

NOTICE OF PUBLIC MEETING

TO THE PUBLIC AND RESIDENTS OF VERNAL CITY: Notice is hereby given that the VERNAL CITY COUNCIL will hold a regular meeting on *Wednesday, January 6, 2021 at 7:00 p.m.* in the Vernal City Council Chambers at 374 East Main St, Vernal, Utah.

This will be an electronic meeting with the anchor location being held at the Vernal City Council Chambers, 374 East Main St, Vernal, Utah. Those in attendance will be required to wear a mask unless they are speaking. Because of gathering restrictions put in place by Governor Herbert, the anchor location will only have ten participants in attendance. The meeting will be streamed live via Facebook and broadcast on the Vernal City YouTube Channel: https://www.youtube.com/channel/UCvGzca67KY_BIQwmNfNyzEQ

A G E N D A

7:00 p.m.

OPENING CEREMONY

1. Invocation or Uplifting Thought
2. Pledge of Allegiance

STANDING BUSINESS

1. Approval of the Minutes of December 16, 2020 Regular Meeting
2. Approval of the Minutes of December 22, 2020 Special Meeting

PUBLIC BUSINESS

1. Introduction of Kaitlyn Winterton – Quinn Bennion

POLICY AND LEGISLATION

1. Request to Amend the Vernal City Personnel Policies and Procedures, Chapter 5.20 Holiday Schedule – Resolution No. 2021-01- Quinn Bennion
2. Consider Approval of Memorandum of Understanding with BIRD scooters first reading – Quinn Bennion
3. Consider Approval to Extend the Family's First Coronavirus Response Act Leave Time for 2021 – Quinn Bennion

ADMINISTRATIVE REPORTS

ADJOURN

NOTE: In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify Quinn Bennion, 374 East Main, Vernal, Utah 84078 or phone (435)789-2255 at least three days before the meeting.

MEMORANDUM

TO: Mayor & City Council
FROM: Quinn Bennion, City Manager
RE: *Agenda Items for January 6, 2021 Council Meeting*

PUBLIC BUSINESS

1. Introduction of Kaitlyn Winterton – Quinn Bennion

POLICY AND LEGISLATION

- 1. Request to Amend the Vernal City Personnel Policies and Procedures, Chapter 5.20 Holiday schedule – Resolution No. 2021-02** – Quinn Bennion. The amendment states the holidays to be observed by Vernal City in 2021. The City currently observes 11 holidays per year. Cities / counties in Utah vary in the number of holidays from 9 to 13. The average per our research with 65 responses is 11.6 holidays per year. This proposed policy exchanges the floating holiday for observation of Martin Luther King, Jr. Holiday.
- 2. Consider approval of Memorandum of Understanding with BIRD scooters – First Reading** – Quinn Bennion. The Healthy and Active Lifestyle Committee researched a variety of electronic scooter programs. This is an effort to encourage alternative modes of transportation within downtown Vernal. The firm that best fit the needs of Vernal is the BIRD scooter. BIRD will bring 50+ scooters to Vernal and operate the scooter rental program. Riders use a phone app tied to a credit card to access the scooter. The rider is charged by minute of use with no cost to the City. The committee may consider using their grant funds to subsidize the scooter use initially. The scooters will be maintained by a local person contracted by the BIRD company. This is the first reading of the item and intended for discussion. The Memorandum of Understanding acknowledges that the City approves of the scooters in the right-of-way within the specified area. The scooters will be geo-fenced to remain in certain parts of the City. Many larger cities in the Utah allow electronic scooters within their rights-of-way. There are challenges with the program, but overall the response has been positive in other cities.
- 3. Consider approval to extending the Family's First Coronavirus Response Act Leave Time for 2021** - Quinn Bennion. The CARES Act approved by Congress in late March included a requirement for employers to provide 80 hours of COVID leave time. The City adopted a policy outlining the authorized use of the COVID leave time. Each employee is eligible for 80 hours of COVID related leave. It is proposed to extend the use of the leave into 2021, which is common among cities in Utah. A motion is requested from City Council to extend the COVID leave time into 2021 until an employee has the reasonable ability to obtain a vaccination. Each employee group's timeframe will be different as each group will

have a different opportunity to receive the vaccine.

CDRA BOARD MEETING

- 1. Update regarding Downtown Revitalization Plan** – Quinn Bennion
- 2. Consider Approval of Engagement Letter with Smith Hartvigsen for professional legal services** – Quinn Bennion. Staff sent out an RFP for legal services to assist with the creation of a CRA for the downtown area for Downtown Revitalization. Only one response was received. City Manager checked references and is confident Smith Hartvigsen can complete the work required.

1
2 **M**INUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
3 **DECEMBER 16, 2020** at 7:00 p.m. in the Vernal City Council chambers, 374 East
Main, Vernal, Utah 84078.

4
5 *This will be an electronic meeting with the anchor location being held at the Vernal City
6 Council Chambers, 374 East Main St, Vernal, Utah. Those in attendance will be required to
7 wear a mask unless they are speaking. Because of gathering restrictions put in place by
8 Governor Herbert, the anchor location will only have ten participants in attendance. The
9 meeting will be streamed live via Facebook and broadcast on the Vernal City YouTube
10 Channel: https://www.youtube.com/channel/UCvGzca67KY_BIQwmNfNyzEQ*

11
12 **PRESENT:** Councilmembers Nicholas Porter, Dave Everett, Ted Munford, Travis Allan and Bert
13 Clark and Mayor Doug Hammond.

14
15 **WELCOME:** Mayor Doug Hammond welcomed everyone to the meeting.

16
17 **INVOCATION OR UPLIFTING THOUGHT:** The invocation was given by Mayor Doug
18 Hammond.

19
20 **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Councilmember Ted
21 Munford.

22
23 **APPROVAL OF CITY COUNCIL REGULAR MEETING MINUTES OF DECEMBER 2,
24 2020:** *Councilmember Ted Munford moved to approve the minutes of December 2, 2020.
25 Councilmember Dave Everett seconded the motion. The motion passed with Councilmembers
26 Everett, Munford, Allan, Porter and Clark voting in favor.*

27
28 **PRESENTATION BY WET AND WILD RENTAL - SUMMER FEST SPONSORSHIP –
29 DARYL ANDERSEN:** Daryl Anderson explained that he is planning on hosting an event in
30 June called Summer Fest. The event will be free to the public with bounce houses, party games,
31 eating contests and food vendors at a time when there is not much going on in the community.
32 The plan is to use Colton Park starting on Friday night and continuing into Saturday night. He
33 noted that if the City is involved there may be more ideas to make this an even bigger event.
34 Councilmember Bert Clark asked if he had an exact time yet. Mr. Anderson answered it will
35 depend on what fits with the Recreation District schedule, preferably the end of school.
36 Councilmember Ted Munford clarified he is not asking for sponsorship funds, just wants the
37 City to attend. Daryl Anderson stated he is simply inviting the City to be a part of it and
38 contribute to the activities. Councilmember Dave Everett stated it would be advantageous to let
39 the staff know before the event what help you need from the City. Mr. Anderson stated that
40 since the City has done this before it would be helpful and smoother if he had help getting
41 approvals and permits. Councilmember Ted Munford clarified that what he needs is the City
42 name on the event. Mr. Anderson answered yes, along with his business. Councilmember
43 Travis Allan suggested that as his planning progresses he return to the City Council and show
44 what support is needed. The consensus of the Council is in favor of the concept, and Mr.
45 Anderson should come back after more planning is completed.

46
47 **MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD**
48 **DECEMBER 16, 2020**

49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64 **REQUEST FOR APPROVAL OF AMENDMENT TO VACATE PROPERTY FROM**
SUBDIVISION LOCATED AT 715 SOUTH 300 WEST, MARCELLA MEADOWS,
VERNAL, UT: Allen Parker explained that this request is to vacate a lot out of one subdivision and add it to another subdivision. Mr. Parker displayed a map of the far south end of Marcella Meadows, showing an "L" shaped piece of property. He explained that the request is to vacate a portion of that lot from the subdivision which releases that parcel from the constraints to develop. Then that parcel is attached to the adjoining subdivision and has to follow the rules for development in that subdivision. Notices were posted as required by statute and a period of time was given to oppose this request. No opposition was received so the City can proceed. Councilmember Bert Clark asked about the canal. Allen Parker stated there is a gulch in this area; however the City is not vacating that. Councilmember Ted Munford asked why the property owner is requesting this change. Allen Parker stated the intent is to create frontage for this lot in the other subdivision. The Planning Department reviewed this request and forwarded a positive recommendation. Councilmember Travis Allan asked if this affects the zoning. Allen Parker stated it does not change. *After further discussion, Councilmember Bert Clark moved to approve vacating the property at 715 South 300 West from Marcella Meadows subdivision. Councilmember Nick Porter seconded the motion. The motion passed with the following roll call vote:*

65 *Councilmember Munford.....aye;*
66 *Councilmember Allanaye;*
67 *Councilmember Everettaye;*
68 *Councilmember Porteraye;*
69 *Councilmember Clark.....aye.*

70
71 **REQUEST FOR APPROVAL OF A SUBDIVISION AMENDMENT BY MARILEE**
SHINER FOR PROPERTY LOCATED AT 595 SOUTH 300 WEST, VERNAL, UTAH:
72 Allen Parker stated this is the next step to change this parcel of property from one subdivision to another subdivision. The outer boundaries will be expanded bringing this property that was just vacated and attach it to lot 2 with frontage along 300 West. This will also eliminate the back portion of this lot as a flag lot. The Planning Commission held a public hearing and is forwarding a positive recommendation to amend this lot. *Councilmember Ted Munford moved to approve the subdivision amendment and technically allow development. Councilmember Travis Allan seconded the motion. The motion passed with the following roll call vote:*

80 *Councilmember Munford.....aye;*
81 *Councilmember Allanaye;*
82 *Councilmember Everettaye;*
83 *Councilmember Porteraye;*
84 *Councilmember Clark.....aye.*

85
86 **REQUEST FOR AMENDMENT TO THE VERNAL CITY MUNICIPAL CODE**
87 **-CAMPING PROHIBITED 2ND READING – ORDINANCE NO. 2020-14:** Quinn Bennion
88 reminded the Council they reviewed this Ordinance during the last meeting and their suggestions

**MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
DECEMBER 16, 2020**

89 have been incorporated into this draft. The first change is the definition of camping was
90 clarified and where that takes place such as a garage, shed or sidewalk. The second change
91 was to extend this regulation to the entire City. Councilmember Bert Clark asked what happens
92 if there is a big event that allows camping. Quinn Bennion stated they would be required to
93 have a permit for longer than ten days. He stated the hope is this is rarely needed or used.
94 After further discussion, *Councilmember Travis Allan moved to approve Ordinance No. 2020-14*
95 *as amended. Councilmember Bert Clark seconded the motion. The motion passed with the*
96 *following roll call vote:*

97 *Councilmember Munford.....aye;*
98 *Councilmember Allanaye;*
99 *Councilmember Everettaye;*
100 *Councilmember Porteraye;*
101 *Councilmember Clark.....aye.*

102 **REQUEST TO CONSIDER APPROVAL OF AN INTER-LOCAL AGREEMENT WITH**
103 **UDOT FOR FUNDING OF TECHNICAL PLANNING ASSISTANCE FOR THE**
104 **DOWNTOWN REVITALIZATION PLAN - RESOLUTION NO. 2020-15:** Quinn Bennion
105 stated that this item is to finalize the grant funding from UDOT for the downtown revitalization
106 plan. The agreement outlines UDOT's role in the downtown plan with Hwy 40. UDOT is
107 providing \$100,000 in technical assistance, planning staff and selecting the firm. The City will
108 manage the project and keep them informed. *Councilmember Dave Everett moved to approve*
109 *Resolution No. 2020-15. Councilmember Nick Porter seconded the motion. The motion passed*
110 *with the following roll call vote:*

111 *Councilmember Munford.....aye;*
112 *Councilmember Allanaye;*
113 *Councilmember Everettaye;*
114 *Councilmember Porteraye;*
115 *Councilmember Clark.....aye.*

116 **SETTING CITY COUNCIL MEETING SCHEULE FOR 2021 – ORDINANCE NO.**
117 **2020-16:** Mayor Doug Hammond explained that this Ordinance keeps the time the same for the
118 Council meetings for 2021; the 1st and 3rd Wednesday of each month at 7 pm. *Councilmember*
119 *Dave Everett moved to approve Ordinance No. 2020-16 setting the meeting schedule.*
120 *Councilmember Ted Munford seconded the motion. The motion passed with the following roll*
121 *call vote:*

122 *Councilmember Munford.....aye;*
123 *Councilmember Allanaye;*
124 *Councilmember Everettaye;*
125 *Councilmember Porteraye;*
126 *Councilmember Clark.....aye.*

127 **RESOLUTION SETTING PLANNING COMMISSION MEETING SCHEULE FOR**
128 **2021 – RESOLUTION NO. 2020-13:** Allen Parker explained that last year the Planning

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
DECEMBER 16, 2020

132 Commission only wanted to meet every other month. This year there will be a different
133 approach and the Planning Commission is recommending meeting each month on the 2nd
134 Tuesday at 7 pm. *Councilmember Ted Munford moved to approve Resolution No. 2020-13*
135 *setting the Planning Commission meetings monthly. Councilmember Bert Clark seconded the*
136 *motion. The motion passed with the following roll call vote:*

137 *Councilmember Munford.....aye;*
138 *Councilmember Allan*aye;
139 *Councilmember Everett*aye;
140 *Councilmember Porter*aye;
141 *Councilmember Clark.....aye.*

142
143 Councilmember Clark asked for an update on appointments and reappointments for the Planning
144 Commission. Allen Parker answered that they currently have three vacant alternate positions.

145
146 **RESOLUTION THANKING VOLUNTEER FIRE FIGHTERS FOR THEIR YEARS OF**
147 **SERVICE – RESOLUTION NO. 2020-14:** Councilmember Ted Munford stated he would
148 like to recognize the City's fire fighters who have served this community for a long time. He
149 noted that these people are true hero's and the community needs to send a message of thanks
150 for their sacrifice in serving. *Councilmember Nick Porter moved to approve Resolution No.*
151 *2020-14. Councilmember Ted Munford seconded the motion. The motion passed with the*
152 *following roll call vote:*

153 *Councilmember Munford.....aye;*
154 *Councilmember Allan*aye;
155 *Councilmember Everett*aye;
156 *Councilmember Porter*aye;
157 *Councilmember Clark.....aye.*

158
159 **APPROVAL OF THE SEPARATION AGREEMENT AND PAYMENTS FOR**
160 **VOLUNTEER FIREFIGHTERS:** Quinn Bennion reminded the Council that the Fire District
161 notified the City that they would no longer lease City volunteer fire fighters and pay for benefits.
162 The City does not have a fire department as those services will still be provided by the District so
163 the plan is to release those volunteers and move them over to the District. Councilmember Ted
164 Munford stated that was clarified extensively in the Fire District meetings and the agreement is
165 that all fire fighters will be under the District. The hope is to unify the departments. Quinn
166 Bennion stated this separation agreement provides a stipend to cover health benefit costs and
167 recognition for their years of service. There was a formula derived at with Chief Sam Howard
168 to figure out how much money each fire fighter will receive. Councilmember Nick Porter
169 clarified that all funds come from the District. Quinn Bennion agreed with one exception. He
170 clarified that the part-time secretary that works from home will be paid out her leave hours and
171 that cost will be split between the City and the District. *Councilmember Bert Clark moved to*
172 *approve the separation agreement as presented. Councilmember Ted Munford seconded the*
173 *motion. The motion passed with the following roll call vote:*

174 *Councilmember Munford.....aye;*

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
DECEMBER 16, 2020

175 *Councilmember Allan* aye;
176 *Councilmember Everett* aye;
177 *Councilmember Porter* aye;
178 *Councilmember Clark* aye.
179

180 **APPROVAL OF A CHANGE ORDER FOR EXTENSION OF TIME FOR STUBBS &**
181 **STUBBS FOR THE SAFE SIDEWALK PROJECT:** Quinn Bennion explained that this is the
182 safe sidewalk project on 500 North which was intended to be finished weeks ago. There was a
183 three week delay with the encroachment permit from UDOT and with the cold weather the work
184 will need to be completed in the spring. There is a cost of \$5300 for remobilization and the
185 completion date would be extended to April 16th. After further discussion, *Councilmember Nick*
186 *Porter moved to approve the change order with Stubbs and Stubbs. Councilmember Travis Allan*
187 *seconded the motion. The motion passed with the following roll call vote:*

188 *Councilmember Munford* aye;
189 *Councilmember Allan* aye;
190 *Councilmember Everett* aye;
191 *Councilmember Porter* aye;
192 *Councilmember Clark* aye.
193

194 **REPORT ON CDBG GRANT SURVEYS:** Allen Parker explained there are three project areas
195 in the City that may qualify for CDBG funding to install curb, gutter and sidewalk in
196 underserved, low income areas of town. He displayed a City map showing the three streets.
197 One is a manufactured home park with only asphalt roadways and no ADA accessibility; the
198 others are City streets with no sidewalks. A survey has to be conducted to see if the residents
199 being served qualify under the low / moderate income housing provisions. Once those areas are
200 qualified, they stay on the list for several years. Councilmember asked what happens if these
201 are rental units. Quinn Bennion stated the City asks the renters to fill out the survey.
202

203 **REPORT ON CITY WATER BILLING:** Mike Davis, Finance Director, explained that the
204 City will be outsourcing the water billing to save time. The City currently does all the printing,
205 takes the billings to be cut, and then takes them to the post office. This Utah company will do
206 all that work for a small fee and will have the bills out within two days of receiving the data file.
207 The Council thanked Mr. Davis for the update.
208

209 **ADMINISTRATIVE REPORTS**

210
211 Sewer infiltration:
212 Quinn Bennion stated that there was a question about 650 North and sewer infiltration so the
213 staff looked at it with the Sewer Management Board director and found nothing out of the
214 ordinary. The line will be videoed to see if there is any infiltration. Councilmember Bert
215 Clark stated they will be using the camera in other areas as well.
216
217

MINUTES OF THE VERNAL CITY COUNCIL REGULAR MEETING HELD
DECEMBER 16, 2020

218 Work Session:

219 Quinn Bennion stated there will be two work sessions planned for the Council. The first one is
220 the airport master plan. The second one is scheduled for January 20th at 5:30 pm to talk about
221 water conservancy and management of the system.

222
223 **ADJOURN:** There being no further business; *Councilmember Dave Everett moved to adjourn.*
224 *Councilmember Travis Allan seconded the motion. The motion passed with a unanimous vote*
225 *and the meeting was declared adjourned.*

226

227

228 ATTEST:

229

230

231 Roxanne Behunin, Deputy Recorder

Mayor Doug Hammond

(S E A L)

AWAITING FORMAL APPROVAL

4

5 **M**INUTES OF THE VERNAL CITY COUNCIL SPECIAL MEETING HELD
6 **DECEMBER 22, 2020** at 5:30 p.m. in the Vernal City Council room, 374 East Main,
7 Vernal, Utah 84078.

8

9

10 *This will be an electronic meeting with the anchor location being held at the Vernal City
11 Council Chambers, 374 East Main St, Vernal, Utah. Those in attendance will be required to
12 wear a mask unless they are speaking. Because of gathering restrictions put in place by
13 Governor Herbert, the anchor location will only have ten participants in attendance. The
14 meeting will be streamed live via Facebook and broadcast on the Vernal City YouTube
15 Channel: https://www.youtube.com/channel/UCvGzca67KY_BIQwmNfNyZEO*

16 **PRESENT:** Councilmembers Nicholas Porter, Dave Everett, Ted Munford, and Bert Clark and
17 Mayor Doug Hammond. Council Member Travis Allan was excused.

18 **ACKNOWLEDGE AND APPROVE SPECIAL MEETING:** *Councilmember Ted Munford
19 moved to acknowledge and approve this special meeting. Councilmember Dave Everett seconded
20 the motion. The motion passed with Councilmembers Munford, Everett, Porter, and Clark voting
21 in favor for a unanimous vote.*

22 **WELCOME:** Mayor Doug Hammond welcomed everyone to the meeting.

23 **REQUEST TO CONSIDER APPROVAL OF AN INTER-LOCAL AGREEMENT WITH
24 UNTAH COUNTY FOR JUSTICE COURT SERVICES - RESOLUTION NO. 2020-16:**

25 Quinn Bennion commented that the City and Council have been in a budget reduction mode for
26 several years and difficult decisions have been made to reduce the City's workforce by 12% at the
27 beginning of this fiscal year. One department that only received a few reductions is the courts.
28 Mr. Bennion presented a chart showing the court filings for Naples, Uintah County and Vernal
29 City and what those case counts would be if the courts were combined. He noted that these
30 numbers are not weighted, where some of the cases are more complex and take more time. The
31 last report from finance shows the revenue and expenditures for the City's justice court for the last
32 ten years. The expenses include the amount paid to the state, public defender costs, prosecutor
33 costs and staff including bailiff services. The subsidy for the court for 2019 was \$190,000 by the
34 general fund. Councilmember Ted Munford stated the numbers changed drastically in 2012.
35 Judge Ray Richards stated that was his first year at the tale end of a boom / bust cycle.
36 Councilmember Ted Munford stated there was a massive jump between 2015 and 2016. Quinn
37 Bennion stated that was the time the bailiff services were moved from the police department to the
38 court. He explained that starting earlier this year discussions were held with the County to
39 combine the courts and several options were considered. One, the City and County could keep
40 everything the same and try to find efficiencies to cut down costs. This option was very limited as
41 there are requirements that have to be met. Councilmember Bert Clark asked if there are tiers for
42 the courts that dictate how many clerks are needed. Judge Richards answered yes; it is based on
43 number of cases. Quinn Bennion stated that the City falls into a class 2 court category with 101 –
44 500 citations a month which requires a minimum of one court clerk. However, you cannot
45 operate with one clerk. Mr. Bennion stated that if the courts are combined, then three full-time
and one-part time clerk could handle the workload. Councilmember Ted Munford agreed.

MINUTES OF THE VERNAL CITY COUNCIL SPECIAL MEETING HELD DECEMBER 22, 2020

46 Quinn Bennion stated that another option, which would seem the more common approach, would
47 be to dissolve the City's court and contract with Uintah County. However, what is being pursued is
48 to dissolve Uintah County's court and expand the City's boundaries to cover the entire county.
49 Another option is to dissolve both courts and have District court handle all cases. Roosevelt City
50 dissolved their court and had the State take over. The last option is to go with a hybrid approach
51 with two courts using the same clerks and different judges. Councilmember Ted Munford stated
52 he agrees combining is a good move and did not like the idea of letting the State handling it as the
53 justice court should remain local. He noted that the benefit to the community outweighs the cost.
54 Dennis Judd, Vernal City attorney, stated that the Interlocal Agreement would say Vernal City
55 takes over and manages justice court services for the entire county, decides the number of clerks,
56 sets the budget and outlines how the costs of the courts will be split out. Uintah County has
57 adopted a Resolution proposing to dissolve its court and combine with Vernal City, and under
58 statute, there is a provision that allows courts to be expanded to larger jurisdictions. The big
59 challenge is dealing with the judges. The anticipation would be the County dissolves their court
60 and at the end of the judicial term there would only be one judge. Councilmember Bert Clark
61 asked if court is held two days a week. Judge Ray Richards stated that is the current standard
62 unless there is a jury trial. Quinn Bennion stated it is anticipated to hold court more often once
63 combined. Dennis Judd stated the agreement anticipates that the prosecution of cases will be
64 handled by each entity where the offense occurred. The statute requires the City to give notice
65 180 days before expansion begins. Councilmember Dave Everett asked what the time frame is
66 for the judge's terms. Quinn Bennion answered they are scheduled to be on the ballot in November
67 of 2022, with a term end date of January 2023. The proposal in the ILA is to pay out Judge Petry to
68 the end of her term if approved by the Judicial Council. He noted if they do not approve this
69 approach the City will have to consider another option. Councilmember Nick Porter stated he
70 thinks this option is more streamlined and is a good idea. Quinn Bennion clarified that the way the
71 agreement is written, the location of the court will remain with Vernal City until after the 180 days
72 at which time the court will move to the Uintah County building. *After further discussion,*
73 *Councilmember Ted Munford moved to approve Resolution No. 2020-16 approving the Interlocal*
74 *Agreement with Uintah County to provide justice court services. Councilmember Nick Porter*
75 *seconded the motion. The motion passed with the following roll call vote:*

76
77 *Councilmember Munford*.....aye;
78 *Councilmember Allan*.....aye;
79 *Councilmember Everett*.....aye;
80 *Councilmember Porter*.....aye;
81 *Councilmember Clark.....*.....aye.
82
83

**MINUTES OF THE VERNAL CITY COUNCIL SPECIAL MEETING HELD
DECEMBER 22, 2020**

84

85 **ADJOURN:** There being no further business; *Councilmember Nick Porter moved to adjourn.*
86 *Councilmember Dave Everett seconded the motion. The motion passed with a unanimous vote*
87 *and the meeting was declared adjourned.*

88

89

Mayor Doug Hammond

90 ATTEST:

91

92

93

Roxanne Behunin, Deputy Recorder

(S E A L)

AWAITING FORMAL APPROVAL

**VERNAL CITY
RESOLUTION 2021-01**

A RESOLUTION OF THE VERNAL CITY COUNCIL AMENDING THE VERNAL CITY PERSONNEL POLICIES AND PROCEDURES - AMENDING CHAPTER 5.20 - HOLIDAYS.

WHEREAS, Vernal City has determined that the best interest and welfare of the public within their jurisdiction will best be served by approving this Resolution; and

WHEREAS, the Vernal City Council has determined that adjusting the Holiday schedule for City employees is in the best interest of the community.

NOW THEREFORE, be it ordained by the Vernal City Council, in the State of Utah, as follows:

SECTION 1: AMENDMENT “Section 5.20.010 Policy.” of the Vernal Personnel Manual is hereby *amended* as follows:

A M E N D M E N T

Section 5.20.010 Policy.

Permanent full-time and permanent part-time employees are given the following paid holidays each year:

- A. New Year's Day, 1st of January
- B. Martin Luther King Day, 3rd Monday in January
- C. Presidents Day, 3rd Monday in February
- D. Memorial Day, last Monday in May
- E. Independence Day, 4th day of July
- F. Pioneer Day, 24th day of July
- G. Labor Day, 1st Monday in September
- H. Veterans Day, 11th day of November
- I. Thanksgiving Day, 4th Thursday in November
- J. Day After Thanksgiving, 4th Friday in November
- K. Christmas Day, 25th day of December
- L. ~~Floating Holiday (of employee's choice)~~

Holidays falling on Sunday will be observed the following Monday; holidays falling on Saturday will be observed the previous Friday. (Amended 11/03/2004, Res.2004-15 and 6/20/2007, Res. 2007-18)

SECTION 2: REPEAL “Section 5.20.050 Floating Holiday.” of the Vernal Personnel Manual is hereby *repealed* as follows:

R E P E A L

Section 5.20.050 Floating Holiday. (Repealed)

~~The floating holiday of the employee's choice may be taken after approval of the Department Head. (Amended 11/03/2004, Res.2004-15)~~

PASSED AND ADOPTED BY THE VERNAL CITY COUNCIL this 6th day of January, 2021.

	AYE	NAY	ABSENT	ABSTAIN
Councilmember Nicholas Porter	_____	_____	_____	_____
Councilmember Travis Allan	_____	_____	_____	_____
Councilmember Dave Everett	_____	_____	_____	_____
Councilmember Bert Clark	_____	_____	_____	_____
Councilmember Ted Munford	_____	_____	_____	_____

Presiding Officer

Attest

Doug Hammond, Mayor, Vernal

Quinn Bennion, City Manager /
Recorder Vernal