

**Rockville Town Council
Regular Meeting
Via Zoom Virtual Meeting
December 9, 2020 – 6:00 pm**

1. **CALL TO ORDER AND ROLL CALL** – Mayor Pam Leach called the meeting to order at 6:00 p.m. The following members of the Rockville Town Council were present: Jeff Ballard, Terry Bell, M. Honer-Orton, and David Firmage. Clerk Vicki S. Bell recorded the meeting. Vice Chair Jane Brennan was present to give a Planning and Zoning Report.

2. **PLEDGE OF ALLEGIANCE** – Mayor Leach led the Pledge of Allegiance.

3. **APPROVAL OF THE AGENDA** - David Firmage **MOVED** to approve the agenda. M. Honer-Orton **SECONDED** the motion.

Hearing no objections, the motion passed unanimously.

4. **DECLARATION OF CONFLICT OF INTEREST WITH AN AGENDA ITEM** - No conflicts of interest were declared.

PUBLIC COMMENTS – No public were present on chat. No public comment was given.

DISCUSSION / INFORMATION / NON-ACTION ITEMS

1. **REPORT ON ROCKVILLE/SPRINGDALE FIRE PROTECTION DISTRICT** – Mayor Leach reported that Rockville had one medical transport and one fire response. Springdale had six medical transports, three refusals, four CPTA's (Cancelled prior to transport) and three fire responses. Zion Park had none.

2. **REPORT ON RECOMMENDATIONS OF THE PLANNING COMMISSION** – Vice Chair Jane Brennan reported that on December 8, 2020 the Planning and Zoning Commission had a Special Meeting. The first agenda item was a discussion and action on the request for a designation of a group of five or more unrelated individuals as a functional equivalent of a family per the Rockville Land Use Code, submitted by Jennifer McKenzie. Jennifer and her husband bought Elaine and Bernie Harris' house and will have four extra rooms they would like to rent out. According to the definition of family in our Code, the Planning Commission can designate a number of people as a functional family for the purpose of renting if they meet seven points of criteria in our definition. There was much discussion as to the counting of the unrelated individuals, the Commission was unable to agree and could not pass this request for Mrs. McKenzie. It was decided the Code needed further inspection and greater clarification. Mayor Leach asked for clarification about the vote confirming it was a two-two vote ending with a tie and no action was taken. Megan asked about the wording of the ordinance as it is somewhat confusing and suggested the Counsel create a more specific definition and provide a maximum number of people in any household. Mayor Leach clarified that the Harris' are remaining in their home until mid-January 2021 and the new owners are not starting anything until the Harris' move. The McKenzie family are looking to provide housing for Park employees that have difficulty finding housing. The McKenzie family will be living in the house and sharing their kitchen and expenses with their potential tenants. Jane believed their request fit the criteria to deem the extra residents as a functional family and believed this is one way to monitor things that are important to the neighborhood such as parking and verifying that the homeowner is living in the house. The second agenda item was discussion on a possible shuttle service out of the same household. The McKenzie family decided against that idea at this time, so the Commission did not discuss the possible shuttle service.

ADMINISTRATIVE ACTION ITEMS

1. **DISCUSSION AND APPROVAL ON THE PURCHASE OF ASPHALT MILLINGS AND THE LABOR TO HAVE IT INSTALLED ON GRAFTON ROAD BY BUDD LEE & SONS** – Mayor Leach reported that Allen Lee fit us into an unplanned opening in his schedule and laid the asphalt millings from the end of the pavement on Grafton Road out to the cattle guard next to the Flying-Zion [1800 Grafton Road]. Normally this material would be laid in warmer weather to help it bind, but Allen Lee told Mayor Leach that when the weather heats up, he will return to grade, dress, and roll the millings to help it bind. Right now, the road surface is loose, but the dust has been eliminated and the new surface made a big difference. Allen Lee said that he needed an additional 100 ton due to the poor areas that needed to be filled that was not included in his bid. Jeff Ballard indicated that when we get rain, a lot of the millings will be driven into the dirt and it will help provide a good road base. Although currently there is a washboard surface on the road, there is almost zero dust and the new surface really helped in that respect. Allen had indicated to Jeff that with the roller-time and the water truck the texture may even out by itself. Jeff is not sure where things stand until we receive the invoice from Allen Lee. Mayor Leach confirmed that the Allen Lee bid previously presented may be increased due to the unforeseen extra tasks and needs. She continued to state that Rockville has sufficient B&C Road Funds to complete this necessary road work. Terry Bell **MOVED** to accept the purchase of asphalt millings and labor to improve Grafton Road. Jeff Ballard **SECONDED** the motion.

Hearing no opposition, the motion passed unanimously with the understanding that there may be a difference in the final invoice.

Clerk Bell will let us know the new price of the final invoice once it is received.

2. **APPROVAL OF THE MINUTES FOR THE NOVEMBER 12, 2020 REGULAR MEETING** – M. Honer-Orton **MOVED** to approve the November minutes. Dave Firmage **SECONDED** the motion.

Hearing no objections, the motion passed unanimously.

3. **APPROVAL OF EXPENDITURES FOR THE MONTH OF NOVEMBER 2020** – M. Honer-Orton asked about page two regarding the Division of Occupation and Professional Licensing Surcharge. Clerk Bell explained that the Division of Occupation and Professional Licensing State Building Permit Surcharge is submitted to the State for training and education for people applying for Occupational and Professional Licensing. That surcharge is paid quarterly and is only paid if new Building Permits are submitted to the Town. The surcharge is infrequent, but the Town is required to pay the State as permit fees are collected. Jeff Ballard **MOVED** to approve the expenditures. Terry Bell **SECONDED** the motion.

Hearing no objections, the motion passed unanimously.

4. **APPROVAL OF THE NOVEMBER 2020 FINANCIAL STATEMENTS** – M. Honer-Orton asked about page three Employee Benefits being over-budget. Clerk Bell explained that Payroll Expenses hold the necessary monies, and she will shift those funds to the Employee Benefits to balance out the Benefit Budget. Clerk Bell pointed out the Fund Balance Report has \$92,000 in the Class 'C' Roads Fund and the improved road surface on Grafton Road is a wise use of the funds. David Firmage **MOVED** to approve the financial statements. Terry Bell **SECONDED** the motion.

Hearing no objections, the Financial Statements were **APPROVED**.

ADMINISTRATIVE NON-ACTION ITEMS

1. **MAYOR AND COUNCIL MEMBER REPORTS** – Jeff Ballard reported that the bridge was decorated December 9, 2020 following a series of problems the day before where the lights were not working and blew breakers. New lights were purchased and installed. Mayor Leach thanked Jeff, Shirley, Dan, and Alene for decorating the front of the church and community center.

M. Honer-Orton conveyed that the Bystander Intervention Training that she had tried to bring to Rockville is now handled by the Dove Center in St. George. She is waiting for COVID-19 infection numbers to decrease before scheduling any workshops but will contact the organizers and let them know there is interest in Rockville.

David Firmage learned that Dixie Regional Hospital is at full capacity and believes Megan's decision to delay group workshops is wise.

Terry Bell attended the Dixie Transportation Executive Council (DTEC) meeting in St. George where he learned there were some mosquitos found and eliminated in St. George that can spread Yellow Fever and Dengue Fever. The opt-out period for the BluCan service ended at the end of November. Residents can sign up for BluCan collection at any time in the future. Any new resident is automatically a participant in the BluCan program. Absentee property owners can now opt-out where they could not before. Clerk Bell stated that Rockville had twenty-seven residents that chose to opt-out. Rockville has over fifty percent of residents continuing to use the BluCan service.

Mayor Leach reported that she spoke with and signed an agreement with UDOT who have committed to fund up to \$10,000 to repair the south-end header on the bridge. The metal pipe will be replaced with polyester concrete and necessary casings. Wadsworth has been told that the steel replacement running panels are available and will replace the existing warped panels. Mayor Leach spoke with them [Wadsworth] about the running plates that are bolted in between the wood decking so that they will be prepared to drill new holes, remove the loose boards, and get those attached. As soon as Wadsworth has a date, they will let us know and we hope to provide a two-week notice to inform our residents. There is a chance that this bridge work could be completed within one day but will likely take two days. The polyester concrete sets up quickly and can be driven over within hours of being poured. Mayor Leach is appreciative of UDOT being willing to provide the funding to make those repairs. Wadsworth company will replace the warped running panels. Terry Bell asked about the repairs on the cover plate including a lag screw being used as they had previously. Mayor Leach confirmed that some kind of screw or bolt will be used in the casing on the cover plate. Terry expressed concern that method did not work before and suggested that bolts could be placed in the concrete [with the threading exposed] and bolt down the [cover] plate as it is on the other end of the bridge. Mayor Leach indicated that the engineers at both UDOT and at Lochner had looked at the plan and she will discuss the specifics with Guy. In a previous discussion, Guy had indicated that the south end will be repaired to match the north end. Jeff Ballard believes the problem with the south end began because it was not level, possibly an inch higher than the deck, and with each passing vehicle it rocked under the weight and gradually pulled out the bolts. Everything will need to be leveled in the repair or the same problem will occur in the future. Mayor Leach said that with the polyester concrete, they can level it on the spot to match the height of the deck. Also, the running plate that sits on top of the deck will be cut back so that the cover plate will sit on the wood deck and on top of the new polyester concrete. Previously the cover plate rested on top of the running plate and on top of the elevated metal tube. Guy had asked Mayor Leach to check with a level on the deck and take a photo to confirm the variation in height. The asphalt drops off where the metal header had been. That will be checked and variation in height should be eliminated with the polyester concrete. Jeff Ballard mentioned that the bridge moves every time it is driven upon and placing a solid structure on top of a moving structure does not seem like a long-term viable solution as it may continue to warp and crawl. Mayor Leach asked if Jeff had to tighten the bolts on the bridge decking. Jeff confirmed that he had tightened all the bolts on the decking, and they loosened afterwards. The noise heard when driving over the bridge is the bowed plate flattening under the weight of the vehicle and then popping back to the warped position. Terry Bell had also tightened the bolts on the north end and believes that will be an on-going maintenance need. The [north] plate is anchored only on one end so the bridge can

move. Jeff Ballard had pulled the bolts out on the south plate and found the bolt threads stripped from rocking. Mayor Leach will inform the parties involved in repair about the problem that the previous movement has caused. Originally, the running plates were expected to be bolted in place and drilled all the way through instead of using simple lag-screws. Jeff believed the only solution will be to cut each of the plates to match the stringer, allowing the plates to be independent on the boards and eliminate warping.

Mayor Leach mentioned the Interlocal Agreement with the County for which a special meeting will be required regarding the Renewed Mojave Desert Tortoise Incidental Take Permit Issue. The County requires Rockville to collect fees from everyone building a home or developing a subdivision to help move Desert Tortoise from the building site to a designated area where they can thrive. We collected \$250 per acre from the Tyden Oler Subdivision plus there will be an additional two percent [of estimated construction costs] charged to the homeowners once they start building their homes. Due to receiving more funds than needed [to move the tortoise] they are removing the \$250 per acre charge for subdivisions. The two percent fee will continue to be charged for any future building permits. Eric Clark, the county's attorney, said there is a possibility that fee may be further reduced. This agreement was entered into in 1995 with Washington County for a twenty-year period. This amended Agreement will be in place for the next twenty-five years. Once all parties have signed, the Agreement will be taken to the United States Fish and Wildlife Service where a new Agreement will be formed. Copies of the Agreement will be given to each Council member and plan for a Special Meeting via Zoom to discuss specifics and possibly approve the Agreement. A draft had been previously provided for Mayor Leach and was asked to respond with any changes by the end of December 2020. Specific questions were asked to be emailed to Mayor Leach prior to the 6:00 p.m. December 16, 2020 Town Council Special Meeting.

Mayor Leach spoke with the head of the Dixie Regional Hospital Intensive Care Unit who had forty-two [COVID-19] patients in the ICU where they have thirty-two beds. The ICU doctors and nurses are over-worked and all working extra hours. Mayor Leach advocated all Council to encourage others to stay safe, stay home, avoid social gatherings, practice social distancing and contact friends and family via Zoom or by phone over the holidays.

2. **STAFF REPORT AS NEEDED** - Clerk Bell is working on a Budget Amendment for next month. She will be making appointments with Megan and Pam to discuss budgets and necessary changes. Mayor Leach mentioned that interviews have begun for a new Deputy Town Clerk. Two applicants have been interviewed and once the decision is made, she will make an official announcement. Two positions on the Planning Commission will be open in January. Currently we have two persons returning, and one new person will be joining the Commission.

ADJOURNMENT – Terry Bell **MOVED** to adjourn the meeting. Jeff Ballard **SECONDED** the motion.

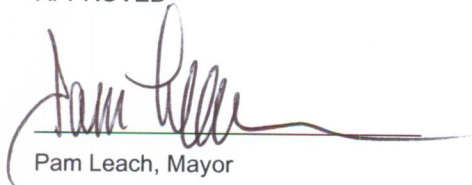
Hearing no objections, the motion passed unanimously.

The meeting adjourned at 6:42 p.m.

Minutes prepared by:

Pearl Meadows
Deputy Town Clerk

APPROVED



Pam Leach, Mayor

The foregoing minutes were posted in the cabinet of the Rockville Town Office by Vicki S Beel at approximately 11:30 AM on 14 Jan 2021 and on the Rockville website.

Vicki S Beel

