

American Academy of Innovation
Governing Board Meeting Minutes
AAI Campus - School Library
March 22, 2017
7:00 PM

Attendees: AAI Director Scott Jones, AAI Board Chair Julie Goldklang, Operations Manager Jenny Williams, Shawn Perkins, Zakia Richardson, Rodayne Esmay, Mia Prazen, Cayenne DaBell and Chetan Dave, writer forbes.com, Larry Myler. UAPCS, Jennifer Moulder

Public comments: ten minutes was made available for public comments

Review meeting minutes: Julie Goldklang motioned to approve meeting minutes from February 8, 2017, Shawn Perkins concurred with the motion. The motion was carried unanimously.

Board Training/Assessment/Follow-Up

-Governing Board Training: Utah Association of Public Charter Schools (UAPCS) Jennifer Moulder provided thirty minutes of training on Board Committees including: finance/audit, governance, academic excellence, development, and executive committee.

School Culture/Mission/Student Outcomes

Monthly Director's Report

Enrollment: 2017-2018 School Year

315 students applied, admitted, and completed enrollment process
40 students admitted to the school have not completed the enrollment process
63 students applied and waiting for admittance in the next lottery on March 28, 2017
418 total enrollment

School Calendar 2017-2018 - 180 days, 990 minutes of instruction

Calendar is aligned with Paradigm to capitalize on sharing teachers in optional classes
Staff has approved the calendar

Four professional development days, 2 of the days can be used for snow days if necessary
Discussed Friday tuneup time should be required treated as a privilege, kids can only leave early if all assignments are completed and no grade below C-

Change in teacher staff development, current year is two weeks to five days for 2017-2018
Mia motioned to approve the proposed 2017-2018 School Calendar with the modification of a Friday dismissal at 2:30 pm unless has a pass for early dismissal at 12:45 pm. Rodayne concurred with the motion, the motion was unanimously approved.

Monthly Financial Review

Expected revenue from e-rate for school wiring was off by 50%. Business manager has requested itemization to verify the accuracy of this discrepancy. Expected revenue was \$32.2K. Next year's budget will allow a charter solutions manger who interacts with school onsite
Charter solutions treats this deficit very seriously - no buffer - parties communicating constantly to make sure cash flow to cover all necessary expenses
Shawn Perkins motioned to accept receipt of the February 28, 2017 AAI income statement
Cayenne concurred with the motion, the board unanimously accepted receipt of the February 28, 2017 income statement.

Financial Plan 2017-2018: Scott reviewed his budget projections for the school at 350, 380, 400, and 420 student enrollment.

Hiring plan 2017-2018: plan to add 6 FTE teachers and 6 paraprofessionals, administration would include a registrar position and facility manager. At the maximum of 420 students an assistant director position would be added.

AAI Marketing Plan for 2017-2018: Shawn revealed the AAI marketing videos for review. Moving forward the school will focus advertising budget on direct mailers and school open houses. This type of marketing has produced the greatest results.

AAI School Improvement Plan: Scott distributed the school improvement plan for review and approval. The board discussed the four improvement areas of instruction, behavior, assessment and governance.

Rodayne motioned to approve the American Academy of Innovation School Improvement Plan with the provision it will be amended if necessary for consistency with AAI smart goals. Chetan concurred with the motion, the motion was unanimously carried by the board.

Closed Session: board discussed recent reduction in workforce.

Next meetings: April 19, 2017, May 24, 2017, and June 21, 2017.

Zakia motioned to adjourn the meeting at 9:55 pm. Julie concurred with the motion and all members approved. The meeting was adjourned at 9:55 pm.