

**Adopted Minutes
Spanish Fork City Council Meeting
November 17, 2020
Virtual Meeting
Spanish Fork City Office
40 South Main Street
Spanish Fork, UT 84660**

Elected Officials Present: Mayor Steve Leifson, Councilmembers Keir Scoubes, Mike Mendenhall, Stacy Beck, Chad Argyle, Brandon Gordon.

Staff Present: Seth Perrins, City Manager; Vaughn Pickell, City Attorney; Tyler Jacobson, Assistant City Manager; Dave Anderson; Community Development Director; Chris Thompson, Public Works Director; Kent Clark, City Recorder/Finance Director; Matt Johnson, Lieutenant; Dale Robinson, Parks & Recreation Director; Nick Porter, Public Information Officer; Angie Warner, Deputy Recorder; Jered Johnson, Brandon Snyder, Pete Hansen, Cory Pierce, Wayne Hurst.

Citizens Present: Rob McNeel, Richard Sheffield, Sean, Peter Matson, Bradley Jex.

5:15pm WORK SESSION:

1. COVID Executive Order and Protest Ordinance in Neighborhoods

Discussion took place regarding the item(s) listed above; no formal actions are taken in a work session.

6:00pm CALL TO ORDER, PLEDGE, OPENING CEREMONY, RECOGNITION:

Mayor Leifson called the meeting to order at 6:00 p.m.

Motivation/Inspirational Message given by Councilman Mendenhall.

Councilwoman Beck led in the pledge of allegiance.

PUBLIC COMMENTS:

Mayor Leifson welcomed public comment.

There was none.

COUNCIL COMMENTS:

Councilman Gordon gave an update from the Mt. Nebo Water Agency board meeting.

Councilman Gordon thanked everyone that participated and supported the Farmer's Market this year.

Councilman Scoubes thanked the Veteran's in our community. Due to COVID, they were not able to visit the schools to give their Veteran's Day Program.

Councilman Argyle gave an update from the Airport Board meeting.

Councilman Mendenhall echoed the comments on the Farmer's Market from Councilman Gordon. Councilman Mendenhall is excited about the Shop Local Program that will be presented next. Councilman Mendenhall said he and a few of the fellow council members visited Diamond Fork Junior High to talk to some of the classes. It was a great experience. Councilman Mendenhall gave an update from the ULCT board meeting.

SPANISH FORK 101:

Shop Local Program Annual Moderate Income Housing Report

CONSENT ITEMS:

- A. Minutes of Spanish Fork City Council Meeting –October 20, 2020
- B. C.D.L. Commercial Subdivision Deferral Agreement
- C. 400 North 100 East Pedestrian Railroad Crossing Supplemental Professional Engineering Agreement with Union Pacific Railroad
- D. Water Lease Extension Agreement with the Church of Jesus Christ of Latter-day Saints
- E. UDOT/Spanish Fork City Cost Sharing Agreement for the Wasatch Pallet Spur Union Pacific Design Review
- F. Fairgrounds Pressure Washing System Bid Award and Notice to Proceed to H&B Plumbing
- G. Arive Homes (Del Monte Townhomes) Roundabout Contribution Agreement
- H. Legacy Farms Development Agreement Amendment
- I. Lease Agreement for Public Defender Office Space

Councilman Mendenhall recused himself from item "E. UDOT/ Spanish Fork City Cost Sharing Agreement for the Wasatch Pallet Spur Union" and "G. Arive Homes (Del Monte Townhomes) Roundabout Contribution Agreement."

Councilman Gordon made a **Motion** to **approve** the consent items.
Councilwoman Beck **Seconded** and the motion **Passed** all in favor.

PUBLIC HEARING:

Ordinance #Z14-20 Changing the Zoning Designation and Amending the Official Zoning Map of Spanish Fork City for the Hurst Zone Change

Dave Anderson said that this property is located at approximately 3200 East 1530 South and is about 4.28 acres. This item was presented at a previous meeting for a general plan amendment. The planning commission recommends approval for a R-1-6 zone.

Councilman Argyle made a **Motion** to go into public hearing.
Councilman Mendenhall **Seconded** and motion **Passed** all in favor at 6:43pm

Mayor Leifson welcomed public comment.
There was none.

Councilman Argyle made a **Motion** to go out of public hearing.
Councilman Mendenhall **Seconded** and the motion **Passed** all in favor at 6:43pm.

Councilwoman Beck made a **Motion** to **approve** Ordinance #Z14-20 Changing the Zoning Designation and Amending the Official Zoning Map of Spanish Fork City for the Hurst Zone Change.

Councilman Mendenhall **Seconded** and the motion **Passed** all in favor with a roll call vote.

Ordinance #18-20 Amending the Spanish Fork Municipal Code Related to the Aggregate Transportation, Storage and Reclamation Overlay Regulations

Dave Anderson said about a year ago this zoning option was created as a tool to allow Sunroc to close and relocate by the airport. With that zoning district, we tried to limit the zoning use to have a minimum property size of 40 acres. This proposal is to change that size to 36 acres. The Development Review Committee and the Planning Commission recommends approval.

Councilman Scoubes made a **Motion** to go into public hearing.

Councilman Gordon **Seconded** and motion **Passed** all in favor at 6:47pm

Mayor Leifson welcomed public comment.

There was none.

Councilwoman Beck made a **Motion** to go out of public hearing.

Councilman Mendenhall **Seconded** and the motion **Passed** all in favor at 6:49pm.

Councilman Scoubes made a **Motion** to **approve** Ordinance #18-20 Amending the Spanish Fork Municipal Code Related to the Aggregate Transportation, Storage and Reclamation Overlay Regulations.

Councilman Argyle **Seconded** and the motion **Passed** all in favor with a roll call vote.

NEW BUSINESS:

Bryan Jex Fence Height Approval Request

Dave Anderson said the applicant would like to construct a 14-foot-tall masonry wall to enclose the additional property at Spanish Fork Builders that was recently acquired. Staff does not have any concerns and recommends approval.

Councilman Argyle made a **Motion** to **approve** Bryan Jex Fence Height Approval Request allowing for the construction of a 14-foot masonry wall as described in the building permit application.

Councilwoman Beck **Seconded** and the motion **Passed** all in favor.

Spanish Springs Subdivision Phasing Agreement

This item was not addressed.

Resolution #20-24 Adopting a Wastewater Treatment Plant Master Plan

Chris Thompson said that we are working on the designing and expanding our treatment plant. Mr. Thompson explained that this plan has to be presented and approved by the City Council and then we will turn it into the state. It is to build an MBR plant that has a filtration system.

Councilwoman Beck made a **Motion** to **approve** Resolution #20-24 Adopting a Wastewater Treatment Plant Master Plan.

Councilman Gordon **Seconded** and the motion **Passed** all in favor with a roll call vote.

Resolution #20-25 Indicating Intent to Annex Property Known as the Swift Creek Annexation

Vaughn Pickell explained that this is part of an existing island in the county. This is to declare the council's intent to annex this property. If the council approves this, it will go through the regular annexation process with the City.

Councilman Argyle made a **Motion to approve** Resolution #20-25 Indicating Intent to Annex Property Known as the Swift Creek Annexation.
Councilman Scoubes **Seconded** and the motion **Passed** all in favor with a roll call vote.

Resolution #20-26 Emergency Declaration Termination - Coronavirus (COVID-19)

Tyler Jacobson said that back in April, Mayor Leifson initiated a state of emergency. This resolution would terminate the Mayor's declaration because the state and federal government have initiated regulations and declarations that supercede our declared emergency. This emergency declaration also **froze all employee travel out of state. We can now do that by administrative order rather than by declaration.**

Councilman Scoubes made a **Motion to approve** Resolution #20-26 Emergency Declaration Termination - Coronavirus (COVID-19).
Councilman Argyle **Seconded** and the motion **Passed** all in favor with a roll call vote.

Westland Construction Inc. - Library Contract

Jered Johnson said this contract is for the Library/Administration building for Phase 1. This is for the site work and demolition of the old church that they would like to start in the next couple of weeks.

Councilman Argyle made a **Motion to approve** Westland Construction Inc. - Library Contract.
Councilwoman Beck **Seconded** and the motion **Passed** all in favor.

ADJOURN TO REDEVELOPMENT AGENCY MEETING:

Councilman Scoubes **Moved** to go into the Redevelopment Agency Meeting.
Councilman Gordon **Seconded** and motion **Passed** all in favor at 7:08pm

Board member Gordon **Moved** to Reconvene back to the City Council Meeting.
Board member Scoubes **Seconded** and the motion **Passed** all in favor at 7:11pm.

RECONVENE BACK TO CITY COUNCIL MEETING:

DISCUSSION:

There was none.

ADJOURN:

Councilman Gordon made a **Motion to adjourn** to Closed Session to discuss reasonably imminent litigation and land transactions and the character, professional competence or physical or mental health of an individual.
Councilman Mendenhall **Seconded** and the motion **Passed** all in favor at 7:11p.m.

ADOPTED: January 5, 2021

Angie Warner, Deputy Recorder