

**The Minutes of
Honeyville City Council
December 9, 2020, Regular Meeting**

Mayor Bingham called the meeting to order at 7:00 p.m.

Present were Mayor Boyd Bingham, Councilmembers Bruce Nelson, Jeff Sanders, Sharon Lorimer, Trevor Gardner and Dale Millsap.

Approximately 9 members of the public were present.

Councilmember Dale Millsap offered the invocation and led the group in the Pledge of Allegiance.

Conflict of Interest: None noted.

Public Comment Period: No comments were made.

PLANNING COMMISSION REPORT – ZONING ADMINISTRATOR, CODEY ILLUM

Codey I reported that there has been one building permit issued this past month. He has also been approached about being allowed to place a commercial sign on the owner's agricultural property. Codey asked how the council felt about allowing a sign in the A-5 area. **Mayor Bingham** stated that the individual is out in the middle of a field that borders I-15. **Codey I** shared that it could have other consequences further down the road with others in that same zoning. He suggested doing a text amendment with guidelines. **Trevor G** stated that the city does currently have billboards along I-15 south of Honeyville Grain which has been changed to ag zoning. It was clarified that the signs were approved when the zoning was industrial. **Codey I** also stated that he received an email regarding a possible subdivision on 3600 and wondered if it could be re-zoned to R-1. He informed the individual they would have to appear before the city council and go through the process of a re-zone.

CITY ADMINISTRATION – MAYOR BOYD BINGHAM

A. DAVIS & BOTT AUDIT REPORT: MATT JENSEN

Matt J reported that they did not have any difficulties with the audit. There were no issues with the management. They offered a clean opinion of the audit. He talked about improving the internal control system however due to the small size of the town it may be difficult because it does not allow for adding additional employees. Matt stated that the procedure the city has in place of having the council review the checks & deposits each month along with having a council member reconcile the bank statement along with the treasurer helps improve those internal controls. He also stated that a discrepancy that had been on the books since 2015 pertaining to the Public and Open

Meeting Act has been corrected. All the minutes tested were posted within the correct time period which now shows the city is in compliance.

B. 2021 MEETING SCHEDULE & OPENING CEREMONIES:

There was discussion about when the public hearings will be held. The council had been holding off due to COVID-19 restrictions. The council decided to hold it in January limiting the amount of people allowed in the council room. **Trevor G** mentioned allowing as many people as possible in the meeting room, but also having a virtual link. **Bruce N** recommended holding it on the 13th of January.

DALE MILLSAP motioned to approve the meeting schedule & opening ceremonies as presented. BRUCE NELSON seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardner for and Dale Millsap for.

C. 2021 HOLIDAY SCHEDULE:

JEFF SANDERS motioned to approve option 2 as presented for Honeyville City Holidays for 2021. DALE MILLSAP seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardner for and Dale Millsap for.

D. APPOINT PLANNING COMMISSION MEMBERS:

Mayor Bingham recommended to renew Kenny Funk's term on the Planning Commission for another 4 years. He also informed the council he is still in the process of interviewing for the other vacant position on the Planning Commission.

DALE MILLSAP motioned to approve Kenny Funk to serve on the Planning Commission for another 4-year term. TREVOR GARDENR seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardner for and Dale Millsap for.

E. NORTH SALT CREEK WATERLINE AGREEMENT:

Mayor Bingham shared that a committee was formed to review information regarding the North Salt Creek waterline. The following individuals were present at that committee meeting: Mayor Boyd Bingham, Councilmember Bruce Nelson, Zoning Administrator Codey Illum, Doug Madsen and Blair Perry. Together they came up with a development agreement to help clarify what the city will require for Doug Madsen to develop his property. The terms were based off the past history between Doug Madsen and Honeyville City. The agreement states that the city will allow Doug to build a new home on his developed property. Doug has also agreed that he will dedicate 33' of frontage from his current property and his new property for a road right of way to the city. Because Doug Madsen and Blair Perry previously paid to have the current

waterline installed, the committee felt that they should not have to pay on this again. However, the code states that there needs to be an 8" line. Therefore, the committee agreed to charge Doug Madsen the difference between what it would cost for an 8" line and a 4" line. Those funds will be held in a restricted account at the city to be utilized when an 8" line is put in. There will be another agreement made with Blair Perry with the same guidelines if he chooses to develop in the future. The Mayor also made the council aware that back in 2005 the city agreed that any impact fees paid on the North Salt Creek Waterline would be split 3 ways. Half would be retained by the city and the other half would be split between Doug Madsen and Blair Perry. He felt that they needed to uphold that agreement. **Dale M** was a little concerned about how this will look and wondered if things were moving too quickly. **Mayor Bingham** stated that he had spent quite a bit of time researching this issue. He reached out to David Church, an attorney and Cory Barton, the county Fire Marshal along with discussing the issues with the city's engineer. **Codey I** also clarified that there has not yet been a permit issued for the building of a home, but an ag exempt permit has been issued for a shed. **Bruce N** would like to get opinions from all of the council. **Jeff S** felt that Doug is being more than generous with the city. **Sharon L** felt that there has been a lot of thought and research that has gone into this and feels ok with the agreement. **Trevor G** was happy that the city is getting right of ways out of this and doesn't know what else they could do to make this right. **Dale M** stated that looking forward he is concerned about subdivisions coming in on North Salt Creek road. He wants to make sure there isn't a double standard. **Mayor Bingham** clarified that the situation is different because the two individuals involved in this agreement already paid a substantial amount of money to install the waterline out there, following the standards set by a previous city administration. He also stated that the federal fire code will determine how things move forward. It states that you have to have proper frontage and that you may build a home on a parcel as long as it is 50' away from any other building. However, if a subdivision comes in, they will be held to the development standards as it will require changes to the current waterline. **Codey I** shared details about the situation. The citizens wanted to put in an 8" line originally, however the city did not want this and requested it be a 4" line even though it did not meet the requirements of the city. This agreement is being made to try and resolve this issue. **Dale M** agreed the principal of this agreement is good. However, he would like the city attorney's input on the agreement to prevent future complications.

- F. POSSIBLE RENTAL OF PERSONAL ITEMS AT SHOP: 4-WHEELER & CONCRETE/ASPHALT CUTTER:** **Mayor Bingham** reported that Troy has some personal items at the shop and he is willing to allow the city to use these items, but the Mayor felt that he needed to be compensated for the use of those items. The council and Troy felt good about creating a rental agreement.

- G. EMPLOYEE BENEFIT REVIEW COMMITTEE:** Mayor Bingham expressed that he would like to create several different committees to review issues that need to be resolved within the city.

H. CITY COUNCIL REGULAR MEETING MINUTES – 11/11/20

DALE MILLSAP motioned to accept the Regular Meeting Minutes of 11/11/20 as presented. BRUCE NELSON seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardner for and Dale Millsap for.

I. CHECK & DEPOSIT DETAILS: 11/01/20 – 11/30/20

Dale M asked for clarification regarding a property tax which Blair cleared up. There was also clarification regarding building inspection fees.

JEFF SANDERS motioned to accept the check & deposit detail of 11/01/20 – 11/30/20. BRUCE NELSON seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardner for and Dale Millsap for.

GENERAL COMMUNITY EVENTS/BUILDINGS & EQUIPMENT – COUNCILMEMBER TREVOR GARDNER:

- A. Trevor G** reported that he received a bid for electrical work to be done at the shop and rodeo arena. The bid came in around \$5,000.00. **Mayor Bingham** recommended that Trevor get the bids to Brittney and she would email that information to the council. **Bruce N** wanted to know if they use the arena enough to have lights. **Blair P** shared that the city needs to be following the procurement policy. He felt it needed to be reviewed, but that purchase orders need to be issued. **Jeff S** requested to see the bids.
- B. Mayor Bingham** shared that purchase orders should be ready for the new city hall supplies by next week, this will ensure the city is able to utilize the funds issued to the city from the Cares Act. **Blair P** asked if the body needs to meet to release those funds. **Bruce N** felt that the body had already approved the building and the spending and didn't feel that they needed to vote on every little thing. It was clarified that if the money is not spent the city will lose it. **Jeff S** agreed with Bruce's statement. **Mayor Bingham** also shared that it will be on every check detail and even suggested that Brittney keep track of all of the expenses and what they went for. This list can be sent out to the council.

PARKS & CEMETERIES/CITY COMMUNICATIONS – COUNCILMEMBER JEFF SANDERS:

- A. Jeff S** shared that there are repairs taking place on the boxes that were hit. Jeff told Checketts Landscaping that the repairs are a separate expense from the original bid.

- B. **Bruce N** shared that he had researched the issue with re-deeding plots after individuals pass away. In the past citizens have not been allowed to transfer those plots. There are also plots purchased where they do not have descendants.

PUBLIC HEALTH & SAFETY/PLANNING COMMISSION/YOUTH CITY COUNCIL – COUNCILMEMBER SHARON LORIMER:

- A. **Sharon L** reported that she had reached out to Chris from UDOT to see who is responsible to maintain the sidewalk. She had not heard anything back yet. **Mayor Bingham** shared that it would be impossible for the employees of the city to clear all of the sidewalks and the roads. He suggested having a policy where citizens are responsible to keep the sidewalk clear in front of their property. The Mayor requested that Brittny post this recommendation on the website and possibly in the city bill. **Sharon L** shared that knows citizens are concerned about the sidewalks not being maintained. **Mayor Bingham** posed the question, who is the city? He then continued on stated that the city consists of the citizens not just the city council.

WATER SYSTEMS & DRAINAGE – COUNCILMEMBER BRUCE NELSON:

- A. **Bruce N** wanted to know what the council thinks about the presentations that Carl Mackley had presented regarding the BR Conservancy District. **Sharon L** asked how the city proceeds with all these plans. She feels that they are all over the place and wanted to focus on one thing. The council gave her insight on how the council works and that the only time they can discuss these issues in an open meeting due to the open and public meeting act law. **Blair P** suggested having the items they would like to discuss in their department put on the agenda so that the council can research those issues. **Mayor Bingham** stated that if the council would like an item on the agenda, they will need to let Brittny know a week in advance. He also shared that there is a lot that goes on behind the scenes in the office and Brittny will need that time to put everything together. **Bruce N** stated that there will not be a vote on the Collinston issue today, however he felt that there needs to be some kind of feedback. **Jeff S** felt that there has been some feedback but they are waiting to see what information Carl Mackley's study provides before they move forward.

STREETS & ROADS/MOSQUITO ABATEMENT – COUNCILMEMBER DALE MILLSAP:

- A. **Dale M** shared that he did not have anything to report at this time. **Troy M** shared that there is an increase in parking on the road and was worried about this issue with the upcoming snow removal. **Brittny** stated that this information went out in December's water bill and is on the website as well.

BRUCE NELSON motioned to adjourn. DALE MILLSAP seconded the motion. MOTION CARRIED with Bruce Nelson for, Jeff Sanders for, Sharon Lorimer for, Trevor Gardner for and Dale Millsap for.

Meeting adjourned at 8:52 p.m.

The foregoing minutes were taken and typed by Brittiny Chlarson.

I certify these minutes to be true and accurate to the best of my knowledge.

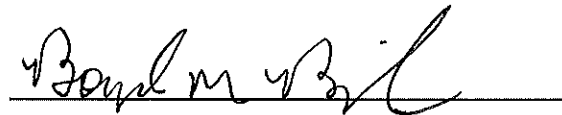
ATTEST:

DATE APPROVED: 1-13-21





Brittiny Chlarson – Clerk/Recorder



Boyd Bingham - Mayor