote learning at the junior high and high school was quite fluid. Our efforts to create, communicate, and support staff in implementing the Park City School District Instructional Continuity Plan or ICP. Our academic team quickly made a slight adjustment to the learning schedule in the ICP to continue on the current red and white day schedule. We created a short informational video to address staff questions and provided it to our administrators for sharing with staff prior to school dismissal.

I must say that this transition to a temporary remote learning environment was vastly different from what we experienced last spring because we thoughtfully and collaboratively prepared the ICP. I am looking forward to engaging with our administrative team and educators to further evaluate and adjust the ICP and remote learning plan as needed.

With our teachers receiving the COVID-19 immunization and the implementation of the “Test to Stay” program for students at the junior high and high school, we do not anticipate the need for further closures or scheduling adjustments.

## **MOY (iReady/Acadience (DIBELS)/Utah ELA Core Revisions/K-3 Literacy Review**

January is the middle of the school year and is the time that we conduct middle of the year or MOY assessments. It is particularly important that we collect and analyze data for our elementary students to ensure that we are supporting all students in meeting benchmarks for literacy and numeracy. Once all school have completed Acadience Reading or DIBELS testing as well as iReady reading and math assessments, we will be working with site level teams to analyze this data and make adjustments to ensure students are making adequate progress toward proficiency.

This year, we have focused our support on MTSS services including the use of a district-wide data protocol through the ECRISS reporting system. Additionally, our school interventionists are supporting teachers in grade level meetings and PLC groups to analyze student data and consider how to adjust instruction to challenge all students and support struggling learners.

The study and feedback sessions are very important because as we introduce next year's ELA core revisions, it is an appropriate time to determine whether or not to adopt new primary instructional materials.

### **Assessment Changes & Accountability Changes**

In the Utah State Board of Education meeting at the end of November, the Board reviewed a [document](#) entitled, "The Future of Utah's Assessment System". The document provides a number of recommendations regarding how students in Utah should be assessed for learning. It outlines several ideas with respect to traditional measures of assessment such as summative state-wide testing. Additionally, the document references the state's strategic plan for education emphasizing a number of competencies for students graduating from Utah schools or [Portrait of a Graduate](#).

I am sharing this information with you now because it is important for the Park City School District to consider the future of our assessment system and to help our students, staff, and community begin to understand the future emphasis that will be placed on these competencies such as digital literacy, communication, collaboration and teamwork, and wellness.

This Spring and next school year we will begin collaborating with a number of stakeholders to consider each of the Utah's Portrait of a Graduate competencies and determine specific practices and benchmarks within our educational system that will help ensure students in Park City achieve their academic and social potential. As we move forward with this work, I will report and share our progress with the Board.

### **Instructional Framework**

Finally, I want to let you know that we have completed work on a [draft instructional framework](#) that will be reviewed and shared with educators this spring and next fall. The framework outlines expectations for teaching and learning that are focused on effective planning and lesson delivery as well as assessing student progress. It provides a common language for teacher teams to be able to discuss and reflect as well as serves to focus professional development so that teachers can participate in learning and growth opportunities that are targeted to their needs, interests, and skill level. The framework has also been used by the Evaluation Revision Committee which continues the work to redesign the teacher evaluation process in PCSD.

One result of the COVID pandemic has been the opportunity to consider options for student learning. It is important for the Board to know that the activities I have described in my report today are directly linked to our ongoing efforts to create a teaching and learning **system** that supports all students equitably. As we continue with Master Planning, it is necessary for us to identify specific student outcomes as well as the best practices which we need to utilize to help ensure student success. We want to be very intentional in our efforts to incorporate learning options in our system moving forward, post pandemic, that are responsive to student and family needs.

### **Superintendent Report**

Superintendent Gildea presented her monthly report to the Board. Dr. Gildea thanked the students were where in attendance to share reports with the Board. In recognition of National Board Member month, Dr. Gildea thanked the board for their dedicated leadership. Board members were recently recognized at the Utah School Board Association Conference for reaching level 5 of the Master Board Award. Utah State Board of Education affirmed their mission and they created a new resolution denouncing racism and embracing equity. As part the resolution, the state board stated: “We cannot provide equitable conditions unless we recognize and denounce the disruptive nature of racism and injustices that may reside in our schools and communities”. As outlined in our Utah portrait of a graduate we ask our learning community to show respect by acknowledging differences and looking for the good in everyone and showing due regard for others and feelings. Our actions will demonstrate our belief that we are better when we are together on behalf of every child.

We look forward to ensuring the safety of our staff and every student as our test to stay program rolls out. The SHARPS survey will be rolling out this Spring for certain age groups of students. This survey helps with federal funding for prevention programs. This is an important survey for our parents to opt in so that their students participate.

We have also partnered with the Cook Center for Human Connection with a free program called ParentsGuidance.org. This program includes many aspects including navigating parental decisions, building citizenship, what to do if you student is having a crisis, etc.

Park City High School will be producing Gatsby as their winter play, and online tickets are available.

Superintendent Gildea thanked the Summit County Health Department, Utah Health Department and our governor for prioritizing educational faculty and staff for the COVID vaccination. We should have all of our staff vaccinated for the first round by the end of January.

In honor of Martin Luther King Jr., Dr. Gildea ended her report with a quote: The ultimate measure of a man is not where he stands in moments of comfort and convenience, but where he stands at times of challenge and controversy.

Dr. Gildea thanked each individual affiliated with Park City School District who have stood with care and courage as we navigate this challenging time together.

## **Reports**

### **PCCAPS Sustainability Report**

Namoi Smith presented her high school sustainability report. Naomi stated that she is not asking for anything, but wants the Board to be aware of issues or items that can be improved upon. Naomi stated that she has learned a lot about the high school during this project and is impressed with what has already been done including being named a School Silver LEED Certified building, water conservation, and electricity usage.

### **Clean Energy Campaign**

Students Tess Carson, Megan Ellis, Nina Serafin and Montana Burack are before the Board for a follow up conversation regarding Clean Energy. This campaign is supported by the Sierra Club Utah and Recycle Utah. This group of looking for the district to adopt their resolution which includes:

Commit to 100% renewable electricity by 2030 and in all energy sectors by 2040.

Commit to enhancing energy efficiency efforts  
Create a framework for community collaboration

Board President Caplan has asked for a copy of their resolution which may be discussed at the February Board meeting.

### **Decision**

#### **Owners Representative Contract Discussion**

Business Administrator Todd Hauber presented the information that was originally presented in the Consent Agenda as the Owners Representative Contract. This information was originally presented in a July Board Meeting. The firm that was solicited through RFP would be the Owners Rep that would help us go into construction and they would be the firm that oversees the architect and others to make sure that they stay on task. Three firms have already been prequalified through state purchasing. In December, we invited all three firms to look at the plan and quote a price. The firm that was selected was the only firm to respond to the RFP for what we were looking for. The firm that responded was MOCA. They are well versed in education and facilities.

**Member Grady made a motion to approve the contract for the Owner Representative Contract which has been awarded to MOCA. Member Peters seconded the motion. Motion passed unanimously.**

### **Public Comment**

Megan McKenna- COVID Protocols- Shared information regarding:  
Transparency in numbers; AFT-PC has asked the district report all active cases (students and staff) in the 14-day window for each school on the dashboard  
Test to stay - protocol and if all students would need to test before returning, not over a two-week period  
Mask-Mask quarantine-should reconsider mask-mask quarantine as CDC recommends  
Collaboration-AFT participant on with decision process moving forward

### **Decision**

#### **Real Estate Purchase and Sale Agreement**

Business Administrator Todd Hauber presented the terms of a purchase and sale agreement for a parcel of land within the boundaries of the school district. The parcel for purchase is behind phase 4 of the Silver Summit Development and is a 55-acre parcel with good access. This is a cash offer and could at a later date be used for a school site. Funding for this purchase will come out of reserves in the capital account.

**Member Grady made a motion to approve the purchase and sale agreement as presented. Member Peters seconded the motion. Motion passed unanimously.**

### **Policies for Adoption**

The Board reviewed policies for posting.  
Policy 7060 Sick Leave Bank  
Policy 7065 Family Medical Leave  
Policy 7070 Leave for Maternity and Paternity  
Policy 10010 Student Enrollment  
Policy 10055 School Uniforms

**Member Grady made a motion to adopt the policies as presented. Member Crossland seconded the motion. Motion passed unanimously.**

Adjourn

**Member Grady made a motion adjourn to Regular Session on Tuesday, February 23 at 4:00 p.m. Member Peters seconded the motion. Motion passed unanimously.**

Meeting adjourned at 5:49 p.m.

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Andrew Caplan, Board President

Unapproved Minutes