

Hinckley Town Council  
Town Council Chambers  
161 East 300 North Hinckley, UT  
Digitally Recorded  
December 3, 2020

Invocation: Tresa Martin

### **I. PLEDGE**

Mayor Brian Florang brought the meeting to order at 7:02 p.m. by asking all to rise and join in the Pledge of Allegiance.

### **II. ROLL CALL**

Mayor Brian Florang  
Council Members: Tyrel Brown, Ray Searle, Chris Palmer, Justin Rowlette  
Clerk Tresa Martin  
Maintenance Employees: Joe Stevens and Travis Johnson

### **III. GUESTS**

None.

### **IV. APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Council Member Ray Searle made a motion to accept the meeting minutes as presented for November 19, 2020. Council Member Tyrel Brown seconded the motion, all voted aye.

### **V. PETITIONS, REMONSTRANCES, AND COMMUNICATION**

None.

### **VI. REPORT OF GOVERNING BODY – BOARDS – COMMITTEES:**

Mayor Brian Florang informed the Council that the Planning and Zoning Commission received an application from Chad and Marianne Meinhardt to consider a lot split in Clyde's Dell Subdivision and the application was tabled until further information is submitted to the Commission.

Clerk Tresa Martin noted Rocky Mountain Power will replace one of the power poles at the town office on Tuesday, December 8, 2020, and the power may be off for approximately 5 hours. The maintenance men will start the generator so water service will not be interrupted.

## **VIII. NEW BUSINESS**

### **1. Park Lighting**

Mayor Brian Florang and council members discussed the annual Christmas Park Lighting and Santa, and a decision was made to cancel this event. The town park is decorated, and the lights will be turned on Saturday, December 5. The office will send out an email and call informing town residents about the cancelation of this event.

Mayor Brian Florang asked the Council to look around town and plan to nominate someone in town for the best Christmas decorations.

### **2. Fraud Risk Assessment**

Mayor Brian Florang discussed and reviewed the Fraud Risk Assessment handout with council members.

Mayor Florang noted Clerk Tresa Martin emailed each council member a link for Fraud Risk Assessment training and stated that each member must complete the training.

Mayor Brian Florang noted he will draft a statement of ethical behavior and all employees and elected officials will sign and commit to abide by the ethical behavior statement.

## **IX. OUTSTANDING BUSINESS**

### **1. Sewer Lagoon**

No discussion.

### **2. Review and discuss changes to Hinckley Town Code**

No discussion.

### **3. Water Treatment Plant**

Mayor Brian Florang asked Travis Johnson to contact Paul Clark for an update on the treatment plant.

### **4. Park Improvements (Fence, Horseshoe Pit, Cornhole, Lockbox) – Tyrel Brown**

None.

### **5. Review Scope of Work for Bulk Water Station & RV Fill and Clean Out Station – Ray Searle**

None.

#### **6. Mini Split / Air Purification System Install Update**

The council room mini split system is installed.

Mayor Florang noted the air purification system has been removed from this project. The third mini split system will be installed after the breakroom walls are complete.

#### **7. Restroom Upgrade Update**

Clerk Tresa Martin noted that KJ Plumbing will be here next week to work on the office restrooms.

#### **8. GIS Mapping**

Clerk Tresa Martin noted that some additional maps for this project still need to be picked up by Jones and DeMille.

### **X. MISCELLANEOUS DISCUSSION**

Mayor Brian Florang would like to explore ideas and look at providing additional health benefits for the employees. Council Member Chris Palmer discussed the possibility of offering long-term or short-term disability insurance.

Mayor Florang asked Clerk Tresa Martin to gather information about HRA, HSA, PEHP, AFLAC, etc.

Mayor Brian Florang reminded everyone that the Christmas dinner for council and staff will be held on Thursday, December 17, 2020 after the meeting.

### **XI. PAYMENT OF BILLS**

Council Member Ray Searle made a motion to accept the following purchase orders:

P.O. 075367 to Amazon in the amount of \$339.98 for two 27" office desk top monitors. Council Member Chris Palmer seconded the motion, all voted aye.

P.O. 075368 to CPA Greg Ogden in the amount of \$3,500.00. Council Member Tyrel Brown seconded the motion, all voted aye.

P.O. 075369 to DOSSD in the amount of \$13,264.33 for treatment plant power, wages, mileage, and parts. Council Member Justin Rowlette seconded the motion, all voted aye.


P.O. 075366 to Ashton Meats in the amount of \$1,100.00 for Christmas gift cards. Council Member Justin Rowlette seconded the motion, all voted aye.

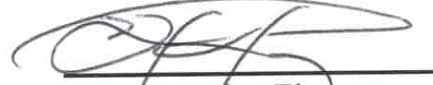
P.O. 075365 to Steve Thatcher in the amount of \$3,030.98 for 20 Buck knives, Christmas gifts for volunteer fire fighters. Council Member Chris Palmer seconded the motion, all voted aye.

Council Member Justin Rowlette made a motion to pay bills. Council Member Tyrel Brown seconded the motion, all voted aye.

## **XII. ADJOURNMENT**

Council Member Chris Palmer made a motion to adjourn the meeting at 7:36 p.m. Council Member Justin Rowlette seconded the motion, all voted aye.

  
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Tresa Martin      Clerk/Recorder  
Mindy Maydole    Town Secretary

  
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Mayor Brian Florang