Pleasant Grove City
City Council Meeting Minutes
Work Session
December 15, 2020
4:30 p.m.

Mayor:	Guy L. Fugal
Council Members:	Dianna Andersen Eric Jensen Cyd LeMone Todd Williams
Staff Present:	Scott Darrington, City Administrator Daniel Cardenas, Community Development Director Deon Giles, Parks Director Tyler Wilkins, Recreation Director Tina Petersen, City Attorney Kathy Kresser, City Recorder Marty Beaumont, Public Works Director Kyler Ludwig, HR Director Mike Roberts, Police Chief Drew Engemann, Deputy Fire Chief Denise Roy, Finance Director Sheri Britsch, Library Director
Excused:	Brent Bullock, Council Member

The City Council and staff met in the Community Room, 108 South 100 East, Pleasant Grove, Utah.

4:30 P.M. WORK SESSION

1) **RECOGNITION OF LEADERSHIP ACADEMY GRADUATES.** *Presenter: Scott Darrington, City Administrator.*

City Administrator, Scott Darrington reported that they did the Leadership Academy, which entailed gathering certain employees in the City and reading a book called *Endurance* about an ill-fated trek. Great leadership principles are well portrayed in the book. After reading the book, each member was assigned to present a leadership principle to the rest of the group. Administrator Darrington reported that they met each week and had the training for 10 weeks. A Certificate of Achievement was issued to the graduates of the Leadership Academy.

Administrator Darrington reported that this is the eighth group to have completed the training. Most full-time City employees have completed it. The group was to be recognized in March as they finished the training in late February. The recognition was postponed due to COVID-19.

Administrator Darrington identified the group members as Mike Gourley, City Treasurer; Kelly Closer from the Library Department; Chase Gustman from the Fire Department; Brett Waters from the Recreation Department; HR Director, Kyler Ludwig; and Public Works Office Manager, Ria Hanna. Others completed the program but had taken other jobs. Their certificates were to be mailed to them.

Fire Chief, Dave Thomas reported that he met with Mayor Fugal and Administrator Darrington the previous day and delivered his Retirement Letter. He was honored and privileged to have served the citizens of Pleasant Grove and stated that he has great respect for the Mayor, the City Council, and City Directors. He credited Mayor Fugal and Administrator Darrington for the fine Directors in the City. Chief Thomas appreciated the men and women who serve in the Fire Department and stated that they care for those they serve. They are all highly skilled and well-trained and he will miss them.

Chief Thomas stated that the City should not look far for his replacement. The talent needed is serving in the Fire Department. He stated that the department has a unique culture and recommended hiring from within. He indicated that his retirement date will be January 31, 2021.

Administrator Darrington reported that he had discussed next steps with Mayor Fugal and they will discuss recruitment at the budget/planning meeting.

2) UDOT STATE STREET PG/AF UPDATE.

Project Manager, Eric Mason, gave an overview of the project and reported that it begins at 400 East in American Fork and extends to 220 South in Pleasant Grove. There are several major intersections through the corridor. The three in Pleasant Grove are North County Boulevard, 1300 West, and Pleasant Grove Boulevard.

For the cross-section of the new roadway, there will be three 11-foot through lanes in each direction and a 12-foot median or two-way left-turn lane. There will be five-foot bike lanes on either side with a three-foot buffer. There will be only curb and gutter on the north side where the railroad tracks are. On the south side will be curb, gutter, and a six-foot sidewalk.

Mr. Mason reported that the project resumed in 2017 after a delay of a few years. He stated that they have resumed the right-of-way acquisition and design. The design has been completed and the right-of-way acquisition will be completed in the next few months. Mr. Mason reported that the high cost of property in the corridor used up all of the funding. They were looking to secure additional funding. Construction was to begin in April 2024 but may start in 2023.

Mr. Mason indicated that he had been in contact with the Public Works and Engineering Departments throughout the process. He had also been in contact with the property owners from whom they acquired the properties.

Administrator Darrington expressed appreciation to the Utah Department of Transportation ("UDOT") for the lighting over the overpass. UDOT funded the lighting at a cost of approximately $130,000.

3) CAPITAL PROJECTS FUNDING.

Administrator Darrington reported that the initial numbers were given to the Council two weeks ago and they were asked to review the requests for use of the COVID-19 funds. Staff had made one change since then that would be changed back. The water feature that was recommended at the swimming pool was estimated at $33,900. Administrator Darrington indicated that staff's intent was to pause it and revisit it during the next capital discussion at the February Budget Retreat.

Council Member Williams pointed out that the cost of the swimming pool feature seemed like an exact number. Administrator Darrington explained that the feature is a small hump in the pool that younger children can play on. They decided to do something a bit bigger and better and instead looked at the cost of a similar feature in a different swimming pool in the County. Council Member Williams stated that spending the $33,900 would leave them short for other things on the list. Administrator Darrington reported that there is still $107,000 in unallocated money remaining.

Council Member Jensen asked if there is a place holder on it. Administrator Darrington preferred putting it back into the budget. He explained that the feature is something they wanted to improve upon. The feature that was envisioned previously would block sightlines and prevent parents from seeing the entire pool. The new feature would be transparent and the best use for the money.

Council Member Jensen asked if the money that is rolled back into the budget could be spent elsewhere such as to remodel the Old City Hall. Administrator Darrington stated that it was up to the Council. Staff recommended holding off on some items and wait for the next round of capital monies that will be available following the budget retreat in February.

Council Member Williams asked how much is needed for Old Joe. Deputy Fire Chief, Drew Engemann, stated that a majority of the truck is done. They were working on the bed and would need about $3,000 to get it painted and fully equipped. Council Member Williams asked if it is time or money that was needed. Chief Engemann stated that it is a little bit of both. They were trying to do it as inexpensively as they can. Council Member Williams asked if more money would result in it being completed more quickly. Chief Engemann responded in the affirmative.

Council Member Andersen's goal was to have it running by Strawberry Days. Council Member Williams suggested that the Council provide the $3,000 needed to complete it and stated that it should be out front. Administrator Darrington offered to meet with the Fire Department and proceed.

Council Member LeMone asked if any of the eight tennis courts were being done. Administrator Darrington stated that two have already been funded with two to go. Council Member LeMone asked if that number should be six remaining. Administrator Darrington explained that eight was

the priority number. He explained that there are six courts at Discovery Park and there are now four remaining. He suggested opening the pickleball courts and gauging the demand for pickleball versus tennis.

Council Member LeMone reiterated that the tennis courts need to be done regardless of the demand for pickleball since they are heavily used and there are safety issues that need to be addressed. Administrator Darrington pointed out that it was up to the Council to decide the priority of the courts. Mayor Fugal suggested that the issue be discussed at the February Retreat.

Council Member LeMone asked about the remodel of the Old City Hall. She pointed out that there is no money in that category and there are issues to be addressed. With regard to the usage of Old City Hall, Council Member LeMone stated that it could serve as a meeting place for groups. Administrator Darrington reported that Council Member Bullock presented a breakdown of the costs for the remodel.

Historic Commission Chair, Laurel Cunningham, reported that she obtained a detailed breakdown from the State Architect. The Old City Hall would not just be restored for the sake of restoration and will be used as archive storage. It could serve as a Civic Center and host events such as the Tree Lighting. The Conference Room could also be rented out. Ms. Cunningham stated that there had been no renovations since 1987 and a great deal of work needed to be done. The cost estimate from the State Architect was $153,000. Administrator Darrington remarked that Council Member Bullock has suggested adding additional security improvements including motion detector lighting and a security system. There were also water issues.

Ms. Cunningham indicated that they applied for grants, which are matched. They could also receive funding from the State and allocate budget monies toward the remodel. Mayor Fugal thought the $150,000 was low and could end up doubling by the time it is bid out. Administrator Darrington reiterated that Council Member Bullock provided the two cost estimates for $130,000 and $180,000.

Administrator Darrington reported that the average grant amount is $10,000 and most are matching grants. Direction would be needed from the Council. The budget amendment was to be presented on January 5.

Council Member Andersen pointed out that the pickleball fence is being moved to enclose the pool area. She asked if the fence is included in the pickleball budget. Administrator Darrington confirmed that it was. Mayor Fugal suggested that the Council move ahead with the main list while waiting for the other capital funding.

Council Member LeMone asked if the other items would be considered in February. Administrator Darrington responded in the affirmative. He reiterated that the funding will be significant at around $700,000. Other items not on the list could also be added and considered in February.

Council Member LeMone suggested that the tennis courts be done as well as the Old City Hall. Administrator Darrington invited input from the Council and reiterated that now is the time to add items to the list. Council Member Williams stated that there is an urgency with the south tennis

courts but he wanted to see how much use the pickleball court gets. He asked how many more tennis courts would be needed if pickleball is removed from Discovery Park. Council Member LeMone stated that pickleball should be added there. Administrator Darrington wanted to see the demand before committing funds. He confirmed that the two tennis courts on the north end are already funded and will be completed in the spring.

4) STAFF BUSINESS

Police Chief, Mike Roberts, looked forward to the holidays and hoped they run smoothly. In response to a question raised by Mayor Fugal, Chief Roberts stated that the Shop with a Cop event was canceled and then the program changed. Each Police Department is now being given money and each child in the jurisdiction will be assigned an officer who will shop for the child and the family.

Deputy Fire Chief, Drew Engemann, reported that they had not yet filled the vacancy left by Justin Whatcott. He also noted that George Hallam, a retired fireman, has collected a lot of old fire paraphernalia that will be used to establish a firefighter museum.

Library Director, Sheri Britsch, reported that there were approximately 80 views the night of the Mrs. Claus Special Event. There are some online services provided at the Library such as the Learning Express Library, which offers Test Prep and Citizenship and Computer Training. The Library's website also contains a Driver's Test. She noted that most of the online resources are free of charge.

Mayor Fugal asked whose fiber is on the pole in the middle of the street on 1300 West. He indicated that most power companies have moved their facilities. Public Works Director, Marty Beaumont reported that they belong to Comcast. Director Beaumont explained that staff is working with them to have the poles moved. An employment offer was extended to a New City Engineer who accepted the offer. He was to begin work after the holidays on or around January 11.

Director Beaumont reported that they were added to the UDOT Safe Routes to School Project on Loader Ave on the east side of Valley View Elementary. He stated that quick decisions will have to be made in that regard. The reimbursement was to take place in 2022 or 2023. Council Member Andersen asked if it will be on the east side of the street. Director Beaumont confirmed that it will include sidewalk, curb, gutter, asphalt repair, and widening.

Recreation Director, Tyler Wilkins, reported that the Rec Center has been busy. Six courts were occupied at 5:00 a.m. with pickleball players. In addition, a new complex opened up in Orem near Utah Valley University ("UVU"). It is a 16-court indoor facility with a championship court in the middle. Director Wilkins reported that the Angel Tree at the Rec Center would be used to help four needy families in the community.
Director Wilkins reported that the dance program will take place on the same day with 60 dancers coming to the Rec Center at different times throughout the day. Second-grade basketball and volleyball were finished and the fall programs finished the previous week. Junior Jazz basketball was scheduled to commence in January. Men's basketball was underway.

Parks Director, Deon Giles, reported that Jelly Fish Lighting came the previous week last week and realized that their ladders were not tall enough. They would be coming back on the December 19 to install the lights around the Library with a lift. Lights were installed on City Hall on Monday and are on a new controller system. Director Giles reported that the playground and the sand at Chrisville Park were removed the previous week. The new equipment was expected to arrive in the next few weeks. It was also noted that the gate at Battle Creek Basin has been installed.

City Attorney, Tina Petersen, reported that the New Legal Assistant started work about 10 days ago and is doing very well. There has been an improvement in the number of items being filed with the court.

Administrator Darrington suggested that Director Beaumont review the items on his agenda. Director Beaumont reported that the State has been working for years to come up with a Low-Impact Development ("LID") standard for municipalities that are on the MS4 Municipal Separate Storm Sewer System. He reported that all of the stormwater has to be managed according to the standards of the Division of Water Quality. The standards have been updated in an effort to get more water back into the ground and improve water quality. If getting the water back into the ground is not possible, the water quality impacts will have to be examined by putting it into rain gardens or other types of features to help clean the water.

Director Beaumont reported that items 9A, 9B, 10A, and 10B are all coming from the aspect of the Low-Impact Development Standard Update. There will be a significant impact on the development community as they will be required to meet the new state standards. According to the new standards, residential developments will have to individually address how they get water and put it into the ground and handle it onsite with individual development. Director Beaumont indicated that they have made two different standards since the residential zone is approximately 80% built out. The residential standards intended are to handle all of the groundwater infiltration in regional detention facilities. Individuals will pay the City for the amount of stormwater created. The City will then put that water into the ground.

Commercial and multi-family developments will also be required to meet all of the State standards. If they cannot infiltrate water into the ground, they will have to find ways to enhance landscaping and remove the drainage.

Director Beaumont reported that for item 10C, Street Lighting, a $5,000 cash upfront fee is required. If installation costs less than $5,000, the balance will be returned to the developer. This is intended to ensure that the streetlights are paid for by the contractor that installs them.

Director Beaumont stated that they found that the collector street requires different lighting that is more costly. To avoid asking the developers to provide reimbursement for the additional costs, he proposed having them pay $7,500 upfront for decorative lights. The balance will be reimbursed.

Director Beaumont reported that the last two items involve the National Resources Conservation Service ("NRCS") Mill Ditch and the agreement with American Fork for the water line project.

ADJOURNMENT

ACTION: Council Member Williams moved to adjourn the Work Session at 5:30 p.m. Council Member Andersen seconded the motion. The motion carried with the unanimous consent of the Council.

The City Council Work Session minutes of December 15, 2020, were approved by the City Council on January 5, 2021.

Kathy T. Kresser, MMC
City Recorder

(Exhibits are in the City Council Minutes binders in the Recorder's office.)