**HEBER CITY CORPORATION**
**630 West Airport Road**
**Heber City, UT 84032**
**Annual City Council Retreat**
**January 8, 2021**

**6:00 p.m. Regular Meeting**

**TIME AND ORDER OF ITEMS ARE APPROXIMATE AND MAY BE CHANGED AS TIME PERMITS**

**ATTENTION: DUE TO THE CURRENT WASATCH COUNTY COVID-19 HIGH LEVEL TRANSMISSION INDEX, THE PUBLIC IS ASKED TO ATTEND THIS MEETING VIRTUALLY. Please visit https://www.heberut.gov/256/Agendas-and-Minutes in order to attend and/or submit public comments. Comments can also be emailed to CCPublic@heberut.gov.**

**I.** 6:00 p.m. Welcome (Mayor Potter/Matt Brower)

1. Check-in

2. Overview

a. Ground Rules & Logistics Details

b. Action Register

3. Desired Outcomes

a. Team Growth

b. Budget and Policy Priorities

**II.** 6:10 p.m. Dinner - Working Dinner (Spouses/Partners Invited)

**III.** 6:15 p.m. Celebrating Victories - Leadership Team Presentations

**IV.** 7:00 p.m. State of the Administration

1. Guest Speaker: Randall Probst, Wasatch County Health Director

2. Look Back 2020

3. Looking Forward 2021

**V.** 7:45 p.m. Council Roundtable Discussion

1. Council Deliberation

a. Explore Ideas

b. Discuss Common Policy Interests

**VI.** 7:55 p.m.

1. Public Comments Period

2. Wrap-up/Overview of Day Two

**VII.** ADJOURNMENT

Ordinance 2006-05 allows Heber City Council Members to participate in meetings via telecommunications media.

In accordance with the Americans with Disabilities Act, those needing special accommodations during this meeting or who are non-English speaking should contact Trina Cooke at the Heber City Offices 435.657.7886 at least eight hours prior to the meeting.

Posted on December 29, 2020, in the Heber City Municipal Building located at 75 North Main, the Heber City Website at www.ci.heber.ut.us, and on the Utah Public Notice Website at http://pmn.utah.gov. Notice provided to the Wasatch Wave .

# Agenda: Heber City
# Annual Council Strategic Planning Retreat
*January 8 and 9, 2021*

**Day 1 – Friday, January 8, 2021**
**6:00 to 8:00 p.m.**

| Time | Activity / Description | Who |
|---|---|---|
| *6:00 p.m.* | **Welcome**<br>1) Check-in<br>2) Overview<br>✓ Ground rules & logistics details<br>✓ Action Register<br>3) Desired Outcomes<br>✓ Team Growth<br>✓ Budget and Policy Priorities | Mayor<br>Matt |
| *6:10 p.m.* | **Dinner—**Working Dinner (Spouses/Partners Invited) | All |
| *6:15 p.m.* | **Celebrating Victories** | Leadership Team |
| *7:00 p.m.* | **State of the Administration**<br>✓ Guest Speaker: Randall Probst, Wasatch County Health Director<br>✓ Look Back 2020<br>✓ Looking Forward 2021 | Randall Probst<br>Matt |
| *7:45 p.m.* | **Council Roundtable Discussion**<br>1) Council Deliberation<br>✓ Explore ideas<br>✓ Discuss common policy interests | Council |
| *7:55 p.m.* | **Public Comments Period**<br>**Wrap Up / Overview of Day Two** | Mayor |

**Day 2 – Saturday, January 9, 2021**
**Begin at 8:00 a.m.**

| Time | Activity / Description | Who |
|---|---|---|
| *8:00 a.m.* | **Welcome** | Mayor Potter |
| *8:10 a.m.* | **Public Policy Platform**<br>1) 2021 Utah Legislative Session—Expectations, Desired Outcomes | Cameron Diehl<br>Nick Jarvis |
| *9:00 a.m.* | **Strengths, Weaknesses, Opportunities and Threats (SWOT)**<br>1) Review of Department SWOTs | Executive Team |
| *9:45 a.m.* | **Break** | |
| *10:00 a.m.* | **Strategic Topics**<br>1) Community Reinvestment Agency (CRA) (45 min)<br>√ Defining Project Area<br>√ Stakeholders<br>√ Likely Downtown Redevelopment Projects<br>2) No Idling Policy –Public Promotion Plan (15 min)<br>3) Recreation, Arts and Parks (RAP) Tax (15 min) | Matt<br><br><br><br>Carolyn<br>Carolyn |
| *11:15 a.m.* | **Guest Speaker: Andy Beerman, Park City Mayor**<br>Topic: Park City Innovations and Initiatives | Andy Beerman |
| *12:00 p.m.* | **Lunch** | |
| *12:30 p.m.* | **Strategic Topics-Continued**<br>4) Envision Heber 2050 and Projected City Growth (90 min)<br>√ Envision Heber Phase 3-Ordinance Drafting Status<br>√ Current Land Use Map Densities<br>√ Future Land Use Map Densities<br>√ Proposed Development Projects<br>5) Affordable Housing—Where Do We Go From Here? (30 min)<br>6) Old Town Water and Sewer Replacement Game Plan (30 min)<br>7) Council Meeting Agendas and Meeting Procedures (20 min)<br>8) Legislative Discretion v. Administrative Decisions (30 min) | Tony<br><br><br><br><br>Tony<br>Matt<br>Mayor Potter<br>Tony |
| *3:50 p.m.* | **Break** | |
| *4:00 p.m.* | **Strategic Planning Process – Council's Insights for FY 21-22**<br>1) Presentations from Council members:<br>✓ Identifying particular areas of priority<br>**Strategic Planning Process: Moving Forward**<br>1) Council agreement upon final policy and budget priorities for FY 21-22 and 5 year strategic plan | Council<br><br><br>Council |
| *5:45 p.m.* | **Public Comments Period**<br>**City Council Open Discussion**<br>**Wrap Up / Assess the Day's Work / Overview of Day Two** | Mayor Potter |

# 2020 Annual Retreat Action Register

## *Outcomes Summary*

***25 Action Items***

**-19 Completed**

**-1 Delayed due to COVID-19**

**-3 Near completion (expected completion Q1 of 2021)**

**-2 Underway**

| Action Item | Description | Status | Responsible |
|---|---|---|---|
| 1-Air Quality | Air Quality Committee report to City Council | Completed | Heidi |
| 2-Noise Ordinance | Update Ordinance | Completed | Dave |
| 3-Public Transportation Study | City Council update on status of study<br>Research available grant monies for transit study | Completed | Matt |
| 4-Joint Meeting: City and County | Establish joint meeting. Include following items on agenda:<br>1) N. Village Connectivity<br>2) Density<br>3) Storm water<br>4) County GP update-use of Envision Heber 2050<br>5) Transportation | COVID-19 Delay | Kelleen/Matt |
| 5-Army Corps of Engineers | Coordinate presentation on Flood Zones Protection and natural resource mitigation/best practices | Completed | Bart |
| 6-Transient Room Tax (TRT) | Research all facets of TRT—County and City portions | Near completion | Matt/Wes B. |
| 7-Fats, Oils and Grease Ord | FOG Ordinance Adoption | Near completion | Matthew |
| 8-Open Space Committee Ord | Present Ordinance for City Council consideration | Completed | Heidi |
| 9-Staff Wage Comp Ratio | Conduct wage comparison of comp ratios and benefits with similarly situated cities | Underway | Melanie |
| 10-City Hall Landscaping Plan | Incorporate plan into Parks Master Plan | Completed | Matt/Tony/ Bart |
| 11-Enforcement | Assessment of enforcement of zoning and traffic | Completed | Dave |
| 12-Franchise Tax | Assess Franchise Tax for opportunities to expand rate(s), base and/or escalator | Completed | Matt/Wes B. |
| 13-5 YR GF Forecast | Verify forecast complies with City financial policies adopted last spring | Completed | Wes B. |
| 14-Sales Tax Leakage | Provide description of each category. | Completed | Wes B. |
| 15-Consent Agenda | Establish Consent Agenda on Council Agenda | Completed | Trina/Alicia |
| 16-SWOT Analysis | Facilitate SWOT Analysis presentation at January 7 City Council meeting. | Completed | Matt |
| 17-Council Priorities | Highlight Council priorities on City web page | Completed | Anthon |
| 18-Sorenson MDA | Negotiate inclusion of “new ordinances provision.” | Completed | Mark |

| Action Item | Description | Status | Responsible |
|---|---|---|---|
| 19-Pressurized Irrigation System | Strategic placement of meters and filter system on pressurized irrigation system. Submittal of executive summary with strategic plan. | Underway | Matthew |
| 20-Online Appointments | Summarize online appointment applications currently in use | Completed | Wes G./Tony |
| 21-Water Needs Briefing of CC | Provide City Council briefing on water City management | Completed | Matthew |
| 22-Youth Volunteers | Identify opportunities for youth volunteers and strategies for utilization | Completed | All |
| 23-Road Maintenance Analysis | Complete analysis illustrating maintenance costs for one mile segment of road with differing maintenance applications | Completed | Bart |
| 24-Administrative Law Judge (ALJ) | Forward proposal to CC and complete fee assessment to ensure fees are sufficient to cover costs of ALJ | Near Completion | Tony/Wes B. |
| 25-Customer Service Counter | Track frequency and type of transactions taking place at counter. Explore opportunities for moving transactions online. | Completed | Mindy/Wes B./Trina |

# FY 20/21 Council Policy & Budget Priorities

## *OUTCOME SUMMARY*

| Priorities | Description/Strategy | Responsible | Status | Notes |
|---|---|---|---|---|
| General Plan Update | Adopt new General Plan | Matt/Tony | Completed | |
| Code Rewrite | Advance time line for completing code rewrite (Phase 3 of General Plan Update) in support of new General Plan. Priority of code updates are as follows:<br>1) Mountain Community Zone<br>2) N. Village Overlay Zone (NVOZ)<br>3) Dark Sky<br>i) Residential<br>ii) Retrofit existing ordinance<br>4) Natural Resources<br>5) Sign Ordinance—possible examples include Day Break and Holliday Village<br>6) Update of Downtown zoning codes to incorporate master plan concepts and reinvestment opportunities<br>7) All remaining codes (this task likely to continue beyond quarter 4 of 2020) | Matt/Tony | 1)Completed<br>2)Near Completed<br>3)Underway<br>4)Underway<br>5) Underway<br>6) Underway | Delay in adopting NVOZ has resulted in setback in considering other codes. Detailed review of code rewrite work to be given by Tony Kohler during Saturday afternoon of retreat. |
| Community Reinvestment Area (CRA) | Establishment of a downtown redevelopment plan that encompasses following:<br>1) CRA establishment;<br>2) Parking Authority investigation and possible establishment | Matt/Mark | Underway | Consultant hired, interfacing with County and District commenced, and project boundaries to be finalized in January ’21. Parking Authority work to be strategically delayed until interlocal agreements adopted. |
| Downtown Improvement Plan | Improvement plan to encompass traditional historic downtown 12 blocks x 12 block area. Elements of plan to include:<br>1) New housing & affordable housing;<br>2) Infrastructure renewal;<br>3) Under-infrastructure. | Matthew/ Bart/Wes B./Matt | Underway | Plan presented to Council in December ’20. Rate increases proposed for January ’21 and Summer ’21. Project proposed for Summer ’22. |
| Budget Appropriations in FY 20-21 Budget | Include funding in FY 20-21 Budget for following items:<br>1) Bell tower sound system and camera safety system;<br>2) Flowers on Main Street;<br>3) Arborist assessment of down town street trees;<br>4) Planning Commission pay adjustment;<br>5) Proactive Communication Plan; | All | 1)Completed<br>2)Completed<br>3)Completed<br>4)Completed<br>5)Completed | 1) System installed.<br>2) City funded and flowers installed in spring ’20.<br>3) Assessment completed.<br>4) Adjustment completed.<br>5) Social media plan implemented. |

| Priorities | Description/Strategy | Responsible | Status | Notes |
|---|---|---|---|---|
| | 6) Parallel crosswalks on Highway 40;<br>7) Trail line-item: Widen sidewalks Main St to Fairgrounds<br>8) Software for legal department to go paperless;<br>9) "Searchable database for engineering"<br>10) One support staff for PD<br>11) Parks/Cemetery staff—explore needs<br>12) Existing well redundancy<br>13) Council Chambers & PD Community Room Video Capabilities | | 6)Completed<br>7)Completed<br>8)Completed<br>9)Completed<br>10)Completed<br>11)Completed<br>12)Completed<br>13)Completed | 6) Completed<br>7) Completed<br>8) Hardware purchased<br>9) Upgraded existing tools<br>10) Delayed due to COVID-19<br>11) Delayed due to COVID-19<br>12) Underway—shared generator with HL&P<br>13) Council chambers completed |
| Staffing Needs Assessment | Complete staffing needs assessment | Melanie | Completed. | Delayed due to COVID-19 |
| Pressurized Irrigation (PI) Expansion Plan | Develop PI expansion plan for implementation. Including funding in FY 20-21 Budget | Bart/ Steve | Ongoing | Developed 3 year Phase 1 Plan using impact fees. Reevaluating compatibility with proposed 2022 water and sewer replacement project. |
| Real Property Tax Increase Analysis | Conduct General Fund critical public needs assessment and present alternatives for funding, including property tax increase. | Matt/Wes B. | Postponed by City Council | Delayed due to COVID-19 |

# HEBER CITY
# COUNCIL RETREAT

**2020**
**VICTORIES !!!**

- ENGINEERING DEPARTMENT
- JANUARY 8, 2021

# ENGINEERING STAFF











# CITY CAPITAL PROJECTS - Completed

- 600 South Road, Water, Irrigation, and *ROUNDABOUT* Improvements
- 300 North Sewer Replacement
- 50 North 100 West Sewer Replacement
- Central Heber Water / Sewer Replacement Study
- Twin Creeks / Charleston Sewer Capacity Study
- 500 East Pressurized Irrigation Installation
- Water Source Protection Update
- $500k Grant Additional for US40 Connector
- City Standards Update for Roads and Lighting
- GIS Cloud Based Services
- 1200 South Pedestrian Crossing Signal
- Citywide Road Striping & Main St Parking / Crosswalks







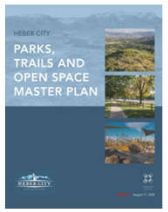
# CITY CAPITAL PROJECTS - Underway

- GIS Mapping / New Data Collector
- North Village Road / Stormwater Master Plan
- Pressurized Irrigation Meter Retrofits
- Mill Road Bridge Replacement
- Stormwater Design Manual

# CITY CAPITAL PROJECTS - Assisting

- Cemetery Master Plan
- Park & Trails Master Plan
- Bypass EIS
- Sorensen Annexation
- Water Rights Adjudication & Change Apps
- 4-Way Stop Center St and Mill Road
- Traffic Signal 300 West 100 South




Heber Valley Corridor
ENVIRONMENTAL IMPACT STATEMENT





# NEW DEVELOPMENT

Planning > Design > Const. > Warranty

## Annexations

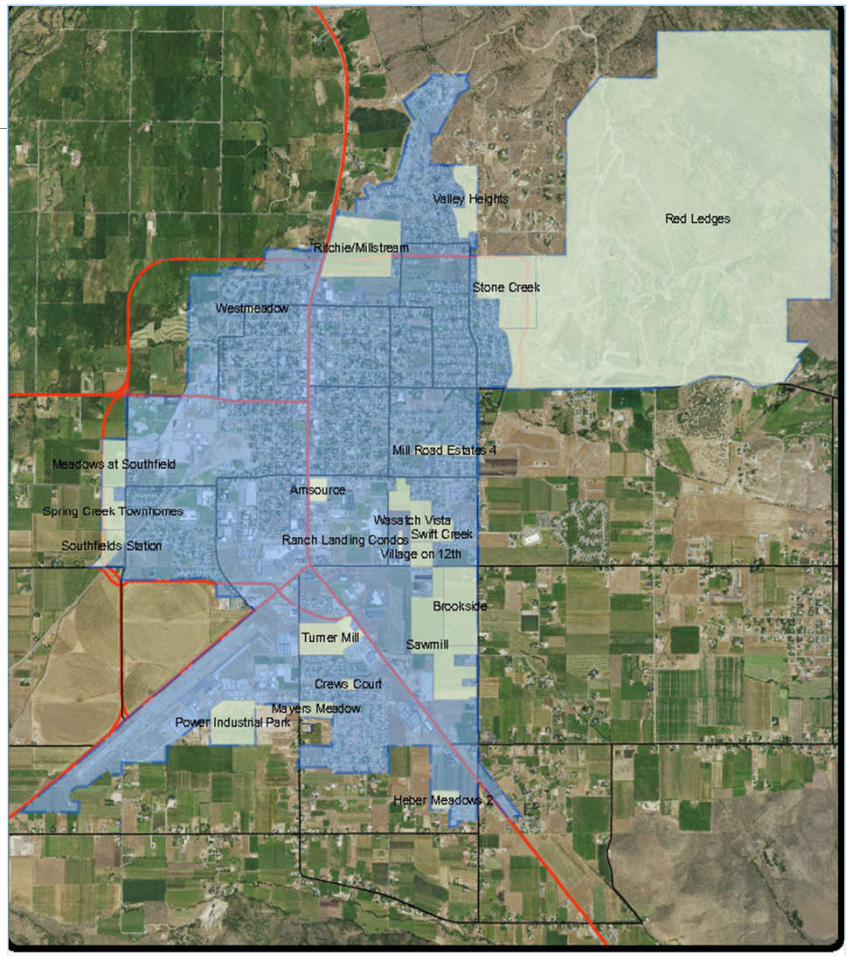
- 5 Properties

## Residential

- 19 Projects / 51 Subdivision Phases
- 1,328+ Units

## Commercial

- 23 Projects / 27 Phases




Heber City Developments

# NEW DEVELOPMENT



**Brookside 1, 2, 3, 4A, 4B, 4C, 5, 6 & Sawmill Blvd**



**Culvers**

- Coyote Ridge 1, 2, 3, 4, 5
- Heber Meadows North
- Jordanelle Ridge 1B, C, 2
- Kimball Villas
- Meadows at Southfield
- Mill Road Apts
- Orchard



**Parkview Place**

- Red Ledges 2K, 2L, 2M, 2N, 2Q, 2R, 2S, 3A, 3A, 3B, 3D, 3F, 3G, 3H, 3K
- Tim Jones
- Timp View Crossing
- Turner Mill 1, 2 (Sequoia)
- West Meadows
- Villages On 12th 2, 3, 4, 5



**Heber Business Park**

- Auto Spa 2
- AmSource Lot 7, UPS
- America 1st Credit Union
- Deer Haven
- Timberline
- Gateway 1 Lot 2
- Heber Creeper Lot 5
- HVMC Instacare
- KMalone Auto, Polaris, Pwr Sports
- Mountainland Auto
- Mountain Vly RV 2, 3
- Mountain View Church
- Power Ind Park Lots 12, 13, 14, 15
- Silverado Storage



**Sawmill 1A, 1B, 2B, 2C, 2D, 4, 5**



**Stone Creek 2, 3, 4**



**IHC Ring Road**

# ENGINEERING…

# ACHIEVING FUNCTION WHILE AVOIDING FAILURE !!!

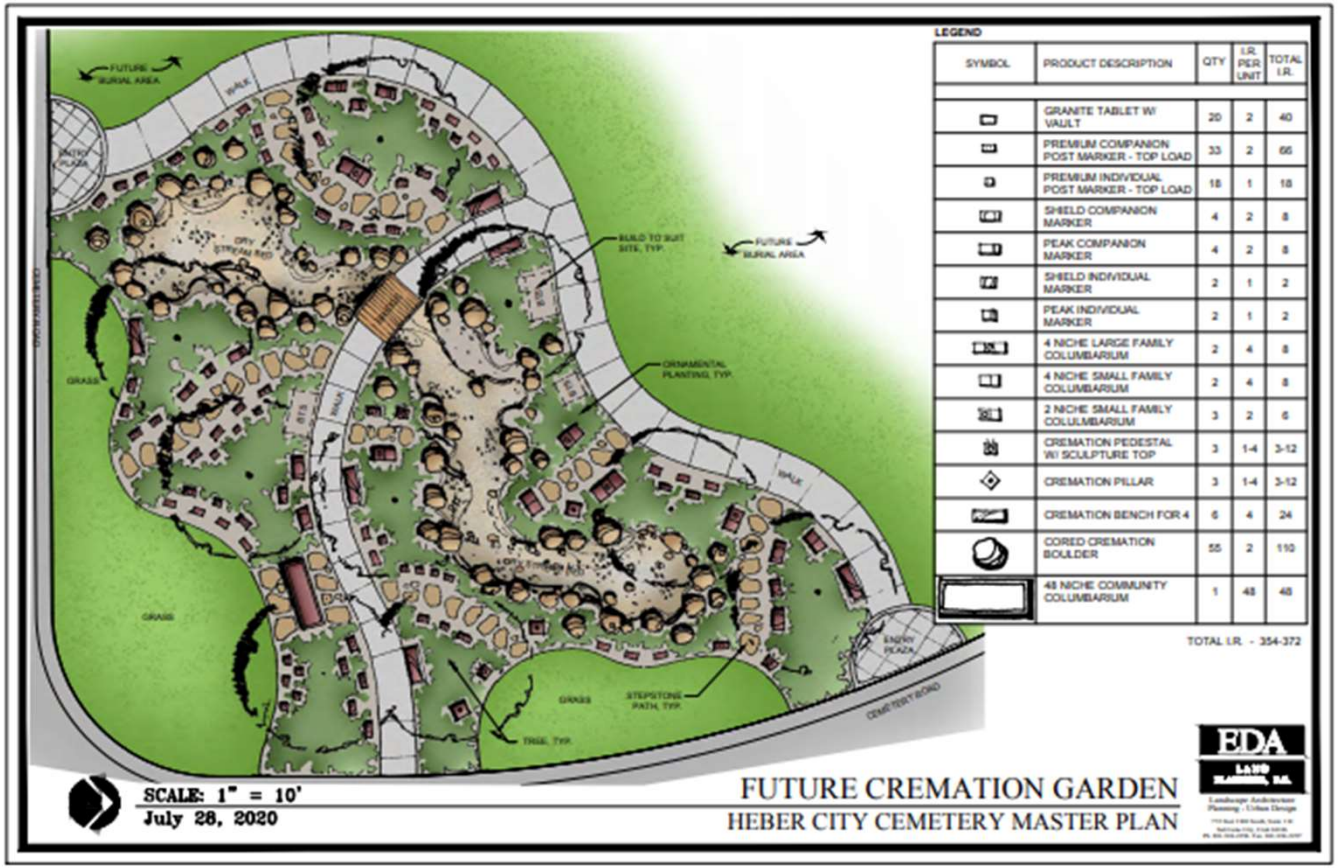
HEBER CITY
HEART OF THE WASATCH BACK

# Parks and Cemetery



2020 Accomplishments

# Cemetery Master Plan




| SYMBOL | PRODUCT DESCRIPTION | QTY | I.R. PER UNIT | TOTAL I.R. |
|---|---|---|---|---|
| | GRANITE TABLET W/ VAULT | 20 | 2 | 40 |
| | PREMIUM COMPANION POST MARKER - TOP LOAD | 33 | 2 | 66 |
| | PREMIUM INDIVIDUAL POST MARKER - TOP LOAD | 18 | 1 | 18 |
| | SHIELD COMPANION MARKER | 4 | 2 | 8 |
| | PEAK COMPANION MARKER | 4 | 2 | 8 |
| | SHIELD INDIVIDUAL MARKER | 2 | 1 | 2 |
| | PEAK INDIVIDUAL MARKER | 2 | 1 | 2 |
| | 4 NICHE LARGE FAMILY COLUMBARIUM | 2 | 4 | 8 |
| | 4 NICHE SMALL FAMILY COLUMBARIUM | 2 | 4 | 8 |
| | 2 NICHE SMALL FAMILY COLULMBARIUM | 3 | 2 | 6 |
| | CREMATION PEDESTAL W/ SCULPTURE TOP | 3 | 1-4 | 3-12 |
| | CREMATION PILLAR | 3 | 1-4 | 3-12 |
| | CREMATION BENCH FOR 4 | 6 | 4 | 24 |
| | CORED CREMATION BOULDER | 55 | 2 | 110 |
| | 48 NICHE COMMUNITY COLUMBARIUM | 1 | 48 | 48 |

HEBER CITY
HEART OF THE WASATCH BACK

# Benches and Waste Baskets with Heber City Logo






# Personal Protection Supplies






# Successful Summer Market Despite Strange Conditions

HEBER CITY
HEART OF THE WASATCH BACK

# Christmas Lights on Main Street





# Legal Department

Council Retreat Presentation January 2020

Protection with Professionalism

# Highlights of 2020

- Criminal Law Division: purging or records, expungements, trials and pre trials, review hearings, discovery and criminal history reviews, restitution, criminal representation administration, hearings, appeal hearings.
- Sorenson development negotiations and draftings of Development Agreement.
- GRAMA Reviews.
- Red Ledges By Pass Agreement 5th Amendment.
- Red Ledges 6th Amendment.
- Standardization of Development Agreement Provisions Templates.
- Airport Ground Lease revisions.
- Airport T Hangar Agreement negotiations and draftings.
- Airport Nursery Lease Agreement negotiations and draftings.
- Airport Apron Extension Lease Template.
- Amendments to Hangar Ground Leases.
- Barry Hancock Hangar negotiations with Hangars C and D.
- Coyote Lane Park Negotiation, and the Springs at Coyote Ridge agreement provisions draftings.
- Revisions to the Open Space Protocols and Ordinance.
- Covid Grant Agreements.
- AH Aero Service, LLC dba OK3 Air; (depositions and summary judgment motions).
- Airport procedure policies and contracts (Consent to Assign, Extension Lease Agreements).
- Banner Policy and Ordinance.
- Land Swap with the Wasatch County School District.
- Cemetery Family Estates Agreement.
- Horrocks Engineering Consultation Agreement.

- Duke Property Lease amendments.
- Affordable Housing Agreement amendments and revisions/ Ordinance work.
- Rank Choice Voting.
- Targeted Protest Policy Ordinance.
- Fog Ordinance.
- Implementation of Screening, Arraignment Letter and Information drafting process for Domestic and DUI related cases.
- Implementation of Indigent Defense Contracts for Justice Court.
- Consultation and Technical Support Contracts.
- Heber Light and Power Transmission Lines Easement review and revisions.
- Amendment of the Purchasing Policy and Ordinance.
- KPCW and BYU Hosting Agreement.
- DEFEASANCE AGREEMENT Between **Heber City**, the **Central Utah Water Conservancy District, (CUWCD)** with Irrigation Companies.
- Revised Main Street Banner Ordinance.
- Taxi Cab Ordinance.
- Various Annexation Plan Ordinance work.
- Storm Water Management negotiations, and Agreement.
- MOU with Wasatch Fire District.
- Public Works Generator and Trailer MOU Agreement.
- Airport Landfill Environmental investigation Letter and insurance co-partnering initiation.
- VXC Development Agreement revisions.
- Annexation Density and Vesting Report.

- Initial North Village Annexation Agreement proposals.
- Disturbing the Pease Ordinance.
- Revisions to Titles 8, 9 and 10 of City Code.
- Drafting and Revisions to by laws for Open Space Committee.
- Dave Larsen Complaint; GRAMA and Appeal.
- Trail Interlocal Agreement.
- Indemnification Agreements for Permits (Road Cuts).
- Resolution to Adopt Whistle Blower Policy.
- WetX MOU draftings.
- Ordinances Amending General Plan.
- Tri Party Agreement with Ivory and Alpine/ City.
- McQuarrie-Wasatch Lease Amendment.
- Alpine Offsite Development Agreement.
- Dominion Franchise Agreement draftings, (Questar).
- TVT Lease.
- FAA Letter regarding the Maverick Property (RPZ).
- Extenet Agreement draftings.
- Idling Ordinance.
- Personnel Policy Revisions.

# The Family

- The former offensive line tackle, Michael Oher (Quinton Aaron), was born on May 28, 1986 in Memphis, Tennessee. In his early real life, Oher came from a broken family with problematic parents. As a homeless black teen, drifted in and out of the school system for years, he was doing poorly as a student until he was taken by several foster families and finally adopted by the Tuohy family. Leigh Anne Tuohy (Sandra Bullock/ The Blind Side) and her husband, Sean (Tim McGraw), took him in. The Tuohys eventually become Michael's legal guardians, transforming both his life and theirs. With his adoptive parents' support and care which was absent during his childhood, he did much better in his studies as well as his interest in sports especially, football. Michael's tremendous size and protective instincts made him a formidable force on the gridiron, and with help from his new family and devoted tutor, he went on to play Division I football, as a student athlete, and ultimately in the NFL.

# Oher's Professional Life

- Oher received many scholarship offers from many universities such as Tennessee, Auburn, South California, Alabama and Louisiana but he ended up playing for the University of Mississippi football team – the Ole Miss Rebels, because of his foster parents. He was awarded several titles such as the First Team Freshman All-American, First Team All-Quad Freshman, Chrome Tackle Letius and First Team SEC All-Freshman in 2005.
- During the span of his professional career, Oher played for 3 different teams in the NFL. Today, Oher has been released by his former team, the Carolina Panthers and now resides in Nashville in a home he purchased back in 2017.


Almersoft

# Blind Side Protection

- Just as Michael Oher protected his Teams, and quarterbacks from being blindsided from the left side of the football scrimmage line, we watch, protect and fortify the City from undue criticisms, legal risks and attacks, as well as provide preemptive counsel and a listening ear.
- Our department is involved in oversight and review of all significant and relevant contracts, procedures and issues surrounding the City.
- We have your back.

# HEBER CITY PUBLIC WORKS

## VICTORIES 2020



# EMPLOYEE RECOGNITION, TRAINING & CERTIFICATIONS

- IMPLEMENTED MONTHLY EMPLOYEE LUNCHEONS & EMPLOYEE OF THE MONTH PROGRAM
- MONTHLY SAFETY / EQUIPMENT TRAINING
- HELD WEEKLY STUDY SESSIONS FOR WATER & WASTEWATER CERTIFICATION TESTING
- OBTAINED THE FOLLOWING CERTIFICATIONS:
  - (1) WASTEWATER OPERATOR CERTIFICATION – JUDD M.
  - (1) WATER OPERATOR CERTIFICATION – JUDD M.
  - (2) TRAFFIC CONTROL TECHNICIAN CERTIFICATIONS – JOHN E. & THOMAS C.
  - (1) BASICS OF A GOOD ROAD CERTIFICATION – JOHN E.



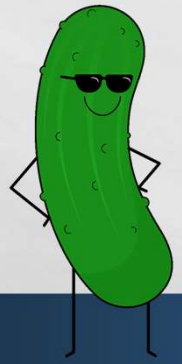
WATER OPERATOR CERTIFICATION
ONLINE CERTIFICATION TRAINING

WASTEWATER OPERATOR CERTIFICATION
ONLINE CERTIFICATION TRAINING

ATSSA
SAFER ROADS SAVE LIVES

# UTILIZING NEW CONFERENCE FACILITIES

- PRE-CONSTRUCTION MEETINGS
- CEU TRAINING & TESTING ONSITE
- BROWN BAG LUNCHEONS
- ALL HANDS MEETING







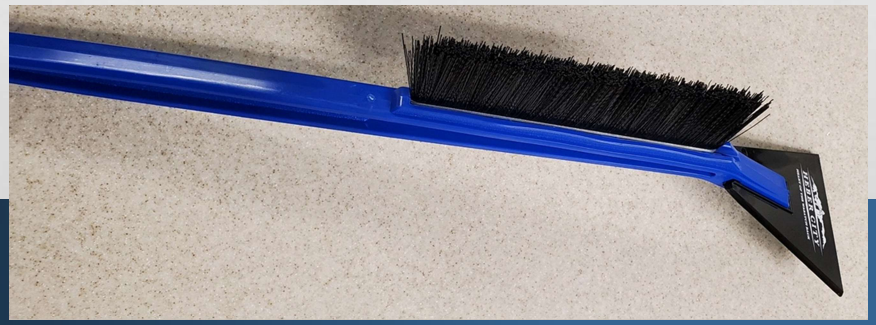





# COORDINATED EFFORTS WITH P.D./CODE ENFORCEMENT

- COMMUNITY OUTREACH
- SNOW REMOVAL STRATEGY SESSION
- TEAMBUILDING LUNCHEON
- ACCIDENT CLEAN-UP
- CODE ENFORCEMENT EFFORTS







# F.O.G. PROGRAM



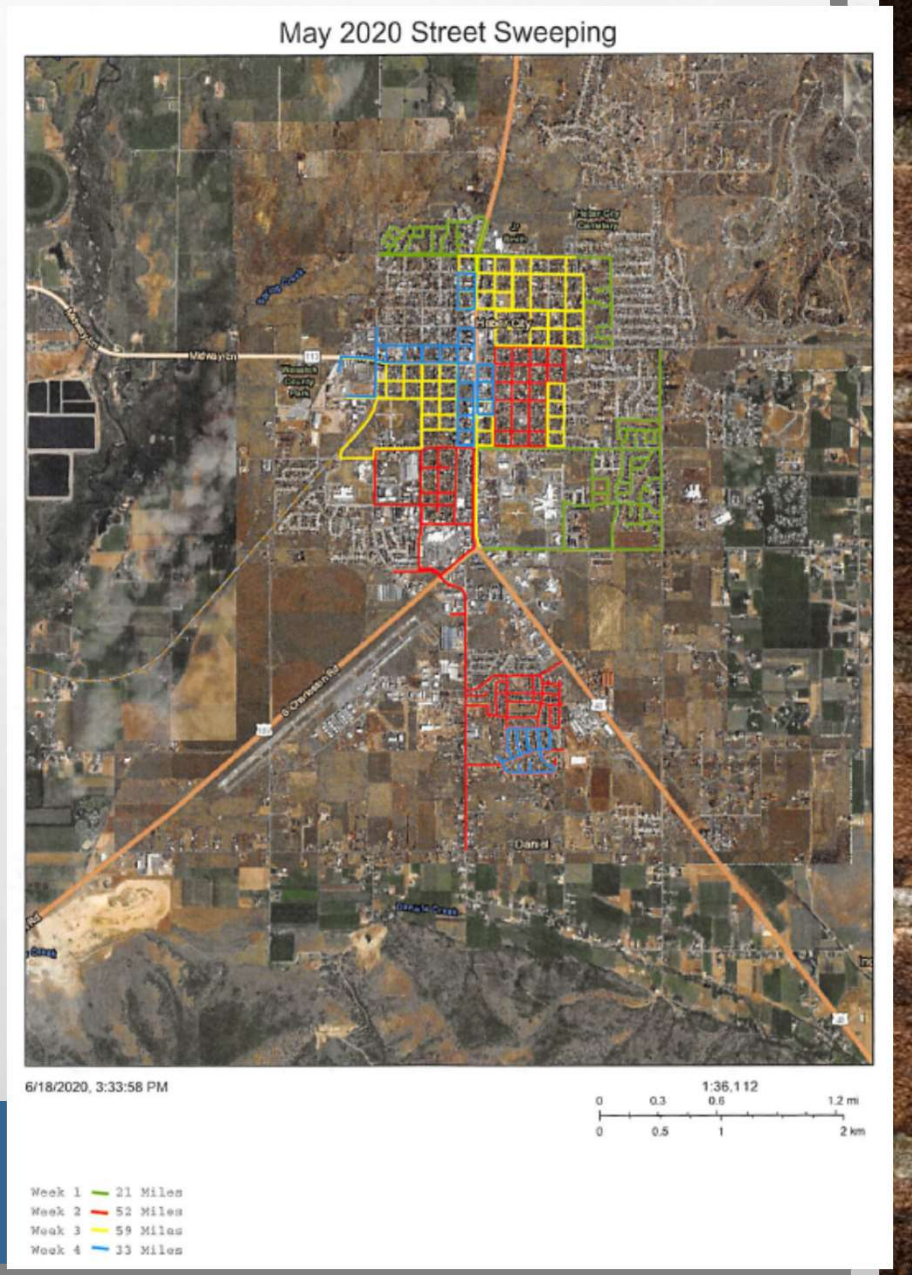

- BEGAN MAPPING GREASE INTERCEPTORS
- ENGAGED IN FOG PROGRAM PRESENTATIONS FOR CITY COUNCIL & LOCAL BUSINESSES
- PARTICIPATED IN DEMO OF IWORQ FOG PORTAL



# STREET SWEEPING

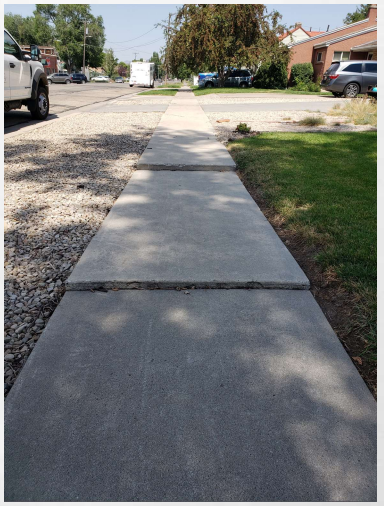
- SWEPT ENTIRE CITY 4 TIMES IN 2020
  - COUNCIL MANDATED TWICE THIS YEAR



# SIDEWALK IMPROVEMENTS & REPAIRS

- COMPLETED MULTIPLE SIDEWALK REPLACEMENTS & REPAIRS IN MUIRFIELD AREA & THROUGHOUT CITY
- COORDINATED W/ ENGINEERING DEPT. TO ESTABLISH PLAN OF ACTION FOR ADDRESSING SIDEWALK REPAIRS
- UTILIZED CONCRETE LIFTING TRAILER TO ELIMINATE MULTIPLE TRIP HAZARDS





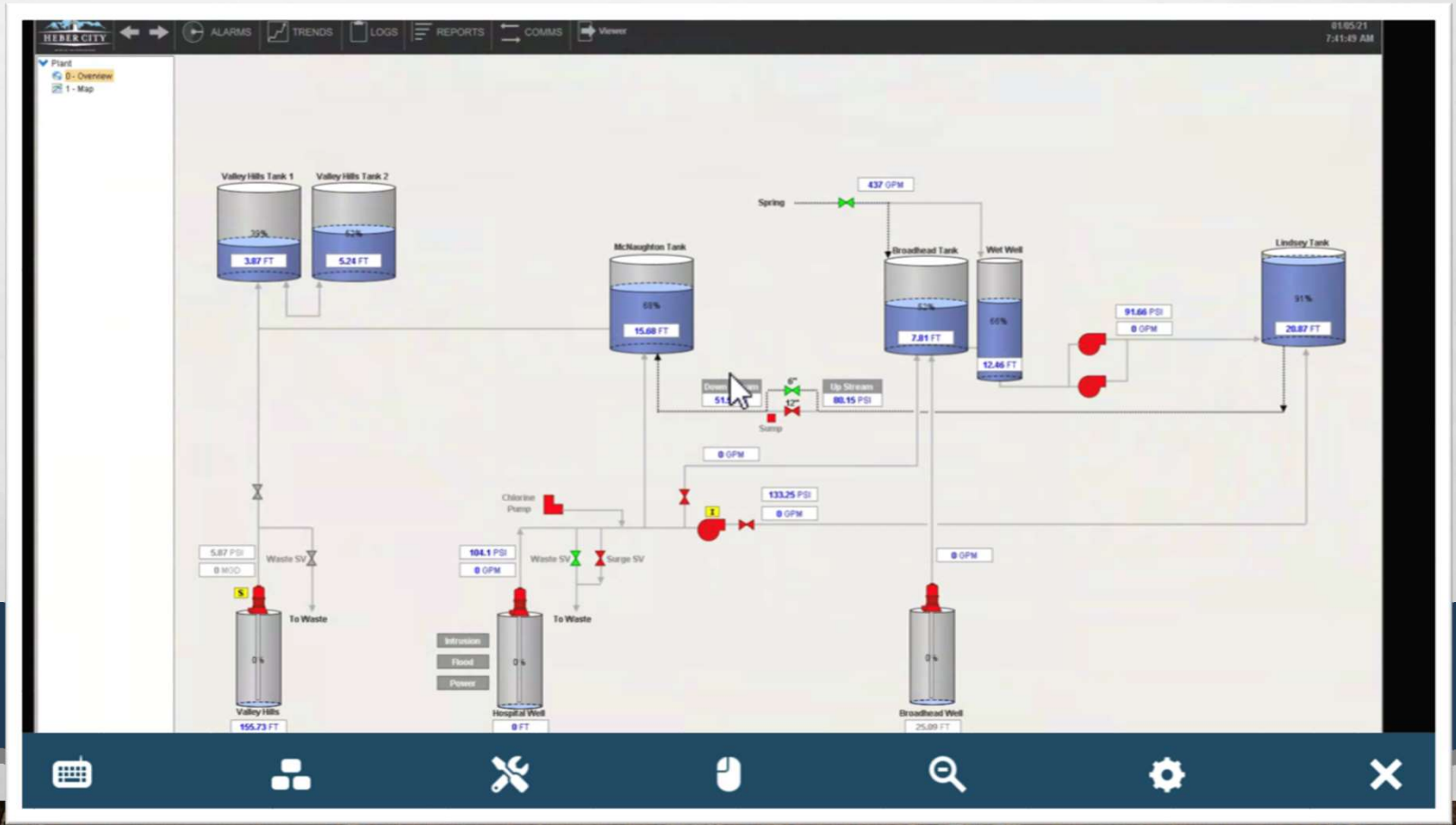
# CITYWIDE FLEET MANAGEMENT SYSTEM




- 10 YEAR ROTATION SYSTEM
- EXPENDITURE TRACKING
- COST SAVINGS ON LABOR/PARTS

# NEW SCADA SYSTEM

- FASTER & MORE FREQUENT READINGS
- WEB-BASED, UPDATED SOFTWARE
- MORE SECURE SYSTEM



# IMPROVED SANITARY SURVEY SCORE

- COMPLETED SANITARY SURVEY
- REMOVED 115 POINTS OFF OF SCORE



UTAH DEPARTMENT of ENVIRONMENTAL QUALITY
DRINKING WATER

# INCORPORATED 15 NEW SUBDIVISIONS/IMPROVEMENT PROJECTS INTO WATER SYSTEM

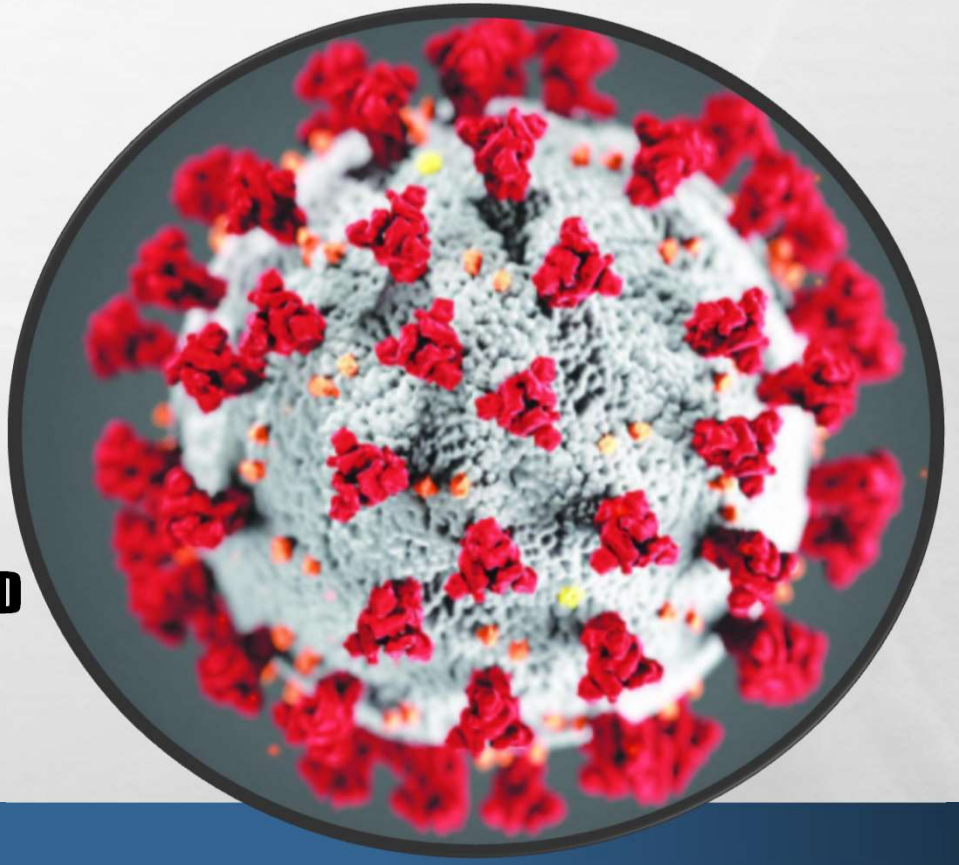
- CAPTURED 2,652 NEW GPS POINTS FOR GIS MAP
- ZERO VIOLATIONS IN 23 WATER MONITORING SAMPLES
- 192 BACTERIOLOGICAL SAMPLES W/ NO HITS






# OPERATING EFFICIENTLY & EFFECTIVELY UNDER COVID-19 RESTRICTIONS

- SUCCESSFULLY IMPLEMENTED ON-CALL/EMERGENCY RESPONSE CREW ROTATION
- ADMINISTRATIVE CREW WORKED REMOTELY
- COMPLETED PROJECTS & ADDRESSED URGENT MATTERS IN A TIMELY MANNER



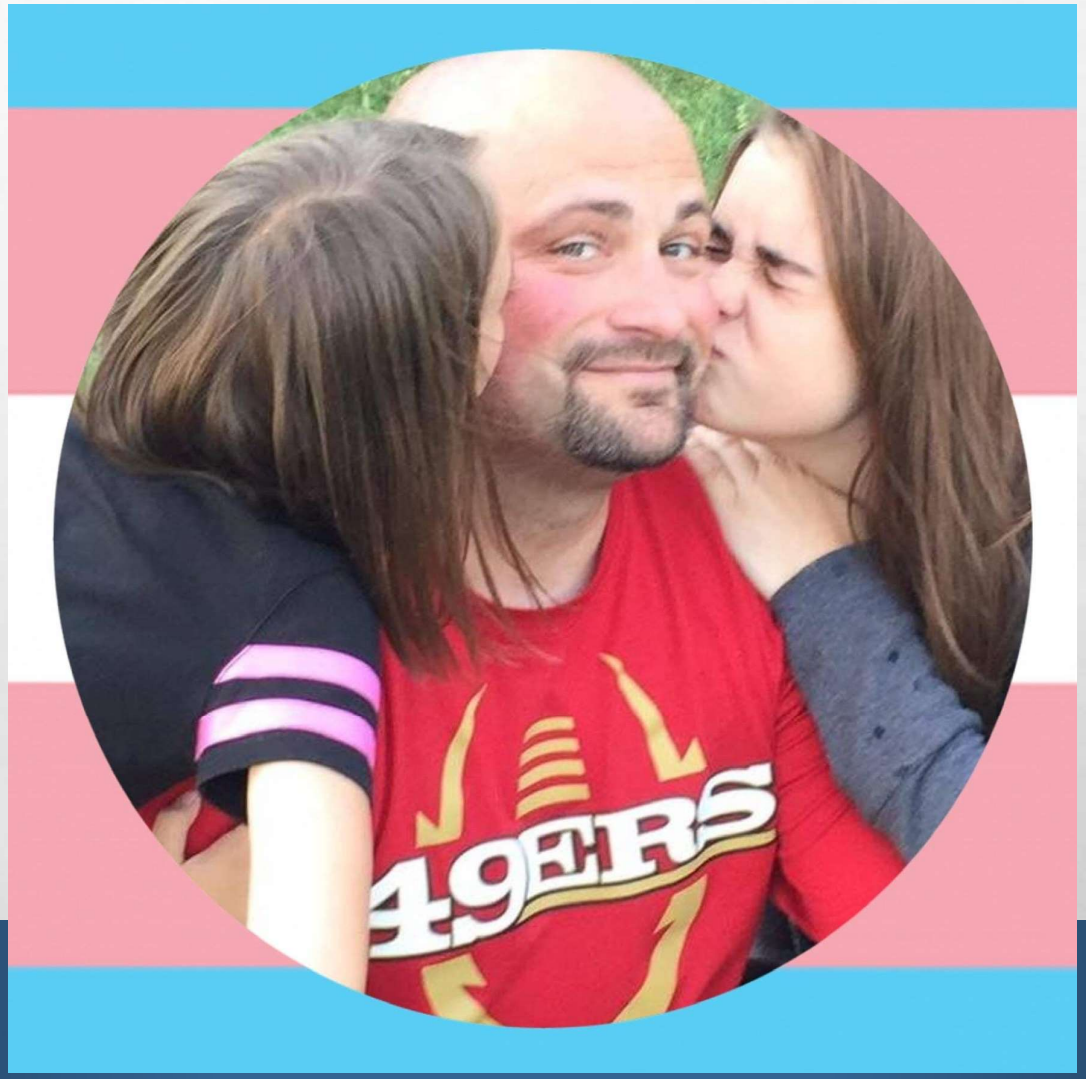
# PUBLIC WORKS GREATEST VICTORY



# OUT WITH THE OLD…



# IN WITH THE NEW! ☺



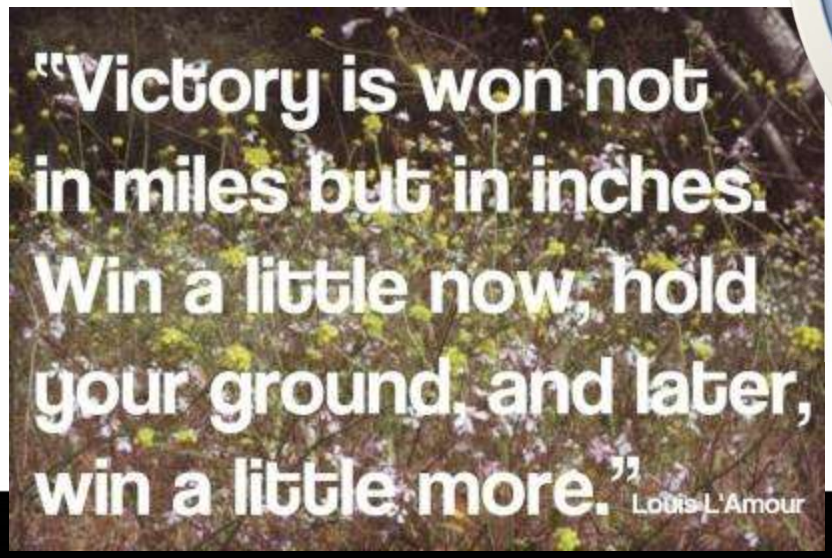
# DA DAAAA!



# Planning Victories

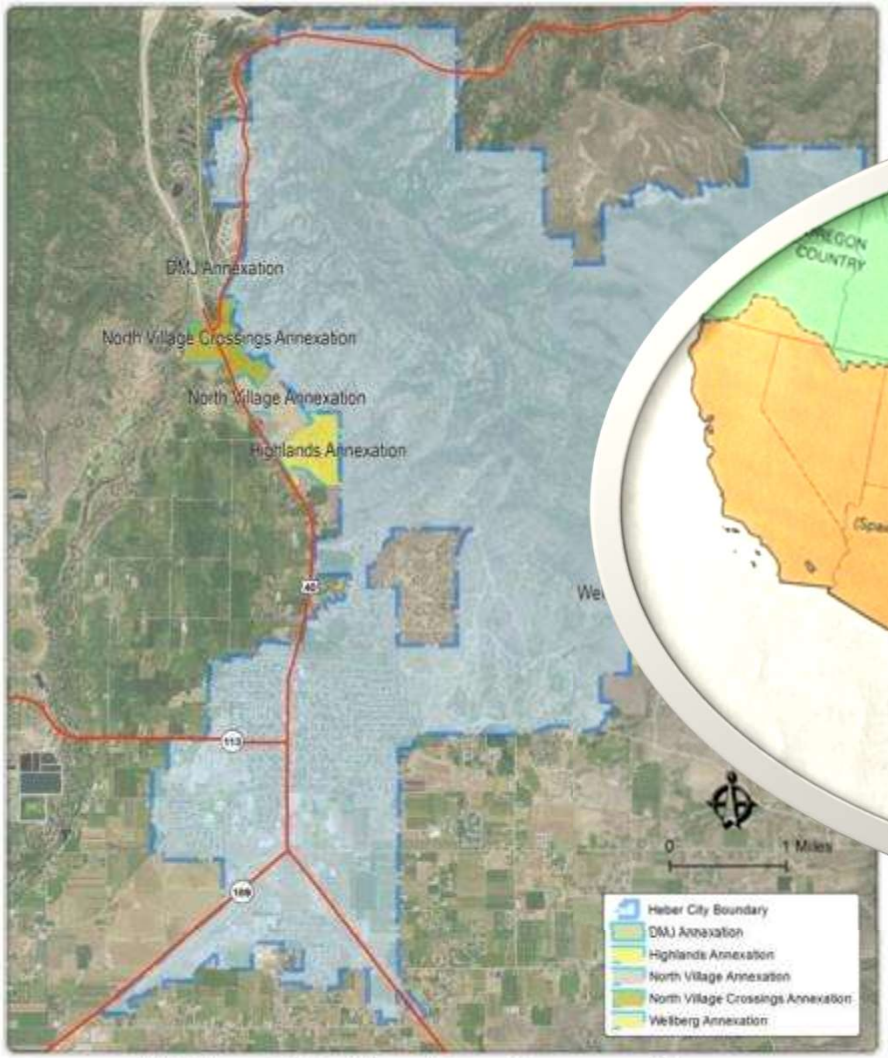
January 2021






HEBER CITY

# Annexations









**Heber City Pending Annexations**

August 6, 2020

HEBER CITY

# Townhall





# Business Licensing Process



# Electronic Signs



# Farmer's Market Branding

HEBER

MARKET

ESTD. 1998

ON MAIN



# General Plan Completion



# General Plan Award






# Historic Board





# Kieth Rawlings Retirement






# Onboarding of Consultants





HEBER CITY

# Parks Plan




IMPACT FEE FACILITIES PLAN (IFFP) AND
IMPACT FEE ANALYSIS (IFA)

PARKS, RECREATION, OPEN SPACE AND TRAILS

HEBER CITY, UT

NOVEMBER 2020

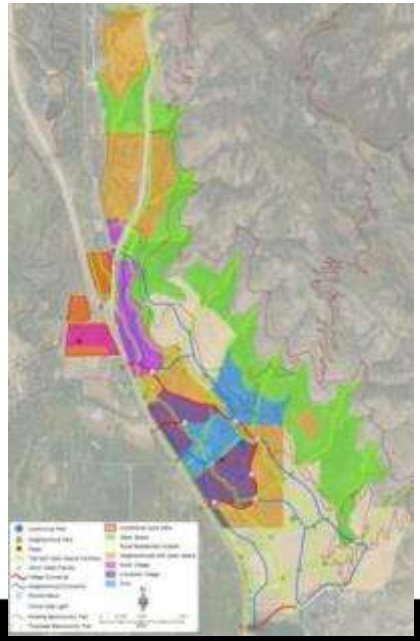


# Phase 3 Envision Heber 2050














HEBER CITY

# Commercial Development



# Residential Development




HEBER CITY

# Short Term Rentals




HEBER CITY

# Stair Completion




HEBER CITY




# Heber Valley Airport 2020

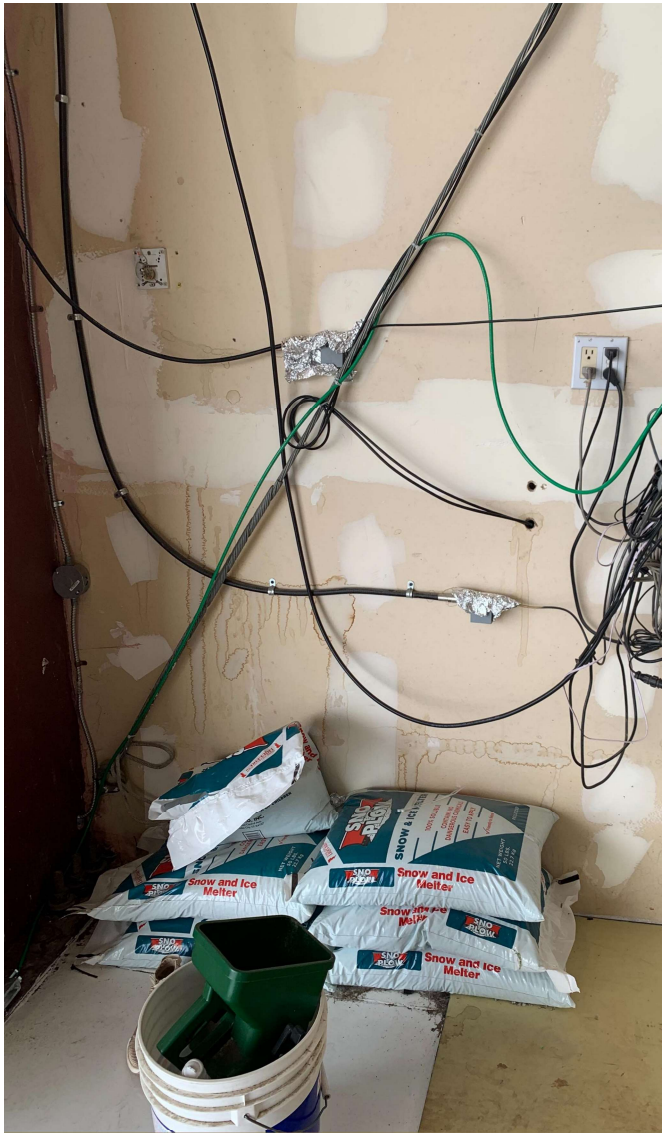






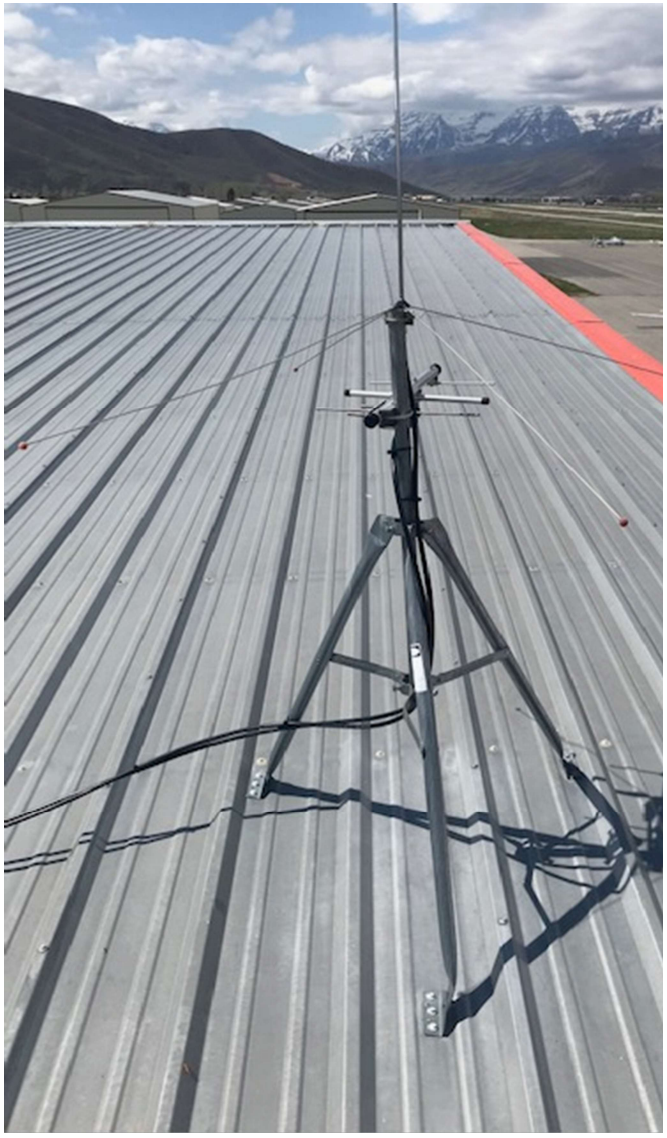
- Gate maintenance
- General cleanup
- Radios/Antenna






- AWOS Issues Resolved
  - Grounded to building
  - Replacement parts
  - Relocated antenna









- Wildlife Mitigation






25 K & M 25






L L YOU MARRY ME?


W I L L YOU

- Balloon Events











- CAF Events
  - B25 Bomber
  - City Manager Luncheon/Meeting




CROMAR


57










- Seeding after the fires
- Dozens of types of seeds
- Over 1000 acres seeded in a single day

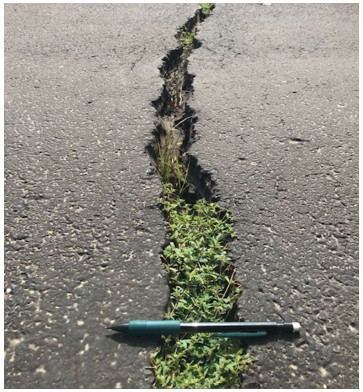


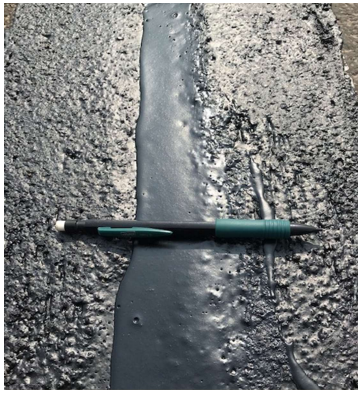












- Runway crack fill & seal coat



- Trash cleanup on 189
  - Over 60 bags of trash was removed from the highway



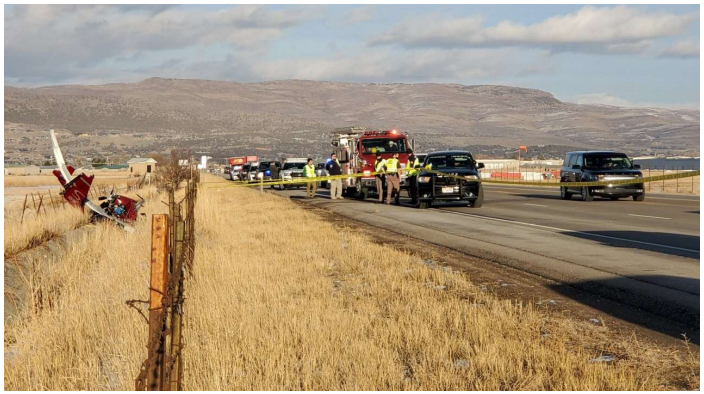
# Residents Clean Up



On Saturday November 21, local Heber Valley residents literally took to the streets to clean up trash from both sides of Highway 189 along the entire airport frontage, almost 2 miles of highway! This section of highway was recently adopted by The UTAHA (Users & Tenants Association Heber Airport) and they wanted to make an immediate impact cleaning the road this winter before the snow settles in, and they sure did! They recovered over 60 bags of trash from the sides of the highway.

Young families also were able to participate by picking up garbage inside of the airport fence. In total, there were 35 volunteers including pilots, mechanics, members of the Heber Valley Rotary, and airport management including Travis Biggs, Airport Manager. "I want to thank all of the volunteers, pilots and non-pilot friends, who came out to support the much-needed trash cleanup event on Highway 189. We plan to continue this three times a year to do our part to keep Heber Valley beautiful," said Mr. Biggs.

Heber City Council Member Mike Johnston was also in attendance with his family and had this to say, "Talking about a problem is a start, but then it takes actual work on the ground to solve that problem." Being grateful for where we live is wonderful, but then taking action to make where you live great is what really makes Heber Valley wonderful.

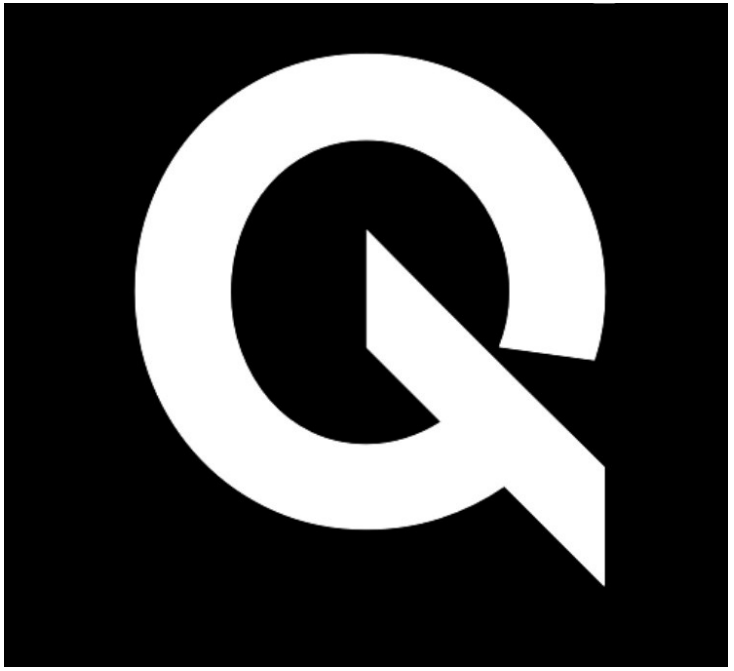




- Excellent emergency response





- New gate system
  - Over 800 cards have been passed out over the years
  - Now an app on phones
  - Yearly access fee for non-hangar owners
    - Contributes to airport upkeep
      - Each gate goes up and down ~12,000 times a year

# Finance Department Victories

By

Wesley Bingham, Wendy Anderson, Lynsee Sulser

# Finance Department Victories

- Formed a finance committee and held monthly meetings addressing financial policies later adopted by the City Council.
- Completed the audit with limited findings.
- Overcame hurdles in the audit process with a new auditor.
- Found ways to address insufficiencies in payroll system and solutions for financial reporting, etc…
- Accounted for all Cares Act Funding and ensured compliance with additional regulation required by the State and Federal Government.

# Finance Committee

- Provide excellent service based on “limited” resources.
- Meet on a monthly basis to discuss finance issues and address problems that arise.  Vetted Purchasing Policy, Credit Card Policy etc…
- Encourage “team” mentality among finance committee members.
- Meeting for departments to address finance related issues.



# On demand service

- At times pulled in many directions but staff pulls together to produce an accurate product. Often have the ability to provide "**on demand**" service.
- Increased service required related to project based payroll implementation.
- Team members have increased their effort this last year to reach out to departments on finance needs and changes. Provided multiple trainings on changes made.
- Attended the annual GFOA update as a team.



# Professional Development

- Provided employees training on "internal controls, fraud risk assessment".
- Provide training to departments on new purchasing policy.
- Provide monthly excel tips via professional journals.



# Consolidated Annual Financial Report



GOVERNMENT FINANCE OFFICERS ASSOCIATION

**NEWS RELEASE**

**FOR IMMEDIATE RELEASE**

11/3/2020

**For more information contact:**
**Michele Mark Levine, Director/TSC**
**Phone: (312) 977-9700**
**Fax: (312) 977-4806**
**Email: mlevine@gfoa.org**

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **Heber City Corporation** for its comprehensive annual financial report (CAFR) for the fiscal year ended June 30, 2019. The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

*Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.*

203 NORTH LASALLE STREET, SUITE 2700, CHICAGO, ILLINOIS 60601-1210

Department obtained for the 4th year in a row.