

FILLMORE CITY COUNCIL MEETING

December 1, 2020

Minutes of the regular meeting of the Fillmore City Council held December 1, 2020 in the Council Chambers of the Fillmore City Building. Notice of the time and place of the meeting was posted on the Utah State Public Notice website, the Fillmore City website, the Council Chambers, the City Office bulletin board, and the President Millard Fillmore Library. Notice was also provided to the Chronicle-Progress, radio station KMTI and each member of the governing body on November 30, 2020.

Those present were: Meeting was held remotely via GoToMeeting

Mayor:	Michael D. Holt	Council:	Kami Dearden
Attorney:	Elise Harris		Kyle Monroe
Recorder:	Kevin Orton		Eric R. Jenson
			Michael B. Winget (excused)
			Dennis W. Alldredge

Others: Shane Brunson.

6:30 p.m. Welcome and Pledge of Allegiance – Mayor Holt

Mayor Holt excused Councilmember Winget.

ADMINISTRATIVE BUSINESS

Minutes

MOTION: To accept the minutes from the November 17, 2020 city council meeting as written.

By: Councilmember Dearden

Second: Councilmember Jenson

Vote: Unanimous. Motion carried.

Bills – Payroll

MOTION: To approve the November 30, 2020 payroll and payment of bills listed on the invoice register dated November 18, 2020 – December 1, 2020.

By: Councilmember Dearden

Second: Councilmember Jenson

Vote: Unanimous. Motion carried.

Purchase Orders

MOTION: To approve Purchase Order 21-34 in the amount of \$53,700.00 payable to Weidner Fire for purchase of various COVID-19 related fire department gear. To be purchased with Federal Cares Act funds received by Fillmore City.

By: Councilmember Jenson
Second: Councilmember Dearden
Vote: Unanimous. Motion carried.

MOTION: To approve Purchase Order 21-38 in the amount of \$12,100.00 payable to Weidner Fire for purchase of various COVID-19 related fire department gear. To be purchased with Federal Cares Act funds received by Fillmore City.

By: Councilmember Dearden
Second: Councilmember Jenson
Vote: Unanimous. Motion carried.

COMMUNICATIONS AND REQUESTS

Fiscal Year 2019-2020 Audit Report – Kimball and Roberts

Kimball and Roberts reported the fiscal year 2019-2020 financial audit in detail, and the following net increase/decrease in funds balances and the final fund balance/net position amounts for the year are as follows:

General Fund: Net increase in fund balance = \$670,550 with an ending fund balance of \$1,417,496. The reason this amount was exceptionally high this year was due to a \$1 million transfer from the Electric Fund to the General Fund.

Water Fund: Increase in net position of \$176,263 with an ending net position of \$5,768,875. No water funds were expended during the fiscal year for water system improvements.

Sewer Fund: Increase in net position of \$72,329 with an ending net position of \$2,717,777.

Electric Fund: Decrease in net position of \$1,140,427 with an ending net position of \$12,602,269. The reason for the large decrease in net position was due to transfers of funds to the General Fund.

Policy Review – Renewable Energy Policy

Following review of this policy, the council determined that no amendments are needed. Councilmember Monroe asked why the policy includes a limit to how many kilowatts of renewable energy can be placed back into the city's power system by a renewable customer. Mayor Holt explained that it is there to reduce the burden on the electric system.

Fire Department – Chief Brunson

The fire department wants to use available CARES Act funding to purchase four air packs. The total cost is \$32,916.00 and is in response to the COVID-19 pandemic. The council approved this purchase and since it was not an action item on this agenda, the approval will be ratified in the December 15, 2020 city council meeting. Chief Brunson thanked the council and Mayor Holt for the work that they do, and specifically for the help in CARES Act procurement.

96 **BUSINESS**

97
98 Resolution 20-19 Amending the Fillmore City Cemetery Policy Regarding Placement of
99 Cremation

100 The city needs to find out from the State if two cremations can be placed in one urn. It is
101 currently in the policy allowing for more than one urn to be placed in a plot. Councilmember
102 Dearden's concern is that an urn be placed at one end of the plot and then when the plot is
103 opened again to bury a separate urn gets broken. It would need to be certain that it is known
104 where exactly each urn is located. Mayor Holt suggested placing each urn in a separate vault,
105 so they are not disturbed during subsequent burials.

106
107 MOTION: To table adoption of Resolution 20-19 to allow for more time to
108 complete research and draft an acceptable policy amendment.
109 By: Councilmember Monroe
110 Second: Councilmember Dearden
111 Vote: Unanimous. Motion carried.

112
113 Ordinance 20-18 Amending the Fillmore City Purchasing Policy

114 The council is considering reducing the amount threshold to require a Request for Proposals to
115 \$25,000 from \$40,000. There is also a proposed new section of the purchasing policy that will
116 explain in greater detail how to handle bids that contain one or more mistakes.

117
118 MOTION: To table adoption of Ordinance 20-18. In the next regular council
119 meeting a redline version of the Ordinance will be provided so the
120 council can see all the proposed changes to the ordinance.
121 By: Councilmember Dearden
122 Second: Councilmember Jensen
123 Vote: Unanimous. Motion carried.

124
125
126 **COUNCIL REPORTS**

127
128 Councilmember Jensen

129 **Planning and Zoning**

- 130 • The Planning Commission discussed ideas on how to best govern travel trailers within
131 city limits. There will be proposed changes to that ordinance. The Planning
132 Commission is also discussing a proposed apartment house in the old Pioneer building
133 located at 180 South 100 West.

134
135 Councilmember Alldredge

136 **Water**

- 137 • The current purchasing policy allows for an open market bidding process for the current
138 wellhouse upgrade project. The council instructed the city staff to collect bids under the
139 open market process.

143 Councilmember Dearden

144 **Parks**

- 145 • There are too many deer in town. The city council will need to give authorization to
- 146 the Department of Natural Resources to hold a bow hunt. Mayor Holt stated that a hunt
- 147 will not happen this year because the migratory season is past. Mayor Holt is also
- 148 concerned about safety issues associated with bow hunts. Councilmember Alldredge
- 149 stated that there have been a couple of deer killed at the golf course, and one is a
- 150 mountain lion kill and the other could possibly also be a mountain lion kill.
- 151 • The pavilion at the North Park will be completed this month.
- 152 • The restrooms will not be opened until spring of 2021.
- 153 • Cameras may be installed to mitigate criminal activity and vandalism in the park.
- 154 • Trash cans should be placed along the sidewalk next to the skate park.

155
156 Councilmember Monroe

157 **Garbage/Landfill**

- 158 • There is an issue at the transfer station because it is difficult for many people to lift the
- 159 lids on the new smaller dumpsters. The county has committed to leaving some open
- 160 every day to make it easier for those who are unable to open them themselves.

161 **Celebrations**

- 162 • The Christmas lighting ceremony went well this year with a better-than-expected
- 163 turnout for the event.

164
165 Recorder Orton

- 166 • The 2020 census report shows Fillmore growing in population from the 2010 census.
- 167 In 2010 Fillmore's population was 2,477, and in 2020 it is 2,678. This is an 8.11%
- 168 increase in population over the last ten years.

169
170 Mayor Holt

- 171 • Today was the last county commission meeting for Commissioner Wayne Jackson. It
- 172 has not yet been determined which commissioner will report to the city council every
- 173 month. That will be decided in the next regularly scheduled county commission
- 174 meeting.
- 175 • Vettish, Inc. is moving forward with establishing a Community Reinvestment Area
- 176 (CRA) off the north Interstate 15 on/off ramp.

177
178 Mayor Holt asked Kurt Forsyth of Intermountain Hospital to report on COVID-19 updates.

179 Mr. Forsyth stated that recently there have been a few days with no COVID-19 patients in the

180 hospital. Currently the county is experiencing an uptick in COVID-19 positive cases, on both

181 sides of the county. There were more than 50 new cases last week. The Millard County

182 schools have begun testing student athletes. Mr. Forsyth encourages everyone to model the

183 behavior that has been asked of us such keeping group sizes to a minimum to help minimize

184 the spread. Mayor Holt expressed appreciation of our health care workers and all they do.

ADJOURNMENT

Upon motion by Councilmember Dearden and second by Councilmember Monroe, the meeting adjourned at 8:03 p.m.

The next regular council meeting will be held December 15, 2020 at 6:30 p.m.

APPROVED December 15, 2020

Michael D. Holt, Mayor