

**SOUTH SUMMIT FIRE PROTECTION DISTRICT**  
**BUSINESS MEETING MINUTES**  
*December 7, 2020*

**ATTENDEES:**

**CHAIRMAN:** KENT LEAVITT  
**COMMISSIONER:** CRAIG FRY  
**COMMISSIONER:** JACKSON COLEMAN  
**SECRETARY:** SHEALEE HOLBROOK  
**CHIEF:** SCOTT ANDERSON  
**ASSISTANT CHIEF:** MIKE SANDERSON

**1. Minutes:**

- a. Motion made by Commissioner Craig Fry to accept the Minutes of November 2020. Commissioner Jackson Coleman seconded this motion. Approved 3-0.

**2. Financial statements:**

- a. South Summit Fire Commission board reviewed the financial statements and the motioned was made by Commissioner Jackson Coleman to accept the Financial statements of December 2020. The commission board discussed and talked about the budget for the upcoming year and we set a budget. SheaLee will move things around and we will review it all at next month's commissioner meeting.

**3. Guests Joining the Meeting:**

**4. Development:**

- a. Chairman Kent Leavitt talked about development and said everything is about the same.

**5. District Business:**

- a. Stipend pay was discussed, and the board discussed that stipend payroll is all the same and everyone is meeting requirements.
- b. Personnel concerns were brought up and discussed about some issues and problems we have had.
- c. New department recruits were discussed and talked about who we have and their current statuses.
- d. This years Christmas party will not be held due to Covid-19. We will hand deliver gifts to all firefighters.
- e. There are still some things that need to be fixed by Dome Technology. We will hold off paying until they get things fixed.
- f. Continuation of training was brought up and the board decided that we will keep doing trainings in smaller groups and different times for each group. It worked out well how we did training last week. We will continue doing this.

**6. Equipment:**

- a. Tools and equipment was discussed and Chief Scott Anderson recently bought some new tools for the Kamas Station.

- b. The board discussed PPE, turn outs, SCBA's and other gear. Some people need to get new turn outs and get sized. This was approved to get new turn outs for people that have the needs.
- c. The board discussed a side by side again and it is still in the process and in the works of getting one as they come available. Assistant Chief Mike Sanderson will get a quote and get back to the board with the numbers.

**7. Station:**

- a. We discussed the refinancing of station 41, it is all complete and done.
- b. The old siren was discussed, and we are still trying to figure out when and how to get it down. It will be figured out shortly.

**8. Other Business:**

- 9. Motion to pay the bills and adjourn** made by Commissioner Craig Fry. Motion to second was made by Commissioner Jackson Coleman. Approved 3-0.



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Chairman Kent C. Leavitt