CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
January 12, 2021

This meeting may be held electronically
to allow a Councilmember to participate.

NOTICE OF ALL-ELECTRONIC MEETING & OPPORTUNITY FOR PUBLIC PARTICIPATION

Pursuant to Mayor Richard F. Brunst's Proclamation dated January 5, 2021, the Orem City Council meeting on January 12, 2021 will be an all-electronic meeting. There will be no anchor location for the meeting. The City cannot ensure the recommended minimum of six feet of social distancing for meeting participants at the usual anchor location in the Orem City Council Chambers. Therefore, holding the meeting at the City Council Chambers would present a substantial risk to the health and safety of those who may be present at the meeting and may contribute to the spread of COVID-19. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically.

To view the meeting: please go to orem.org/meetings.

To make a comment: Please submit your comment through: orem.org/comments

Written comments will be accepted before and during the meeting. All written comments received will be entered into the record and forwarded to each City Council member for review. Written comments will also be read aloud during the live meeting when required by law or when time permits. As technology permits, the City Council may also accept oral comments. Once an item has been voted on, that item will be closed to additional comments.

Thank you for your cooperation during these challenging times.

3:00 P.M. WORK SESSION - VIA ELECTRONIC MEETING

DISCUSSION - Utility Master Plan Update (30 min)
Review Progress and Discuss
Presenter: Chris Tschirki - Orem Public Works Director and Laura Lewis, Financial Advisor - Lewis, Young, Robertson & Burningham

DISCUSSION - Creation of Public Safety Advisory Commission and Amendments to Article 2-22 Employee Appeals Board (30 min)
Deputy City Attorney Heather Schriever will present the matters to the City Council.
Presenter: Heather Schriever, Chief Josh Adams, and Chief Marc Sanderson

INTRODUCTION - Senator Michael Kennedy (20 min)

Sen. Kennedy will introduce himself and discuss the upcoming 2021 State Legislative General Session.
Presenter: Sen. Michael Kennedy

UPDATE - Hale Center Theater Orem Fundraising (15 min)
Information Only
Presenter: Cody Swenson and Jeff Fisher

PRESENTATION - CIP 2020 Year in Review and CIP 2021 Preview (30 min)
Information Only
Presenter: Sam Kelly and Taggart Bowen

PRESENTATION - FEMA Utah Strong Recovery Project (10 min)
The Utah State Division of Substance Abuse and Mental Health and FEMA have funded the Utah Strong Recovery Project that is providing free and confidential counseling to anyone in Utah feeling the impacts of the stressors of the Covid19 pandemic.
Presenter: Cindy Wilmhurst, Utah Department of Health Services

1. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS
The City Council will review the items on the agenda.

2. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)
This is an opportunity for members of the City Council to raise issues of information or concern.

Presenter: Jeff Lambson

6:00 P.M. REGULAR SESSION - VIA ELECTRONIC MEETING

3. CALL TO ORDER

4. INVOCATION/INSPIRATIONAL THOUGHT: TOM MACDONALD

5. PLEDGE OF ALLEGIANCE: BRENN BYBEE

6. MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

7. PERSONAL APPEARANCES – 15 MINUTES
Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

8. CONSENT ITEMS

8.1. APPROVAL OF MEETING MINUTES
Minutes of City Council Meeting - December 8, 2020

12.08.2020.ccmin--DRAFT.pdf

8.2. APPOINTMENTS TO BOARDS AND COMMISSIONS
Summerfest Committee:
- Bill Bleyl

Recreation Advisory Commission - Reappointments:
- Danny Miller
- Ember Harris
- Skip McWhorter
- Russ Bird

Bill Bleyl_Summerfest.pdf
Danny M. Miller--REC reappointment.pdf
Ember Harris--REC reappointment.pdf
James Skip McWhorter--REC reappointment.pdf
Russell Bird--REC reappointment.pdf

8.3. RESOLUTION - Approval of certain sections of the City of Orem City Manager's Department Retention Schedule
The City Recorder recommends the City Council adopt the Resolution.
RES--Records_Retention_Schedule_Approval.docx
1.City Admin.pdf

9. SCHEDULED ITEMS

9.1. PUBLIC HEARING
RESOLUTION - The City will receive Public Comment on the Community Development Block Grant (CDBG) Projected Use of Funds for CARES ACT CDBG-CV funding and consider approval of a substantial amendment to the 2019-2020 Annual Action Plan.
The Community Services Manager recommends that the City Council hold a public hearing to receive public comment on the projected uses of the funds for the CARES ACT CDBG-CV funding, adopt the recommendations of the CDBG Advisory Commission, and approve a substantial amendment to the 2019-2020 Annual Action Plan
Presenter: Kenneth Ransom, CDBG Advisory Commission Chairperson, and Kena Jo Mathews, Community Services Manager
CDBG-CV RESOLUTION #6.pdf

9.2. PUBLIC HEARING
ORDINANCE – Amending Article 22-5-3(A) and the zoning map of the City of Orem by

changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road

The Planning Commission recommends the City Council, by ordinance, amend Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.

Presenter: Jason Bench

Agenda-Rezone-Robison.docx
Vicinity Map.pdf
Map.pdf
Rezone.pdf
Existing Plat.pdf
Proposed Plat.pdf
Street View.pdf
Neighborhood Meeting Attendance.pdf
Neighborhood Meeting Minutes 11.24.20.pdf
20201222_MailerFront2.pdf
20201222_MailerBack.pdf
20201222_Labels.docx
PC Minutes - Meadowlark Lane Rezone 12.2.20.docx
Ordinance-Rezone-Robison.docx

10. COMMUNICATION ITEMS

10.1. MONTHLY FINANCIAL SUMMARY - November 2020

For Review Only

Monthly Financial Summary - Nov 2020.pdf

11. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

12. ADJOURN

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.
If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)

This agenda is also available on the City's webpage at orem.org

DRAFT

CITY OF OREM
CITY COUNCIL MEETING
56 North State Street Orem, Utah
December 8, 2020

This meeting was held electronically
to allow Councilmembers and Staff to participate.

3:00 P.M. WORK SESSION – CITY COUNCIL CONFERENCE ROOM

CONDUCTING	Mayor Richard F. Brunst
ELECTED OFFICIALS	Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner.
APPOINTED STAFF	Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Greg Stephens, City Attorney; Marc Sanderson, Fire Chief; Joshua Adams, Police Chief; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Chris Tschirki, Public Works Department Manager; Brandon Nelson, Finance Department Manager; Karl Hirst, Recreation Department Manager; Jason Bench, Planning Division Manager; Heather Schriever, Deputy City Attorney; Pete Wolfley, Communications Specialist; and Jackie Lambert, Deputy City Recorder

NOTE: The referenced report and presentation documents for each discussion may be viewed at orem.org/meetings under "City Council Presentations"

UPDATE – Fitness Center and Library Hall Projects

Mr. Clark introduced the representatives from Method Studio and Big D Construction that were participating in the meeting and said they could field questions regarding the design and construction of the projects. Mr. Clark began the update sharing photos of the interior of the new Library Hall building. He said the COVID-19 pandemic had caused some delays in the shipping of certain materials needed to complete the project. They were working closely with subcontractors to ensure that the interior finishes would be as planned in time to open the facility. Mr. Clark then moved on to the Family Fitness Center construction progress. He showed photos of the work being completed on the outside of the building, and the interior work in progress. He said the fundraising efforts for the indoor playground were going well, and he felt the new facility would be a regional draw for some of the unique features and amenities it would have. In response to a Council question, Mr. Clark said they were working on the temporary certificate of occupancy and thought they would wait to do the ribbon cutting for the Library Hall until they could safely gather in larger numbers. He anticipated an opening in February 2021.

DRAFT

DISCUSSION – City Retention Schedule

Ms. Lambert said this was the final step in the approval of the City's Retention Schedule. The records were general city administration records, including master plans and studies, publications, and more. It did not include electronic correspondence; the City Attorney's Office was working with the Recorders to determine the appropriate retention for those records. There were no additional questions regarding records retention. Ms. Lambert said the last section would come before the City Council for approval at the first meeting in January 2021.

DISCUSSION – 400 West 1200 South Roundabout Design

Mr. Kelly gave a brief update about the 1200 South 400 West Roundabout. He said there were existing and future deficiencies they wanted to address; it was anticipated that the Level of Service (LOS) for the traffic in the area would be at failing level before 2040, as well as safety and queuing concerns that would affect the surrounding traffic network. Mr. Kelly said a suggested roundabout design would have two lanes, and shared an example of this kind of roundabout recently built in Mesquite, Nevada. He acknowledged that the design could initially be confusing for drivers, but would improve the LOS to grades A and B and improve the flow

Discussion continued regarding the redesign of the roundabout, including whether the intersection would be open during construction, the overall look and landscaping of the roundabout, the need for a maintenance agreement with UVU, accommodating the BRT system, and the costs of the project. Mr. Kelly said they were working with Horrocks Engineering on the design of the roundabout. The City would also take on public outreach efforts to help teach drivers how to navigate through the area once the design was finalized. Mr. Kelly said they would continue to consult the Council as the project progressed.

DISCUSSION – State Street Zoning & associated master planning

Mr. Bench said they had been working on State Street corridor master planning for the past five years. It had involved a significant and purposeful public outreach campaign and established the foundational plan for the five State Street Districts. In February 2015, residents participated in a survey that identified their priorities for the State Street corridor. Preserving existing neighborhoods was the highest priority, which meant determining how and where to focus density. Mr. Bench said the city would continue to grow, so in order to provide housing opportunities for our kids and grandkids they looked to disperse housing along the State Street corridor. The plan aimed to preserve single-family neighborhoods while considering the safety, walkability, livability, and aesthetic of a major corridor.

Mr. Bench shared information regarding the public outreach campaign staff undertook as the State Street plans were created. He said residents, home and land owners, business owners, and neighborhood groups were all part of the discussions. There were multiple open houses, three informational websites launched, thousands of email notices, utility notices, and business mailers sent, five newspaper articles as well as two newscasts about the State Street master plan project,

DRAFT

social media posts and more. Mr. Bench said they knew the scale of this undertaking, so the planning staff had engaged the public in an unprecedented citizen engagement campaign.

General discussion ensued. Mayor Brunst and others commented that there were still people who seemed to be unaware of the State Street Master Plans; Mr. Bench said he was unsure why that would be the case. Mrs. Lauret said there had been long discussions with the Council, many of whom were still serving, about preserving single-family neighborhoods and it was unanimously decided to focus density and development along State Street. These plans should not come as a surprise to people. Mr. Spencer felt the problem was the "creep" of the edge of the district going away from State Street and into the side streets which was causing concerns for the neighbors; he wanted the area reevaluated. Mr. Peterson said they needed to be loyal to the businesses along State Street as well as homeowners.

Mr. Clark said the market would dictate the development along the corridor. The City was not advocating for housing, but trying to create a place where development could go which would take the pressure of other areas of the city. Mr. Clark said sometimes decisions were made for the greater good that were not popular, but it was a struggle every city was facing on an ongoing basis.

Mr. Davidson said he appreciated staff's effort to anticipate growth and accommodate it rather than being compelled to do things they would not want in the future. He said there was an effort within the state for the limitation or restriction of city councils and local jurisdictions to restrict land use and zoning. State legislators were saying that local authorities were not willing to have the difficult discussions about land use and urbanization, so the legislators would take the option away and adopt "one-size-fits-all solutions" that may force development municipalities did not want. Mrs. Schriever was at the legislature throughout the session, and she said making land use consistent was a constant push in the State legislature. The State seemed to be chipping away at local land use authorities who pushed against "different" housing (like affordable housing), so they were creating more and more mandates.

Mr. Sumner asked about plans for expanding the UVX bus line and the impact it would have on State Street. Mr. Davidson said UDOT and UTA were going to initiate an environmental process for the Central Corridor Master Plan in the coming months, and all residents would be able to participate in that public outreach campaign.

UPDATE – Utility Master Plans & Funding

Mr. Tschirki shared progress information regarding the City's utility master plans and bond. He said the utility modeling was complete, the capital facility plans were substantially complete, and the CIP lists and probable costs had been updated. The bond parameters resolution was anticipated to come before the Council at the January 26, 2021 meeting. He reviewed the next steps and timeline of the proposal, as well as the goals to complete before the next meeting.

Laura Lewis with Lewis Young Robertson & Burningham (LYRB) said Orem utility rates were set to account for payment of large capital projects on a pay-as-you-go basis, but the City would not be able to save enough fast enough given the current construction environment to keep up. The goal was to finance long useful life projects at near historically low interest rates in an effort to reduce utility rates where reasonable. Ms. Lewis said there was some concern leading up to the

presidential election but bond markets had responded well and interest rates were a very low levels. She shared debt service coverage considerations, an abbreviated summary of Orem utility projects, and key dates on the bond issuance calendar of events.

Discussion continued regarding project costs, utility rates, interest rates and construction inflation, and the impact the COVID-19 pandemic had on the local and national economy. In response to a question from Mr. Spencer, Mr. Tschirki said they were evaluating the tier and volume basis on which utility rates were based, and they would look into the possibility of adjusting rates for low-income seniors. Mr. Tschirki encouraged the Council to contact him with any further questions.

DISCUSSION – Noise Mitigation

Mr. Spencer had asked that the topic of noise mitigation be discussed in relation to the Wiggy Wash car wash on Center Street. He shared comments he had received from three of the neighbors to the car wash, and said this was an ongoing issue he did not want to be forgotten but wanted fixed. Mayor Brunst said he had gotten information about walls specifically designed to help mitigate noise issues, and had sent that information directly to the owner of the Wiggy Wash. Mayor Brunst was hopeful a solution could be found.

Agenda Review & Preview of Upcoming Agenda Items

The City Council reviewed the evening's agenda. Discussion ensued regarding the scheduled items that would be considered.

City Council Reports & City Manager Information Items

Mr. Macdonald reviewed the activities of the committees he participated with. He said the Heritage Advisory Commission had pulled off a great Veteran's Day program that had been filmed and made available for public viewing. The Orem Youth Council had been unable to meet at all during the pandemic. The IHC Community Outreach group had been meeting through Zoom, and he was pleased that they would be able to conduct some business with IHC during the regular meeting. Mr. Macdonald said it was unfortunate that they could not meet together more, but that was the nature of 2020.

On behalf of the city staff, Mr. Davidson wished the City Council a happy holiday season and a Merry Christmas.

6:00 P.M. REGULAR SESSION – COUNCIL CHAMBERS

CONDUCTING	Mayor Richard F. Brunst
ELECTED OFFICIALS	Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner

DRAFT

APPOINTED STAFF	Jamie Davidson, City Manager; Brenn Bybee, Assistant City Manager; Steven Downs, Deputy City Manager; Greg Stephens, City Attorney; Marc Sanderson, Fire Chief; Joshua Adams, Police Chief; Ryan Clark, Development Services Director; Charlene Crozier, Library Director; Chris Tschirki, Public Works Department Manager; Brandon Nelson, Finance Department Manager; Karl Hirst, Recreation Department Manager; Jason Bench, Planning Division Manager; Steve Earl, Deputy City Attorney; Pete Wolfley, Communications Specialist; and Jackie Lambert, Deputy City Recorder

CALL TO ORDER

Mayor Brunst read the following to begin the meeting:

"Pursuant to Mayor Richard F. Brunst's Proclamation dated November 30, 2020, the Orem City Council meeting on December 8, 2020 will be an all-electronic meeting. There will be no anchor location for the meeting. The City cannot ensure the recommended minimum of six feet of social distancing for meeting participants at the usual anchor location in the Orem City Council Chambers. Therefore, holding the meeting at the City Council Chambers would present a substantial risk to the health and safety of those who may be present at the meeting and may contribute to the spread of COVID-19. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically.

To view the meeting: please go to orem.org/meetings.
To make a comment: Please submit your comment through: orem.org/comments

Written comments will be accepted before and during the meeting. All written comments received will be entered into the record and forwarded to each City Council member for review. Written comments will also be read aloud during the live meeting when required by law or when time permits. As technology permits, the City Council may also accept oral comments. Once an item has been voted on, that item will be closed to additional comments. Thank you for your cooperation during these challenging times."

INVOCATION / INSPIRATIONAL THOUGHT	Terry Peterson
PLEDGE OF ALLEGIANCE	Sherry Peterson

MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

There were no Mayor's Items on the agenda.

PERSONAL APPEARANCES

Time was allotted for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the agenda. Those wishing to make a comment provided staff with written comments.

The public comments submitted were read into the record. Comments that were submitted for "Public Appearance" are attached to the end of the minutes in their entirety.

Darren Hawkins with the City's Natural Resources Stewardship Committee (NRSC) called in to express the committee's position on the proposed development of Bridal Veil Falls. He said Bridal Veil was a national treasure, and they feared the proposed development would take away from the natural beauty of the experience. Families and friends could gather and play at the water's edge, where they could enjoy nature together. Public lands had always been open to all, and Bridal Veil should be kept open to all. Mr. Hawkins suggested that the City seek a conversation easement, which would help keep the land safe from future development; he said the NRSC was unanimously in support of a conservation easement.

CONSENT ITEMS

- APPROVAL OF MEETING MINUTES
  - Minutes of City Council Meeting – November 10, 2020
  - Minutes of Special City Council Meeting – November 13, 2020
- APPROVAL OF PROPOSED MEETING SCHEDULE 2021
- APPOINTMENT OF MAYOR PRO TEM – January through June 2021
  - Jeff Lambson
- CITY MANAGER'S APPOINTMENTS
  - Board of Adjustment
    - Karen Jeffreys
    - Leslie Nelson (reappointment)
  - Planning Commission
    - Marisa Bentley
- APPOINTMENT TO BOARDS AND COMMISSIONS
  - CARE Advisory Commission:
    - Laurel Smith
  - CDBG Advisory Commission:
    - Miguel Echeverria
- RESOLUTION – Consenting to the RDA'S transfer of $1,292,485.00 from Redevelopment Project Area #85-03-A to the City of Orem for the purchase of the Hillcrest Elementary School property
- RESOLUTION – Support for the Preservation of Bridal Veil Falls with a Conservation Easement

Mayor Brunst moved to approve the Consent Agenda as listed. **Mr. Spencer seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed.**

DRAFT

SCHEDULES ITEMS

PUBLIC HEARING
ORDINANCE – Amending the Current Fiscal Year 2020-2021 Budget

Mr. Nelson said the Fiscal Year 2020-2021 City of Orem budget had many adjustments that occurred throughout the fiscal year. These adjustments included grants or donations received from Federal, State, and other governmental or private entities or organizations; interest earnings on unspent 2019 G.O. Bond funds; funds for the purchase of the Hillcrest Elementary School property; insurance recoveries for two Fire Department vehicles; and appropriating surplus Water Reclamation Fund money for reconstruction of the Carterville and Springwater lift stations. He reviewed the adjustments in detail.

Mayor Brunst opened the public hearing at 6:20 p.m. Hearing no public comments, the Mayor closed the public hearing and brought the item back to the City Council for further discussion.

Mayor Brunst moved, by ordinance, to amend the current Fiscal Year 2020-2021 Budget. **Mr. Sumner seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed.**

PUBLIC HEARING
ORDINANCE – Amending Section 22-6-9(G) Commercial Daycare Services, Section 22-6-9(H) Private Schools of the Orem City Code and Appendix A by amending Standard Land Use Code 6813 Private Primary and Secondary Schools pertaining to commercial daycare services and private schools in a residential zone

Mr. Bench said staff proposed to establish a parking requirement for commercial daycares in residential zones based on the maximum occupancy of the facility. Staff proposed to require parking at a ratio of 0.24 parking stalls per child, plus one (1) parking stall per full time caregiver/teacher and 0.5 stalls per part time caregiver/teacher. All required parking would be required to be located on-site and no on-street parking could be counted towards the required parking. In addition, reference to Private Schools, 22-6-9(H) had been added to the SLU Code 6813.

Mr. Bench said any existing commercial daycare in a residential zone would be classified as "legal, non-conforming" going forward, and any new daycares would need to meet the proposed standards. He reiterated that this standard would not apply to commercial daycares in commercial zones, but in residential zones only.

Mrs. Lauret said that she would be comfortable with the Smiling Faces daycare facility having a more flexible parking ratio, as the stalls were not typically occupied long-term. Her hope was to be both family-friendly, as finding good daycare options was so important, and business-friendly with the proposed changes.

DRAFT

Mr. Bench clarified the proposed changes. Mayor Brunst agreed with Mrs. Lauret about the importance of daycare for families, and he felt Smiling Faces daycare should be able to have more than 83 students.

Mayor Brunst opened the public hearing at 6:34 p.m.

Tara Bishop called in to express her hope that the City Council would continue the item before changing a city ordinance that could have wide reaching consequences. She said Utah was unique because families tended to be larger and quality daycare was hard to find; Utah's demographics did not fit into national standards and averages. Ms. Bishop was concerned that the changes would limit any kind of expansion or keep new daycares from wanting to come in. She said they had not yet finished traffic studies in the area and wanted the issue to be studied further before decisions were made.

Additional public comments submitted were read into the record and are attached to the end of the minutes in their entirety.

Hearing no further public comments, the Mayor closed the public hearing and brought the item back to the City Council for further discussion.

Mr. Macdonald was taken aback and troubled by the comment made that he had targeted or threatened the Pardo family or the Smiling Faces daycare in any way; he had done no such thing he was accused of and would be happy to speak with the person who submitted the comment to clear things up. Mr. Macdonald asked if they could adjust the ratio and calculate parking per household rather than per student. Mr. Bench said that would be difficult to monitor. Mr. Macdonald said he was fine lowering the requirement because several families had more than one child attend Smiling Faces.

Mr. Sumner said he understood the cap on enrollment for Smiling Faces was set at 83 children but he had seen emails referring to 200 children, which had not been clarified. He was simply concerned about existing space and safety with traffic. Mayor Brunst said the last time they had discussed the issue he had proposed a cap of 100 students but the motion had died for lack of a second. He added that he would be fine allowing more children, and personally would like a traffic study to be conducted.

Mayor Brunst then moved to continue the item to a future meeting to be determined. **Mrs. Lauret seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, and Debby Lauret. Those voting nay: Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. **The motion failed**.

Mr. Sumner then moved, by ordinance, to amend Section 22-6-9(G) Commercial Daycare Services, Section 22-6-9(H) Private Schools of the Orem City Code and Appendix A by amending Standard Land Use Code 6813 Private Primary and Secondary Schools pertaining to commercial daycare services and private schools in a residential zone. **Mr. Peterson seconded** the motion. Those voting aye: Jeff Lambson, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. Those voting nay: Richard F. Brunst and Debby Lauret. The motion **passed, 5-2.**

DRAFT

PUBLIC HEARING
ORDINANCE – Amending Article 22-6-9(I) Accessory Apartments of the Orem City Code to clarify language in the accessory apartment ordinance

Mr. Bench said it would be helpful to clarify language in the Accessory Apartments ordinance pertaining to the definition of "owner' and "bedroom" and to clarify the requirement for interior connectivity between an accessory apartment and the primary dwelling.

The first proposed change clarified that when a house with an accessory apartment was owned by a corporation or limited liability company, the house must be occupied by persons who had at least a combined 50% ownership interest in the corporation or limited liability company to be considered "owner occupied".

The second proposed change would clarify the definition of a bedroom. The current ordinance stated that an accessory apartment could only have two bedrooms. Staff had recently been encountering situations where owners were attempting to skirt this requirement by labeling rooms that could easily be used as bedrooms as dens, offices or playrooms. The proposed change would clarify that basically any room in an accessory apartment that could reasonably be used as a bedroom was counted as a bedroom for purposes of the two-bedroom limitation.

The final proposed change would clarify that interior connectivity must be maintained between an accessory apartment and the primary dwelling by means of an interior door (which may be locked).

Mr. Earl clarified that in a scenario where a trust owned a home, they would still be subject to the requirement that at least 50% interest of equity in the house lived in the house. It had to be owner-occupied no matter how it was owned; they were not setting them up as duplexes.

Mayor Brunst opened the public hearing at 7:03 p.m. Hearing no public comments, the Mayor closed the public hearing and brought the item back to the City Council for further discussion.

Mayor Brunst moved, by ordinance, to amend Article 22-6-9(I) Accessory Apartments of the Orem City Code to clarify language in the accessory apartment ordinance. **Mr. Peterson seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed.**

RESOLUTION – Approving a conditional use permit for an accessory structure, basketball court and garage, located at 1391 South 1140 East in the PD18 Zone

Mr. Bench said the applicant would like to add an accessory structure to his property at 1391 South 1140 East that would contain a basketball court and garage. The lot had a total area of 63,701 square feet or 1.46 acres. The proposed accessory building had a total building area of 1,735 square feet.

The PD18 zone required a conditional use permit for accessory structures that were 1,000 square feet or greater in size. Accessory structures could not be more than 10% of the area of the parcel. The proposed structure of 1,735 square feet would be three percent of the lot. The structure was within the height requirement of the ordinance at 31 feet 2-7/16 inches.

DRAFT

The exterior finish materials of the proposed structure consisted of stone and other finishes matching the existing residence. The proposed landscaping and overall plan would comply with the requirements of the PD18 zone.

The applicant also intended to build a pool house and swimming pool. Because the pool house was only 597 square feet, it did not require a conditional use permit in the PD18 zone. The swimming pool also did not require a conditional use permit. They would, however, need to meet the standards of the PD18 zone.

Mayor Brunst moved, by resolution, to approve a conditional use permit for an accessory structure, basketball court, and garage located at 1391 South 1140 East in the PD18 Zone. **Mr. Spencer seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed.**

CONTINUED ITEM
ORDINANCE – Amending Article 22-5-3(A) and the zoning map of the City of Orem by changing the zoning of approximately 2.16 acres from the OS5 zone to the C2 zone at approximately 2000 South Geneva Road

Mr. Bench said this item was continued from the November 10 meeting to allow the applicant time to execute a development agreement. A draft of a proposed development agreement had been provided to the applicant but had not yet been signed at the time the agenda summary was prepared.

The proposed development agreement included the following provisions:

1.) The development would be in conformance with the concept plan which included the drawings and renderings presented to the City Council;
2.) Lighting on the site would be dimmed to only allow security lighting between the hours of 11:00 p.m. and 5:00 a.m.;
3.) The hours of operation would be limited to 5:00 a.m. to 11:00 p.m.; and
4.) The fuel pumps would be limited to eight (8) fuel pumps (16 fueling stations). In addition, any diesel fueling stations would be limited to small trucks and passenger vehicles and would not be made available to semi-trucks or other vehicles of similar size.

The applicant requested that the City Council rezone property at 2000 South Geneva Road to C2 to allow for a neighborhood convenience store and gas station. The proposed gas station would be patterned after the existing gas station at approximately 1700 West Main Street in Lehi. It was proposed to have internal restaurants, a convenience store, and eight gas pumps (16 filling stations).

The properties in question were originally designated in the General Plan as low density residential (LDR). However, a recent amendment to the General Plan designated this corner as Community Commercial (CC). That change was made based on the applicant's interest in developing this property as commercial.

The subject property sat at the corner of Geneva Road and 2000 South. The Development Review Committee requested the applicant go through preliminary review from both Provo and UDOT

DRAFT

regarding access since 2000 South was a Provo street and Geneva Road was a UDOT road. Preliminary UDOT and Provo City reviews had been completed. Once the applicant applied for site plan approval, they would need to get full approval from both jurisdictions in addition to the City for the curb cuts. UDOT planned to put in a traffic signal at the intersection in the near future.

As the property was originally planned to be residential, the water and sewer infrastructure was also originally planned to go through this property to service the future residential properties to the east of this corner. In order to be able to still accommodate that plan, staff would require the applicant to continue those utilities through the property to the east when they applied for site plan approval. The applicant had been made aware of this and had updated the concept plan to reflect these utilities going through the north-east portion of the property.

The applicant was required to hold a neighborhood meeting prior to applying for the rezone. 44 residents attended the meeting. Below is a list of some prominent concerns with the applicant's response to each one.

- Why this particular location instead of elsewhere?
    - Demand for a convenience store in this area is increasing. The closest commercial to this location is at Geneva Road and University Parkway.
- What kind of fence will border the gas station?
    - An 8' stamped concrete wall
- If approved for the zone change, what is the likelihood of something other than a gas station going into the property?
    - The cost of the land would prohibit anything other than a gas station from going in.
- How tall will the structure be?
    - 32 feet

The Planning Commission voted 3-3 on a motion to recommend approval of the proposed rezone which resulted in no recommendation being made to the City Council.

Mr. Spencer said his concern was about light pollution affecting the neighborhood. Mr. Earl said the development agreement would establish the type of lighting that would active during the daytime and the hours of midnight to 5:00 AM. According to the plans submitted, the lights during the nighttime hours would shine straight down and not dissipate much beyond the canopy. Mayor Brunst added that the lights were also dimmed by approximately 50% during the nighttime hours.

Mr. Macdonald said he was grateful for the additional work staff had done with the developer to address concerns. Mayor Brunst and Mr. Sumner discussed the widening of Geneva Road and the Lakeview Parkway. Mr. Clark said the traffic signal by the property was in currently in design and would be built in 2021.

Mr. Lambson said he visited the property and noticed that it generally sat lower than the neighborhood behind it, and he felt the elevation would also help resolve light pollution concerns.

Mayor Brunst noted that the public hearing for this item was opened and closed at the November 10, 2020 City Council meeting. **Mayor Brunst then moved**, by ordinance, to amend Article 22-5-3(A) and the zoning map of the City of Orem by changing the zoning of approximately 2.16 acres from the OS5 zone to the C2 zone at approximately 2000 South Geneva Road. **Mr. Spencer**

seconded the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed.**

RESOLUTION – Ratifying the Real Estate Donation Agreement between IHC Health Service, Inc. and the City of Orem

Mr. Davidson said IHC Health Services had historically leased property adjacent to Orem Community Hospital to the City of Orem for public recreational uses. In the proposed Real Estate Donation Agreement, IHC donated this 9.87 acre parcel to the City of Orem, subject to the terms and conditions in the agreement. By signing and ratifying this Agreement, the City agreed (1) to use the parcel for public recreational, park or open space purposes; (2) to allow IHC to place a monument on the parcel acknowledging IHC's donation to the City; and (3) to maintain the current walking path easement on the property. If the City failed to use the parcel for public recreational, park or open space purposes, then the parcel would revert back to IHC. Mr. Davidson had signed the proposed agreement, subject to the City Council's ratification; he said the deal would close on December 29, 2020.

Tom Uriona with IHC Health Services said he would soon be retiring after 25 years with the company, and was pleased that one of the last things he would be involved in was the donation of this land to the City of Orem. He thanked the Council for the opportunities IHC had to work in partnership with City to help improve the lives of Orem residents for many years, past and future. Mr. Uriona particularly thanked Mr. Davidson and Mr. Stephens for their help with the exchange.

Mr. Lambson expressed his gratitude for the gesture and to maintain a great recreational space in the City. Mr. Macdonald asked if the community garden nearby the property would stay intact. Mr. Davidson said it would stay with IHC but the City would continue to be a partner in that project. Mr. Macdonald and Mr. Peterson too thanked Mr. Uriona for the donation and for encouraging residents to be healthy and safe.

Mayor Brunst moved, by resolution, to ratify the Real Estate Donation Agreement between IHC Health Service, Inc. and the City of Orem. **Mr. Macdonald seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed.**

RESOLUTION – Accepting the Fiscal Year 2019-2020 Audit

Mr. Nelson introduced Ron Stewart from the accounting firm of Gilbert & Stewart and said this was the sixth year this particular firm had conducted the City's audit. Mr. Stewart apologized for his delay in joining the meeting, and said he appreciated the City's flexibility in allowing him to move the discussion on the agenda.

Mr. Steward began by explaining the criteria the auditors used in conducting their audits, including a number of tests to ensure that all financial statements were correct. They would pull a random sample of invoices and use a third part to confirm amounts and examine internal controls. Mr. Stewart said they also performed an analytical review comparing to the previous year, as well as ensured compliance with state law. He shared the opinion reached of an unmodified or "clean"

DRAFT

audit for the City. The only finding they had was that the General Fund amount was above the 25% cap it was required to be below. He said that was a common finding and was something that should be adjusted in the future.

Mayor Brunst moved, by resolution, to accept the Fiscal Year 2019-2020 Audit as presented. **Mr. Peterson seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed.**

COMMUNICATION ITEMS

The Monthly Financial Summary from October 2020 was included in the agenda for review.

CITY MANAGER INFORMATION ITEMS

The City Manager had no additional Information Items to share.

ADJOURN TO A MEETING OF THE REDEVELOPMENT AGENCY OF OREM

Mayor Brunst moved to adjourn to a meeting of the Redevelopment Agency of Orem**. Mr. Spencer seconded** the motion. Those voting aye: Richard F. Brunst, Jeff Lambson, Debby Lauret, Tom Macdonald, Terry Peterson, David Spencer, and Brent Sumner. The motion **passed.**

The meeting adjourned at 7:37 p.m.

DRAFT

PUBLIC COMMENTS

7.1 Personal Appearances

Chris Romrell

I appreciate the assistance of both Councilmember Spencer and Mayor Brunst regarding the sound concerns related to Wiggy Wash. As a property owner in the adjacent properly I am very concerned about the sound levels and impact is having on my property use and value. I continue to remain hopeful that we can come to an acceptable solution, and that the city will also take steps to adjust city code to ensure we have proper prevention and ability for enforcement. I would be happy to make public comment and/or continue to meet with interested parties for resolution.

9.3 PUBLIC HEARING/ORDINANCE – Amending Section 22-6-9(G) Commercial Daycare Services, Section 22-6-9(H) Private Schools of the Orem City Code and Appendix A by amending Standard Land Use Code 6813 Private Primary and Secondary Schools pertaining to commercial daycare services and private schools in a residential zone

Orem-utah-us

This comment is concerning the parking rule being proposed for day cares in residential areas. Being a client since before Smiling Faces moved to their new main street location from State Street, I have felt so much better taking my toddler into this new location. As you know the traffic on state street gets very heavy especially during rush hour. Pick up and drop off was more difficult for us parents as we had to merge into this congested street causing panic and uncertainty because of the many cars parked on that street. Since Smiling faces has moved to their new location on Main Street and 400 s, pick up and drop off are a breeze. I spend only 2 minutes in the parking lot to pick up and drop off. I drop off my child at 8 am where in the very spacious parking lot are only 2 more cars at the most. As I pick up my child at 430, I often find myself alone in the parking lot. To get to this facility I drive up 400 s where on that same road is Orem Elementary school. This is where I often find the most traffic on that street which effects the traffic on Main Street.

Ever since the Pardo's decided to buy this facility, surrounding neighbors have given them a rough time to settle. They don't want the day care there but let me explain why they need to expand. First at only 3 years old my daughter is starting to read. Being and elementary teacher myself, I have seen how my child has benefited from this learning center more than placing her in a normal city day care. Not only socially but academically. Second, Mrs. Pardo and her staff are certified teachers or working towards their certification. This makes this facility not a day care facility but a learning center due to its credentials. Third, as I have explained and as KSL witnessed, there is no traffic congesting either Main Street or 400 s because of Smiling Faces. Lastly, having known the Pardo's since I was a little girl, I have always known them as kind, nurturing and upstanding citizens. They are essential to the Orem community. They have made the news with their amazing work, they have earned city awards, the mayor himself visited the facility back in the fall this year and was impressed with everything this center offers to the kids of our community. Smiling Faces

should be able to expand with no difficulty. Thanks for your time.

Lehi-utah-us

This is regarding the 'Proposed rules pertaining to parking involving Smiling Faces Business.' German and Luz moved to Orem over 20 years ago and made it their home. They have been and are exceptional residents of the city, and upstanding citizens. They contribute positivity to the community and have always done things right. They have proved themselves as very successful business owners. At their previous location, they built their clientele by not only providing loving care for children, but an educational program as well. Helping children learn and thrive in a clean, structural, engaging, environment designed and created for the children themselves. They gained the love of each child and parent, the support of all involved in this field, as well as the city Mayor. Their hard work reflects in the many outstanding awards, and recognitions towards their program and business as a whole. Their success led to the need for their services on a larger scale, as parents begged for more enrollment openings for their children. As small business owners they decided to take a huge leap and expand, to provide for more children to benefit from their care and programs, provide the community with a greatly needed service and facilitate the life of the parents by hoping to provide easier access facilities with ample room. Their hope was set on purchasing a building which was previously a skilled facility, which was also abandoned by its previous owner, left to deteriorate on the inside and outside. It sat empty, abandoned within this 'upscale' neighborhood for years, with no plans for it in sight. Despite all the work that needed to be done to make the facilities functional, the large price tag and the endless work ahead. They made it happen. Once their interest was voiced to relocate their business to this new site, they found themselves with a much difficult challenge ahead as it was apparent that a handful of individuals were not going to make this easy for them.

There seemed to be more roadblocks than realistically expected, from the most miniscule detail to expecting these owners to fund a $10,000 traffic study for the area surrounding their new building, which truly should have been something the city should have provided, funded and been on top of. They were required to personally hire an engineer to work through the new building and follow the city's guidelines for approval, they also found the need to hire a lawyer to be able to help them through the process. Despite it all, these proud business owners met every single requirement, demand and worked through every challenge thrown at them. After a very long process and much back and forth discussion and city council meetings, it was thankfully approved for them to relocate. Unfortunately after this decision they have had to endured disrespectful encounters, thoughts and comments from surrounding neighbors and even certain congressmen from the very city they have been devoted to serving and being an asset to.

I have always had the hope and expectation that those in positions of authority and leadership make rational, just decisions and the ongoing resistance and lack of support towards this specific business and its owners is just dumbfounding and sad. It is challenging for me to not wonder if it would be much different were it any other business or perhaps owners.

Finally, the recently spoken of 'proposed rule pertaining to parking' in this city, would not only affect first and foremost the expansion of this specific business, it will also have an impact and affect every single small and large child care business in the city of Orem and it is tough for many to find any reasonable rationale for it. Thank you!

McKenzie Kelsch

I am writing this comment in regard to the Smiling Faces Bilingual Center. I am so fortunate to know the owners of the center and have seen firsthand their hard work. They are some of the most kind and caring people I have known. They do not deserve the hoops they're having to jump through. They provide a safe and loving environment for all of the children. They care so much about the wellbeing of all of the students. We are so lucky to have them in the city and are so lucky for their example they show everyone.

Courtney Newman

My two kids go to this daycare. Not once have I ever taken more than 5 minutes to get them in or out of daycare. The restrictions being placed on smiling faces are ridiculous and discriminatory. The building is on Main Street and 400. It is not in a gated community or subdivision. The are wonderful people who I trust with my children. Please don't make things harder for them just because you have some odd vendetta against them.

Renee Caron

I am an Orem citizen, please consider one or more of the alternative options:
A.) Delay any vote or action until a proper traffic study has been conducted to determine impact to the neighborhood surround 410 South Main Street.
B.) Grant Smiling Faces an exemption or variance to the proposed ordinance that would allow a maximum capacity of 200 students with the current parking set-up.
C.) Amend the proposed ordinance so that additional parking can be provided off-site within a reasonable distance, such as across the street, so that business owners can purchase additional land to expand.
D.) Amend the proposed ordinance to more accurately reflect local family child rates, so that number of parking stalls are suggested based on enrolled households and not enrolled students. Two or three children within the same home and presumably travelling together should be considered as one unit in the 0.24 scenario.
Thank you for your time in looking at any combination of these ideas. Options are available to respect the homeowners that have worked hard to keep their neighborhood safe and beautiful, without completely hobbling this small business that provides an essential service to your residents. Please consider some middle ground.

Chad Nichol

My name is Chad Nichol. I'm a law enforcement officer, my Wife is a registered nurse. Throughout this pandemic where we have been on the front lines, my family has not had the luxury of working from home and staying safe, we still needed a safe environment for our two children. I have found such a safe haven in the Pardo's amazing facility. My oldest has been going since she was born, now in second grade, she excels in her class and gets top scores, AND she is bilingual in a time where our world is changing and the need for a second language is crucial. All my thanks in this is due to the Smiling Faces Daycare and Bilingual Center. I have personally helped Mr. and Mrs. Pardo in their transition to this new building and I have personally witnessed the city putting up every road block imaginable to this poor incredible family who throughout it all, entirely insists on doing it the right way, despite the many challenges they face.

DRAFT

I have personally witnessed the racism towards them and believe me, I don't say that lightly. I believed in the good of people and am still at a loss for words that there is prejudice in this society, and it can come from people who are in appointed positions. I have witnessed Mr. McDonald of Orem City on multiple accounts belittle the Pardo's. From sending emails to Mr. Pardo for having a car in the parking lot of the his own facility later in the evening (thousands of man hours has been put into restoring this building which has sat empty.), to the final straw that would support my claim of Mr. McDonalds targeting, he walked into the Pardo's business and threatened and intimidated this amazing family. He said to Mr. Pardo "This is an upscale neighborhood and we will be motoring this place closely for any little thing that is out of place, and we will not hesitate to shut you down." But not only did he make it a point to intimidate these hard-working Orem citizens, people he has been entrusted by, but he did it on the day of their new building's grand opening. A day of excitement, joy and relief for the thousands of man hours and thousands upon thousands of dollars that they put into this facility to make it the safest learning environment they could. I find it odd that a key antagonist of this proposal, such as Mr. McDonald of Orem City, happens to have a son who lives in this "upscale neighborhood" very close to this wonderful business. It would seem there is a conflict of interest. He should have the ethics to withdraw himself from something where he has such a vested interest.

As for the city of Orem, they should reconsider this proposal, and how it will negatively affect businesses such as the Pardo's. I drop my kids off every morning and pick them up every afternoon and have always been the only car in the parking lot. Occasionally there has been one other car usually pulling out as I get there or pulling in as I leave. There has been no evidence of any increase in traffic due to the Pardo's business. The Pardo's have even spent $10,000 doing a traffic study on this subject that supports this. The city has done no investigation of their own, they have not hired an outside company to do an independent traffic study. The city needs to do their own due diligence and create unbiased results. With the ongoing pandemic, our government should be promoting small businesses that provide such a great service and are at the forefront of rebuilding our economy. We the People, trust in you. Do the right thing.

Board, Commission & Committee Application

City of Orem

Submitted On:
December 21, 2020 3:00pm
America/Denver

Personal Information

Full Name	Bill Bleyl
Full Address	[redacted] Orem UT 84057
Phone Number	[redacted]
Email	[redacted]

Boards & Commissions

What board or commission are you applying for?	Summerfest Advisory Committee
If a position on your preferred board or commission isn't available, would you like to be considered for openings on other boards or commissions?	No
Summarize why you wish to serve on a city commission and if there are areas of concern that you would like to see addressed by a city commission.	I would love to help out Orem City with their Summerfest celebration. It is one of the highlights of my year. Especially the food eating contests. They are the BEST!
Please tell us a little about yourself. Also include a summary of the special skills and qualifications you have acquired from employment, previous appointments, previous volunteer work, or through other activities.	My family has lived in Orem for a long time, and we love it here. My amazing, beautiful, funny, and talented wife serves on the Summerfest Committee, and I wanted to have this opportunity also. I cannot wait to be able to get my chance to shine by helping to serve my city. I volunteered to help get the All-Together Playground built. I currently work for the State of Utah.
Signature Data	First Name: Bill Last Name: Bleyl Email Address: [redacted] 

	Signed at: December 21, 2020 3:54pm America/Denver

Boards, Committees, and Commissions Application

PERSONAL INFORMATION

Applicant: **Danny M. Miller**
Address: [redacted]
Orem, UT 84057

Phone: [redacted]
Email: [redacted]

Preferred Communication	Emergency Contact	Emergency Contact #
Email	Becky Miller	[redacted]

AVAILABILITY
Tuesday Evening

BOARDS & COMMISSIONS

1st Choice	2nd Choice	3rd Choice
Recreation Advisory Commission		

Please summarize why you wish to serve on a city board or commission:
I have been involved with the city of Orem recreation program for many years and would love to help continue the work that has been done. I have worked specifically with the swimming pools.

Brief Biography
I have taught high school for 31 years at Orem High School. I coach swimming for 25 years. I currently am the director of the Mosquito Abatement Division in the Utah County Health Department.

Previous Experience
None

Application Submitted: 12/19/2016

Boards, Committees, and Commissions Application

PERSONAL INFORMATION

Applicant: **Ember Harris**
Address: [redacted]
Orem, UT 84097

Phone: [redacted]
Email: [redacted]

Preferred Communication	Emergency Contact	Emergency Contact #
Text	Lastenia Bowman	[redacted]

AVAILABILITY

BOARDS & COMMISSIONS

1st Choice	2nd Choice	3rd Choice
Recreation Advisory Commission	Recreation Area Allocation Committee	Beautification Commission

Please summarize why you wish to serve on a city board or commission:
I want to utilize my skills to advise and serve on the Rec Advisory Commission

Brief Biography
See resume attached to email

Previous Experience
None

Application Submitted: 5/15/2017

Boards, Committees, and Commissions Application

PERSONAL INFORMATION

Applicant: **James "Skip" McWhorter** Phone: [redacted]

Address: [redacted] Email:

[redacted]

Orem, Utah 84057

Preferred Communication	Emergency Contact	Emergency Contact #
Text	[redacted]	[redacted]

AVAILABILITY

Weekends are toughest for me, but I am pretty flexible. Sunday is the only day I cannot meet.

BOARDS & COMMISSIONS

1st Choice	2nd Choice	3rd Choice
Recreation Advisory Commission	Recreation Area Allocation Committee	CARE Tax Advisory Commission

Please summarize why you wish to serve on a city board or commission:
I have raised all 6 of my children in Orem, and benefitted from the Rec programs the City has to offer. I currently have kids that play lacrosse, and my youngest actively involved with baseball. I feel like I have a good feel for youth sports, and the role the

City can play in a great experience for the youth in our community. In addition, I am actively involved in the Scouting program, and have used the Orem Rec Merit Badge Program extensively.

Brief Biography
I am 56 years old, married, and father of 6. My 3 youngest are still at home, and very active in sports from youth leagues to varsity High School programs. I have been coaching for 25 years at all levels, as well as volunteer on Boards of Directors for youth football and baseball, and am the current President of the Timpanogos Lacrosse Club, as well as serve as one of eight members on the Executive Council for the Utah High School Lacrosse League, that governs the State of Utah. The majority of my professional career has been in business development, requiring organization, team building, and getting the right people in the right places to make significant contributions to a unified cause. I believe the strengths I have learned professionally, combined with years of coaching and organizing various sports, make me uniquely qualified to serve on the Recreation Advisory Committee.

Previous Experience
Served on the CARE Tax Advisory Commission

Application Submitted: 5/12/2016

Boards, Committees, and Commissions Application

PERSONAL INFORMATION

Applicant: **Russell Bird**
Address: [redacted]
Orem, Utah 84097

Phone: [redacted]
Email: [redacted]

Preferred Communication	Emergency Contact	Emergency Contact #
Email	Wendy Bird	[redacted]

AVAILABILITY
Monday, Wednesday and Friday mornings, weekends

BOARDS & COMMISSIONS

1st Choice	2nd Choice	3rd Choice
Recreation Advisory Commission	CDBG Advisory Commission	

Please summarize why you wish to serve on a city board or commission:
Having served my career in municipal government, I know firsthand the importance of community involvement in local affairs. Also, I am retired and have time to give to our community.

Brief Biography
My wife and I moved from California to Orem in October 2016. I retired from a career in municipal government in 2010. The last 11 years of my career I served as Assistant Director and then Director of Parks and Recreation in the City of Palmdale, California, population 150,000+. My entire career was with the City of Palmdale where I served in several departments including Economic Development (Analyst), City Manager's Office (Analyst), Public Works (Senior Analyst), Finance (Budget Officer), and Parks and Recreation (Assistant Director, Director). Responsibilities of interest included overseeing the CDBG Program; serving as liaison with homeowner associations; preparing and overseeing the city budget; planning, prioritizing and lobbying for transportation funding; and directing parks and recreation programs, facilities and events.

Previous Experience
I have no prior experience serving on city commissions. I do have extensive experience working with City Councils.

Application Submitted: 12/22/0016

DRAFT

RESOLUTION NO. _____

A RESOLUTION BY THE CITY COUNCIL OF OREM, UTAH
APPROVING A RECORDS RETENTION SCHEDULE

WHEREAS pursuant to Utah Code § 63G-2-701, the City of Orem has enacted Article 2-26 Records Access and Management establishing information practices for the City including classification, designation, access, denials, segregation, appeals, management retention and amendment of City records; and

WHEREAS Orem City Code Section 2-26-15.B. requires the City Records Officer to classify, designate and schedule City records for retention; and

WHEREAS the City is in the process of scheduling its records for retention; and

WHEREAS this scheduling is an ongoing process that will be periodically submitted to the City Council of Orem, Utah (Orem City Council) for approval; and

WHEREAS the Orem City Council has reviewed the proposed records retention schedule attached hereto as Exhibit A and hereby finds that adopting the proposed records retention schedule to be in the best interest of the public's health, safety and general welfare.

NOW, THEREFORE, BE IT RESOLVED BY THE OREM CITY COUNCIL, as follows:

1. The Orem City Council hereby adopts the City Records Officer's proposed records retention schedule which is attached hereto as Exhibit A and incorporated herein by reference.

2. This resolution shall take effect immediately upon passage.

3. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this **12th** day of **January 2021**

_____
Richard F. Brunst, Jr., Mayor

ATTEST:

_____
JoD'Ann Bates, City Recorder

DRAFT

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	□	□	□
Jeff Lambson	□	□	□
Debby Lauret	□	□	□
Tom Macdonald	□	□	□
Terry Peterson	□	□	□
David Spencer	□	□	□
Brent Sumner	□	□	□

SCHEDULE 1 – CITY MANAGER'S DEPARTMENT

Section 1: Administration Records

1.101: CITY PUBLICATIONS

Any record, regardless of format, that is issued by a governmental entity for public distribution, at the total or partial expense of that governmental entity, and includes: annual reports, policies and procedures manuals, newsletters, pamphlets, leaflets, studies, proposals, and similar material printed by or for the municipality or any of its departments, subdivisions or programs, and made available to the public, or the last manuscript report if not published.

RETENTION – Permanent, may be transferred to the State Archives

1.102: HEARINGS FILES

These files contain information documenting hearings requested by the public for various reasons including the denial and revocation of various licenses (businesses, liquor, taxi licenses) or special hearings called by the mayor or city council. Files contain copies of transcribed minutes, related correspondence, copies of applications, reports and agenda.

RETENTION – Permanent

1.103: INFORMATION GOVERNANCE RECORDS

Records used in establishing and implementing records management policies, practices, and procedures. Included are inventories, finding aids, technological system data, and related information.

RETENTION - Retain until superseded or until the lifespan of the related record is met, then destroy

1.104: MUNICIPAL APPOINTMENT FILES

These files document the appointment of persons to advisory boards and committees established by the City Council or Mayor, usually by policy and/or procedure. These files may include letters of recommendation, letters of appointment, resumes, and related correspondence.

RETENTION – Retain during appointee's term, then destroy when term of service ends

1.105: NOTARY BOND FILES

These files document municipal employees providing service to municipal agencies as notaries public. They include valid certificates, copies of bonds, and any related correspondence. Employees maintain their notary bond files personally.

RETENTION – Retain for 1 year after expiration or renewal of bond, then destroy

SCHEDULE 1 – CITY MANAGER'S DEPARTMENT

Section 1: Administration Records

1.106: NOTARY SERVICES JOURNAL

This is a journal of notary services performed by the administrative secretary to public works. The records are maintained to document each use of notary services so the notary can prove that proper procedures were adhered to should there be a question regarding a notary transaction at some point in the future. Information includes signature of person requesting notary services, date and time notary service was performed, fee charged, type of document being notarized, type of notary act, signer's address, manner in which signer was identified and comments.

RETENTION – Permanent

1.107: PHONE CALL RECORDINGS

These are audio recordings of phone calls used to document conversations between city employees and other parties. They may be used as evidence in cases where complaints are levied against one of the parties of the call.

RETENTION – Retain for 18 months, then destroy

1.108: PLANS, REPORTS, AND STUDIES

These include such plans, reports, and studies as: feasibility studies, master plans for streets, utilities, planning, etc., and other various reports compiled by staff regarding city projects. They include reports, maps, correspondence, etc.

RETENTION – Permanent

1.109: PUBLIC RELATIONS RECORDS

These written records are created for distribution to the news media or public. Records include speeches, press releases, public announcements, newsletters, newsletter inserts and similar records.

RETENTION - Permanent, may be transferred to the State Archives

1.110: SYSTEM STUDIES FINAL REPORTS

These are the final reports of various studies (i.e. program analyses, project studies) by private and other government agencies.

RETENTION – Retain until superseded, may be deemed historical so kept permanently

SCHEDULE 1 – CITY MANAGER'S DEPARTMENT

Section 1: Administration Records

1.111: TRANSITORY TRACKING RECORDS

These records document transitory transactions. Information tracks services rendered, movement of people, materials, and includes internet website visitor information.

RETENTION - Retain until administrative need ends, then destroy

1.112: WORKING FILES

These records contain unique information in rough notes or drafts assembled or created and used to prepare or analyze other documents. The information adds proper understanding to the formulation and execution of policies, decisions, actions, or responsibilities.

RETENTION - Retain until administrative need ends, then destroy

Agenda Item No: 9.1

City Council Agenda Item Report

Meeting Date: January 12, 2021
Submitted by: Kena Mathews
Submitting Department: City Manager' s Office
Item Type: Public Hearing
Agenda Section:

Subject:
PUBLIC HEARING
RESOLUTION - The City will receive Public Comment on the Community Development Block Grant (CDBG) Projected Use of Funds for CARES ACT CDBG-CV funding and consider approval of a substantial amendment to the 2019-2020 Annual Action Plan.

Suggested Action:
The Community Services Manager recommends that the City Council hold a public hearing to receive public comment on the projected uses of the funds for the CARES ACT CDBG-CV funding, adopt the recommendations of the CDBG Advisory Commission, and approve a substantial amendment to the 2019-2020 Annual Action Plan

Presenter:
Kenneth Ransom, CDBG Advisory Commission Chairperson, and Kena Jo Mathews, Community Services Manager

Background:
In response to the Coronavirus Pandemic (COVID-19), the U.S. Department of Housing and Urban Development Community Development Block Grant provided the City of Orem with a first round of CDBG allocation of $411,983 to be used to prevent, prepare for, and respond to COVID-19. Based on the recommendations from the CDBG Advisory Commission, the City of Orem would like to allocate $60,000 of the previously allocated $108,332.66 CDBG-CV funding for public service projects to the Boys and Girls Club for Afterschool Support (PPE & Technology) project, $5,000 to Project Read for the new Transition to Virtual & Job-Readiness Instruction program, $7,776.00 to House of Hope for a COVID Relief project, $6,000 to the Orem City Senior Friendship Center for senior holiday meals, and $29,556.66 to Centro Hispano for new Digital Inclusion program.

The U.S. Department of Housing and Urban Development Community Development Block Grant also recently provided the City of Orem with a second round CDBG allocation of $287,940 to be used to prevent, prepare for, and respond to COVID-19. Based on the recommendations from the CDBG Advisory Commission, the City of Orem would also like to allocate $258,049.16 to public service projects and $29,890.84 to Centro Hispano for the new Digital Inclusion program.

Potentially Affected Area:
Citywide

Attachments:
CDBG-CV RESOLUTION #6.pdf

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING A PROJECT AND A SUBSTANTIAL AMENDMENT TO THE CITY OF OREM ANNUAL ACTION PLAN FOR FISCAL YEAR 2019-2020

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), signed in March 2020 authorized Community Development Block Grant Coronavirus (CDBG-CV) Funds made available from the United States Department of Housing and Urban Development (HUD) to be allocated to prevent, prepare for, and respond to the COVID-19 Pandemic; and

WHEREAS the City of Orem, a CDBG entitlement, was allocated first round CDBG-CV funding in the amount of $411,983 (first round funds); and

WHEREAS, the City of Orem Community Services Manager proposed and the Orem City Council approved a Substantial Amendment to the City of Orem's Annual Action Plan and budget for FY 2019-2020 on October 13, 2020, Resolution No. 2020-0029 and on November 10, 2020, Resolution No. 2020-0033 allocating first round funds; and

WHEREAS, the City of Orem Community Services Manager now seeks approval to allocate $60,000 of the public services first round funds to the Boys and Girls Club for the Afterschool Support (PPE & Technology) project, $5,000 to Project Read for the new Transition to Virtual & Job-Readiness Instruction program, $7,776.00 to House of Hope for a COVID Relief project, $6,000 to the Orem City Senior Friendship Center for senior holiday meals, and $29,556.66 to Centro Hispano for the new Digital Inclusion program.

WHEREAS the City of Orem, a CDBG entitlement, was recently allocated second-round CDBG-CV funding in the amount of $287,940 (second round funds); and

WHEREAS, the City of Orem Community Services Manager seeks approval to allocate $258,049.16 of the second round funds to public service projects and $29,890.84 to Centro Hispano for the new Digital Inclusion program a portion of which is also being funded with first round funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. That the City Council will authorize the use of CDBG-CV funds described above by adopting this Resolution and will approve the proposed Substantial Amendment to the City of Orem's Annual Action Plan.

2. This Resolution shall take effect immediately upon passage.

3. All other resolutions and policies in conflict herewith, either in whole or in part, are hereby repealed.

PASSED AND APPROVED this **12th** day of **January** 2021.

_____
Richard F. Brunst, Jr., Mayor

ATTEST:

_____
JoD'Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	□	□	□
Jeff Lambson	□	□	□
Debby Lauret	□	□	□
Tom Macdonald	□	□	□
Terry Peterson	□	□	□
David Spencer	□	□	□
Brent Sumner	□	□	□

Agenda Item No: 9.2

City Council Agenda Item Report

Meeting Date: January 12, 2021
Submitted by: Cheryl Vargas
Submitting Department: Development Services
Item Type: Ordinance
Agenda Section:

Subject:
PUBLIC HEARING
ORDINANCE – Amending Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road

Suggested Action:
The Planning Commission recommends the City Council, by ordinance, amend Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.

Presenter:
Jason Bench

Background:

Potentially Affected Area:
Hillcrest

Attachments:
Agenda-Rezone-Robison.docx

Vicinity Map.pdf

Map.pdf

Rezone.pdf

Existing Plat.pdf

Proposed Plat.pdf

Street View.pdf

Neighborhood Meeting Attendance.pdf

Neighborhood Meeting Minutes 11.24.20.pdf

20201222_MailerFront2.pdf

20201222_MailerBack.pdf

20201222_Labels.docx

PC Minutes - Meadowlark Lane Rezone 12.2.20.docx

Ordinance-Rezone-Robison.docx

CITY OF OREM CITY COUNCIL MEETING JANUARY 12, 2020	
REQUEST:	**6:00 P.M. PUBLIC HEARING** **ORDINANCE** – Amending Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.
APPLICANT:	Gene Robison
FISCAL IMPACT:	None

NOTICES:
-Posted in 2 public places
-Posted on City webpage
-Posted on the State noticing website
-Faxed to newspapers
- Noticed 79 property owners within 500 ft of the property.

SITE INFORMATION:
General Plan Designation: **Low Density Residential**
Current Zone: **R20**
Acreage: **1.96**
Neighborhood: **Hillcrest**

PLANNING COMMISSION RECOMMENDATION
6-0 for Approval

PREPARED BY:
Cheryl Vargas
Associate Planner

REQUEST: The applicant requests the City Council amend Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.

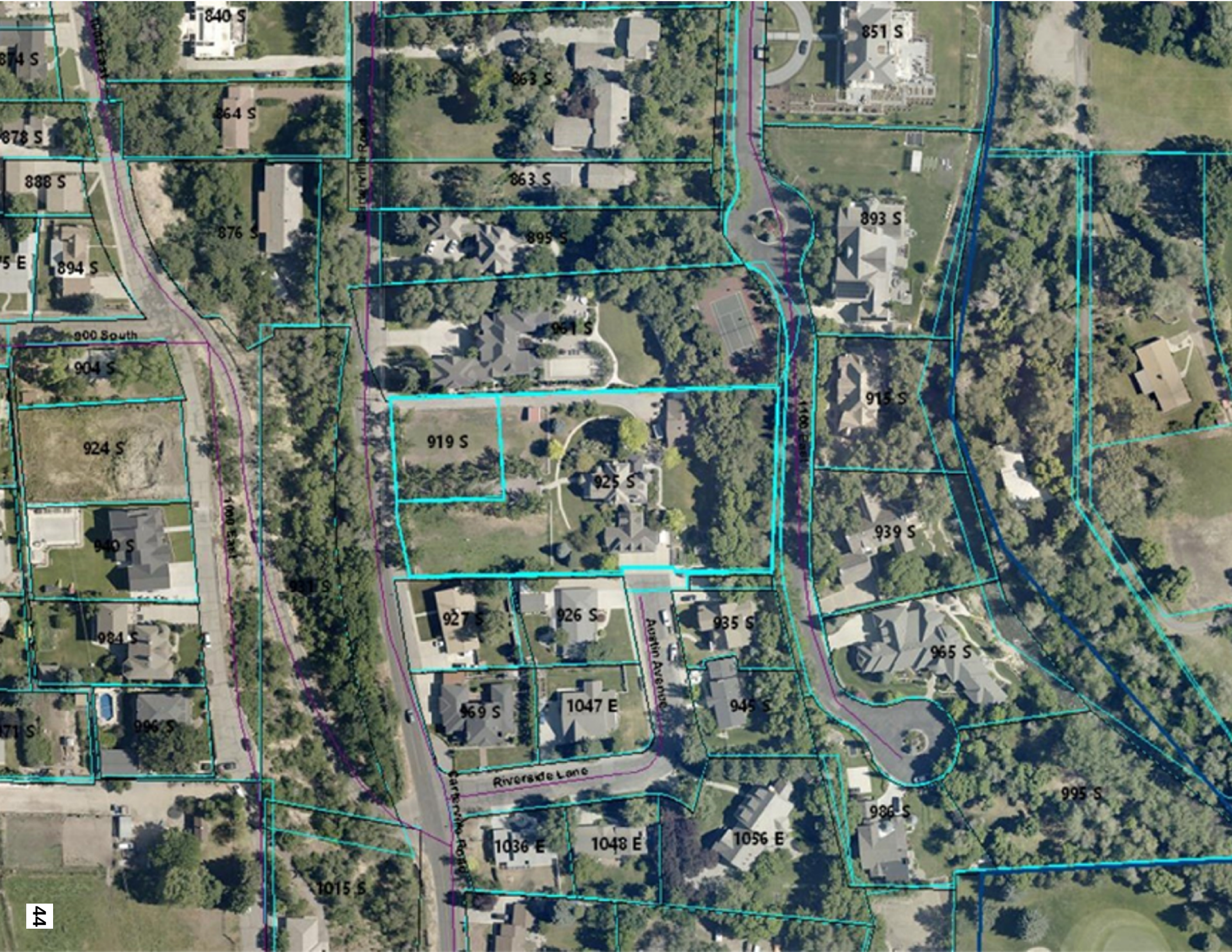
BACKGROUND: The subject property is approximately 85,231 square feet (1.96 acres). It currently has two lots which are both owned by the applicant.

The applicant would like to divide the two lots into three lots to create two vacant lots along Carterville Road. The existing home will remain on Lot 1 which will have 54,851 square feet (1.26 acres). Lot 2 will have 18,177 square feet and Lot 3 will have 16,853 square feet.

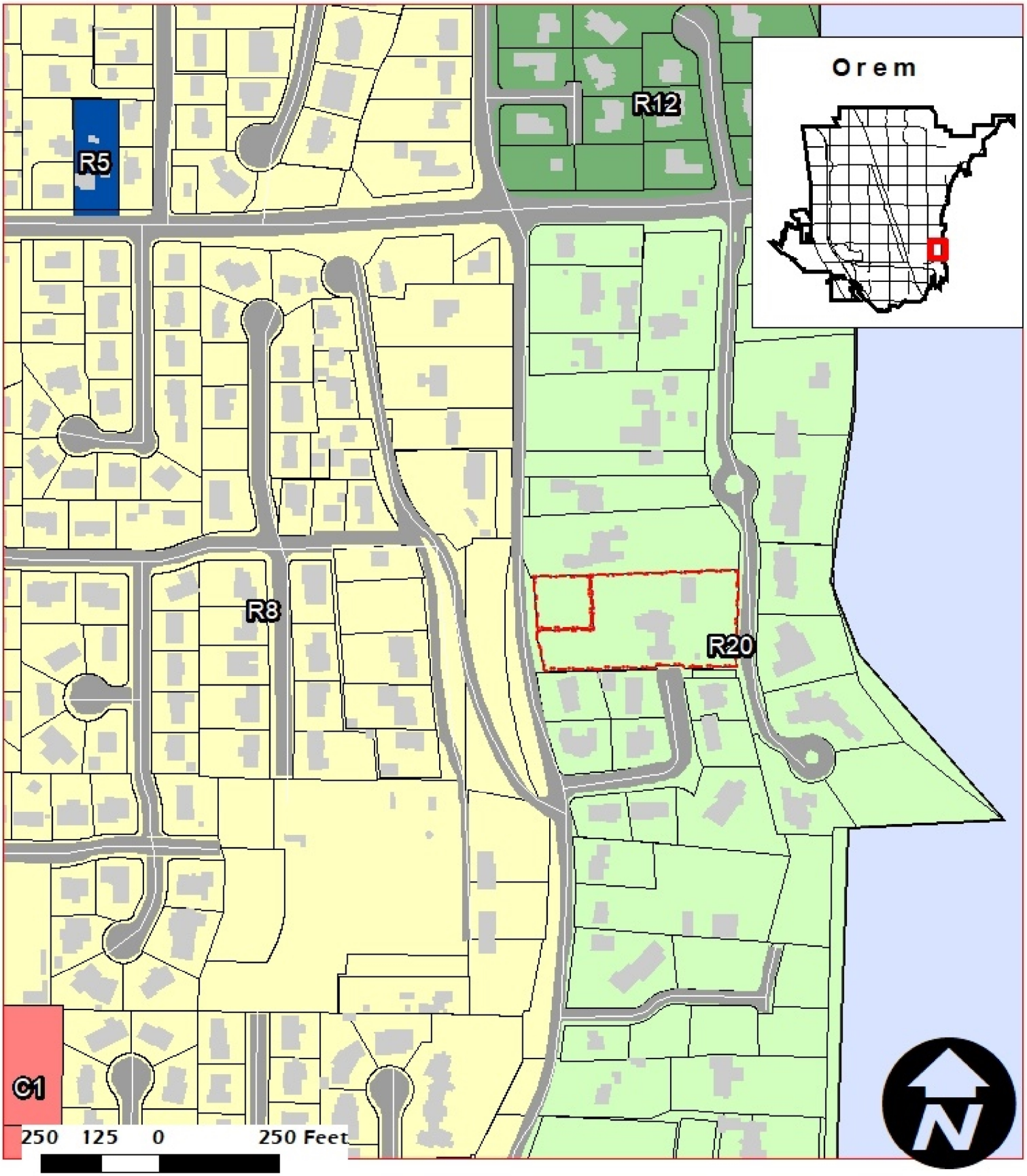
The current R20 zone requires a minimum lot size of 20,000 square feet. A rezone of the property from the R20 zone to the R12 zone is therefore necessary to subdivide the property as described above. The proposed R12 zone would allow for the proposed two lots up front on Carterville Road and their sizes would meet the minimum size requirement of 12,000 square feet. The General Plan designation of Low Density Residential (LDR) supports the rezone to R12.

A neighborhood meeting was held and several neighbors were in attendance. No objections were made to the proposed rezone.

RECOMMENDATION: The Planning Commission recommends the City Council, by ordinance, amend Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.


840 S
874 S
878 S
888 S
894 S
900 South
904 S
924 S
940 S
984 S
996 S
1015 S
863 S
864 S
876 S
895 S
961 S
919 S
925 S
927 S
926 S
969 S
1047 E
1036 E
1048 E
Riverside Lane
Carnegie Road
Austin Avenue
851 S
893 S
915 S
939 S
935 S
965 S
945 S
1056 E
986 S
995 S
1100 East
900 East

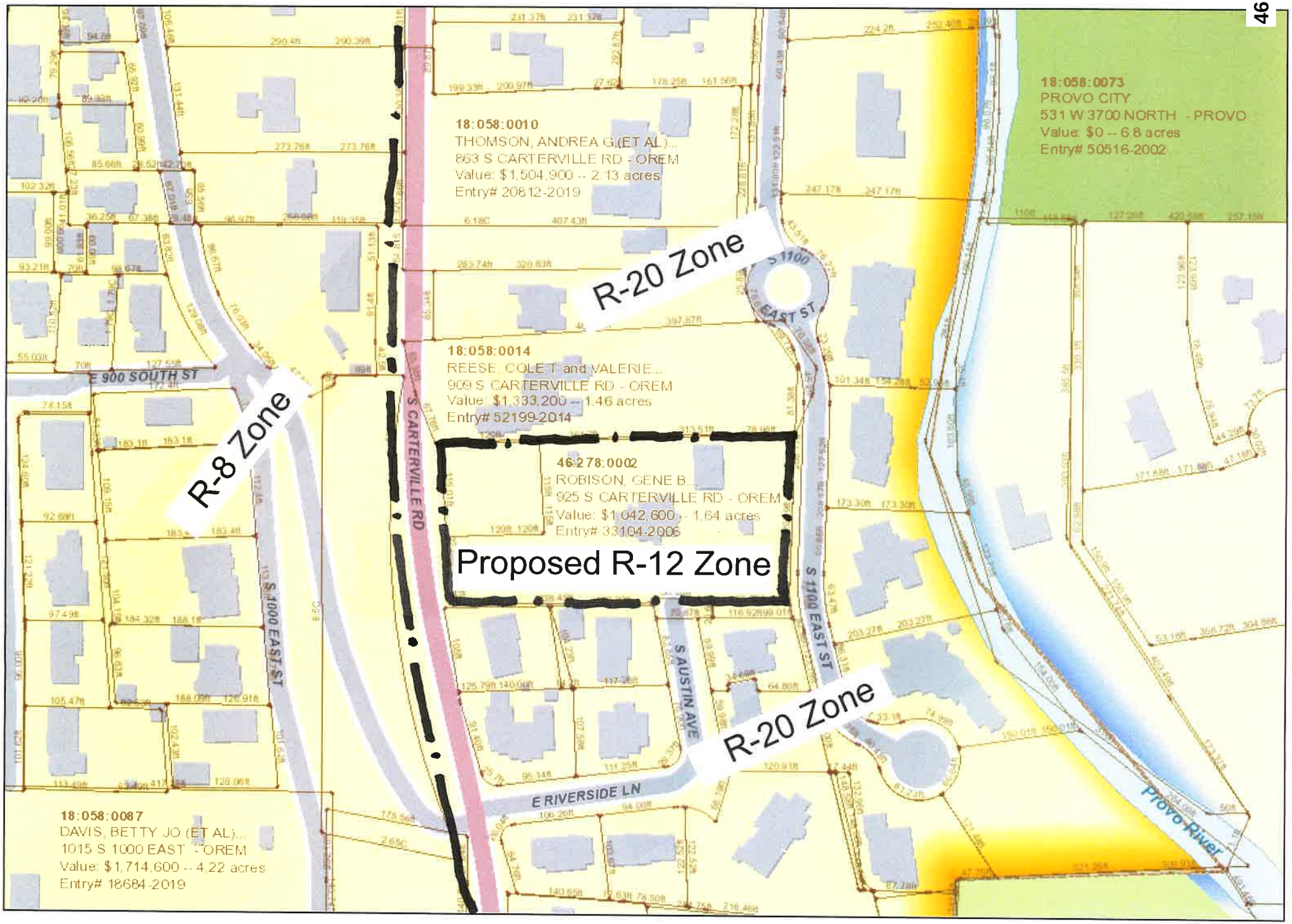
Meadowlark Lane Rezone



Rezone
R20
1.96 Acres

NEIGHBORHOOD
Sunset Heights East

Buildings



Utah County Parcel Map

This cadastral map is generated from Utah County Recorder data. It is for reference only and no liability is assumed for any inaccuracies, incorect data or variations with an actual survey

Date: 10/19/2020

N

Existing Plat

NORTH
1" = 30'

T - TABLE

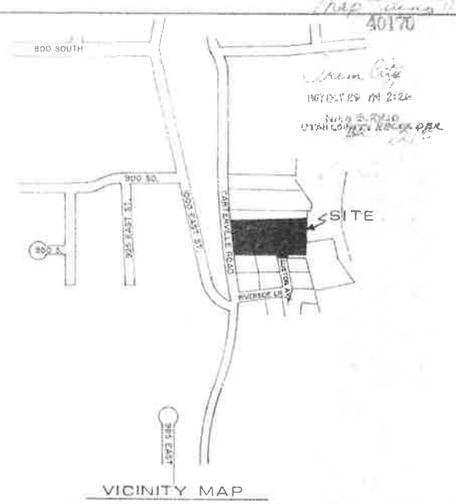
NO.	BEARING	LENGTH
T1	N00°00'00"E	20.00
T2	S00°00'00"W	20.00
T3	N03°11'00"W	7.81

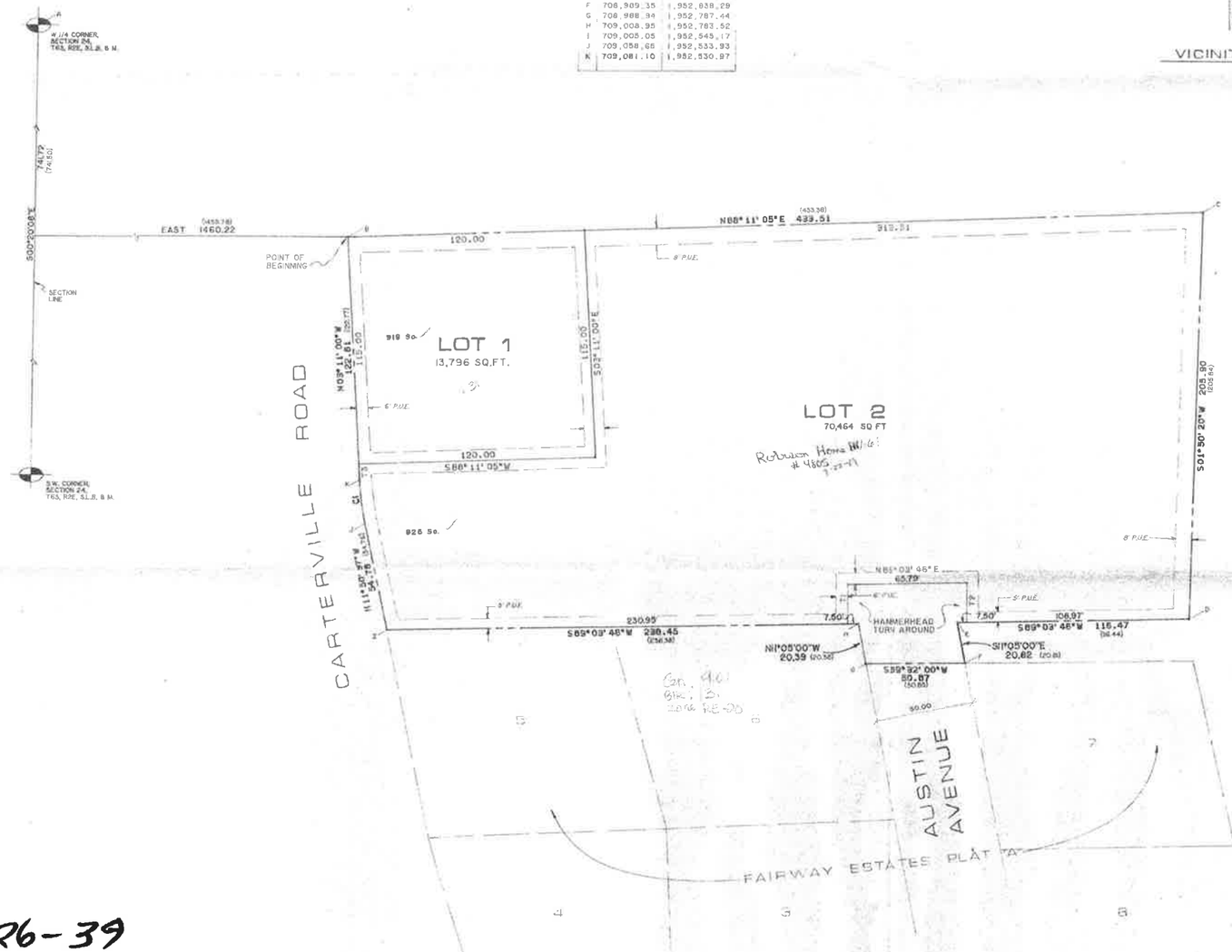
CURVE DATA

NO.	CHD. BEARING	CHORD	DELTA	RADIUS	ARC	TANGENT
C1	N 07°30'49" W	22.65	08°39'37"	150.00	22.67	11.36

STATE PLANE COORDINATES

PT	NORTHING	EASTING
A	709,945.17	1,951,060.06
B	709,203.68	1,952,524.16
C	709,217.41	1,952,957.32
D	709,011.68	1,952,950.71
E	709,009.78	1,952,834.29
F	708,909.35	1,952,838.29
G	708,988.94	1,952,787.44
H	709,008.95	1,952,783.52
I	709,005.05	1,952,545.17
J	709,058.66	1,952,533.93
K	709,081.10	1,952,530.97





3526-39

SURVEYOR'S CERTIFICATE

I, ROGER D. DUDLEY, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 3653, AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH. I FURTHER CERTIFY BY AUTHORITY OF THE OWNERS, I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, BLOCKS, STREETS, AND EASEMENTS AND THE SAME HAS BEEN CORRECTLY SURVEYED AND STAKED ON THE GROUND AS SHOWN ON THIS PLAT AND THAT THIS PLAT IS TRUE AND CORRECT.

BOUNDARY DESCRIPTION

COMMENCING AT A POINT LOCATED S 00°20'08" E ALONG THE SECTION LINE 74.72 FEET AND EAST 1460.22 FEET FROM THE WEST 1/4 CORNER OF SECTION 24, TOWNSHIP 6 SOUTH, RANGE 2 EAST, SALT LAKE BASE & MERIDIAN, THENCE AS FOLLOWS:

BEARING	DISTANCE	REMARKS
N 88°11'05" E	433.51'	THENCE
S 01°50'20" W	205.80'	THENCE
S 89°03'46" W	116.47'	THENCE
S 11°05'00" E	20.82'	THENCE
S 89°32'00" W	50.87'	THENCE
N 11°05'00" W	20.39'	ALONG PLAT "A" FAIRWAY ESTATES SUBD. THENCE
S 89°03'46" W	238.45'	ALONG PLAT "A" FAIRWAY ESTATES SUBD. THENCE
N 11°50'37" W	54.78'	ALONG THE EAST BOUNDARY OF CARTERVILLE RD.
ARC LENGTH	22.67'	CHD. BEARS N07°30'49" W 22.65, R=150.00'
N 03°11'00" W	122.81'	TO THE POINT OF BEGINNING.

AREA = 1.988 ACRES

BASIS OF BEARING: S 00°20'08" E ALONG THE SECTION LINE

9-2-87
DATE

SURVEYOR
(See Seal Below)

OWNER'S DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT WE, ALL OF THE UNDERSIGNED OWNERS OF ALL OF THE PROPERTY DESCRIBED IN THE SURVEYOR'S CERTIFICATE HEREON AND SHOWN ON THIS MAP, HAVE CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, BLOCKS, STREETS AND EASEMENTS AND DO HEREBY DEDICATE THE STREETS AND OTHER PUBLIC AREAS AS INDICATED HEREON FOR PERPETUAL USE OF THE PUBLIC.

IN WITNESS HEREOF WE HAVE HEREUNTO SET OUR HANDS THIS 4TH DAY OF SEPT A.D. 19 87

KAREN ROBISON
JAMES BRUCE BELLISTON
O. S. CARTER
GENE ROBISON

ACKNOWLEDGEMENT

STATE OF UTAH } S.S.
COUNTY OF UTAH }

ON THE 4TH DAY OF SEPT A.D. 19 87 PERSONALLY APPEARED BEFORE ME THE SIGNERS OF THE FOREGOING DEDICATION WHO DULY ACKNOWLEDGE TO ME THAT THEY DID EXECUTE THE SAME.

MY COMMISSION EXPIRES 3-12-88
NOTARY PUBLIC
(See Seal Below)

ACCEPTANCE BY LEGISLATIVE BODY

THE CITY OF OREM, COUNTY OF UTAH, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE PERPETUAL USE OF THE PUBLIC THIS 22 DAY OF SEPT A.D. 19 87

BY RESOLUTION NO. 87-
APPROVED
MAYOR
(See Seal Below)
ATTEST
CLERK-RECORDER
(See Seal Below)

BOARD OF HEALTH

APPROVED SUBJECT TO THE FOLLOWING CONDITIONS

CITY COUNTY HEALTH DEPARTMENT

PLANNING COMMISSION APPROVAL

APPROVED THIS 22ND DAY OF SEPTEMBER A.D. 1987 BY THE OREM CITY PLANNING COMMISSION

DIRECTOR-SECRETARY
CHAIRMAN, PLANNING COMMISSION

OCCUPANCY RESTRICTION NOTICE

THE CITY OF OREM HAS AN ORDINANCE WHICH RESTRICTS THE OCCUPANCY OF BUILDINGS WITHIN THIS SUBDIVISION ACCORDINGLY, IT IS UNLAWFUL TO OCCUPY ANY BUILDING LOCATED WITHIN THIS SUBDIVISION WITHOUT FIRST HAVING OBTAINED A CERTIFICATE OF OCCUPANCY ISSUED BY THE CITY.

CONDITIONS OF APPROVAL

PLAT "A"

NON PARTICIPATING MEADOWLARK LANE

SUBDIVISION

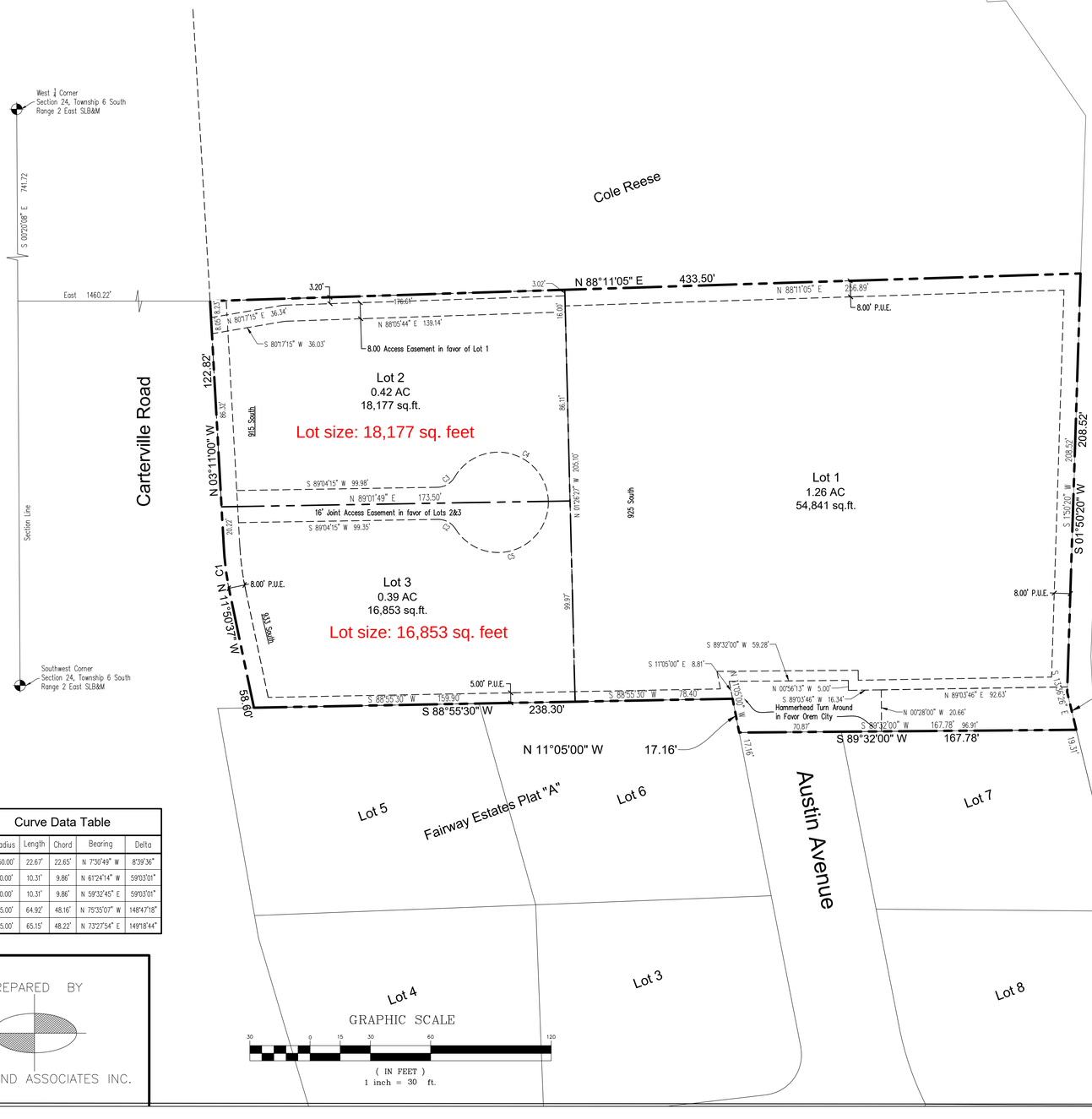
OREM CITY, UTAH COUNTY, UTAH

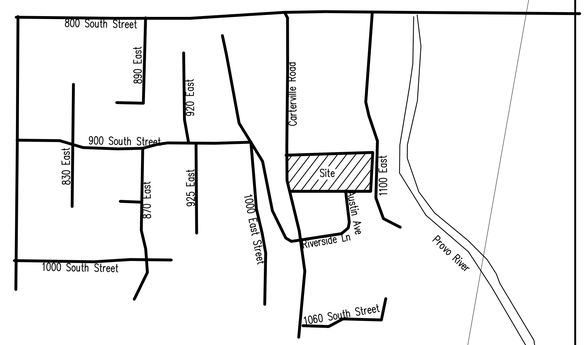
SCALE 1" = 30 FEET

PREPARED BY
DUDLEY & ASSOCIATES
OREM, UTAH

Proposed Plat

NORTH
1" = 30'





Vicinity Map

Curve Data Table					
Curve	Radius	Length	Chord	Bearing	Delta
C1	150.00'	22.67'	22.65'	N 7°30'49" W	8°39'36"
C2	10.00'	10.31'	9.86'	N 61°24'14" W	59°03'01"
C3	10.00'	10.31'	9.86'	N 58°32'45" E	59°03'01"
C4	25.00'	64.92'	48.16'	N 75°35'07" W	148°47'18"
C5	25.00'	65.15'	48.22'	N 73°27'54" E	149°18'44"

PREPARED BY

DUDLEY AND ASSOCIATES INC.

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft.

Surveyor's Certificate

I, Roger D. Dudley , do hereby Certify that I am a Professional Land Surveyor, and that I hold Certificate No. 147809 as prescribed under the laws of the State of Utah. I further certify by authority of the owners, I have made a survey of the tract of land shown on this plat and described below, and have subdivided said tract of land into Lots, Blocks, Streets, and Easements and the same has been correctly surveyed and staked on the ground as shown on this plat and that this plat is true and correct.

Boundary Description

Commencing at a point located South 00°20'08" East along the Section line 741.72 feet and East 1460.22 feet from the West quarter corner of Section 24, Township 6 South, Range 2 East, Salt Lake Base and Meridian; thence North 88°11'05" East 433.50 feet; thence South 01°50'20" West along Country River Estates Subdivision 208.52 feet; thence South 13°36'26" East along said subdivision 19.31 feet; thence along Fairway Estates Subdivision the following 3 courses: South 89°32'00" West 167.78 feet, North 11°05'00" West 17.16 feet, South 88°55'30" West 238.30 feet; thence North 11°50'37" West 58.60 feet; thence along the arc of a 150.00 foot radius curve to the right 22.67 feet (chord bears North 07°30'49" West 22.65 feet); thence North 03°11'00" West 122.82 feet to the point of beginning.

AREA=2.06 acres

Basis of Bearing South 00°20'08" East along the Section line

Date

Surveyor
(See Seal Below)

Owner's Dedication

Know all men by these presents that we, all of the undersigned owners of all the property described in the Surveyor's Certificate hereon and shown on this map, have caused the same to be subdivided into Lots, Blocks, Streets, and Easements and do hereby dedicate the streets and other public areas as indicated hereon for perpetual use of the public.

In witness hereof we have hereunto set our hands this _____ day of _____, A.D. 20___.

Acknowledgement

STATE OF UTAH } S.S.
COUNTY OF UTAH }

On the ____ day of _____, A.D. 20____ personally appeared before me the signers of the foregoing Owner's Dedication who duly acknowledged to me that they did execute the same.

My Commission Number _____ NOTARY PUBLIC

My Commission Expires _____ Printed Name of Notary

Acceptance by the City of Orem

The City of Orem, County of Utah, approves this subdivision and hereby accepts the dedication of all Streets, Easements, and other parcels of land intended for public purposes for the perpetual use of the public. Signed this _____ day of _____, A.D. 20___.

Approved: _____ City Engineer Approved: _____ City Recorder

Planning Commission Approval

Approved this ____ day of _____ , 20___, by the Orem City Planning Commission.

Director-Secretary Chairman, Planning Commission Resolution No.

Conditions of Approval

Plat Vacation Notice

The City of Orem is satisfied that neither the public nor any person will be materially injured by the Vacation of Meadowlark Lane Amended Plat "A"

Approved as to Form

City Attorney Date

Plat " B "

Meadowlark Lane

Including a vacation of Meadowlark Lane Amended Plat "A"

Subdivision

Orem City, _____ Utah County, Utah

Scale: 1" = 30 Feet

SURVEYOR'S SEAL	NOTARY PUBLIC SEAL	CITY-COUNTY ENGINEER SEAL	CLERK-RECORDER SEAL


Street View

NOVEMBER 12 ATTENDEES (ORIGINAL Date)

NAME	ADDRESS	Phone # or email
Dick & Bonnie Kofford	876 S Carterville Rd	bonkofford@msn.com

NOVEMBER 20
Cole & Valerie Reese 995 S. Carterville Rd going to be out of town
FACE TIME CALL 801-615-1042

NOVEMBER 23rd
Edgar + Jane Wolfert 937 S. Carterville Rd 801-836-7658

November 24th
6:00 Stirling Adams 969 S. Carterville Rd 801-369-1168
David & Ruth HARRIS 864 S. Carterville Rd 801-224-3533

8:30 Jim Bell / Diane Wanamaker, 945 Austin Ave
801-360-1195 / 801-472-4727

phone call Marilyn Huber 1047 E. Riverside Ln

To whom it may concern:

Original meeting was scheduled to be held November 12, 2020 (Letter attached), and then on the evening of November 8th Governor Herbert asked that meetings not be held. Postcards were sent the following day postponing the meeting to the 24th.

Because of the mixup in dates some came on the original date and others asked for face-time calls, and some came on the 24th.

No one in attendance voiced concerns about the rezoning of the property. The concerns and questions that were asked were:

1. Setbacks of future homes from property lines?
   Answer: Homes would have to comply with R-12 setbacks.
2. Could two 1/2 acre lots be done without changing the zone?
   Answer: No, because there is not enough frontage to meet city rules.
3. Would changing the zone affect the rest of the R-20 zone?
   Answer: No. That is why we are only asking to rezone our parcel.

Since our property borders lots to the south that are all smaller than the proposed lot sizes the immediate neighbors didn't voice concerns over the change.

Gene B. Robison
robisongene@gmail.com

For more information, contact
Cheryl Vargas at (801) 229-7183
or chvargas@orem.org

City Council Chambers, Electronic via Zoom

City Council
Tue, Jan 12, 2021
6:00 pm

PUBLIC HEARING – Amending Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.

Additional information can be viewed on orem.org/planning under "Current Planning (Public Hearing Notices)" tab.

ALGER, DON M
6200 S ARROWHEAD LAKE DR
COLUMBIA, MO 65203

For more information, contact
Cheryl Vargas at (801) 229-7183
or chvargas@orem.org

City Council Chambers, Electronic via Zoom

City Council
Tue, Jan 12, 2021
6:00 pm

PUBLIC HEARING – Amending Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.

Additional information can be viewed on orem.org/planning under "Current Planning (Public Hearing Notices)" tab.

KOFFORD, CREE-L & ILA JEAN MACDONALD
(ET AL)
4334 S FOOTHILL DR
BOUNTIFUL, UT 84010

For more information, contact
Cheryl Vargas at (801) 229-7183
or chvargas@orem.org

City Council Chambers, Electronic via Zoom

City Council
Tue, Jan 12, 2021
6:00 pm

PUBLIC HEARING – Amending Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.

Additional information can be viewed on orem.org/planning under "Current Planning (Public Hearing Notices)" tab.

BOYCE LEGACY LLC
%BLACK, AMY
12096 N BRIDGEGATE WAY
HIGHLAND, UT 84003

For more information, contact
Cheryl Vargas at (801) 229-7183
or chvargas@orem.org

City Council Chambers, Electronic via Zoom

City Council
Tue, Jan 12, 2021
6:00 pm

PUBLIC HEARING – Amending Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.

Additional information can be viewed on orem.org/planning under "Current Planning (Public Hearing Notices)" tab.

JEFF LAMBSON
156 E 1060 N
OREM, UT 84057

NOTICE OF ALL-ELECTRONIC MEETING AND OF OPPORTUNITY FOR PUBLIC PARTICIPATION

Orem City Council meeting on January 12, 2021 will be an all-electronic meeting. There will be no anchor location for the meeting. The City cannot ensure the recommended minimum of six feet of social distancing for meeting participants at the usual anchor location in the Orem City Council Chambers. Therefore, holding the meeting at the City Council Chambers would present a substantial risk to the health and safety of those who may be present at the meeting and may contribute to the spread of COVID-19. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically.

To view the meeting: Please go to orem.org/meetings.

To make a comment: Please submit your comment through: orem.org/comments

Comments will be accepted before and during the meeting. All comments received will be entered into the record and forwarded to each City Council member for review. Comments will also be read aloud during the live meeting when required by law or when time permits. Once an item has been voted on, that item will be closed to additional comments.

Thank you for your cooperation during these challenging times.

NOTICE OF ALL-ELECTRONIC MEETING AND OF OPPORTUNITY FOR PUBLIC PARTICIPATION

Orem City Council meeting on January 12, 2021 will be an all-electronic meeting. There will be no anchor location for the meeting. The City cannot ensure the recommended minimum of six feet of social distancing for meeting participants at the usual anchor location in the Orem City Council Chambers. Therefore, holding the meeting at the City Council Chambers would present a substantial risk to the health and safety of those who may be present at the meeting and may contribute to the spread of COVID-19. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically.

To view the meeting: Please go to orem.org/meetings.

To make a comment: Please submit your comment through: orem.org/comments

Comments will be accepted before and during the meeting. All comments received will be entered into the record and forwarded to each City Council member for review. Comments will also be read aloud during the live meeting when required by law or when time permits. Once an item has been voted on, that item will be closed to additional comments.

Thank you for your cooperation during these challenging times.

NOTICE OF ALL-ELECTRONIC MEETING AND OF OPPORTUNITY FOR PUBLIC PARTICIPATION

Orem City Council meeting on January 12, 2021 will be an all-electronic meeting. There will be no anchor location for the meeting. The City cannot ensure the recommended minimum of six feet of social distancing for meeting participants at the usual anchor location in the Orem City Council Chambers. Therefore, holding the meeting at the City Council Chambers would present a substantial risk to the health and safety of those who may be present at the meeting and may contribute to the spread of COVID-19. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically.

To view the meeting: Please go to orem.org/meetings.

To make a comment: Please submit your comment through: orem.org/comments

Comments will be accepted before and during the meeting. All comments received will be entered into the record and forwarded to each City Council member for review. Comments will also be read aloud during the live meeting when required by law or when time permits. Once an item has been voted on, that item will be closed to additional comments.

Thank you for your cooperation during these challenging times.

NOTICE OF ALL-ELECTRONIC MEETING AND OF OPPORTUNITY FOR PUBLIC PARTICIPATION

Orem City Council meeting on January 12, 2021 will be an all-electronic meeting. There will be no anchor location for the meeting. The City cannot ensure the recommended minimum of six feet of social distancing for meeting participants at the usual anchor location in the Orem City Council Chambers. Therefore, holding the meeting at the City Council Chambers would present a substantial risk to the health and safety of those who may be present at the meeting and may contribute to the spread of COVID-19. There will be no public access to the Orem City Council chambers. Those desiring to view or participate in the meeting must do so electronically.

To view the meeting: Please go to orem.org/meetings.

To make a comment: Please submit your comment through: orem.org/comments

Comments will be accepted before and during the meeting. All comments received will be entered into the record and forwarded to each City Council member for review. Comments will also be read aloud during the live meeting when required by law or when time permits. Once an item has been voted on, that item will be closed to additional comments.

Thank you for your cooperation during these challenging times.

LAYTON, MARK L & DANA L
PO BOX 970548
OREM, UT 84097

SHADED RIVER LLC
32565B GOLDEN LANTERN ST #224
DANA POINT, CA 92629

OREM CITY
56 N MAIN ST
OREM, UT 84057

KRISTIE SNYDER
56 N STATE STREET
OREM, UT 84057

COMMON AREA
100 E CENTER ST
PROVO, UT 84606

JEFF LAMBSON
156 E 1060 N
OREM, UT 84057

PROVO CITY
351 W CENTER ST
PROVO, UT 84601

MATTHEWS, BLAKE L & SYDNEY (ET AL)
465 W 3540 N
PROVO, UT 84604

THOMAS MACDONALD
489 NORTH PALISADES DR
OREM, UT 84097

BOYCE FAMILY FARMS LLC (ET AL)
511 W 3700 N
PROVO, UT 84604

PROVO CITY
--OR CURRENT RESIDENT--
531 W 3700 NORTH
PROVO, UT 84604

BOYCE FAMILY FARMS LLC (ET AL)
--OR CURRENT RESIDENT--
571 W 3700 NORTH
PROVO, UT 84604

ALGER, DON M
--OR CURRENT RESIDENT--
581 W 3700 NORTH
PROVO, UT 84604

DEBBY LAURET
641 S 1920 W
OREM, UT 84059

DAVIS, BETTY JO (ET AL)
647 N 1280 E
OREM, UT 84097

BRENT SUMNER
744 WEST 550 SOUTH
OREM, UT 84058

CARTERVILLE LLC
826 S CARTERVILLE RD
OREM, UT 84097

BRUFORD, ROGER S & RACHELLE E
831 S 1100 E
OREM, UT 84097

MECHAM, ROBERT QUINN & MAREN E
840 S CARTERVILLE RD
OREM, UT 84097

BAKER, KENT & NATASHA
849 S CARTERVILLE RD
OREM, UT 84097

THOMSON, ANDREA G (ET AL)
863 S CARTERVILLE RD
OREM, UT 84097

HARRIS, RUTH B & DAVID J
864 S CARTERVILLE RD
OREM, UT 84097

LEAVITT, DAVID O & CHELOM R
869 S 1100 E
OREM, UT 84097

KOFFORD, QUINN M & JANA LYNN
--OR CURRENT RESIDENT--
874 S 1000 EAST
OREM, UT 84097

B & D RENTAL PROPERTY LLC
876 S CARTERVILLE RD
OREM, UT 84097

CONNORS, RONELDA LEE (ET AL)
878 S 1000 E
OREM, UT 84097

KOFFORD, JACK & JOAN K
888 S 1000 E
OREM, UT 84097

KOFFORD, QUINN M & JANA LYNN
889 S 920 E
OREM, UT 84097

LARSEN, MITCHELL & STEPHENIE S
893 S 1100 E
OREM, UT 84097

B & D RENTAL PROPERTY LLC
--OR CURRENT RESIDENT--
894 S 1000 EAST
OREM, UT 84097

GROW, JUDITH W
895 S CARTERVILLE RD
OREM, UT 84097

SUMTER COUNTRY RIVER ESTATES LC
902 N 750 E
OREM, UT 84097

CRAWFORD, P THOMAS & KARIN L (ET AL)
915 S 1100 E
OREM, UT 84097

LAYTON, MARK L & DANA L
--OR CURRENT RESIDENT--
924 S 1000 EAST
OREM, UT 84097

SMITH, MICHAEL JOE & JAYME
926 AUSTIN AVNEUE
OREM, UT 84097

LIECHTY, WILLIAM DOUGLAS & ANNE
933 S 925 E
OREM, UT 84097

WINKEL, GLORIA
939 S 1100 E
OREM, UT 84097

WANAMAKER, DIANE S
--OR CURRENT RESIDENT--
945 S AUSTIN AVE
OREM, UT 84097

ADAMS, STIRLING (ET AL)
969 S CARTERVILLE RD
OREM, UT 84097

LAYTON, DANA
984 S 1000 E
OREM, UT 84097

DAVID SPENCER
899 NORTH 550 EAST
OREM, UT 84097

FRAME, JENNY
904 S 1000 E
OREM, UT 84097

ROBISON, GENE B & KAREN T
--OR CURRENT RESIDENT--
919 S CARTERVILLE RD
OREM, UT 84097

ROBISON, GENE B
--OR CURRENT RESIDENT--
925 S CARTERVILLE RD
OREM, UT 84097

ROBISON, GENE B & KAREN T
929 S CARTERVILLE RD
OREM, UT 84097

BROWN, JEFFRY & RACHEL F
935 S AUSTIN AVE
OREM, UT 84097

LIECHTY, DOUGLAS JAKE & KAREN
940 S 1000 E
OREM, UT 84097

WRIGHT, THOMAS C & MARY J
951 S 925 E
OREM, UT 84097

LIECHTY, KIRK HAROLD
971 S 925 E
OREM, UT 84097

HORN, HARRISON & MIKELL
986 S 1100 E
OREM, UT 84097

MAYOR RICHARD F. BRUNST, JR.
900 E HIGH COUNTRY DRIVE
OREM, UT 84097-2389

REESE, COLE T & VALERIE
909 S CARTERVILLE RD
OREM, UT 84097

CLEGG, KENNETH ARNOLD & HELEN COLLEEN BROWN
921 S 925 E
OREM, UT 84097

SMITH, MICHAEL JOE & JAYME
926 AUSTIN AV
OREM, UT 84097

DILLMAN FAMILY LLC
--OR CURRENT RESIDENT--
931 S CARTERVILLE RD
OREM, UT 84097

WOLFERTS, EDGAR & JANE
937 S CARTERVILLE RD
OREM, UT 84097

WANAMAKER, DIANE S
945 AUSTIN AV
OREM, UT 84097

PASKETT, SIDNEY J & MIKI (ET AL)
965 S 1100 E
OREM, UT 84097

KOFFORD, CREE-L & ILA JEAN MACDONALD (ET AL)
--OR CURRENT RESIDENT--
975 E 900 SOUTH
OREM, UT 84097

SHADED RIVER LLC
--OR CURRENT RESIDENT--
995 S 1100 EAST
OREM, UT 84097

KOFFORD, QUINN M & JANA LYNN
996 S 1000 E
OREM, UT 84097

AUGUSTINE, KIF (ET AL)
999 S CARTERVILLE RD
OREM, UT 84097

DAVIS, BETTY JO (ET AL)
--OR CURRENT RESIDENT--
1015 S 1000 EAST
OREM, UT 84097

COX, BOYD DEAN
1015 S CARTERVILLE RD
OREM, UT 84097

MOWER, LISA (ET AL)
1031 S 1000 E
OREM, UT 84097

CONNORS, JESSICA PROCTOR
1036 E RIVERSIDE LN
OREM, UT 84097

DUNN, DAVID SCOTT & MICHELLE
1047 E 1060 S
OREM, UT 84097

STODDARD, KIM MICHELLE &
STEPHEN (ET AL)
1047 E RIVERSIDE LN
OREM, UT 84097

WARD, JERRY & NANCY
1048 RIVERSIDE LA
OREM, UT 84097

GRIERSON, LORNE W & SIRPA T
1056 RIVERSIDE LN
OREM, UT 84097

MOWER, LISA (ET AL)
--OR CURRENT RESIDENT--
1056 S 1000 EAST
OREM, UT 84097

MAULDIN, RANDAL KYLE &
AMANDA KAY
1060 E 800 S
OREM, UT 84097

TERRY PETERSON
1125 LYNNWOOD DRIVE
OREM, UT 84097

JASON BENCH
1911 N MAIN STREET
OREM, UT 84057-2101

RIVERSIDE COUNTRY CLUB
2701 N UNIVERSITY AVE
PROVO, UT 84604

DILLMAN FAMILY LLC
3206 E OLD MILL CIR
SALT LAKE CITY, UT 84121

KOFFORD, CREE-L & ILA JEAN
MACDONALD (ET AL)
4334 S FOOTHILL DR
BOUNTIFUL, UT 84010

ALGER, DON M
6200 S ARROWHEAD LAKE DR
COLUMBIA, MO 65203

BOYCE LEGACY LLC
%BLACK, AMY
12096 N BRIDGEGATE WAY
HIGHLAND, UT 84003

Agenda Item 3.3 is a request by Gene Robison for the City to amend Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.

Staff Presentation: The existing property is approximately 85,231 square feet (1.96 acres). It currently has two lots, both owned by the applicant.

The applicant would like to divide the two lots into three lots to facilitate the development of two lots along Carterville Road. The existing home will remain on Lot 1 which will have 54,851 square feet (1.26 acres). Lot 2 will have 18,177 square feet and Lot 3 will have 16,853 square feet.

The current R20 zone requires a lot size minimum of 20,000 square feet meaning that the applicant's proposed lots will not meet current zoning requirements. The proposed R12 zone would allow for the proposed two lots up front on Carterville Road and their sizes would meet the minimum size requirement of 12,000 square feet. The General Plan designation of Low Density Residential (LDR) supports the rezone to R12.

A neighborhood meeting was held and several neighbors were in attendance; however, no one had any objections to the rezone.

Recommendation: . Staff recommends the Planning Commission forward a positive recommendation to the City Council to amend Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road.

There was discussion on the item. Some of the key issues that were discussed were:

- It was noted by the applicant that even though the surrounding lots are currently zoned R20, they were previously zoned R12. After some discussion, staff confirmed it and noted that the general plan designation of LDR (Low Density Residential) allows for R12 zones.
- Mr. Staker asked what the sidewalk requirements were in this area? Staff explained that Carterville Road is the only road in the City designated as a rural road. As such, no sidewalk is required here.
- The northern access shown on the concept plan would remain in order for the applicant to maintain access to his barn.
- The applicant explained that the current access off of Carterville Road is seldom used, and would therefore not be interested in having vehicle access to his property through the proposed cul-de-sac. However, he does intend to continue to have pedestrian access to his front door through it. After some discussion, Mr. Cook and Mr. Bench recommended that the applicant put a pedestrian easement on the plat. Doing so would not require a change of address for the applicant's property. The applicant took the recommendation and committed to make that easement on that plat as part of the approval for it.
- There were no comments made during the public hearing.

Planning Commission Action: Mr. Spencer moved to forward a positive recommendation to the City Council to amend Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road. Chair Cochran seconded the motion. Those voting aye: Mickey Cochran, Camille Jensen, Carl Cook, Barry Roberts, Ross Spencer, and Mike Staker. The motion passed unanimously.

D R A F T

ORDINANCE NO. _____

AN ORDINANCE BY THE OREM CITY COUNCIL AMENDING ARTICLE 22-5-3(A) AND THE ZONING MAP OF THE CITY OF OREM BY CHANGING THE ZONE ON APPROXIMATELY 1.96 ACRES FROM THE R20 ZONE TO THE R12 ZONE AT 925 SOUTH CARTERVILLE ROAD.

WHEREAS on October 19, 2020, Gene Robison filed an application with the City of Orem to request the City Council amend Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12 zone at 925 South Carterville Road; and

WHEREAS a public hearing considering the subject application was held by the Planning Commission on December 2, 2020 and the Planning Commission recommended the City Council approve the application; and

WHEREAS a public hearing considering the subject application was held by the City Council on January 12, 2021; and

WHEREAS notice of the public hearings held by the Planning Commission and City Council on the subject application was mailed to all residents and property owners within 500 feet of the subject property; and

WHEREAS the agendas of the Planning Commission meeting and the City Council meeting at which the subject application was heard were posted at the Orem Public Library, on the Orem City webpage and at the City offices at 56 North State Street; and

WHEREAS the matter having been submitted and the City Council having fully considered the request as it relates to the health, safety and general welfare of the City; the orderly development of land in the City; the effect upon surrounding neighborhoods; the compliance of the request with all applicable City ordinances; and the special conditions applicable to the request.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF OREM, UTAH, as follows:

1. The City Council finds this request is in the best interest of the City since the proposed subdivision of the lots following the rezone to R12 is consistent with other lots in the area and the rezone to R12 complies with the General Plan designation of Low Density Residential.
2. The City Council hereby amends Article 22-5-3(A) and the zoning map of the City of Orem by changing the zone on approximately 1.96 acres from the R20 zone to the R12

DRAFT

zone at 925 South Carterville Road as shown in Exhibit "A" which is attached hereto and incorporated herein by reference.

3. This ordinance shall take effect immediately upon passage and publication in a newspaper of general circulation in the City of Orem.
4. If any part of this ordinance shall be declared invalid, such decision shall not affect the validity of the remainder of this ordinance.

PASSED, APPROVED and ORDERED PUBLISHED this **12th** day of **January 2021**.

_____
Richard F. Brunst, Jr., Mayor

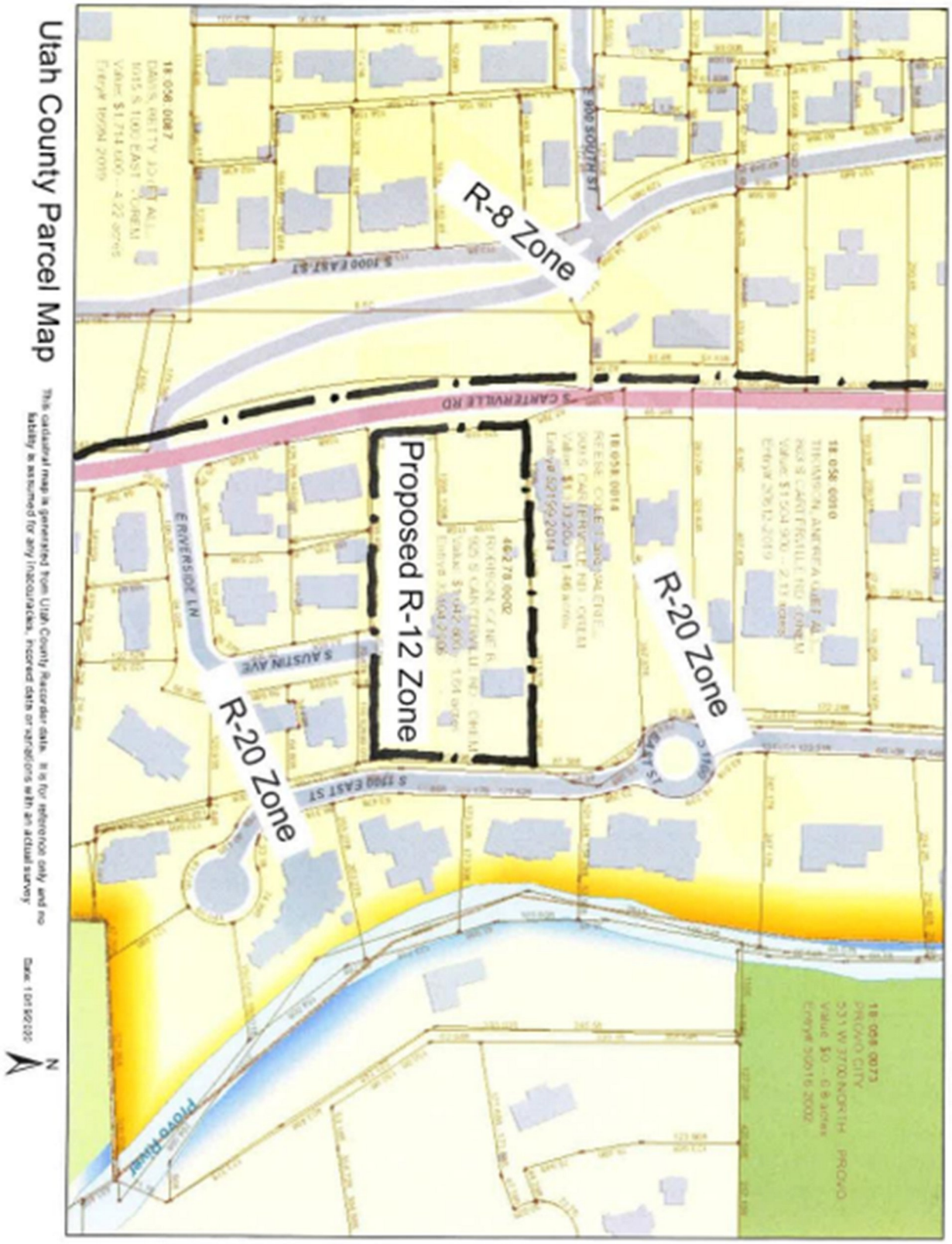
ATTEST:

_____
JoD'Ann Bates, City Recorder

COUNCILMEMBER	AYE	NAY	ABSTAIN
Mayor Richard F. Brunst	□	□	□
Jeff Lambson	□	□	□
Debby Lauret	□	□	□
Tom Macdonald	□	□	□
Terry Peterson	□	□	□
David Spencer	□	□	□
Brent Sumner	□	□	□

EXHIBIT A

DRAFT


Utah County Parcel Map
R-8 Zone
Proposed R-12 Zone
R-20 Zone
R-20 Zone
E 900 SOUTH ST
S 1000 EAST ST
S CANTERVILLE RD
E RIVERSIDE LN
S AUSTIN AVE
S 1200 EAST ST
PROVO RIVER
N

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2020

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2021	% To Date FY 2020	Notes
10 GENERAL FUND								
Revenues	51,715,634	3,274,127	12,468,149			24%	29%	
CARES Grant	6,978,967		6,978,967			100%		
Appr. Surplus - Current	2,627,923		2,627,923			100%		
Appr. Surplus - Prior Year	2,977,715		2,977,715			100%		
Std. Interfund Transactions	5,263,888		5,263,888			100%		
Total Resources	69,564,127	3,274,127	30,316,642		39,247,485	44%	41%	
Expenditures	69,564,127	3,327,125	26,461,955	1,244,985	41,857,187	40%	42%	
20 ROAD FUND								
Revenues	2,960,000	581,162	1,061,705			36%	34%	
Appr. Surplus - Prior Year	1,840,664		1,840,664			100%		
Total Resources	4,800,664	581,162	2,902,369		1,898,295	60%	61%	
Expenditures	4,800,664	113,900	1,538,682	529,011	2,732,971	43%	53%	
21 CARE TAX FUND								
Revenues	2,045,000	236,146	662,894			32%	27%	
Appr. Surplus - Current	194,999		194,999			100%		
Appr. Surplus - Prior Year	3,153,116		3,153,116			100%		
Total Resources	5,393,115	236,146	4,011,009		1,382,106	74%	73%	
Expenditures	5,393,115	7,476	905,638	4,000,000	487,477	91%	33%	1
24 TRANSPORTATION SALES TAX FUND								
Revenues	1,915,000	219,747	597,212			31%		
Appr. Surplus - Prior Year	1,829,730		1,829,730			100%		
Total Resources	3,744,730	219,747	2,426,942		1,317,788	65%		
Expenditures	3,744,730	26,664	859,254	596,562	2,288,914	39%		
30 DEBT SERVICE FUND								
Revenues	5,723,144	1,227,660	2,640,601			46%	33%	
Appr. Surplus - Current	807,917		807,917			100%		
Total Resources	6,531,061	1,227,660	3,448,518		3,082,543	53%	33%	2
Expenditures	6,531,061	1,679,514	1,884,133		4,646,928	29%	40%	
45 CIP FUND								
Revenues	3,278,732	64,962	650,780			20%	18%	
Appr. Surplus - Prior Year	18,629,954		18,629,954			100%		
Total Resources	21,908,686	64,962	19,280,734		2,627,952	88%	93%	
Expenditures	21,908,686	283,557	2,850,983	1,615,269	17,442,434	20%	32%	3
51 WATER FUND								
Revenues	20,337,606	1,021,790	11,309,647			56%	54%	
Appr. Surplus - Current Year	325,000		325,000			100%		
Appr. Surplus - Prior Year	20,064,667		20,064,667			100%		
Total Resources	40,727,273	1,021,790	31,699,314		9,027,959	78%	74%	
Expenditures	40,727,273	660,474	6,822,544	1,063,061	32,841,668	19%	23%	
52 WATER RECLAMATION FUND								
Revenues	12,033,694	1,077,948	5,345,530			44%	46%	
Appr. Surplus - Current Year	1,420,000		1,420,000			100%		
Appr. Surplus - Prior Year	10,190,642		10,190,642			100%		
Total Resources	23,644,336	1,077,948	16,956,172		6,688,164	72%	67%	
Expenditures	23,644,336	267,583	3,503,118	1,715,878	18,425,340	22%	22%	
55 STORM WATER FUND								
Revenues	5,199,195	438,149	2,442,849			47%	45%	
Appr. Surplus - Current Year	500,000		500,000			100%		
Appr. Surplus - Prior Year	5,648,098		5,648,098			100%		
Total Resources	11,347,293	438,149	8,590,947		2,756,346	76%	67%	
Expenditures	11,347,293	116,882	1,964,109	1,335,939	8,047,245	29%	22%	
56 RECREATION FUND								
Revenues	1,896,804	42,246	263,999			14%	38%	
Appr. Surplus - Prior Year	4,135		4,135			100%		
Total Resources	1,900,939	42,246	268,134		1,632,805	14%	39%	
Expenditures	1,900,939	71,987	846,203	194,312	860,424	55%	58%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2020

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2021	% To Date FY 2020	Notes
57 SOLID WASTE FUND								
Revenues	4,250,000	371,118	1,847,626			43%	43%	
Appr. Surplus - Prior Year	55,814		55,814			100%		
Total Resources	4,305,814	371,118	1,903,440		2,402,374	44%	46%	
Expenditures	4,305,814	308,644	1,974,039	1,436	2,330,339	46%	46%	
58 STREET LIGHTING FUND								
Revenues	951,000	79,079	374,814			39%	65%	
Appr. Surplus - Prior Year	1,400,335		1,400,335			100%		
Total Resources	2,351,335	79,079	1,775,149		576,186	75%	77%	
Expenditures	2,351,335	56,568	508,284	92,047	1,751,004	26%	47%	4
61 FLEET MAINTENANCE FUND								
Appr. Surplus - Current	30,000		30,000			100%		
Appr. Surplus - Prior Year	357		357			100%		
Std. Interfund Transactions	830,000		830,000			100%		
Total Resources	860,357		860,357			100%	100%	
Expenditures	860,357	45,961	450,032	2,160	408,165	53%	50%	
62 PURCHASING/WAREHOUSING FUND								
Revenues			53			100%		
Appr. Surplus - Prior Year	43		43			100%		
Std. Interfund Transactions	380,000		380,000			100%		
Total Resources	380,043		380,096		-53	100%	100%	
Expenditures	380,043	12,223	199,767	405	179,871	53%	51%	
63 SELF INSURANCE FUND								
Revenues	735,000	47,804	265,584			36%	34%	
Std. Interfund Transactions	1,390,000		1,390,000			100%		
Total Resources	2,125,000	47,804	1,655,584		469,416	78%	76%	
Expenditures	2,125,000	137,377	1,566,539	1,198	557,263	74%	64%	
64 INFORMATION TECH FUND								
Revenues	6,136		2,712			100%		
Appr. Surplus - Prior Year	402,355		402,355			100%		
Std. Interfund Transactions	2,432,000		2,432,000			100%		
Total Resources	2,840,491		2,837,067		3,424	100%	100%	
Expenditures	2,840,491	137,175	914,590	313,163	1,612,738	43%	43%	
65 FACILITIES MAINTENANCE FUND								
Std. Interfund Transactions	1,635,000		1,635,000			100%		
Total Resources	1,635,000		1,635,000			100%		
Expenditures	1,635,000	75,150	494,386	321,437	819,177	50%		
74 CDBG FUND								
Revenues	1,426,283	20,253	339,950			24%	38%	
Appr. Surplus - Prior Year	254,625		254,625			100%		
Total Resources	1,680,908	20,253	594,575			35%	52%	
Expenditures	1,680,908	50,392	383,663	28,388	1,268,857	25%	33%	
CITY TOTAL RESOURCES	205,741,172	8,702,191	131,542,049		73,112,790	64%	61%	
CITY TOTAL EXPENDITURES	205,741,172	7,378,652	54,127,919	13,055,251	138,558,002	33%	35%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2020

Percent of Year Expired: 42%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2021	% To Date FY 2020	Notes

NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED NOVEMBER 2020:

1) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances ($4,000,000) being significantly higher than in the prior fiscal year ($26,411) at this date in time. Primarily due to the Fitness Center & Library Hall construction projects.

2) The appropriation of surplus in the current year is higher than the prior fiscal year due to not moving the capitalized interest funds of the 2019 G.O. Bonds into this fund until later in the prior fiscal year.

3) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances ($1,615,269) being significantly lower than in the prior fiscal year ($3,089,881) at this date in time.

4) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances ($92,047) being significantly lower than in the prior fiscal year ($616,638) at this date in time.

Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).