

Newton Town Council Meeting
December 3, 2020, 7:00 P.M.
Newton Town Hall, 51 South Center, Newton UT
Minutes

Agenda

1. Roll Call
2. Opening Ceremony – Kathryn Rigby
3. Approval of November 2020 Minutes
4. Final plat review for 5 lot subdivision, Larsen Farms subdivision, approximately 400 West between Main and 200 South, a. Review UDOT access approval
5. EMS services MOU agreement
6. CARES Act funding for Newton Town, proposed projects review
7. First Quarter Budget Review, a. Fraud risk assessment
8. Open Public Meeting Annual Training
9. Report on Mayor/Council Member Assignments

NOTICE OF ELECTRONIC PARTICIPATION. Due to restrictions because of the COVID-19 virus, members and public may participate in the meeting electronically pursuant to UCA 52-4-207. Pursuant to the duration of the Utah Governor's Executive Order, Newton Town will hold an optional electronic participation meeting. Due to social distancing requirements public attendance at the Newton Town Hall may be limited.

1. Call to Order and Roll Call of Members present.

Members present: Mayor Kevin Rhodes, Gordon Anderson, Kent Fabricius, and Jed Woodward.
Karla Ferguson (Recorder) Present electronically: Kathryn Rigby
Others present: Sarah Rigby, Martin Empey and Hoss Tomkinson. Others present electronically: Newton Youth Council, and Trent Dagley.

2. Opening ceremony conducted by Kathryn Rigby

3. The Newton Town Council November meeting minutes were approved.

Other business: Newton Youth Council gave an update on their activities. The Co-Mayors this year are Addie May and Ethan Ferguson. The Youth Council helped set up holiday lights. The holiday lights were turned on last night and they had a Santa to drive by and give letters to. The Youth Council will help answer the Santa letters. The youth council is planning a food drive in January.

4. Final plat review for 5 lot subdivision, Larsen Farms subdivision, approximately 400 West between Main and 200 South, and Review UDOT access approval – Trent Dagley reviewed UDOT access approval for Larsen Farms subdivision. Newton Planning Commission gave final approval for the subdivision contingent on UDOT access approval and an emergency access approval for lot 2. The UDOT access permit requires access to be completed within a year. Eric Dursteler reviewed and approved that a water line for lot 5 can be bored under the highway. All final changes including water line placement will be placed on the final mylar for signatures. **A motion was made to approve the final subdivision plan for Larsen Farms 5 lot subdivision with the change to the water line as discussed. All Town Council members voted in favor. No votes opposed.**

5. EMS services MOU agreement – Gordon Anderson discussed that Cache County is no longer providing supervision for EMS services for Newton. The northern communities of Cache County have negotiated a 4 year contract for supervision of EMS services with Smithfield City. Hoss Tomkinson, Newton Supervisor of EMT services, discussed that Newton would still have EMTs and an ambulance but the State of Utah requires medical control and reporting software that, under this contract, would be provided by Smithfield City. Costs for services and negotiations were

discussed. Mayor Rhodes read the proposed agreement for EMS services. Mayor Rhodes discussed that he will continue to look into funding left over when the old service contract was terminated to be distributed to the northern communities. **A motion was made to accept the memorandum of understanding for emergency services with Smithfield City. All in favor.**

6. CARES Act funding for Newton Town – Technology upgrades were reviewed. Hoss Tomkinson will put together a supplies list to help spend the remaining \$3,6665.89 of the CARES Act funding before the end of the year. It was approved to also purchase hand sanitation stations and HEPA filters for the furnace. It was discussed that they have decided to have the wood floors refinished starting December 14. Mayor Rhodes will follow up with Alltech to see if we can get needed electrical upgrades done for the new technology before the wood floors are refinished.

7. First Quarter Budget Review, a. Fraud risk assessment – Kathryn Rigby reviewed the first quarter budget. The budget is on track for the first quarter. Kathryn asked council members to review their individual departments' budgets to make sure it looks okay. The fraud risk assessment is part of the audit and then submitted to the state. Kathryn reviewed the fraud risk assessment with the town council. **A motion was made to accept the fraud risk assessment with an earned 240 points. All approve.**

8. Open Public Meeting Annual Training – Postponed to next month.

9. Report on Mayor/Council Member Assignments – Mayor Rhodes reviewed that he followed up with the Mayor of Hyde Park City about building inspections. Hyde Park now has four inspectors and will work on communication with us. Gordon Anderson discussed the new EMS contract. Gordon also reviewed the fire department has responded to a few fires recently. Kent Fabricius and Gordon Anderson winterized the outside restrooms. Gordon will check on the water heater in the pavilion. Kent Fabricius patched the town hall roof above the front door. Kent is trying to get bids for painting inside the town hall. The town hall floor will be refinished beginning December 14. It will take one week to refinish the floor and then you must stay off of the wood floor for the week following. Then they recommend to not move heavy furniture onto it for another week. The library will close on December 11 and begin moving everything out of the library and into the training room and council room. The town hall and library will be closed for three weeks. The library will request volunteers to help and will extend book loans to January. Kent would also like another light to be installed in the front hall way of the town hall. Kathryn plans to send thank you letters to the committee and helpers of the holiday lights. Kathryn is still working on an appreciation gift for town employees. Sarah reported the library passed out 67 candy canes last night with the Santa drive by. Jed Woodward reported that we are good for water testing for the year. Jed is checking into the cost of getting rid of the pump on the Bear River for the farm land and joining into the new West Cache irrigation pipeline system. Jed will get prices and bring information to the Town Council. Mayor Rhodes reviewed information he received from town engineer, Eric Dursteler, regarding water shares with the bureau of reclamation and a water conservancy district for Newton dam. It was recommended not to do anything towards acquiring management of Newton dam until required by federal government. Eric Dursteler volunteered to help with a committee to address secondary water issues. The meeting was adjourned.

Minutes prepared by:

Karla R. Ferguson, Newton Town Clerk

Approval Date