

Minutes of the Meeting of the Daggett County Commission/Redevelopment Agency Board held on **Tuesday, October 6, 2020** at the Dutch John Conference Hall in Dutch John, Utah. Commissioners Randy Asay, Jack Lytle and Matt Tippetts were present. Auditor/Recorder Keri Pallesen, Attorney Niel Lund, Sheriff Erik Bailey, and Clerk/Treasurer Brian Raymond were also present. The meeting was called to order at 5:02 pm by Commissioner Asay.

Present: Senator Ron Winterton, Christian & Traci Colovich, Joe Colovich, Darrus McBride, Mayor Sandy Kunkel, Harriett Dickerson, Trevor Brooksby and Terri Winn of Dutch John Town Council, Craig Blunt (planner for Dutch John) and his wife, Amy McDonald, Martin Pierce of Jones and DeMille Engineering, Dave McDonald, Darin Johnson, John Morton, and Bret Reynolds of CIVCO Engineering

Commissioner Tippetts motioned to go in and out of the Redevelopment Agency (RDA) and Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Commissioner Tippetts motioned to go into Closed Session for the discussion of the possible Purchase, Exchange or Lease of Real Property. Commissioner Lytle seconded the motion. All were in favor and a Roll Call vote was taken: Commissioner Matt Tippetts voted “Aye”, Commissioner Jack Lytle voted “Aye”, Commissioner Randy Asay voted “Aye”, so the motion carried.

Commissioner Asay brought the meeting back to regular session at 6:19 pm. Commissioner Tippetts motioned to go out of Closed Session at 6:19 pm. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Approve Minutes: Commission Meeting minutes for September 1, 2020 were available for review. Commissioner Lytle motioned to approve the September 1, 2020 Commission Meeting minutes. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

Issue Updates: Commissioner Lytle said he had spoken with the Clerk’s Office and the billing went out to delinquent customers, but he hasn’t talked with the attorney yet. Commissioner Tippetts talked with Nate Worthen and he might be able to attend next week, but it is not firmed up.

Commissioner Asay gave the COVID-19 update and we have one case that is showing recovered. and it will probably stay that way. Uintah County has 103 recovered cases, 16 active cases and 10 are hospitalized for a total of 119 positive cases, Duchesne has 97 recovered and 11 active cases and 4 hospitalized and 1 death for a total of 109 positive cases. The Ute Tribe has 15 recovered cases, 8 active cases and 5 are hospitalized with 1 death and 24 total positive. In the Tri County area we have 214 recovered, 28 active and 19 hospitalized and 2 deaths for a 242 total positives. Total number of tests is 12,875 in the Tri County area and 10,096 different people were tested. Uinta County, Wyoming has 344 recovered, 9 active, and 2 deaths. In Sweetwater County there are 329 recovered, 8 active and 2 deaths. Moffat County, Colorado has 43 total positive cases with 1 death.

Trevor Brooksby was asked to describe the sewer tests for COVID and we are at non-detect, but the week before was higher. The highest was the first week. Manila had their first hit two weeks ago, but have mostly been in the non-detect situation. RV dumps could show infection from people not even staying in our community. The fact that we are staying as low as we are shows people are being careful.

Citizen Comments: Commissioner Asay opened it up and Mayor Kunkel said she is not getting the Tri-County emails any more to allow participation in the Regional meetings.

Commissioner Asay said they are still being held every other week and he will get her contact information for Tri-County Health.

Cash Summary: The Cash Summary dated October 6, 2020 was available for review. Commissioner Lytle asked about the General Fund and Mr. Raymond noted that a transfer had cleared this morning that was visible on the 10/6/2020 Cash Summary and not on the digital version in the packet for 10/5/2020. Commissioner Lytle motioned to acknowledge receipt of the Daggett County Cash summary dated October 6, 2020. Commissioner Tippetts seconded the motion. All were in favor and the motion carried.

The Open Invoice Register Was Presented For Review And Approval: The Open Invoice Register of October 5, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Tippetts motioned to approve the Open Invoice Register dated October 5, 2020 for the normal invoices in the amount of \$38,079.33. Commissioner Lytle seconded the motion. All were in favor and the motion carried.

Disbursement Listing: The Disbursement Listing for September 26, 2020 through October 2, 2020 was prepared by the Auditor/Recorder's Office. Commissioner Lytle motioned to accept the Disbursement Listing from Zions's Checking for September 26 - October 2, 2020 in the amount of \$27,853.18. Commissioner Tippetts seconded the motion. All were in favor and the motion carried. Commissioner Lytle asked about a payment to Wyoming Workforce Services and Mr. Raymond explained it was an overpayment refund on an ambulance payment.

Purchase Orders: Commissioner Asay said there were none.

Correspondence: Commissioner Asay said there was a SITLA sale announcement for a sale from November 12 through November 18, 2020. It will be an online Public Auction.

Commissioner Lytle said he spoke with Dave Ure and he is still looking for a grant writer to help out with the things that had been discussed with the Town Council previously.

Calendar Review: Commissioner Tippetts reminded everyone that next week's meeting will be on Wednesday due to the Federal Holiday on Monday. Mayor Coombs invited Matt to participate in a meeting with Will Wright of UBAOG. UAC Public Lands meeting is on the calendar for the 9th at 9 am. Attorney Niel Lund asked about doing evening meetings in Manila and the Commission said they hadn't gotten that far yet and maybe switching and doing one night meeting each month, so to alternate Dutch John and Manila monthly. The LEPC meeting on the 8th is still planned. The Public Lands coordination meeting for all three counties and federal partners is on the 14th. There is also a TriCounty meeting trying to happen on the 14th also. Commissioner Lytle said there is a NACO meeting on the 15th and SCIC meeting on the 16th. Dennis Judd may have contacted the attorney that there is a Lawsuit against the railroad, Seven County Infrastructure Board (SCIC) and the Community Impact Board (CIB). Niel said he would reach out in a couple of days if he hasn't heard from him.

Policy and Legislation Items:

Discussion And Consideration Of Awarding Airport Engineer of Record Contract: Commissioner Lytle asked if Niel had done anything with the Summaries and he had not been in his office since last Tuesday. Commissioner Tippetts said they had quite a discussion about this and had

reviewed the three applications and had selected CIVCO Engineering as the Engineer of Record for the Airport Engineer of Record for a three year term. We are grateful for all who submitted the applications as any could do the job. The Contract has not been prepared yet. Commissioner Tippetts motioned to approve the award to CIVCO Engineering for the Airport Engineer of Record for the Airports. Commissioner Lytle seconded the motion. All were in favor, so the motion carried.

Discussion And Consideration Of Purchasing Medical Equipment For EMS By Darin Johnson: Commissioner Asay turned the time over to Darin Johnson who introduced himself to the citizens of Dutch John. His goal is to provide high quality medical care to Daggett County and our partners. We have been on a decline as our equipment is older and we need to invest in new equipment so now we have the opportunity to provide a higher level of care as a paramedic service. If you know anyone that is interested in going through a class in January let him know. We received a \$21,000 grant today. We need to invest and improve the service through implementation and execution, so then we can review and assess including compensation and self sustainability. There is an upward growth trend and we need to prepare and not just be reactive. We are looking at some new cardiac monitors that will be a big benefit for treatment. The next piece of equipment is a Lucas CPR device and there are some other basic equipment needed. The last item is a power loader for patient gurneys as back injuries for EMS providers are common and this piece of equipment can help prevent them. Darin said there is CARES Act money that can help with the needed equipment. The Total improvement is \$182,000, which includes the \$57,000 purchase that has already been approved and part was from the Hospital Tax and CARES Act Funds. Our Cares Act Funds have been budgeted and Keri said the budget can be changed within the budget, but if you want to increase the expenditure it may require us to open the budget again. There were questions regarding if the vendors were state vendors and what that may or may not mean to the procurement process and the need for an RFP. Senator Winterton brought up that SRS money could be used for ambulance response in the Forest as well as search and rescue. A Plan B could be to use any leftover CARES Act money in December to pay down the loan. The formation of the Local District could help if it ever gets formed. The equipment would last 10 years and currently the equipment is 8-14 years old. We want to do the job here instead of flying people out at the high cost of flight. Another funding source might be TRT money, but we would have to double check on that. CIB might also be another option for funding, but the timing is not the best.

Harriett asked if the EMT class had a virtual component and they do, but there are weekend labs. The class is about a semester long and the cost is about \$1,500 per person for an EMT basic certification. There could be some options to help fund the class for potential. The goal is an ambulance in Dutch John. There is a need for one EMT and a driver to bring the ambulance back to Dutch John. Dave McDonald said he would pick up a scholarship for 6 EMTs to get trained in Dutch John. Bret Reynolds gave Darin his card as a member of the new Airport Engineer of Record firm and stated that there are efforts underway to enhance emergency flight into Manila. There was a question about the priority of the products if we can't do it all and Darin said that the quote could be cut down to \$125,000 to outfit one ambulance. Commissioner Lytle motioned to go forward with purchasing the whole list of equipment for \$182,288.73 based on figuring out the procurement process and the funding. Commissioner Tippetts seconded the motion. All were in favor and the motion carried. The Commissioners requested that this continue in the update section of the agenda.

Discussion And Consideration Of Proposed Local District And Possible Town Participation: Commissioner Asay said that they had heard that we are in a hurry, but the availability of some funds. We get federal PILT money based on calculations by the Bureau of Land Management (BLM). So that is the goal to create a place for these funds to go into a Fire or EMS

District. All the counties have been notified that if they are not putting State PILT money into a district we might lose some of our federal PILT funding. Terri Winn asked if the funds were committed and they are not, but why would they be pulled when the need is there. Dave McDonald said that the code did not require a vote for taxation and even with the limited number of people that would represent and he suggested that the County wait and spend the next year working out all the details and put the funds in a different district for this year. Senator Winterton thought that a vote would have to be held to tax. Harriett Dickerson asked about the contract the County has with the Town and how would that all work if the District is formed. The District can then make that payment to the Town and the County can put in other funds to provide the services to the unincorporated area of Daggett County. Their needs for equipment are greater than Manila's and so she didn't think this would be of benefit to the Town of Dutch John. Sandy brought up that she had misunderstood that Daggett County was the only County in this PILT situation. Sandy said that she could not make a decision tonight and there is plenty of time to do their due diligence.

Trevor asked about the sharing of equipment and Attorney Niel Lund said that the District would not automatically get any equipment but there would need to be an agreement with the District on how that would be handled. Terri Winn said that this idea works in areas that are close together and can share equipment easily and not so good when things are spread out like they are here. Craig Blunt said that he was involved in the District down in Vernal and they had some challenges at first, but over time the more remote areas got the equipment that was needed so they are better off now. John Morton said he has family down in Jensen and they said that joining the district has been the best thing they have done. Bret Reynolds said this would be good and if these board members focused on safety for the entire county it would be great. Part of the process of creating the districts is the filing of a resolution of what services they will be providing. Amy said maybe people are feeling that people in Dutch John feel like they would never have the power to influence any decision. Attorney Niel Lund discussed the process of the Towns joining or not joining. There needs to be a hearing and one will be held on each side and then people have 60 days to file a protest. If no adequate protest is filed then the County can file a resolution to form the District. Commissioner Tippetts said the reason for the district is to get a group focused on one thing and fighting for the whole County like Bret said. Terri asked how Darin would fit into this. The Commission said that's part of the discussion, but he will be integral in the district's formation. Commissioner Tippetts said that he is against taxes, but this is something that would be beneficial and if everyone participated the cost to all isn't that high. There are lots of ways that it could be set up and the District could pay salaries or the County could. Harriet said she felt like making a decision now is just leading to trouble. Commissioner Tippetts said he felt we would be stronger together and it doesn't hurt to move forward. Dave McDonald said the County can move forward and it gives the town a chance to see more about how it would all work. The County is moving forward and trying to do Keri said when somebody brings a bill of \$182,000 and there is a chance to put \$37,000 towards it that's a good thing when the road district is functioning well without this money. Terri said with the recent elections the Town has to be careful and do a lot more research. In the 90s Dutch John had 5 EMTs and it worked. Please stay involved even if you decide not to participate.

Discussion And Consideration Of Date And Time Of November Commission Meeting in Dutch John: Commissioner Tippetts said there was discussion of holding more meetings in Dutch John and times were not confirmed. Amy said that a lot of people are not available until after 5:30 pm. It was stated that sometimes it's easier to get people to make presentations during work hours. Commissioner Tippetts motioned to hold the first meeting in November to be on Wednesday the 4th at 9 am in Dutch John. Commissioner Asay seconded the motion. All were in favor and the motion passed.

Discussion And Consideration Of Resolution 20-12: A Resolution Of Appointment Of A Daggett County Representative And An Alternate Representative For The Utah Counties Indemnity Pool (UCIP) Annual Membership Meeting: Commissioner Lytle asked if this was in conjunction with the the UAC meeting in St. George. Keri Pallesen thought it was. Commissioner Tippetts said Keri should be the Representative and he was willing to be the alternate. Commissioner Lytle motioned for Keri Pallesen to be the Daggett County Representative and Matt Tippetts to be the Alternate for the UCIP Annual Meeting. All were in favor and the motion carried.

Closed Session For Possible Purchase, Exchange Or Lease Of Real Property: Commissioner Tippetts motioned to go into Closed Session for the discussion of the possible Purchase, Exchange or Lease of Real Property. Commissioner Asay seconded the motion. All were in favor and a Roll Call vote was taken: Commissioner Jack Lytle voted “Aye”, Commissioner Matt Tippetts voted “Aye”, Commissioner Randy Asay voted “Aye”, so the motion carried.

The Commission came back into Open Session at 10:10 pm with a motion by Matt Tippetts, which was seconded by Commissioner Lytle. All were in favor and the motion carried.

Discussion And Consideration Of Possible Land Transfer To Town Of Dutch John: There was a proposal to combine the two items for the next conversation. Commissioner Lytle motioned to combine the Discussion and Consideration of possible land transfer to the Town of Dutch John and the discussion of the purchase of 10 acres near South Blvd. of Dutch John as the 10 acres being requested for \$10,000 and combined with the Big Lawn, the Cemetery, the Old Courthouse/old Post Office , Conference Hall and Fire Department Building as one item and continue with the discussion for the next meeting and table this to hopefully have a final discussion on this at 11:30 am on Wednesday, October 14th. Commissioner Tippetts seconded the motion. All were in favor. It will be at 11:30 am on the agenda.

Discussion And Consideration Of 10 Acres Near South Boulevard By The Town Of Dutch John: No further discussion.

Commissioner Tippetts motioned to adjourn at 10:15 pm

s/ Brian Raymond
Clerk/Treasurer_Brian Raymond

/s/ Randy Asay
Commissioner Randy Asay

/s/ Jack Lytle
Commissioner Jack Lytle

/s/ Matt Tippetts
Commissioner Matt Tippetts

