

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

November 3, 2020
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo
Councilmembers: Nichole Sparks, Dan Smith
Jessica Buttars

Kristi Hidalgo, Town Clerk

Absent: Councilmember Mylind Fawcett

Public Attendance: Cache County Sheriff's Deputy Michael Merrill, Abigale Merrill

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Mayor Hidalgo led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held October 6, 2020. Councilmember N. Sparks motioned for the Clarkston Town Council to approve and adopt the minutes of October 6, 2020. Councilmember J. Buttars seconded the motion. All in favor "Aye". Motion carried

2. NEW BUSINESS

Delinquent Utility Account Discussion – Mayor Hidalgo stated that there are several residents with Delinquent Utility Accounts. Mayor Hidalgo said that the monthly Utility Account Statement had been amended to include past due amounts. See Attachment A Mayor Hidalgo believes that showing past due amounts will eliminate customer confusion regarding the statement. Thirty (30), Sixty (60), and Ninety (90) day past due amounts will be shown on the monthly statement. Mayor Hidalgo informed the Council that he had Clarkston Town Attorney Seth Tait review the delinquent water notices and agreements currently in use by the town to ensure they are legal and binding. Mr. Tait made some revisions to them. See Attachment B Mayor Hidalgo proposed that the town be more aggressive at turning water off and making residents pay the fees associated with it and recommended reinstating door hangers. See Attachment C Mayor Hidalgo stated that when door hangers were used, in addition to the Certified Letter of Intent to Disconnect Water Service, there was better success with people paying their utility bill. The Council discussed and determined to reinstate the door hangers January 2021. The water disconnection process will be as follows:

- A Certified Letter of Intent to Disconnect Water Service is sent to the customer fourteen days before the shut off date.
- Door hangers are taken to homes two days before the shut off date.

Deputy Clerk Holly Jones will notify Councilmember M. Fawcett or Water Operator Bryan Goodsell and they will hang the door hangers on the customers' homes.

Town Employee Christmas Party – Mayor Hidalgo asked the Council what they thought about holding the Town Employee Christmas Party this year amid the ongoing Covid - 19 Pandemic. Councilmember N. Sparks wondered how this is going to be perceived by the community with the Council cancelling all other town events this year and then having a Town Employee Christmas Party. Mayor Hidalgo feels that the Town Employee Christmas Party is different from other town celebrations and events because it only involves a minimal amount of people, 35 at the most, not the whole town. The Council determined to hold the Town Employee Christmas Party on Tuesday, December 1, 2020 at 6:30 pm in the Clarkston Town Community Center. Mayor Hidalgo is in charge of the party and will make all of the arrangements. Mayor Hidalgo concluded that he would continue to monitor Covid - 19 health guidelines and restrictions and if necessary cancel the party.

3. DEPARTMENTS

Mayor Hidalgo – Fire Department – Mayor Hidalgo had nothing to report.

CARES Act Money – Mayor Hidalgo informed the Council that Clarkston Town had received a total of \$62,624 of CARES Act money from the Coronavirus Relief Fund. Mayor Hidalgo stated that he got a proposal from Scott Archibald from Sunrise Engineering to create a complete mapping system of the culinary water system and put it on the cloud. The price quote came in at \$11,110 and that includes the Maintenance Fee for the next four years. Mayor Hidalgo stated that the total amount needed for the Alltech Technology Projects and the Sunrise Engineering GIS Mapping System Project is \$68,159. This is \$5,535 short of covering the cost with the CARES Act Money. Mayor Hidalgo stated that he found out that the Fire Department already has a camera system installed and if it is compatible with the Alltech system \$3,556 can be deducted from the Alltech bid. Mayor Hidalgo concluded that there is money available for both of the projects and that Clarkston Town is extremely fortunate to have been given this money. The contracts have all been signed and the projects will be starting soon.

Enforcement of Road Side Parking Ordinance – Mayor Hidalgo stated that he had contacted the Clarkston Town Star Deputy Michael Merrill and provided him a copy of the following Ordinances:

6-1-4

E. WINTER PARKING

- 1. Roadside parking will be limited from November 15 of each year to the following March 15 during the hours of ten o'clock (10:00) P.M. to six o'clock (6:00) A.M.*
- 2. During the dates and time specified, there shall be no vehicles parked or stored within twenty feet (20') to the left or right of the midpoint of the road.*

3. *Following November 15, first offense violations of this subsection will result in a parking citation, which will be issued by the county sheriff's office.*
4. *Second and all subsequent offenses will result in a parking citation and the vehicle will be towed at the owner's expense.*
5. *The fee schedule for violations will be as follows:*
 - a. *First violation, ten dollars (\$10.00);*
 - b. *Second and subsequent violations, twenty five dollars (\$25.00). (Ord. 98-02, 3-6-1998)*

10-12-7

PARKING PROHIBITED:

It shall be unlawful for any vehicle, trailer or equipment to be parked or left standing on any street or town property for seventy two (72) consecutive hours, and any vehicle, trailer or equipment so parked or left standing may be impounded and removed by the county sheriff's office. For the purpose of impoundment and removal, the county sheriff's office may impound and remove any vehicle, trailer or equipment which reasonably appears to have remained unmoved for seventy two (72) consecutive hours. This offense shall result in a parking citation and the cost of impoundment and removal shall be charged to the owner or any person who claims the impounded vehicle. (Ord. 01-04, 1-7-2002)

Mayor Hidalgo stated that beginning November 1, 2020 Deputy Merrill would begin enforcing the above codes. The first initial phase would be to issue warnings. If there is no response, citations would then be issued.

Councilmember N. Sparks – October Warrant List – Councilmember N. Sparks presented the Warrant List for October 2020. Councilmember D. Smith motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember J. Buttars seconded the motion. All in favor “Aye”. Motion carried

LUDMA – Councilmember N. Sparks stated that the next LUDMA Meeting would be held on Monday November 9, 2020 at 7:00 pm. The LUDMA Commission would be discussing the Annexation Policy Plan. Councilmember N. Sparks said that the LUDMA Commission had determined a Preliminary Annexation Map.

Youth Council – Councilmember N. Sparks informed the Council that the Youth Halloween Activities planned for October 24, 2020 had been cancelled due to the Covid-19 Pandemic. The Youth Council did a reverse trick-or-treat activity and took popcorn around to each home in Clarkston. It was very well received and appreciated. Councilmember N. Sparks stated that she wanted to make a clarification. In the last Town Council Meeting she told the Council that she did not know about the Youth Council Halloween Activities that had been planned but the Youth Council Advisor

Diana Calderwood did send her a text message regarding the Halloween activities on September 16, 2020 and she had forgotten about it.

Councilmember D. Smith - Roads Department - Skid Steer Attachments -

Councilmember D. Smith reported that the Brush Hog mower attachment was delivered to Century Equipment in Logan, the Snow Blower attachment has been shipped, and the Snow Box Scraper won't be shipped until December.

Cement Driveways – Mayor Hidalgo stated that there are people in town putting cement driveways right to the asphalt road. Mayor Hidalgo said that he is concerned with one of the driveways not being level with the road. It needs to be built up or the snow plow will clip the edge of the driveway with the blade. Councilmember D. Smith said that town code states that cement driveways need to go with the slope of the asphalt. Mayor Hidalgo asked Councilmember Smith to go and visit with the homeowner regarding this issue. Councilmember D. Smith said he would.

Councilmember J. Buttars - Cemetery Department - Cemetery Expansion Project –

Councilmember J. Buttars stated that she had received the following three bids on surveying the Cemetery:

See Attachment D

- Foresight Land Surveying - \$1,500 - \$1,700
- Cache Landmark Surveying - \$2,500
- Advanced Land Surveying - \$4,250
(\$2,400 Existing Cemetery and \$1,850 Parking Lot)

Foresight Land Surveying and Advanced Land Surveying provided written quotes. Cache Landmark Surveying only provided a verbal quote.

The Council determined to hire Foresight Land Surveying for the project.

4. RELEVANT BUSINESS

Next Meeting – The Town Employee Christmas Party will be held Tuesday December 1, 2020 at 6:30 pm. The next Town Council Meeting will be held on Tuesday January 5, 2021 at 7:00 pm.

Public Comment

Star Deputy Merrill – Deputy Merrill stated that he wanted to make sure the Council was aware of the following items:

1. The FBI has the authority to investigate violent hate crimes. The new federal civil rights act criminalizes willfully causing bodily injury, or attempting to do so when the crime was committed because of race, color, religion, national origin, gender, sexual orientation, gender identity or disability of any person. If a person is the victim of a hate crime or has direct knowledge of such a crime they can call their local FBI office.
2. CodeRED – CodeRED is a notification service provided by the Logan-Cache County 911 Communications Center. It alerts people to emergencies happening

nearby so they can stay informed and make decisions that will positively impact their well-being. Alerts will be sent out via phone, text, email, and social media in a variety of situations including boil water notices, gas leaks, evacuation notices, police activity, fire emergencies, missing persons, and more. Citizens can get the CodeRED App on Google Play, download it from the App Store, or visit 911.loganutah.org to register online.

5. ADJOURN

There being no further business to come before the Council, Councilmember D. Smith motioned that the Clarkston Town Council Meeting adjourn. Councilmember N. Sparks seconded the motion. All members present voted "Aye". Motion carried. The meeting adjourned at 8:02 pm.

Kristi Hidalgo
Town Clerk

