

Hinckley Town Council
Town Council Chambers
161 East 300 North Hinckley, UT
Digitally Recorded
December 17, 2020

Invocation: Chris Palmer

I. PLEDGE

Mayor Brian Florang brought the meeting to order at 7:02 p.m. by asking all to rise and join in the Pledge of Allegiance.

II. ROLL CALL

Mayor Brian Florang
Council Members: Tyrel Brown, Ray Searle, Chris Palmer, Justin Rowlette
Clerk Tresa Martin
Maintenance Employee: Travis Johnson

III. GUESTS

Hayley Martin

IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING

Council Member Ray Searle made a motion to accept December 3, 2020 meeting minutes as presented. Council Member Justin Rowlette seconded the motion, all voted aye.

V. PETITIONS, REMONSTRANCES, AND COMMUNICATION

None.

VI. REPORT OF GOVERNING BODY – BOARDS – COMMITTEES:

Council Member Ray Searle stated Sunrise Engineering is working on a scope of work for the bulk water station.

Council Member Chris Palmer said he received compliments from Delta City's Fire Chief stating he was really impressed with the work of Hinckley Town's Volunteer Fire Fighters and asked Chris to pass this information along.

VIII. NEW BUSINESS

1. Fraud Risk Assessment Questionnaire

Mayor Brian Florang and council members reviewed and scored each question on the Utah State Auditors Fraud Risk Assessment Questionnaire.

Mayor Florang state he will draft an ethical statement and each employee and council member will be required to sign this statement annually.

The council members discussed the town's internal audit function. Council Member Chris Palmer made a motion to add to the duties of town council members and the mayor a quarterly internal audit function. Member Ray Searle seconded the motion, all voted aye.

The council members tallied Hinckley Town's Fraud Risk Assessment score and the score is 325 points out of 395 possible points.

2. Review and Adopt A Resolution to Adopt The 2020 Six County Region Pre-Disaster Hazard Mitigation Plan

Mayor Brian Florang read Resolution 20-12-17 A resolution of Hinckley Town adopting the 2020 Six County Region Pre-Disaster Hazard Mitigation Plan.

Council Member Chris Palmer made a motion to adopt Resolution 20-12-17 A resolution of Hinckley Town adopting the 2020 Six County Region Pre-Disaster Hazard Mitigation. Council Member Tyrel Brown seconded the motion. Roll Call Vote: Council Member Ray Searle, aye; Council Member Justin Rowlette, aye; Council Member Tyrel Brown, aye; Council Member Chris Palmer, aye; Mayor Brian Florang, aye.

3. Review and Discuss Animal Control Fees on the Consolidated Fee Schedule

Mayor Brian Florang discussed the animal control fee schedule with the council. Mayor Florang stated if a dog is picked up in town and is not licensed then the town will charge the owner the cost of rabies vaccination and license fees before the dog is released. The owner will be refunded the cost of the rabies vaccination when the owner provides the town office proof of rabies vaccination.

IX. OUTSTANDING BUSINESS

1. Sewer Lagoon

No discussion.

2. Review and discuss changes to Hinckley Town Code

No discussion.

3. Water Treatment Plant

No discussion.

4. Park Improvements (Fence, Horseshoe Pit, Cornhole, Lockbox) – Tyrel Brown

No discussion.

5. Review Scope of Work for Bulk Water Station & RV Fill and Clean Out Station – Ray Searle

Council Member Ray Searle stated Sunrise Engineering is working on a scope of work for this project.

6. Mini Split / Air Purification System Install Update

No discussion.

7. Restroom Upgrade Update

No discussion.

8. GIS Mapping

No discussion.

X. MISCELLANEOUS DISCUSSION

None.

XI. PAYMENT OF BILLS

Council Member Ray Searle made a motion to accept the following purchase orders:

P.O. 075374 to KJ Plumbing in the amount of \$15,100.00 for restroom upgrades. Council Member Chris Palmer seconded the motion, all voted aye.

P.O. 075373 to KJ Plumbing in the amount of \$13,510.00 for the office, council chambers, and breakroom mini split system. Council Member Chris Palmer seconded the motion, all voted aye.

P.O. 075372 to Jones and DeMille in the amount of \$2,275.00 for Utility Web GIS. Council Member Tyrel Brown seconded the motion, all voted aye.

P.O. 075371 to Jones and DeMille in the amount of \$2,487.50 for Sewer System GIS Field Data Collection. Council Member Justin Rowlette seconded the motion, all voted aye.

P.O. 075370 to Jones and DeMille in the amount of \$2,487.50 for Culinary Water GIS Field Data Collection. Council Member Chris Palmer seconded the motion, all voted aye.

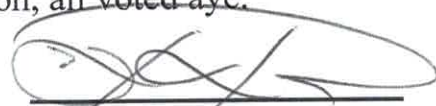
Council Member Chris Palmer made a motion to pay bills. Council Member Tyrel Brown seconded the motion, all voted aye.

XII. ADJOURNMENT

Council Member Ray Searle made a motion to adjourn the meeting at 7:33 p.m. Council Member Justin Rowlette seconded the motion, all voted aye.



Tresa Martin Clerk/Recorder
Mindy Maydole Town Secretary



Mayor Brian Florang