

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF JORDANELLE
SPECIAL SERVICE DISTRICT
December 8, 2020**

PRESENT:

Board Member Steve Farrell
Board Member Mark Nelson
Board Member Marilyn Crittenden
Board Member Kendall Crittenden
Board Member Jeff Wade

EXCUSED:

Board Member Danny Goode
Board Member Spencer Park

**STAFF PRESENT IN
ROOM RUNNING THE
ELECTRONIC EQUIPMENT:** Dana Kohler, Accounting Clerk
STAFF PRESENT BY

ELECTRONIC MEANS: Max Covey, General Manager
Kierstan Smith, Eliza McGaha, Doug Scow, Dave Fuller

Board Chair Mark Nelson called the meeting to order at 5:19 p.m. on Tuesday December 8, 2020. The only person in the room is Dana Kohler who is running the electronic equipment. The meeting is taking place via electronic means and is being held in the Wasatch County Council Chambers located in the Wasatch County Administration Building at 25 North Main Street, Heber City, Utah 84032. All the Governing Board is present except Danny Goode and Spencer Park and then called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR NOVEMBER 10, 2020

Board Member Steve Farrell made a motion to approve the November 10, 2020 minutes as written. Board Member Marilyn Crittenden seconded the motion, and the motion carries with the following electronic vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Steve Farrell**

**AYE: Board Member Kendall Crittenden
AYE: Board Member Marilyn Crittenden
ABSTAIN: Board Member Jeff Wade**

NAY: None.

WARRANT LIST APPROVAL

Board Member Steve Farrell made a motion to approve the warrants for the Jordanlle Special Service District in the amount of \$ 1,102,159.50. Board Member Jeff Wade seconded the motion, and the motion carries with the following electronic vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Marilyn Crittenden
AYE: Board Member Jeff Wade**

NAY: None.

SET DATE/TIME FOR 2021 BOARD MEETINGS

Board Member Jeff Wade made a motion to set the 2021 Board Meetings to the second Tuesday of each month at 4:30 pm. Board Member Marilyn Crittenden seconded the motion, and the motion carries with the following electronic vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Marilyn Crittenden
AYE: Board Member Jeff Wade**

NAY: None.

FRAUD RISK ASSESSMENT

Kierstan explained the Certification of the annual Fraud Risk Assessment that is included in the packet. The State Auditor's office has developed a Fraud Risk Assessment that assigns an

overall risk level of undetected fraud based on points earned for the implementation of the identified best practices. This is an internal assessment and certified by the General Manager and the Board Chairman. The current score is at a moderate risk level and after implementation of the additional controls and ethical behavior and process will result in a low risk level for 2021.

OLD HWY 40 CONVEYANCE PROJECT

Dave Fuller explained the Old Hwy 40 Conveyance Project that is included in the packet as well as the letter of recommendation from Bowen & Collins. Last Friday December 4, 2020 was the Bid opening. The Bids came in fantastic. The Low bid was from COP Construction in the amount \$2,076,500. Board Member Steve Farrell asked if the bid were looked over carefully to make sure everything was included in the Bid. JSSD as well as Bowen and Collins looked over the bids very carefully and recommended awarding COP Construction.

Board Member Steve Farrell made a motion to authorize the General Manager to enter into a contract with COP Construction for the Old Hwy 40 Conveyance Project as presented. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following electronic vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Marilyn Crittenden
AYE: Board Member Jeff Wade**

NAY: None.

GENERAL MANAGER'S REPORT

Max Covey, General Manger addressed the Governing Board and informed them that things are going well in Twin Creeks Special Service District. A few employees had Covid, but otherwise things are going well. Board Member Steve Farrell asked how the relationship is with MIDA/EXTELL. Max informed the board the things are good. We have a good communication relationship. They have just finished up building their water tank. The Pioche are will be the active area for 2021. We collect inspection fees upfront. Our inspectors are onsite daily making sure that our construction standards are being followed. The procedure is the same for MIDA as with anything in Wasatch County. We have a stopping point to protect the district if we have not received the items required, or if they are not following procedures. Board Member Steve Farrell asked if we have billed MIDA for anything and if they are paying us. We have not had a problem thus far with MIDA.

Board Member Jeff Wade made a motion to move into closed session for the sale of property. Board Member Steve Farrell seconded the motion. All in favor

OTHER BUSINESS – NONE

CONTINUE MEETING TO 6:00 pm

Board Member Kendall Crittenden made a motion to continue the meeting until 6:00 pm for the public hearing. Board Member Marilyn Crittenden seconded the motion, and the motion carries unanimously.

PUBLIC HEARING – 6:00 PM

PRESENT:

Board Member Steve Farrell
Board Member Mark Nelson
Board Member Marilyn Crittenden
Board Member Kendall Crittenden
Board Member Jeff Wade
Board Member Danny Goode

EXCUSED:

Board Member Spencer Park

Board Member Mark Nelson opened the budget hearing up at 6:58 pm.

AMENDMENT OF THE 2020 BUDGET AND ADOPTION OF THE 2021 BUDGET

He invited Kierstan Smith to start with the 2020 Budget amendments. Kierstan Smith explained that we have added a few changes in revenue. We have lowered the water and sewer revenue. This will as well change for 2021. The overhead and management revenue to Jordanelle SSD has been decreased. We increased the water and sewer impact fees based on what we have right now. This could change if we receive more before the end of the year. We have also added in 7.5 million in contributed capital. Mostly made up for water shares added to the district. Expense side you will see the project that was just awarded for the Old Hwy 40 Conveyance. \$5500 is from left over fund from the Tuhaye Bond. These funds needed to be returned to the legal owner of the development which is now Storied Development. Contributed capital have increased based on what developments have been turned over to the district. Money for the Timp Canal Lining has been added as well.

Board Member Mark Nelson opened the Public Hearing for public comments. With no public comments made. Board Member Mark Nelson closed the public hearing and invited the board to make a motion to approve Resolution 2020-09 amending the 2020 Budget and adopting the 2021 Budget for Jordanelle SSD.

Board Member Kendall Crittenden made a motion to approve Resolution 2020-09 amending the 2020 Budget and adopting the 2021 Budget for Jordanelle Special Service District. The motion is seconded by Marilyn Crittenden and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Marilyn Crittenden
AYE: Board Member Jeff Wade
AYA: Board Member Danny Goode**

NAY: None.

ADJOURNMENT

Board Member Kendall Crittenden made a motion to adjourn. Board Member Jeff Wade seconded the motion, and the motion carries with the following electronic vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Steve Farrell
AYE: Board Member Kendall Crittenden
AYE: Board Member Marilyn Crittenden
AYE: Board Member Jeff Wade
AYA: Board Member Danny Goode**

NAY: None.

Meeting adjourned at 7:05 p.m.

Mark Nelson/Chair