

MINUTES OF THE REGULAR MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, DECEMBER 15, 2020, AT 7:00 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Richard J. Child

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Patrick Monney
Matt Packard
Mike Snelson

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, and City Recorder Kim Crane. Building and Grounds Director Bradley Neel, Power Director Leon Fredrickson, Interim Police Chief Dell Gordon, Community Development Director Josh Yost, Public Works Director Brad Stapley, Library Director Dan Mickelson, Operations Manager Rod Oldroyd, and Museum of Art Director Rita Wright

6:40 p.m.

CEREMONIAL

1. Presentation of the Mayor's Awards - Shannon Acor, CTC Coordinator
Item postponed to another date.

CALL TO ORDER

Mayor Child welcomed everyone and called the meeting to order at 7:00 p.m.

INVOCATION AND PLEDGE

Councilmember Monney offered the invocation, and Councilmember Crandall led the Pledge of Allegiance.

APPROVAL OF THE MEETING'S AGENDA

COUNCILMEMBER PACKARD MOVED TO APPROVE THE MEETINGS AGENDA AS WRITTEN. COUNCILMEMBER JENSEN SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

MAYORS COMMENTS

Mayor Child welcomed the Council, staff, and those in attendance. He asked if there were any youth in attendance on assignment.

Mayor Child recognized Craig Norman and Joel Grose in attendance. He congratulated Assistant Golf Pro Joel Grose for being named Assistant Pro of the Year by the Utah Section of the PGA for 2020. He joins Craig Norman Pro of the Year for 2019 and Jay Geise UGSCA Superintendent of the Year for 2020 as recent award winners at Hobbie Creek.

PUBLIC COMMENT

Mayor Child introduced the Public Comment section of the agenda. He asked if there were any written comments submitted. There were none.

CONSENT AGENDA

2. Approval of minutes for the November 10, 2020, work-study meeting and the December 01, 2020, regular meeting.
3. Approval of a Resolution adopting the 2021 Annual Meeting Schedule - Kim Crane, City Recorder
4. Approval of a Resolution approving the Utah County Recreation Grant - Corey Merideth, Recreation Director

COUNCILMEMBER MONNEY MOVED TO APPROVE THE CONSENT AGENDA AS WRITTEN.
COUNCILMEMBER SNELSON SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

COUNCILMEMBER CRANDALL	AYE
COUNCILMEMBER JENSEN	AYE
COUNCILMEMBER MONNEY	AYE
COUNCILMEMBER PACKARD	AYE
COUNCILMEMBER SNELSON	AYE

RESOLUTION #2020-34 and #2020-35 APPROVED

REGULAR AGENDA

5. Consideration of a Resolution approving an Improvement Reimbursement Agreement with Landmark Excavating, Inc. for installing 900 South Street Improvements - John Penrod, Assistant City Administrator/City Attorney

Attorney Penrod reported Landmark Excavating, Inc. installed approximately 965 linear feet of 900 South street improvements in the Ashton Springs Subdivision. Under Springville's Transportation Impact Fee Facilities Plan and Impact Fee Analysis, a portion of the 900 South street improvements are to be paid with impact fees to serve new development in Springville. It was not in the current budget, it was stated in the IFA and IFFP it would be approved. The next budget amendment would reflect the change.

COUNCILMEMBER JENSEN MOVED TO APPROVE RESOLUTION #2020-36 FOR AN IMPROVEMENT REIMBURSEMENT AGREEMENT WITH LANDMARK EXCAVATING, INC. FOR INSTALLING 900 SOUTH STREET IMPROVEMENTS.

COUNCILMEMBER SNELSON SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

COUNCILMEMBER CRANDALL	AYE
COUNCILMEMBER JENSEN	AYE
COUNCILMEMBER MONNEY	AYE
COUNCILMEMBER PACKARD	AYE
COUNCILMEMBER SNELSON	AYE

RESOLUTION #2020-36 APPROVED

6. Consideration of the Springville City Independent Auditor's Report - Bruce Riddle, Assistant City Administrator/Finance Director

Director Riddle reported Utah State Code, requires an independent audit of all cities to be performed within 180 days after the close of each fiscal period. Additionally, the independent audit reports are required to be made available for public inspection and are to be filed with the State Auditor.

COUNCILMEMBER SNELSON MOVED TO APPROVE ACCEPTING THE SPRINGVILLE CITY FY 2020 INDEPENDENT AUDITOR'S REPORT AS PRESENTED; AUTHORIZING THE CITY RECORDER TO ADVERTISE AND MAKE AVAILABLE FOR PUBLIC INSPECTION THE INDEPENDENT AUDITOR'S REPORT, AND AUTHORIZE THE FINANCE DIRECTOR TO SUBMIT THE INDEPENDENT AUDITOR'S REPORT TO THE STATE AUDITOR AS REQUIRED BY LAW.

COUNCILMEMBER MONNEY SECONDED THE MOTION. ALL PRESENT VOTED AYE.

7. Consideration of a Resolution and amendment of the cell tower site lease agreement between Springville City and American Tower - Jack Urquhart, Management Analyst

Analyst Urquhart reported in 1997, Springville City and American Tower entered into the initial lease agreement for the cell tower site just northwest of Evergreen Cemetery. Without an amendment, the lease is scheduled to expire on November 27, 2027. American Tower expressed interest in amending the agreement to extend the lease for several more 5-year renewal terms. A one-time payment with an extension of the lease terms, and a new monthly lease fee with an escalator. Along with provisions regarding a fee for any new subtenants.

Councilmember Packard asked about the liability if the tower falls and disturbs the city power line. Attorney Penrod replied it would be something to explore and bring back to the council regarding liability.

Urquhart noted the legal description of the American Tower location will need to be adjusted to match the city.

COUNCILMEMBER PACKARD MOVED TO APPROVE RESOLUTION #2020-37 AMENDING THE CELL TOWER SITE LEASE AGREEMENT BETWEEN SPRINGVILLE CITY AND AMERICAN TOWER, PENDING ANY LEGAL ISSUES AND DESCRIPTION.

COUNCILMEMBER JENSEN SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

COUNCILMEMBER CRANDALL	AYE
COUNCILMEMBER JENSEN	AYE
COUNCILMEMBER MONNEY	AYE
COUNCILMEMBER PACKARD	AYE
COUNCILMEMBER SNELSON	AYE

RESOLUTION #2020-37 APPROVED

8. Consideration of a Resolution and amendment of the Springville City Comprehensive Fee Schedule - Troy Fitzgerald, City Administrator

Administrator Fitzgerald reported on the fee review project. The amendment follows the completion of more than a year of work by City staff to ensure that every fee was justified and reasonable.

The Springville City Consolidated Fee Schedule is where all approved fees are listed for the City and is adopted annually by the City Council.

Fitzgerald noted some fees were currently under review, building fees and business license fees would come to the council in the future. Recreation participation fees will likely be adjusted in the future. Cemetery and zoning fees have not been changed in over ten years, due to council advisement.

Councilmember Crandall asked about the change in the senior golf fee. Fitzgerald explained it was discussed with what is going on in the online reservation system. Other courses are trending away from senior fees and instituting no show fees on prepayment. Senior pass holders and punch cards are still available.

Mayor Child stated he would like to encourage youth golfers and the youth on course program.

Councilmember Crandall asked about expanding on service levels and customer service training from the fee adjustments and asked for more information on the canyon park fees. Fitzgerald advised it would be discussed in the next budget retreat and planning for next year.

COUNCILMEMBER PACKARD MOVED TO APPROVE RESOLUTION #2020-38 AUTHORIZING THE AMENDMENT OF THE SPRINGVILLE CITY COMPREHENSIVE FEE SCHEDULE.

COUNCILMEMBER JENSEN SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

COUNCILMEMBER CRANDALL	AYE
COUNCILMEMBER JENSEN	AYE
COUNCILMEMBER MONNEY	AYE
COUNCILMEMBER PACKARD	AYE
COUNCILMEMBER SNELSON	AYE

RESOLUTION #2020-38 APPROVED

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Child asked if there were any comments.

Councilmember Crandall asked about the 1600 South freeway exit. Mayor Child commented he discussed the project with Representative Francis Gibson, he was informed it would be done correctly. Fitzgerald also discussed the project with Representative Gibson before thanksgiving who stated he was working to get the project done and was aware of the issues.

CLOSED SESSION

9. *The Springville City Council may temporarily recess the regular meeting and convene in a closed session as provided by UCA 52-4-205.*

COUNCILMEMBER SNELSON MOVED TO ADJOURN THE REGULAR MEETING AT 8:14 P.M. AND CONVEENE IN A CLOSED SESSION REGARDING PROPERTY AND LITIGATION.

COUNCILMEMBER MONNEY SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS:

COUNCILMEMBER CRANDALL	AYE
COUNCILMEMBER JENSEN	AYE
COUNCILMEMBER MONNEY	AYE
COUNCILMEMBER PACKARD	AYE
COUNCILMEMBER SNELSON	AYE

The regular meeting adjourned at 8:14 P.M.

This document constitutes the official minutes for the Springville City Council Regular Meeting held on Tuesday, December 15, 2020. I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, December 15, 2020.

DATE APPROVED: _____ January 05, 2021



Kim Crane, CMC
City Recorder