

Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Robert Guillier

Council Members:

TUESDAY, December 15th, 2020

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

MINUTES

Sheriff – Lt. Butler

Fire Chief -

Attendees: Mayor Cutler, Jerry Smith, Kristi Bell, Dave Boothe, Jeff Holden, Mike Ulrich, Darinda Wallis, Jolene Sturzenegger, and Cpl. Miles

Excused: Michelle Roberts; Lt. Butler

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for Tuesday, December 15th, 2020.

PLEDGE OF ALLEGIANCE: Led by Darinda Wallis

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:39)

- There was no public comment.

3. **APPROVAL OF CITY COUNCIL WORK SESSION AND MEETING MINUTES HELD DECEMBER 1st, 2020:** (00:01:27)

Presenter: Mayor Cutler

- Kristi Bell motioned to approve the City Council work session meeting minutes AND the City Council meeting minutes held December 1st, 2020.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:02:07)

Presenter: Mike Ulrich

- a) Invoice Register

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code. The invoice register for November 2020 was reviewed.

Jerry Smith motioned to approve the invoice register for November 1st, 2020 through November 30th, 2020.

Seconded by Kristi Bell.

Mayor Cutler asked if there was any discussion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes.

The motion passed.

- b) Transaction Register

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS; water, storm water, or garbage. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The transaction register for the period of November 1st, 2020 through November 30th, 2020 was reviewed.

Mike explained some of the entries on the report that were utility late penalties, were removed as they were added in error; and a nonsufficient funds penalty that was removed as the customer had two penalties within weeks due to a banking error.

Jerry Smith motioned to approve the transaction register for the period of November 1st, 2020 through November 30th, 2020.

Seconded by Dave Boothe.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes.

The motion passed.

- c) Transaction Reversal Report – Court

Nothing to report on the November 2020 transaction reversal report for the Court.

- d) Budget

Mike Ulrich reported that the budget is about 42% through the year, and that local highway/transit tax is coming in strong, probably due to the new businesses in Uintah Springs. Mike highlighted the federal grants entry in the budget and advised of the CARES program again, which is done now, and Darinda reported that 250k was given back to Uintah businesses through this grant.

e) Utah State Auditor Fraud Assessment

Mike explained that this basic assessment shows that Uintah City is at a low risk for fraud. Mayor Cutler asked if there were any areas that the City could do better in, and it was discussed that with the City being as small as it is, that what is currently being done seems to be adequate. Darinda Wallis advised that the Auditors will be at the January 5th, 2021 meeting, and they will present a report on this as well. Jerry Smith asked what mitigating control was defined as; Mike explained that it basically occurs when there is more than one person available, or assigned to, review functions of the City, such as reviewing bank statements and signing checks, etc.

5. PUBLIC WORKS REPORT: (00:18:20)

Presenter: Jeff Holden

- Jeff reported to the Council that all water samples (quarterlies/monthlies) are all done for the year and all caught up.
- Preventative maintenance has been being done on the snow plow; and roads had been plowed all day with the storm yesterday, and all went well.
- There were three graves dug in the last two weeks, and one will be coming up as well.
- Mayor Cutler asked Jeff if he would be available Saturday, December 19th for the Wreaths Across America at the cemetery, and Jeff said that he would.
- Jerry Smith requested a spot near the train tracks for Jeff to pay attention to as he plows, and that was discussed. Jeff advised that the Railroad has asked him not to salt the tracks because it interferes with their electronics.
- Kristi Bell asked if all went well with the water needing to be turned off today, and Jeff replied that all went well.
- Mayor Cutler asked Jeff to be sure to plow/salt the cemetery if it snows on Friday, for the wreath ceremony on Saturday.

6. FIRE DEPARTMENT REPORT: (00:26:30)

Presenter:

- Mayor Cutler advised that there is nothing to report here. Mayor Cutler mentioned that there was a Zoom call that Weber Fire District hosted, and that there were only a few citizens that joined the call.
- Mayor Cutler reported that there were two call outs last week in Uintah; both were medical calls.

7. SHERIFF'S REPORT: (00:28:10)

Presenter: Cpl. Miles

- Cpl. Miles reported tonight for Lt. Butler.
- Cpl. Miles reported that for Uintah City in the month of November 2020, there were as follows:
 - 30 total incidents
 - 67 calls for service
 - 18 citations
 - 16 calls that required more than one deputy
- It was advised not to idle vehicles unattended, as cars being stolen due to this are up throughout the County.

8. COUNCIL COMMENTS TO PUBLIC COMMENTS: (00:33:28)

- None

9. COUNCIL REPORTS: (00:33:35)

- Mayor Cutler reminded all about Wreaths Across America on December 19th, 2020 at the Uintah Cemetery at 0900.
- Dave Boothe asked when the City Offices will be closed for the holidays. Darinda Wallis advised the office will be closed Thursday and Friday, December 24th and 25th, for Christmas; and again on Friday, January 1st for New Year's Day.

10. MEETING ADJOURNMENT: (00:35:43)

Jerry Smith motioned to adjourn the meeting.

Seconded by Kristi Bell.

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 5th day of January, 2021.


Jolene Sturzenegger, Uintah City Deputy Recorder