

**Rockville Town Council
Special Meeting
Via Zoom Virtual Meeting
November 18, 2020 – 6:00 pm**

1. **CALL TO ORDER - ROLL CALL:** Mayor Leach called the meeting to order at 6:07 p.m. Present were Terry Bell, Jeff Ballard, Dave Firmage, and M. Honer-Orton. Town Clerk, Vicki S. Bell, recorded the meeting.
2. **DECLARATION OF CONFLICT OF INTEREST:** No conflicts of interest were disclosed.

ADMINISTRATIVE ACTION ITEMS

1. **DISCUSSION AND ACTION ON THE PROPOSED PURCHASE OF AN AUDIO/VIDEO SYSTEM FOR THE ROCKVILLE TOWN HALL WITH CARES FUNDING:** Mayor Leach asked if everyone had an opportunity to see the price quote and the details on this. The price did increase a little bit from the original quote as we had Poll Sound extend an HDMI cable that was increased from 30 feet to 45 feet. This will allow us to relocate the television to ensure that everyone can see it. There was also a "joining plate" that increased the quote by \$20.15. It had originally been on the quote, but the amount was not included. The new total is \$11,610.23. This will give us a system that will move forward with us and allow us to conduct meetings electronically more efficiently. It will allow people to hear our meetings and record our meetings for the public record. Clerk Bell added that in talking with Dean from Poll Sound that the idea behind this was to keep the existing microphones but in this bid you can see that he did include new ones. The idea being that we can take the old system and put it into the recreation hall and have two systems. When the new system is installed; it will be calibrated just for the Town Hall. This will give us two systems eliminating the need to move the system between buildings. Mayor Leach explained that Poll Sound will adjust the system to the acoustics of the room so that the system is providing the best sound quality. The other good thing is that there will be only one microphone in front of you. The round mics from the recording system will no longer be needed. Everything will go through this system into the meeting recording so that it will be much cleaner, and there will be more room on our table tops for the paperwork. Mayor Leach added that she is fully for this. We have been fortunate that Springdale had donated their old equipment to us. This is a good addition to our Town.

Dave asked to verify that this was being purchased with CARES funding and how easy will this be to operate. Mayor Leach responded that Poll Sound will train us on the system, and it is supposed to be very simple. As it is now, we struggled with trying to do that public hearing on our Land Use Code, and this will be with everything running through the master sound system with a one-button turn on. And this is fully funded with CARES monies. Which is another fortunate thing for us, and this is something they will fund with the potential of us being in electronic meetings for a while. It is good to know that we will be able to handle the situation.

M. Honer-Orton asked if a purchase like this be subject to bid regulations? Mayor Leach responded that she did not believe so. This is the same company that Springdale hired; this is how we found out about them. We are in a time crunch with the CARES funds. Mayor Leach stated that this does not require a bid. Terry responded that he did not think there was anyone else in the area that can do this kind of thing. Poll Sound is one of the largest sound companies in Utah and they are very good. Terry doesn't know who else we could get to do it if we had to put it out for bid.

Jeff **MOVED** to approve the purchase of an audio/video system for the Rockville Town Hall using CARES funding. Terry **SECONDED** the motion.

Hearing no objections, the motion passed unanimously.

Terry stated that as a side note in the DTEC meeting today they used \$50,000 to \$100,000 for something that left him wondering how they justified using CARES funding. The State must be giving wide latitude on CARES purchases. Mayor Leach responded that we have been good with the items we have purchased. We bought sanitizing equipment, face masks, hand sanitizer, police services, the plastic shield screens for the offices and this. These are all things that will assist in keeping us safe and keeping our information out there to the public. We have not been extravagant. Mayor Leach asked Clerk Bell the approximate amount of CARES monies that we will have to return. Clerk Bell responded that we will not be sending any funds back. We will be spending it all. Mayor Leach stated that the Town received over \$23,000. We have made good use of the funds.

Adjournment

Terry **MOVED** to adjourn. Dave **SECONDED** the motion.

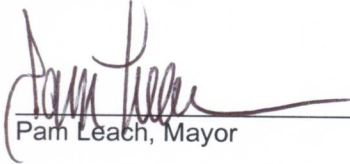
Hearing no objections, the motion passed unanimously.

The meeting was adjourned at 6:17 p.m.

Minutes Prepared by:

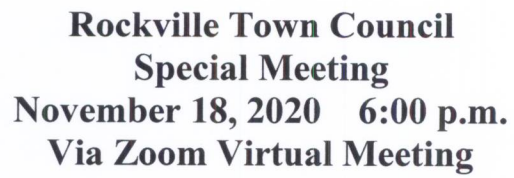
Vicki S. Bell, Town Clerk

APPROVED:


Pam Leach, Mayor

The foregoing minutes were posted in the cabinet of the Rockville Town Office by Vicki S. Bell
at approximately 11:30 AM/PM on 14 Jan 2021 and on the Rockville website.

Vicki S. Bell



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