

## Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes  
320 East Newel Ave, Hildale Utah  
Tuesday, April 21, 2020 6:00 P.M.

### **Present: Utility Board**

| Board Members:       | Present | Absent | Excused |
|----------------------|---------|--------|---------|
| Haven Barlow         |         | X      |         |
| Sterling Jessop, Jr. | X       |        |         |
| Ralph Johnson        | X       |        |         |
| Arvin Black          | X       |        |         |
| Jason Black          | X       |        |         |
| Nathan Burnham       | X       |        |         |
| JVar Dutson          | X       |        |         |
| Stacy Seay           | X       |        |         |
| Michael Cawley       | X       |        |         |

**Staff Present:** Harrison Johnson, Vincen Barlow, Vance Barlow, Weston Barlow

**Court Monitor:** Roger Carter

**Public Present:** Jesse Hammon (This list may be incomplete)

### **#1. Call to Order**

Meeting called to order at 6:00 pm. Roll was taken, quorum present.

### **#2. Prayer & Pledge of Allegiance**

The Board agreed to do without prayer and the pledge of allegiance due to the COVID-19 pandemic.

### **#3. Public Comment**

No public comments.

### **#4. Approval of Meeting Minutes**

Minutes were not completed, item tabled.

### **#5. Director Report**

Harrison reported on the situation at hand with the pandemic making it difficult to have meetings and to do certain tasks. This is because of the Utah Governor's directive to not have public gatherings. He informed those present of the financial state of the accounts. He further touched on the Fiber Network, The Compliance Assistance Program, and the Water Project-Rights discussion and the meetings that took place concerning these subjects with Board and Council members from the Cities and the UEP Trust. Michael Cawley had a concern with a water agreement with Centennial Park about a financial responsibility to better serve the Community. Harrison gave some important insight concerning the questions asked about some agreements.

## **#6. Financial Report**

Harrison presented the financial report and pointed out that from last March (2019) to this March (2020), there has been a sizable increase in revenue. He said this is an indicator of growth in the community. He also pointed out that expenses are down this year. JVar had a comment about the study for the Water Master Plan concerning the impact fees. He talked about accruing costs and existing costs that have been added to the Invoice Register.

## **#7. Consideration and Possible Action on Hiring of New Utility Technician and Administrative Assistant**

Harrison went over the Operations Managers Report and the new hires and their potential to the Cities departments, including a new Administrative Assistant.

**Nathan Burnham moved to approve the Utility Department to hire a new technician, starting rate \$18.00/hr up to \$25.00/hr based on their qualifications and experience, and to authorize the hiring of Mariah La Corti as Customer Service Manager.**

**JVar Dutson seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         |     |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| Nathan Burnham       | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried

## **#8. Consideration and Possible Action on Large Purchases**

Harrison presented. He asked the Board for approval for a purchase of a large gas pipe and a new grinder for the sewer plant. There were questions from the Board of the purchases and the reasons for the purchases. Weston Barlow answered questions pertaining to this discussion.

**JVar Dutson moved to approve the purchase of the grinder and a gas pipe.**

**Ralph Johnson seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         |     |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| Nathan Burnham       | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried.

### **#9. Consideration and Possible Action on Revised Utility Waiver Policies**

Harrison went over the policies pertaining to this subject.

**Nathan Burnham moved to approve the new Utility Board Wavier by request.**

**Jason Black seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         |     |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| Nathan Burnham       | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried.

### **#10. Consideration and Possible Action on Delinquent Account's Policy Revision**

Harrison presented. There was a request from the collection agent asking to add to an Article for clarification that the Utah and Arizona side will add collection fees to delinquent accounts.

**JVar Dutson moved to approve the changes needed for legal action for both Utah and Arizona for delinquent accounts.**

**Nathan Burnham seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         |     |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| Nathan Burnham       | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried.

### **#11. Consideration and Possible Action on Compliance Assistance Officer Support**

Harrison presented a consideration of a program to assign a Compliant Assistant Officer to patrol, investigate, and enforce City Ordinances. He went over likely costs for this program.

**Nathan Burnham moved to authorize the Utility Department to participate in the Compliance Assistant Officers Support Program while bearing 50% of the cost of the salary of said personal.**

**Ralph Johnson seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         |     |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| Nathan Burnham       | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried.

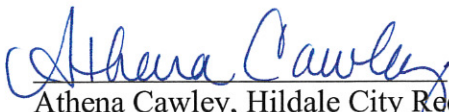
**#12. Consideration and Possible Action on Letter of Intent from CPWD**

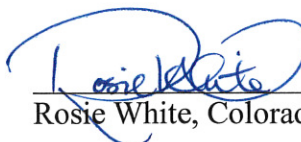
Harrison summarized the letter concerning this topic instead of reading it. Jesse Hammon went over the intent of this letter in more detail. Chairman Black and Michael added concern and important input to this discussion.

**#13. Adjournment**

With no other business, meeting adjourned at approximately 8:00 pm. Next meeting is scheduled for Thursday May 21, 2020 at 6:00 pm.

Minutes were approved at the meeting on May 21, 2020.

  
Athena Cawley, Hildale City Recorder

  
Rosie White, Colorado City Town Clerk



**Summary of Board Actions:**

**Approval of the Hiring of New Utility Technician and Customer Service Manager**

**Approval of Large Purchases Items**

**Approval of New Utility Board Wavier by request**

**Approval of Delinquent Account's Policy Revision**

**Approval of Compliance Assistance Officer Support Program**