Minutes of the *Regular* Meeting of the Trenton Town Council held on Tuesday December 1, 2020 at 7:00 p.m., in the Trenton Town Hall, 17 East Main Street, Trenton, Utah.

Present: Mayor Lynn Payne

Councilmember Rachelle Ludwinski

Stephanie Merrill

Donny Merrill Stacey Wangsgard- 7:08 p.m.

Clerk Macall Smith

Guests: Sheri Newton, Cleone Allsop, Ed Cottle and Janet Cottle.

MAYOR PAYNE CALLED THE MEETING TO ORDER AT 7:00 P.M.

Those in attendance stood for the Pledge of Allegiance.

***Approval of Agenda***

Mayor Payne asked for a motion to approve the agenda as written. COUNCILMEMBER LUDWINSKI MOVED TO APPROVE THE MEETING AGENDA AS OUTLINED. COUNCILMEMBER STEPHANIE MERRILL SECONDED THE MOTION, WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

***Approval of Minutes***

Mayor Payne asked for a motion to approve the November 3, 2020 meeting minutes. Councilmember Ludwinski noted that “SEMS” should be changed to CCMS in Chief Kingston’s report. The Mayor noted that in his opinion the County will have a Major overhaul with EMS department. COUNCILMEMBER LUDWINSKI MOVED TO APPROVE THE NOVEMBER 3, 2020 MEETING MINUTES WITH THE NOTED CORRECTIONS. COUNCILMEMBER STEPHANIE MERRILL SECONDED THE MOTION WITH ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

Public Comment:

There was no public comment at this time.

***Agenda items:***

***Capital Projects discussion***

Councilmember Ludwinski distributed a list of eligible projects. These projects include ADA sidewalks, restrooms but would not be enough to cover a new town community center. She explained the parameters around the CDBG funding. The Mayor asked about the Cache Valley Transit District and using CDBG funding to get the bus to come to Trenton. The Council added sidewalks, blacktop on the parking lot at the park and determined to hold the 1st public hearing for CDBG funding.

***CARES Funding- Councilmember Ludwinski***

Councilmember Ludwinski shared that TPI, the Salt Lake based company that is installing new equipment in the town hall has ordered the equipment, she stated that she will work on getting the needed electrical outlets installed.

***Encroachment Permit- Councilmember Donny Merrill***

Councilmember Donny Merrill shared Cache Counties Encroachment permit. He stated that he would like to use a similar form. He explained that this would help the town to keep track and permit drive approaches. Councilmember Wangsgard asked who would administer the permit. Councilmember Donny Merrill stated that the Road department will oversee this permit. He clarified that he would give out the application when someone comes for a signature on the Zoning Clearance. The Council discussed the parameters of the permit and how it would be used as well as how to enforce it. Councilmember Donny Merrill stated that with this Permit approved, the town would have the authority to stop illegal driveways from being created in Trenton. The Council discussed Ted Andrew’s dairy and the associated driveways. COUNCILMEMBER WANGSGARD MOTIONED TO ADOPT AN ENCROACHMENT PERMIT SIMILAR TO CACHE COUNTY’S BUT WITH TRENTON’S LOGO ON THE TOP, WITH COUNCILMEMBER LUDWINSKI SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

***Procedures for granting water hookups-Councilmember Ludwinski***

Councilmember Ludwinski discussed her proposal for issuing water hook-ups. She read the resolution aloud. COUNCILMEMBER WANGSGARD MOVED TO ADOPT THE RESOLUTION WITH COUNCILMEMBER LUDWINSKI SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

Mayor Payne asked how this would impact existing stock water hook-ups. Councilmember Ludwinski stated that all stock water hook-up will not be able to be converted to a residential use for five years, and all new stock water hook-ups will have to remain a stock water hook-up for five years before being converted to a residential water hook-up. Councilmember Ludwinski asked that a note be put in the next newsletter notifying the town residents of the new procedures.

***Town wide bell ringing to celebrate Christmas-Councilmember Wangsgard***

Councilmember Wangsgard shared an idea for Christmas. She would like to invite all the members of the community to go outside on Christmas eve at 6 p.m. a ring bells for Santa to find his way to Trenton. The Council was in favor of the idea and discussed the possibility of having fireworks as part of the event. COUNCILMEMBER LUDWINSKI MOTIONED TO PROMOTE THE EVENT WITH FIREWORKS AT THE END OF THE TWO MINUTES WITH COUNCILMEMBER WANGSGARD SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.

***Planning & Zoning update***

Councilmember Wangsgard shared that the Planning & Zoning Commission has approved Kirt Hatch for a lean to on his house. She also shared that flow chart for Subdivisions has been finalized, the next step is working on the Subdivision Ordinance and the application for a minor subdivision.

***Parks \Cemetery update***

Councilmember Stephanie Merrill shared that the install on the flagpole at the cemetery has been put off until spring due to weather constraints. She assured the Council that it would be installed before Memorial Day. The Mayor asked for her to push for blacktop on the parking lot at the park.

***Water update***

Councilmember Ludwinski shared that the water building project has been given an extension until July to have the project completed. The next step is putting the project out to bid. She shared that work has been done on the Outflow meter and it was determined that there is some work from the manufacturer that needs to be done on it. She stated that the chlorine tester has been installed in the interconnect building but have not set it up yet. She stated that meters will be read throughout the winter. She stated that past due notices have been distributed.

***Roads update***

There was no update from the road department.

The Council discussed the suggested fireworks and determined that the town would be able to spend $500-$1000 on fireworks.

*Adjournment*

COUNCILMEMBER WANGSGARD MOVED TO ADJOURN THE REGULARLY SCHEDULED TOWN COUNCIL MEETING AT 8:20 P.M. WITH COUNCILMEMBER STEPHANIE MERRILL SECONDING THE MOTION AND ALL COUNCILMEMBERS IN ATTENDANCE VOTING AYE.