

Minutes of the Meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, October 20, 2020** in the Commission Chambers at the Daggett County Courthouse and through electronic means. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present in person. Attorney Niel Lund, Sheriff Erik Bailey, and Clerk/Treasurer Brian Raymond were present in person. Auditor/Recorder Keri Pallesen was present online. The meeting was called to order at 9:04 am by Commissioner Asay.

Present In Person: Darin Johnson, Aaron Averett, Sgt. Leonard Isaacson, Trevor Brooksby, Mechelle Miller Present Online: Bret Reynolds, Kym Slagowski

Approve Minutes: The draft September 9, 2020 Commission meeting minutes were available for review. Commissioner Tippetts motioned to approve the Commission Meeting minutes dated September 9, 2020. Commissioner Asay seconded the motion. All were in favor and the motion carried.

Issue Updates: EMS Director Darin Johnson said he was working on getting the provisional paramedic license in place. Commissioner Asay gave the COVID-19 update and we have one case that is showing recovered. and it will probably stay that way. Uintah County has 109 recovered cases, 54 active cases and 15 are hospitalized for a total of 163 positives, Duchesne has 97 recovered cases, 11 active cases, 4 hospitalizations and 1 death for a total of 132 positive cases. The Ute Tribe has 18 recovered cases, 7 active cases and 6 are hospitalized with 1 death and 24 total positive cases. In the Tri County area there are 231 recovered, 286 active and 19 hospitalized with 2 deaths for 321 total positive cases. A total of 14,076 tests have been done and 10,096 different people were tested, so some have had multiple tests. Uinta County, Wyoming has 367 recovered, 27 active, 66 hospitalized with 66 probable cases and 57 recovered of the probables, and 2 deaths. In Sweetwater County there are 379 recovered, 31 active, and 2 deaths. Moffat County Colorado has 51 total positive cases with 1 death. Commissioner Asay brought up the public hearings that are going to happen over the next two nights. Commissioner Lytle inquired about the utility billing of Clerk/Treasurer Brian Raymond. Mr. Raymond responded that he will get everything figured out by the end of the month. Commissioner Tippetts has a phone call with a realtor next week regarding the sale of the jail.

Citizen Comments: No citizen comments were given.

Cash Summary: The Cash Summary dated October 19, 2020 was available for review. There was some discussion. Commissioner Tippetts motioned to acknowledge receipt of the Daggett County Cash summary dated October 19, 2020. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register of October 18, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Lytle motioned to approve the Open Invoice Register dated October 18, 2020 for the normal invoices in the amount of \$36,427.17. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Disbursement Listing: The Disbursement Listing for October 14 - 18, 2020 was prepared and presented by the Auditor/Recorder's Office. Commissioner Lytle motioned to accept the

Disbursement Listing for October 14 - 18, 2020 in the amount of \$35,745.64. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Purchase Orders: A purchase order was presented by the Road Department. It was discussed at an earlier meeting. Commissioner Tippetts motioned to approve Purchase Order No. 526 in the amount of \$9,551.40 for equipment for the Road Department. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Correspondence: Commissioner Tippetts had some correspondence regarding the FLAP project to start the scoping process. Future meetings were discussed. Commissioner Tippetts has talked with Union Telephone regarding the phone line to hook up the AWOS. Commissioner Lytle spoke about a lawsuit involving the Seven County Infrastructure Coalition (SCIC). Mr. Lytle has some inquiries for Attorney Niel Lund and will follow up.

Calendar Review: Commissioner Asay reiterated the Public hearings this week and he has a Tri-County Health Department meeting today at 1:00 p.m. as well as a Children's Justice Court meeting on Monday at 2:00 p.m. Commissioner Lytle has a CIB meeting on Thursday, November 5th. An Elected Officials meeting on the 27th was discussed. Commissioner Asay said he had not agendized anything yet. Commissioner Lytle spoke of EUTV and it was discussed.

Weekly Budget Review: Nothing was discussed.

Policy and Legislation Items:

Discussion And Consideration Of Contract For Engineer of Record For Daggett County Airports: Attorney Niel Lund addressed the commission and Bret Reynolds with CIVCO Engineering. Minor changes were made to the contract to make the definitions more clear. Mr. Reynolds concurred with the changes. Other terms of the contract were discussed. Commissioner Lytle requested a review after three years to protect the public's interest. Mr. Lund and Mr. Reynolds concurred. Commissioner Lytle motioned to approve the Contract for Engineer of Record for the Daggett County Airports accepting the changes that have been brought up with the Daggett County Attorney. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion and Consideration of Renewal of Daggett County Emergency Declaration: Commissioner Asay brought up the discussion regarding the declaration. Commissioner Lytle motioned to renew the Daggett County Emergency Declaration. Commissioner Tippetts seconded the motion. A vote was taken, all were in favor, and the motion passed.

Discussion and Consideration Of Bid4Assets Professional Services Agreement For Online Auction Services: This item was added at the request of Auditor/Recorder Keri Pallesen. This is to be able to host the Daggett County annual tax sale online. Commissioner Lytle motioned to approve the contract with Bid4Assets and Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion and Consideration Of Final Approval Of CWPP Plan If Needed: This item was added at the request of IT/GIS Director Kym Slagowski. Signing the document was discussed, as well as distribution. No motions were made.

Discussion and Consideration Of FY21 PLSS Grant Application Award: This item was added at the request of IT/GIS Director Kym Slagowski. There was some discussion. Commissioner Tippetts motioned to approve the FY21 PLSS Grant Application Award and Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Discussion and Consideration Of Possible Grant Application For The Proposed Master Planning Effort For The Dutch John Water System: Aaron Everett of Sunrise Engineering and Trevor Brooksby were present and invited to come forward to present. Grant options were discussed as well as requirements from the State of Utah. An RFP will need to be submitted to move forward. Some follow up work is required. Commissioner Lytle motioned to go forward with the grant application for the Water Master Plan. Commissioner Tippetts seconded the motion. All were in favor and the motion carried

Discussion and Consideration Of Proposed SCADA Project For The Dutch John Water System: IT/GIS Director Kym Slagowski was asked to present this item. Commissioner Lytle presented some information regarding a computer that is having some issues. There are three options that have been investigated and they were presented. Commissioner Lytle motioned for conditional approval to move forward on the hosted SCADA option, with some conditions, to get it down to 50 MBps and see what we need to do for procurement and to see if the budget can make it work as it will alleviate other expenses down the road. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Discussion And Consideration Of Possible Sale of Land and Facilities To Town Of Dutch John: This agenda item is a placeholder only and did not get discussed.

Commissioner Tippetts motioned to adjourn the meeting at 11:40 a.m.

/s/ Randy Asay
Commissioner Randy Asay

s/ Brian Raymond
Clerk/Treasurer_Brian Raymond

/s/ Jack Lytle
Commissioner Jack Lytle

/s/ Matt Tippetts
Commissioner Matt Tippetts

