

## Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes  
320 East Newel Ave, Hildale Utah  
Thursday, January 30, 2020 6:00 P.M.

### **Present: Utility Board**

| Board Members:       | Present | Absent | Excused |
|----------------------|---------|--------|---------|
| Haven Barlow         | X       |        |         |
| Sterling Jessop, Jr. | X       |        |         |
| Ralph Johnson        | X       |        |         |
| Arvin Black          | X       |        |         |
| Jason Black          | X       |        |         |
| Nathan Burnham       |         |        | X       |
| JVar Dutson          | X       |        |         |
| Stacy Seay           | X       |        |         |
| Michael Cawley       | X       |        |         |

**Staff Present:** Vincen Barlow, Harrison Johnson, Weston Barlow, Nathan Fischer, John Barlow

**Court Monitor:** Roger Carter

**Public Present:** None

### **#1 Call to Order**

Meeting called to order at 6:02 pm. Roll was taken, quorum present.

### **#2 Prayer & Pledge of Allegiance**

Arvin offered a prayer, the crowd joined in the pledge of allegiance.

### **#3 Public Comment**

JVar commented on inviting people to the meetings.

### **#4 Consideration of Utility Waiver Requests**

**Stacy Seay moved to approve the staff recommendation.**

**JVar Dutson seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         | X   |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried.

## #5 Approval of Meeting Minutes

**JVar Dutson moved to approve as corrected the minutes of November 20, 2019 meeting.**

**Jason Black seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         | X   |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried.

## #6 Director Report

Harrison Johnson reported on the account update. The Department received the preliminary report from Sunrise on the treatment option for our current Treatment System. The department is meeting with Bowen and Collins on the results of their study and once completed, the department will begin meetings with the cities on how best to proceed with the results. The Safety Council convened on the topic of Traffic Control and the need to standardize and implement the Manual on Uniform Traffic Control Devices for safety awareness. Nathan Fischer will begin drafting a city-wide policy for this safety awareness. The Department's staff expressed support to the administrations or the establishment of a Code Enforcement Office to advise compliance, investigate alleged violations, and issue enforcement actions if necessary, rather than to taking action and levying penalties.

## #7 Financial Report

An invoice register was provided for the Board to review.

**JVar Dutson moved to pay the bills as they become due and funds become available.**

**Michael Cawley seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         | X   |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried.

### **#8 Consideration and Possible Action on Propane Tank/Cylinder Sales**

The Department's objective is to allow local residents to make limited purchases of propane tanks when surplus inventory is accrued.

**Stacy Seay moved to approve the Propane Tank/Cylinder Policy.**

**JVar Dutson seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         | X   |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried

### **#9 Consideration and Possible Action on Canyon Sandstone Graduate Student Opportunity**

Selected graduate students will be given access to department staff, facilities, meeting minutes and more, in order to allow students to gather data for research projects relating to the Canyon Sandstone Water Project.

**JVar Dutson moved to approve the working with staff on Canyon Sandstone Graduate Student Opportunity Agreement.**

**Stacy Seay seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         | X   |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried

### **#10 Consideration and Possible Action to Final Billing Collections Agent and Policy**

The Department's objective is to align a new system that streamlines delinquent accounts to ensure customer accountability and help recover receivables owed by customers.

**JVar Dutson moved to approve the Agreement with Professional Credit and Collection and Section S Policy.**

**Jason Black seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         | X   |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried

#### **#11 Consideration and Possible Action on Large Purchase of Traffic Control Devices**

**JVar Dutson moved to approve the Purchase of Traffic Control Devices not to Exceed \$6,000.00 dollars.**

**Michael Cawley seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         | X   |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried

#### **#12 Consideration and Possible Action on Service Rate Schedule**

**Stacy Seay moved to approve the backhoe service rate schedule for \$125.00 per hour, 6 months as is, then emergency only available from today.**

**JVar Dutson seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         | X   |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried

### **#13 Consideration and Possible Action on Utility Waiver Policy Update**

**JVar Dutson moved to approve the Utility Waiver Policy Update that includes all Utility Departments. Pending Roger Carter and DOJ's review.**

**Jason Black seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         | X   |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried

### **#14 Consideration and Possible Action on High-Use Wastewater Waiver Policy**

**JVar Dutson moved to approve High-Use Wastewater Waiver Policy pending Roger Cater and DOJ's Review and Recommendation, back date to March 1, 2019.**

**Stacy Seay seconded. Roll call vote:**

| Board Members:       | Yes | No | Abstain |
|----------------------|-----|----|---------|
| Haven Barlow         | X   |    |         |
| Sterling Jessop, Jr. | X   |    |         |
| Ralph Johnson        | X   |    |         |
| Arvin Black          | X   |    |         |
| Jason Black          | X   |    |         |
| JVar Dutson          | X   |    |         |
| Stacy Seay           | X   |    |         |
| Michael Cawley       | X   |    |         |

Motion carried

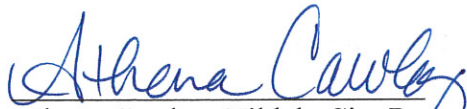
### **#15 Preliminary Review of Water Treatment Options**

A report of the Water Treatment Options of about 50 pages to be reviewed over the next month.

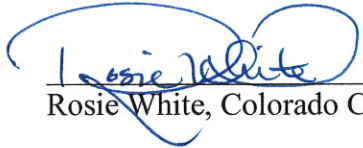
### **#16 Adjournment**

With no other business, meeting adjourned at 8:14 pm. The next regularly meeting is February 27, 2020 at 6:00 pm.

Minutes were approved at the meeting on May 21, 2020.

  
Athena Cawley, Hildale City Recorder



  
Rosie White, Colorado City Town Clerk



**Summary of Board Actions:**

**Approval of staff Recommendation for Improvement on Water Adjustment Application  
Preliminary Report from Sunrise for Treatment Options  
Approval to Pay Bills  
Approval of Propane Tank/Cylinder Sales Policy  
Approval of Canyon Sandstone Graduate Student Opportunity Agreement  
Approval of Agreement with Professional Credit and Collection Policy  
Approval for Purchase of Traffic Control Devices  
Approval of Backhoe Service Rate Schedule  
Approval of Utility Waiver Policy Update  
Approval of High-Use Wastewater Waiver Policy  
Review of Water Treatment Options**