Utah Career Path High
Governing Board of Directors
Board Meeting

Date: Monday, October 19, 2020
Location: 290 N. Flint Street; Kaysville, UT 84037

Board Members in Attendance: Jerry Stevenson, Clint Morris (teleconference), Dave Hansen, Angie Osguthorpe, Kim Ziebarth (teleconference)
Others in Attendance: Stacey Hutchings, Gabe Clark (teleconference), Cathie Hurst, Kara Finley

Career Path High changes lives and strengthens society by guiding students on a path to college success and career readiness.

MINUTES

CALL TO ORDER

- Jerry Stevenson called the meeting to order at 3:40 PM.

CONSENT ITEMS

- **August 17, 2020 Board Meeting Minutes**
  Dave Hansen made a motion to approve the August 17, 2020 Board Meeting Minutes; Clint Morris seconded. Motion passed unanimously; the votes were as follows:
  - *Jerry Stevenson – AYE*
  - *Clint Morris – AYE*
  - *Dave Hansen – AYE*
  - *Angie Osguthorpe – AYE*
- **New Hires**
  Tabled.

PUBLIC COMMENT

- No public comment.
  This was the first public comment period for the 2021-2022 Fee Schedule and Fee Waiver Policy.

REPORTS

- **Financial Report**
  Cathie Hurst provided financial statements to the board as of September 30, 2020. At this time there is no federal income, information is being entered into the Utah Grants system, and furniture was capitalized in the budget. The funding for increased enrollment will be updated in the coming months. The school has been able to keep computers longer than anticipated but may need to purchase additional computers soon.

Kim Ziebarth joined the board meeting at 3:47 PM.
Travel and conferences are still tentatively scheduled for the year. There may be cuts to public education in the next few years.

- **Director Report**
  Stacey Hutchings presented on the current state of the school, including stable staffing, the October 1 Count and enrollment, and population percentages. Enrollment at the Davis Technical College was discussed due to waitlists because of the pandemic since the college is requiring high school students to be on-campus for attendance. The Utah Grants Plan and budget was outlined. The At-Risk definition was created and will need to be voted on for state compliance. The graduation rates for the last two years were provided, and the school is working with the state to correct the readiness coursework distributions. A self-reported indicator of the number of credits earned through Davis Technical College was proposed. The School LAND Trust Committee is a wonderful group of mostly parents, and they have completed their required annual training. A plan is being created to change student computers to Chrome Books. The accreditation review will take place in November.

CLOSED SESSION

- *Angie Osguthorpe made a motion to enter a closed session to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a) to be held in the conference room at 290 N. Flint Street in Kaysville; Kim Ziebarth seconded. Motion passed unanimously; the votes were as follows:*
  - *Jerry Stevenson – AYE*
  - *Clint Morris – AYE*
  - *Kim Ziebarth – AYE*
  - *Dave Hansen – AYE*
  - *Angie Osguthorpe – AYE*

  Entered closed session at 4:12 PM.
  Stacey Hutchings was absent from 4:12 PM to 4:16 PM.
- *Dave Hansen made a motion to adjourn the closed session; Angie Osguthorpe seconded. Motion passed unanimously; the votes were as follows:*
  - *Jerry Stevenson – AYE*
  - *Clint Morris – AYE*
  - *Kim Ziebarth – AYE*
  - *Dave Hansen – AYE*
  - *Angie Osguthorpe – AYE*

  Adjourned closed session at 4:16 PM.

VOTING ITEMS

- **Holiday Compensation**
  The board supports Stacey Hutchings in providing holiday compensation to her faculty as she determines within the budget.
  Dave Hansen made a motion to approve the holiday compensation for the Director; Angie Osguthorpe seconded. Motion passed unanimously; the votes

were as follows:

- *Jerry Stevenson – AYE*
- *Clint Morris – AYE*
- *Kim Ziebarth – AYE*
- *Dave Hansen – AYE*
- *Angie Osguthorpe – AYE*

- **Board Member Term Renewal**

  Clint Morris has agreed to stay on the board for another term. Jerry Stevenson thanked the whole board for their willingness to serve.

  Dave Hansen made a motion to approve renewing Clint Morris for an additional three-year term on the governing board; Angie Osguthorpe seconded. Motion passed unanimously; the votes were as follows:

  - *Jerry Stevenson – AYE*
  - *Clint Morris – AYE*
  - *Kim Ziebarth – AYE*
  - *Dave Hansen – AYE*
  - *Angie Osguthorpe – AYE*

  Dave Hansen shared he is no longer serving on the Davis Technical College governing board. David Hansen is currently staying on the Utah Career Path High board in his capacity as a Davis Technical College representative.

- **School LAND Trust Committee**

  The committee is meeting composition requirements and it was confirmed the committee has completed the annual training.

  Dave Hansen made a motion to approve the composition of the School LAND Trust Committee; Clint Morris seconded. Motion passed unanimously; the votes were as follows:

  - *Jerry Stevenson – AYE*
  - *Clint Morris – AYE*
  - *Kim Ziebarth – AYE*
  - *Dave Hansen – AYE*
  - *Angie Osguthorpe – AYE*

- **At-Risk Definition**

  The state suggested definition was considered for wording and how a student is determined to be in academic failure.

  Dave Hansen made a motion to approve the At-Risk Definition: At Utah Career Path High, at-risk of academic failure means any student who scores below proficient on a State or LEA approved assessment and/or a student who is credit deficient at the end of a school year; Angie Osguthorpe seconded. Motion passed unanimously; the votes were as follows:

  - *Jerry Stevenson – AYE*
  - *Clint Morris – AYE*
  - *Kim Ziebarth – AYE*
  - *Dave Hansen – AYE*
  - *Angie Osguthorpe – AYE*

- **Policies**
  Gabe Clark reviewed the changes to the Bullying and Hazing Policy for definitions and training. U-PASS is no longer used by the state, so it has been changed to statewide assessments. The Time and Effort Documentation Policy is recommended to guide spending and accounting for restricted federal funds.
  Angie Osguthorpe made a motion to approve the amended Bullying and Hazing Policy, the amended Home School Student Participation in Statewide Assessments Policy (formerly the Home School Student Participation in U-PASS Policy, and the Time and Effort Documentation Policy; Dave Hansen seconded. Motion passed unanimously; the votes were as follows:
  - *Jerry Stevenson – AYE*
  - *Clint Morris – AYE*
  - *Kim Ziebarth – AYE*
  - *Dave Hansen – AYE*
  - *Angie Osguthorpe – AYE*

DISCUSSION ITEMS

- **Sex Education Instruction Policy and Data Review**
  The board reviewed the Sex Education Instruction Policy and was given the state-provided data regarding teen pregnancy, child sexual abuse, and sexually transmitted diseases and infections.
- **Academica West Evaluation Result**
  The board thanked Academica West for their support of Career Path High and the excellent services provided. Academica West thanked the board for taking the time to provide feedback and maintaining open communication.

CALENDARING

- The next board meeting will be held January 11, 2021 at 3:30 PM.

ADJOURN

- *Angie Osguthorpe made a motion to adjourn the board meeting. Motion passed unanimously; the votes were as follows:*
  - *Jerry Stevenson – AYE*
  - *Clint Morris – AYE*
  - *Kim Ziebarth – AYE*
  - *Dave Hansen – AYE*
  - *Angie Osguthorpe – AYE*

  Board meeting adjourned at 4:37 PM.

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AFFIDAVIT

This Closed Session was held to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(I)(a).

Jerry Stevenson, President

10/19/2020
Date