



Wellington City Council Regular Meeting

Meeting held Wednesday November 18, 2020

at the Wellington City Hall

located at 150 West Main Street, Wellington, Utah

at 6:00 P.M.

City Council Present

Mayor Noyes, Councilmember Wells, Councilmember D. Bradley, Councilmember Perea,
Councilmember Pell

City Council Absent

Councilmember R. Bradley

City Staff Present:

Glenna Nelson – City Recorder

Attendees:

Shelly McKinnon – Planning and Zoning Chair
Frank Feichko
Jerry Chavez
Kristy Prettyman

Troy Gadd – Jones & DeMille Engineering
Ellis Willson
Marvon Willson

Agenda Item 1. Public Comment Period

Mayor Noyes opened the November 18, 2020 City Council meeting by inviting those in attendance, not listed on the agenda, to come forward for the Public Comment period. No audience members came forward.

Mayor Noyes continued and used the Public Comment Period to acknowledge that Ellis Willson resigned as a Planning and Zoning Commissioner earlier in the week. Mr. Willson has served on as a commissioner for over twenty years. Mayor Noyes presented Mr. Willson with a certificate thanking him for his many years of service and invited him to speak for a moment. Willson thanked the council and the city for allowing him to serve as a Planning and Zoning Commissioner and offered to help the current board and its future members whenever needed.

Agenda Item 2. Pledge of Allegiance, Roll Call, and Approval of Previous City Council Minutes

Mayor Noyes continued the meeting by noting that all councilmembers, except for Councilmember R. Bradley were in attendance. Mayor Noyes asked all audience members to please stand for the pledge of allegiance.

Councilmember Perea moved to approve the City Council Meeting Minutes from September 09, 2020 Work Session as written. Councilmember Pell seconded the motion, and the meeting minutes were approved with Perea, D. Bradley, Wells, and Pell in favor.

Councilmember Perea moved to approve the City Council Meeting Minutes from September 23, 2020 Work Session as written. Councilmember Pell seconded the motion, and the meeting minutes were approved with Perea, D. Bradley, Wells, and Pell in favor.

Councilmember Perea moved to approve the City Council Meeting Minutes from September 23, 2020 Regular Session as written. Councilmember R. Bradley seconded the motion, and the meeting minutes were approved with Perea, D. Bradley, Wells, and Pell in favor.

Councilmember Perea moved to approve the City Council Meeting Minutes from October 14, 2020 Work Session as written. Councilmember Wells seconded the motion, and the meeting minutes were approved with Perea, D. Bradley, Wells, and Pell in favor.

Councilmember Perea moved to approve the City Council Meeting Minutes from October 14, 2020 Regular Session as written. Councilmember Pell seconded the motion, and the meeting minutes were approved with Perea, D. Bradley, Wells, and Pell in favor.

Agenda Item 3. Resolution 2020-19 – A Resolution to Amend Certain Provisions of the Wellington City Fire Department Policy.

Councilmember Perea and the city recorder briefly reviewed Wellington City's intent to apply for the State OHV Fiscal Incentive Grant (FIG) for the October 2020 quarter as discussed during the work session. Wellington City is requesting \$12,500 in grant funding and will match up to \$7,500. The city plans to use an in-kind match for the remaining \$5,000 from volunteer hours and the use of equipment.

Councilmember Wells motioned for Wellington City to move forward with submitting the State OHV Fiscal Incentive Grant (FIG) October 2020 Quarterly Application. Councilmember R. Bradley seconded the motion, and the motion carried with Perea, R. Bradley, D. Bradley, Wells, and Pell in favor.

Agenda Item 4. Riverside Homes Subdivision Plat "B" – Carol Feichko & Frank Feichko 1B-0289-0000 to 1B-0291-0035 Zoned MH

Troy Gadd from Jones and DeMille and Frank Feichko attended the City council meeting to present the Riverside Home Subdivision Plat "B" for parcels 1B-0289-0000 to 1B-0291-0035. As explained by the presenters these proposed changes would create four additional lots and increase the lot size of lots 37 to 40, and lot 35.

Prior to approving or rejecting the amended Riverside Homes Subdivision Plat, the city council move on to discuss the following agenda item.

Agenda Item 5. Riverside Homes Subdivision Plat "C" – Frank H. Jr. & Juanita A. Feichko 1B-0291-0042 to 1B-0291-0067 Zoned MH

Troy Gadd from Jones and DeMille and Frank Feichko continued by presenting the proposed changes to lots 42 to 44. Overall Feichko would like to enlarge some of the parcels, thus eliminating the current number of lots.

The city council voiced its concerns with amending the lot sizes by creating new lots and/or eliminating existing lots in both plats. The original subdivision was accepting by Wellington City in 1982. Since then, the current property owner has not sold lot on the eastern end of the subdivision. Although infrastructure such as roads, culinary water lines, and sewer lines were added, they have sat unused for almost 40 years and are deteriorating. The City Council requested additional time to determine if it is the responsibility of the city or of the property owner to bring certain infrastructure up to date. Additionally, the city noted research is needed to determine how to handle the previously set up water, sewer, and irrigation connections on the properties being eliminated.

Councilmember Wells moved to table both agenda items 4 and 5, the amendments to Riverside Homes Subdivision Plat B and C until December 9, 2020. Councilmember Perea seconded the motion, and both agenda items were tabled.

Agenda Item 6. CARES ACT BUSINESS GRANT APPROVALS - Consideration and possible approval of CARES Act business grants to qualified Wellington City businesses that made application for the grant fund

Mayor Noyes and the City Recorder provided a brief update on applications received by Wellington City for the Care Act Business Recover Grant. A total of five applications have been received from the following businesses:

1. Cowboy Club
 - a. Amount Requested: \$40,186.41
 - b. Amount Suggested: \$15,000 to \$20,000
 - c. Requirements for final review: Documentation of payments made for utility services during the requested period.
2. Miller's Fuel Center in Wellington
 - a. Amount Requested: \$587,200 to \$1,772,200
 - b. Amount Suggested: Not Determined at this time
 - c. The review committee is still reviewing this request before making its final recommendation.
3. Miller's Subway in Wellington
 - a. Amount Requested: \$111,008
 - b. Amount Suggested: Not Determined at this time
 - c. The review committee is still reviewing this request before making its final recommendation.
4. B Hansen Construction of Wellington
 - a. Amount Requested: \$122,816
 - b. Amount Suggested: \$25,000 to \$30,000

- c. Requirements for final review: Documentation of payments made for utility services during the requested period.
- 5. Noyes Leather & Wood
 - a. Amount Requested: \$3,315
 - b. Amount Suggested: \$3,300
 - c. Requirements for final review: Documentation of payments made for utility services during the requested period. As a home occupation will need to provide the percentage of the home where business operations are conducted.

Agenda Item 7. CARES ACT Funding for Wellington City – Consideration and possible approval of qualified project list.

The City Council reviewed the possible use of CARE Act Funding Wellington City received for the city. The proposed projects and improvements are as follows; IWorQ Program(s), disinfect spraying equipment from Peterson Chemical, tablets for the council members and equipment to conduct remote meetings when necessary, city hall bathroom improvements, city hall phone upgrades, and keyless entry for specific doors at city hall and the city shop.

Agenda Item 8. Review of iWorQ Service Agreements and Sole Source Letter for Community Development Application

The City Recorder presented the iWorQ Service Agreements and the Sole Source Letter to move forward with purchasing the applications and entering to a service agreement with iWorQ. The Sole Source Letter states that the product is unique, and competitors do not currently exist. iWorQ provides cloud based tracking software for community engagement, code enforcement, and public works services.

Councilmember Perea moved to accept the iWorQ Sole Source letter as meeting Wellington City's procurement policies for purchases larger than \$5k. Councilmember D. Bradley seconded the motion, and the motion carried with Perea, D. Bradley, Wells, and Pell in favor.

Agenda Item 9. Purchase Order 027 – Approval & Acceptance of iWorQ Community Development Application & Services Agreement.

Councilmember Wells moved approve Purchase Order 027 with iWorQ to purchase the Community Development Application and enter into a service agreement for a total of \$3,350. Councilmember Perea seconded the motion, and the motion carried with Perea, D. Bradley, Wells and Pell in favor.

Agenda Item 10. Purchase Order 028 – Approval & Acceptance of iWorQ Public Works Package Applications & Services

Councilmember Pell moved approve Purchase Order 028 with iWorQ to purchase the Public Works Package Application and enter into a service agreement for a total of \$4,000. Councilmember D. Bradley seconded the motion, and the motion carried with Perea, D. Bradley, Wells and Pell in favor.

Agenda Item 11. Purchase Order 029 – Approval & Acceptance of TextMyGov Partnership Proposal

Councilmember D. Bradley moved approve Purchase Order 029 with iWorQ to accept the Partnership Proposal with TextMyGov for \$1,500. Councilmember Wells seconded the motion, and the motion carried with Perea, D. Bradley, Wells and Pell in favor.

Agenda Item 12. Vouchers and Warrants

Councilmember Wells moved approve vouchers and warrants. Councilmember Pell seconded the motion, and the motion carried with Perea, D. Bradley, Wells and Pell in favor.

Agenda Item 13. Council Reports

Councilmember Perea discussed the status on the OHV Fiscal Incentive Grant for the second phase of Wellington City's OHV Trail. Perea noted that for the first phase, the city reported over \$13k in volunteer hours. The estimated cost for equipment used, as well as the wages of city employees who participated in the project have not yet been determined.

Councilmember Perea also provided an update on the Community Development Block Grant Wellington City is utilizing to purchase updated master culinary water meters.

Councilmember Wells voiced concerns regarding the Riverside Plat B and Plat C proposed subdivision amendments, in particular his concerns over the city's potential liability to bring all deteriorating infrastructure up to date.

Agenda Item 14. Mayoral Reports

a. Wellington Microtech CRA

Mayor Noyes recapped a recent PRWID Meeting discussing regarding Wellington Microtech. According to PRWID the company will have a major impact on the sewer lines in Wellington City.

b. ETV Honor Roll

Mayor Noyes noted that Wellington City has agreed to sponsor the quarterly honor roll announcements in the ETV Newspaper for \$25 a quarter. No councilmembers objected.

c. Code Publishing Update

Mayor Noyes reviewed Wellington City's codification process with Code Publishing.

d. Annual Santa Claus Visit

Mayor Noyes announced the date for the annual Santa Claus visit, as well as the plans to ensure that the event follows current health restrictions.

Agenda Item 15. Adjourn

Councilmember Wells moved to adjourn. D. Bradley seconded the motion, and the motion carried with Perea, D. Bradley, Wells, and Pell in favor.

The meeting adjourned at 7:04 P.M.

The next meeting is scheduled for December 9, 2020 at 6:00 P.M. at the Wellington City Hall.

Minutes approved by the City Council on **January 13, 2021**

Paula Noyes, Mayor

Glenna Nelson, City Recorder