

DRAFT MINUTES OF MEETING
 DAMMERON VALLEY FIRE SPECIAL SERVICE DISTRICT BOARD
 7:00 p.m. Wednesday, October 14th, 2020
 Dammeron Valley Fire Station
 Accommodations made Via Zoom

Board Members:
 Chair: Vacant
 Vice-Chair: Mack Sorensen
 Treasurer: Vacant
 Clerk: Ryan Andersen
 Member at Large: Rick Johnson

CALL TO ORDER AND ROLL CALL conducted by Mack Sorensen, Vice Chairman. Other Board members present were Rick Johnson and Ryan Anderson.

APPROVAL OF AGENDA - Mack Sorensen requested to add a public comment period after #9 on the agenda. Rick Johnson made a motion to approve the agenda as amended. The motion was seconded by Ryan Anderson and all were in favor. The motion passed unanimously.

APPROVAL OF SEPTEMBER 9, 2020 MINUTES - Ryan Anderson made a motion to accept the minutes as presented. Rick Johnson seconded the motion and all were in favor. The motion passed unanimously.

Rick Johnson made a motion to appoint Mack Sorensen as Chairman rather than Vice Chairman. Ryan Anderson seconded the motion and all were in favor. The motion passed unanimously.

CONSENT EXPENDITURE AGENDA presented by McKenzie Johnson, Community Association Management.

Name	Vendor	Date	Description	Code	Amount
Visa Card Statements			Closing Date		
	Interest & Fees				
Management & Utilities					
	Community Assn Mngmt	10/1/2020	Monthly Management	4104	\$ 700.00
	Community Assn Mngmt	10/1/2020	Printing & Reproduction	4163	\$ 44.09
	Community Assn Mngmt	10/1/2020	Postage & Delivery	4308	\$ 10.45
	Wex Diesel	9/30/2020	Vehicle Fuel	4302	\$ 272.65
	Verizon Cellular Phones	9/21/2020	5 lines: 3 people, 2 devices	4402	\$ 143.02
	Dominion Energy	9/2/2020	Natural Gas	4410	\$ 9.74
	Republic Waste	9/11/2020	Trash cans	4410	\$ 111.21
	Rocky Mountain Power	9/29/2020	Electricity	4410	\$ 213.34
	Fire Chief - Chet Barnes	9/1/2020	Monthly Compensation	4408	\$ 4,000.00
	Medical Director- Dr. Brad Crosby	10/1/2020	Monthly Compensation	4405	\$ 500.00
	EMS Trainer - Maggie Avarett	10/1/2020	Monthly Compensation	4404	\$ 200.00
	Cleaning - Virginia Olofson	10/5/2020	Janitorial Services	4312	\$ 100.00

Other Invoices					
	Mack Sorensen/USPS	8/31/2020	Postage Reimbursement	4308	\$ 40.00
	Mack Sorensen/Napa Auto Parts	9/29/2020	Vehicle Maintenance Reimbursement	4314	\$ 95.99
	Mack Sorensen/Spanish Trail	9/15/2020	Gas for Mower	4435	\$ 17.78
	WiFiCoNext	10/8/2020	Google Nest Router	4312	\$ 170.03
	Southern Tire Mart	9/29/2020	Fire Vehicle Tires	4314	\$ 1,330.12
	BT Pearson Tires & Service	10/6/2020	Fire Vehicle Tires	4314	\$ 1,320.45
	Dave Arenaz/American Shooters	9/22/2020	Uniform Reimbursement	4158	\$ 369.67
	Dave Arenaz/Steamroller Copies	10/2/2020	150 Copies	4163	\$ 56.58
	Life Assist	9/1/2020	Safety Glasses & Splint Wrap	4304	\$ 120.00
TOTAL	Reference only. Not meant to match any other Statement.				\$ 9,825.12

Ryan Anderson Made a motion to approve the expenditures as presented. The motion was seconded by Rick Johnson and all were in favor. The motion passed unanimously.

FIRE CHIEF REPORT presented by Chet Barnes, Fire Chief. There were two significant brush fires, a structure fire, 13 EMS calls, 20 total calls. He presented details regarding the Lava Ridge Fire that had spread to a motorhome and acre of brush. Kyle Davis saved someone from that trailer. Kyle Davis and Don Wallace were there until 4:00 in the morning. There are 26 total roster volunteers, 10 incumbents, 10 driver operators in training, one EMT, and another paramedic. Two firefighters are going through academy 2. Dave Aranez has been selected as Deputy Administrative Chief and Lance Cornwall as Deputy Operations Chief. A grant writing committee has been established. EMS agency renewal required ten supplements to renew every four years. New electronic infrastructure has been put in place which includes DVFFirerescue.org and 3rd party records retention with no ties to personal accounts for long-term sustainability. Safety items have been prioritized. Medium- and long-term items to be addressed at a later time. There are active cases of COVID on the corridor in which the Department is taking universal precautions and responding safely. The Chief encouraged everyone to be diligent. Community outreach intervention prevention programs are being implemented along with a Facebook page to ensure the community's desires are heard. Recruitment is ongoing with a lot of interest. Fire season has extended until November and burn permits are on hold. Rick Johnson inquired if security has been established for the electronic infrastructure to ensure it is protected. Chief Chet Barnes stated the firewalls have been reestablished and a new router has been installed with very limited access. Ryan Anderson inquired if there are grant possibilities regarding the service group that has been clearing weeds and mitigating fuel. Chet Barnes stated that there are a couple of different funding sources in which documentation is important.

PARK REPORT - DAMMERON VALLEY SERVICE ORGANIZATION - Discussion was presented by Ryan Anderson. Four projects were completed in the past month which included assisting residents to move and clearing weeds. There is a Facebook page, Dammeron Valley Helping Hands for those who wish to become involved or sign up. A website called Dammeron Community will be implemented as well. The purpose is community involvement to bring the community back together. If the public knows of someone in need, they can notify the organization. Storage shelter for horses is likely needed soon. Rick Johnson thanked Ryan Anderson for putting the program together.

Financial Report presented by McKenzie Johnson.
Operating: \$136,583.89

Reserve: \$94,277.56

\$10,972.25 has been received in MOU payouts with more expected. There are overages in many categories of the budget as the Department has caught up on many outstanding necessities in 2020 that were not addressed in previous years. In addition to the Fire Chief's salary that was not budgeted at the creation of the 2020 budget. However, even with multiple overages in several categories, the total expenses remain under budget year-to-date.

FUTURE AGENDA ITEMS - Mack Sorensen stated a new board member was intended to be appointed in September, however, someone made a complaint to the County Commissioners office requiring the process to be restarted and the Board will have to wait until October 20th for any further appointments to fulfill the vacancies. Mack Sorensen expressed the need to have someone in the position of Treasurer. An unnamed individual has helped with the budget and got the fire and rescue business plan for the next four years created. Mack Sorensen obtained permission from the County Commissioners to remove public comment from the agenda when needed. He apologized for a conversation that was overheard during the fires and the language that was used.

SCHEDULE BUDGET HEARING -PROPOSED: TUESDAY, NOVEMBER 10TH, 2020 - Mack Sorensen explained that for ten years the SSD has not operated properly and the fee is going to require an increase to get on track. He explained that ten years ago, Chief Talbot was terminated for using expired air packs. Those same air packs were used on a recent fire and must be replaced. In December 2019, the Treasurer made a motion to buy those packs. The Board voted it down because of a possible grant. A million dollars has been spent in ten years and there has been very little improvement to show for it. The Board will try their best to be frugal with the Valley's money, however, the Valley needs to have fire protection. The plan for EMS in the next four years is amazing. Don Wallace is moving to Enterprise who is the main EMS department member. He thanked Chet Barnes for what he has done for the Valley to make everyone safer.

CHAIR OPENED THE FLOOR FOR PUBLIC COMMENT - Doug Markham provided praise to Dave Arenaz. He expressed the need to end the division in the community. He additionally praised Lance Cornwall for being an anchor in the community. He expressed his support for the Board and the Fire Department are doing, as well as Ryan Anderson's effort to find the needs of the community. Larry Carlon thanked everyone involved and expressed gratitude for the organization. Curt Shelley expressed he feels this is a turning point for the Valley, where the community can unify again and come together as neighbors and friends. He commended the enormous amount of work being done in the Department and complimented Ryan Anderson's volunteer group. He thanked all involved.

ADJOURNMENT - Ryan Anderson made a motion to adjourn the meeting. Rick Johnson seconded the motion and all were in favor. The motion passed unanimously.

The next regularly scheduled meeting will be held on Tuesday, November 10th, 2020 due to Veteran's Day.