



NOTICE OF PUBLIC MEETING OF THE PLEASANT GROVE CITY COUNCIL

Notice is hereby given that the Pleasant Grove City Council will hold a Work Session meeting at **4:30 p.m. on December 1, 2020** in the Community Room 108 S 100 E, prior to the regular **City Council meeting at 6:00 p.m.** This is a public meeting and anyone interested is invited to attend, however, Work Sessions are not designed to hear public comment or take official action.

2nd AMENDED AGENDA

4:30 P.M. WORK SESSION

1. Arts Commission update- Tina Fontana
2. Beautification Commission update – Laraine Montgomery
3. FEMA and the Utah State Division of Substance Abuse and Mental Health (DSAMH)
4. Capital Projects Funding
5. Staff Business

6:00 P.M. REGULAR CITY COUNCIL

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **OPENING REMARKS**
4. **APPROVAL OF MEETING AGENDA**
5. **OPEN SESSION**
6. **CONSENT ITEMS:** (Consent items are only those which have been discussed beforehand, are non-controversial and do not require further discussion)
 - a. City Council Minutes:
City Council Minutes for the November 10, 2020 meeting.
 - b. To consider adopting the Library Commission Bylaws.
 - c. To consider for approval Payment Request No. 7 for Cody Ekker Construction for the Filters and Diversions Project.
 - d. To consider for approval Change Order No 3 and Payment Request No. 3 for Holbrook Asphalt for the 2018-2020 Street Preservation – Asphalt Seal Coat Project.
 - e. To consider for approval Pay Request No. 3 for Cody Ekker Construction for the PRV Project.
 - f. To consider for approval Pay Request No. 1 for Newman Construction for the 2000 Sewer Improvement Project.
 - g. To consider for approval Pay Request No. 1 for J. Lyne Roberts & Sons for the Veterans Memorial Park Expansion Pickleball Courts.
 - h. To consider for approval Pay Request No. 2 for Granite Construction Companies for the 115-700 South Overlay.

PLEASE NOTE: THE ORDER OF THE FOLLOWING ITEMS MAY BE SUBJECT TO CHANGE.

7. BOARD, COMMISSION, COMMITTEE APPOINTMENTS:

8. PRESENTATIONS:

9. PUBLIC HEARING ITEMS:

- A. Public Hearing to consider for adoption a Resolution (2020-063) adjusting and amending the revenues and expenditures of the 2020/2021 Fiscal Year budget. *Presenter: Director Roy*

10. ACTION ITEMS READY FOR VOTE:

- A. To consider for adoption a Resolution (2020-064) authorizing the Mayor to sign a Grant Agreement with Utah County regarding the Communities that Care Coalition, providing funding for programs to reduce substance abuse in the community and providing an effective date. *Presenter: Tamara Oborn*
- B. To consider awarding Silver Spur Construction the Mill Ditch Project in the amount of \$1,063,294.50 and authorize the Mayor to sign the Notice of Award and authorize the Mayor to sign the Notice to Proceed and the Agreement upon receipt and approval of final contract documents. *Presenter: Director Beaumont*
- C. To consider for adoption an Ordinance (2020-26) setting the time and place of the regular meetings of the City Council, Boards, Commissions, and Committee meetings of Pleasant Grove City for the Year 2021 and providing for an effective date. *Presenter: Attorney Petersen*

11. ITEMS FOR DISCUSSION:

- A. Continued Items from the Work Session if needed.

12. REVIEW AND DISCUSSION ON THE DECEMBER 15, 2020 CITY COUNCIL MEETING AGENDA.

13. MAYOR AND COUNCIL BUSINESS.

14. SIGNING OF PLATS.

15. REVIEW CALENDAR.

16. CLOSED MEETING TO DISCUSS THE SALE OF REAL PROPERTY (UCA 52-4-205 (e))

17. ADJOURN.

CERTIFICATE OF POSTING:

I certify that the above notice and agenda were posted in three public places within Pleasant Grove City limits and on the State (<http://pmn.utah.gov>) and City (www.plgrove.org) websites.

Posted by: /s/ Kathy T. Kresser, City Recorder

Date: November 25, 2020 **Reposted November 30, 2020**

Time: 4:00 p.m.

Place: City Hall, Library and Community Room 108 S 100 E.

*Note: If you are planning to attend this public meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Recorder, 801-785-5045, forty-eight hours in advance of the meeting and we will try to provide whatever assistance may be required.

By-laws of the Library Board of Directors

for the Pleasant Grove City Library

(amended 2002)

Unanimously approved by City Council 12/01/2020

MISSION STATEMENT

The Board of Directors for the Pleasant Grove City Library are individuals who are appointed by city government and represent the community of Pleasant Grove in governing, maintaining, promoting, and improving the library as specified by state and city law.

ARTICLE I

NAME AND APPOINTMENTS

Section 1. This organization shall be called “The Library Board of Directors, i.e. Trustees, of the Pleasant Grove City Library, hereinafter referred to as Trustees or Board.”

Section 2. The Pleasant Grove City library was established to be kept and maintained for the purpose of enhancing the public’s health, safety, morals and general welfare. The Library’s mission is to promote knowledge, inspire curiosity, and strengthen the community of Pleasant Grove. The library shall be managed and operated by the Trustees pursuant to the provisions in Pleasant Grove City code and the laws of the state of Utah.

Section 3. The governing body shall appoint a board which shall consist of members who shall be residents of the city. Initially trustees are appointed by the mayor for one, two or three year terms. Annually thereafter, the mayor shall, before the first of July each year, appoint for three-year terms trustees to take the place of retiring trustees. Trustees may fulfill two three-year consecutive terms. Any trustee may be removed for misconduct or neglect of duty, or for any reason provided by local ordinance. Vacancies in the board, occasioned by removals, resignations, or otherwise, shall be filled for the unexpired term in the same manner as original appointments. After a trustee has filled an unexpired term, the trustee then may fulfill two consecutive three year terms of their own. All appointments will be made by the mayor with the advice and consent of the city council. Pursuant to state law, only one member of the city council may be a member of the board. It is hereby established that one member of the board shall be a member of the city council.

Section 4. Board Members shall serve without compensation, but their actual and necessary expenses incurred in the performance of their official duties may be paid from library funds.

ARTICLE II

AUTHORITY AND POWERS

Section 1. The Board shall make and adopt rules and regulations, not inconsistent with the law, for the governing of the library. Subject to such rules and regulations, the library shall be free to the use of the citizens of the city.

Section 2. In accordance with Utah State Law and Pleasant Grove City code, the Board shall:

- I. Maintain and care for the library
- II. Establish policies for its operation
- III. In general carry out the spirit and intent of the state law as set forth in Utah Code Annotated section 9-7-401 et. Seq. 1953, as amended.
- IV. The Board has the authority, consistent with city and state statute, to adopt policies and procedures for the Pleasant Grove City Library.

- V. Upon the approval of the city council, the Board may have control of the expenditure of the library fund; the construction, lease or sale of library buildings and land, and the operation and care of the library; and purchase, lease, or sell land and purchase, lease, erect, or sell buildings for the benefit of the library.

Section 3. The Board shall act as an advisory board to the city council on all policy and budgetary matters pertaining to the library and to the mayor in respect to the administrative powers reserved to the mayor in this title.

ARTICLE III

OFFICERS

Section 1. The Board shall meet in July of each year and elect a Chair, Chair-Elect, Secretary and Committee Chairs as necessary, for one-year terms. If the office of Chair or Chair-Elect is vacated, an election shall be made at the next regular meeting of the Board, to fill the vacancy. If the Chair must take a leave of absence the Chair-Elect may fill in for the specified time until the Chair is able to resume their duties. This will be done with the approval of the board on a case by case basis.

Section 2. The duties of the Chair shall include preparing and presenting the agenda which shall include all matters pertaining to the library to be considered at each and every meeting of the Board. This agenda shall be received by the Board members prior to the meetings and will be posted as per city and state guidelines.

The Board Secretary or designee shall keep written minutes of all regular and special meetings and these minutes shall be transmitted to the Board following such meetings. A permanent set of minutes shall be maintained. All records of the meetings shall be open to inspection during normal business hours.

The Director ("Library and Arts Director") may utilize such other city employees as may be necessary to carry out the duties and functions of the library. The funding for said employees shall come from the library budget.

ARTICLE IV

TRAINING

Section 1. Each Board Member shall receive a binder with all pertinent information to guide said Trustee in their specific duties.

Section 2. Each Board Member should attend training as determined by the Director. Board Members shall keep abreast of library trends by becoming familiar with all duties and laws pertaining to their office as well as by reading professional publications available in the library.

ARTICLE V

MEETINGS

Section 1. The Board shall meet in regular meetings at a time and place designated by the Board. Special meetings may be convened at any time as determined by the city council, Board Chair, or at the request of any three Board members; upon giving 24 hrs. notice to all trustees. Absence of a member from three regular meetings in any four-month period shall have the effect of vacating the office of the member unless such absence is authorized or approved by board action. All meetings must comply with the Chapter 4 Title 52 of Utah Code Annotated, 1953, as amended, relating to open and public meetings.

Section 2. A majority of Trustees, or quorum, must be present in order to approve any action before the board. The Library and Arts Director, and city council representative are to participate as non-voting members.

ARTICLE VI.

COMMITTEES

Section 1. Matters of business for the Board should, when suitable go through committees and should be brought to the Board by the committees. Referrals for study and recommendations should be made by the Board to committees. Appropriate records should be made of all committee meetings and action, and recommendations to be made to the Board shall represent clearly the committee decision and recommendation. Committees shall be established by the Board as needed.

Section 2. Committees shall consist of at least two members, one serving as chair and one as vice-chair. Standing committees may be appointed by the Board Chair, with a majority vote of the Board, to consider matters that shall be designated by action of the Board. The Board Chair is an ex-officio member of all committees.

Section 3. Special committees shall be appointed by the Board Chair whenever they are deemed necessary by the Board.

Section 4. All committees shall make a progress report to the Board at each of its meetings.

ARTICLE VII.

FUNDING

Section 1. The Library Board shall act as an advisory board to the city council on all policy and budgetary matters pertaining to the library and, upon approval of the city council, the board may have control of the expenditures of the library fund.

Section 2. The Board may solicit gifts or bequests from any person or source, on behalf of the city, for the development or improvement of the library or for the acquisition of books, equipment, or materials for the library. Such gifts or bequests shall be received by the city treasurer and shall be put in a special fund for the purpose for which the money was received.

ARTICLE VIII.

REPORTS TO GOVERNING BODY AND STATE LIBRARY BOARD

Section 1. The library board of directors shall:

- (1) Make an annual report to the city governing body on the condition and operation of the library, including a financial statement regarding the library fund.
- (2) Provide for the keeping of records required by the State Library Board in its request for an annual report from the public libraries, and submit that annual report to the State Library Board. The Board may delegate this responsibility to the Library and Arts Director.

ARTICLE IX.

ADMINISTRATION

Section 1. The Board shall have representation in the hiring process for the librarian. ("Library and Arts Director").

ARTICLE X.

NON-PROFIT LIBRARY SUPPORT GROUPS (Friends, Library Foundation, etc.)

Section 1. The Board of the Pleasant Grove City Library looks upon the establishment of a non-profit support organization as a worthwhile community endeavor which will benefit the Pleasant Grove Library.

Pursuant to state and city law, the Board of Trustees is the legal representative of the library to city government and the citizens of Pleasant Grove, Therefore, the non-profit support group cannot legally represent the library without the express consent from the majority of the Trustees given at a regular monthly board meeting. Consequently, the decisions, policies, activities and opinions of the Library Support Group do not officially represent that of the city library, except in specific cases where authorized by a majority of voting Trustees.

Section 2. All Library Support Group activities that can be construed to represent the library in any way should be undertaken only with full knowledge and approval of the Board. The Trustees desire to be informed of Library Support Group's meetings, officers, plans and purposes. A liaison to the organization will be appointed by the Board to attend the Library Support Group's meetings for this purpose. Representatives from the Support Group are welcome at Board meetings to further facilitate communication between the two groups.

Section 3. The Library Support Group's primary role is that of public relations and fund raising. Public relations work by the Support Group on behalf of the library should be coordinated through the Board of Trustees at the regular monthly meetings of the Board.

Section 4. Expenditures of public funds is limited in scope by law. Therefore, Library Support Group's funds shall not be co-mingled with library funds. However, the Library Support Group may donate funds to the Board for a specific purpose and such funds shall be spent by the Board only as the Support Group specifies.

ARTICLE XI.

GENERAL

Section 1. The by-laws may be amended by a two-thirds majority vote of all members of the Board provided written notice of the proposed amendments shall have been mailed to all trustees at least ten days prior to the meeting at which such action is proposed to be taken.

Date of Issuance: 11/23/2020
Owner: Pleasant Grove City
Contractor: Holbrook Asphalt
Engineer: J-U-B Engineers
Project: 2018 to 2020 Street
Preservation – Asphalt Seal Coat

Effective Date: 12/3/2020
Owner's Contract No.: NA
Contractor's Project No.:
Engineer's Project No.: NA
Contract Name: 2018 to 2020 Street
Preservation – Asphalt Seal Coat

The Contract is modified as follows upon execution of this Change Order:

Description:

Fiscal year 2020 seal coats, removed new section of Windsing DR from contract, and vehicle towing.

Attachments: Invoice from Holbrook. Map showing which streets will be sealed. Email stating square footage of different areas shown on the map.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES [note changes in Milestones if applicable]
Original Contract Price: \$ <u>69,886.00</u>	Original Contract Times: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [~~Decrease~~] from previously approved Change Orders No. <u>0</u> to No. <u>2</u> : \$ <u>376,494.80</u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: _____ Ready for Final Payment: _____ days
Contract Price prior to this Change Order: \$ <u>446,380.80</u>	Contract Times prior to this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
[Increase] [~~Decrease~~] of this Change Order: \$ <u>218,135.60</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order: \$ <u>664,516.40</u>	Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for Final Payment: _____ days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u>Misty Beaumont</u>	By: _____	By: <u>[Signature]</u>	By: _____	By: _____	By: _____
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)			
Title: <u>PW Director</u>	Title: _____	Title: <u>VP</u>	Title: _____	Title: _____	Title: _____
Date: <u>11-24-2020</u>	Date: _____	Date: <u>11/23/2020</u>	Date: _____	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Accounts Receivable
1545 E Commerce Dr
St. George UT 84790
United States

Bill To

City of Pleasant Grove
Multiple Locations - See Maps
323 West 700 South
Pleasant Grove UT 84062

Services Performed For

City of Pleasant Grove
Multiple Locations - See Maps
323 West 700 South
Pleasant Grove UT 84062

Invoice #

HAU920570

Date

8/31/2020

PO/LD #**Terms**

Due Upon Completion

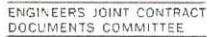
Adviser Information

Aaron Eppley
Email: aaron@holbrookasphalt.com
Phone: 435-703-0023

Description

2020 Pleasant Grove HA5 Proposal

Item	Qty	UM	Rate	Total
HA5 (HDMB) Clean & prepare surface using high pressure air & wire bristle brooms. Install "HA5" High Density Mineral Bond advanced performance pavement preservation treatment. No guarantee surface treatments will adhere to areas saturated with motor oil. HA5 meets demands of High Density Mineral Bond Specification established by agency engineers.	143,034	SqYd	1.60	228,854.40
Removed Road Removed new section of Windsing Dr	16,943	SqYd	1.60	(11,108.80)
Note (1) Traffic control will require 24 hour road closures. If additional closures/ methods are required, additional traffic control costs will be added. (2) Taxes are not included in this proposal. If required, the costs will be added to the project invoices. (3) Standard cleaning is included in the unit price. Items NOT considered to be Standard Cleaning include: heavy dirt, mud, construction or landscaping debris, and foreign material on the pavement surface. All non-standard cleaning requirements must be completed and approved by a Holbrook Asphalt representative prior to the start of project. If required, additional/heavy cleaning will be invoiced at \$1,750 per crew per day.				
Towed Car Towing of vehicles in area noticed of road closure. 8/27/2020 Acura Integra Plate #M335G	1	Ea	130.00	130.00
Towed Vehicles Towing of vehicles in area noticed of road closure. 8/28/2020 Honda CRV Plate #YQY867 Oregpn Subaru Outback Plate #V481WF	2	Ea	130.00	260.00
Towing Client Vehicles Towing of vehicles in area noticed of road closure. 8/29/2020 - after billing did not send to customer. Broke even on towing Honda Accord Plate #U171S Honda Pilot Plate #W420N Acura TL Plate #E147UY	3	Ea	0.00	0.00
			Total	\$218,135.60



Contractor's Application for Payment No. _____

3

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE	Application Period: 2020 season	Application Date: 11/23/2020
To (Owner): Pleasant Grove City	From (Contractor): Holbrook Asphalt	Via (Engineer):
Project: 2018 to 2020 Street Preservation - Asphalt Seal Coat	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.:

Application For Payment Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	\$146,368.40	
2	\$230,126.40	
3	\$218,135.60	
TOTALS	\$594,630.40	
NET CHANGE BY CHANGE ORDERS		\$594,630.40

- | | | |
|--|----|--------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$ | \$69,886.00 |
| 2. Net change by Change Orders..... | \$ | \$594,630.40 |
| 3. Current Contract Price (Line 1 ± 2)..... | \$ | \$664,516.40 |
| 4. TOTAL COMPLETED AND STORED TO DATE
(Column F total on Progress Estimates)..... | \$ | \$666,244.40 |
| 5. RETAINAGE: | | |
| a. X \$666,244.40 Work Completed..... | \$ | 0 |
| b. X _____ Stored Material..... | \$ | 0 |
| c. Total Retainage (Line 5.a + Line 5.b)..... | \$ | 0 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | \$ | \$666,244.40 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... | \$ | \$448,108.80 |
| 8. AMOUNT DUE THIS APPLICATION..... | \$ | \$218,135.60 |
| 9. BALANCE TO FINISH, PLUS RETAINAGE
(Column G total on Progress Estimates + Line 5.c above)..... | \$ | 0 |

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective

Payment of: \$ 218,135.60
(Line 8 or other - attach explanation of the other amount)

is recommended by: Marty Beaumont 11-24-2020
(Engineer) (Date)

Payment of: \$ 218,135.60
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Contractor Signature

By: 	Date: 11/23/2020
---	------------------

Progress Estimate - Lump Sum Work

Contractor's Application

For (Contract)				Application Number: 3				
Application Period: 2020 season				Application Date: 44158				
			Work Completed		E	F		G
A		B	C	D	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
Specification Section No	Description	Scheduled Value (\$)	From Previous Application (C-D)	This Period				
1	Mobilization (Base Bid)	\$500.00	\$500.00			\$500.00	100.0%	
2	Traffic Control	\$500.00	\$500.00			\$500.00	100.0%	
3	Mastic Seal Coat	\$68,886.00	\$68,886.00			\$68,886.00	100.0%	
	Change Order #1	\$146,368.40	\$146,368.40			\$146,368.40	100.0%	
	Change Order#2	\$230,126.40	\$231,854.40			\$231,854.40	100.8%	(\$1,728.00)
	Change Order#3	\$218,135.60		\$218,135.60		\$218,135.60	100.0%	
Totals		\$664,516.40	\$448,108.80	\$218,135.60		\$666,244.40		(\$1,728.00)



Accounts Receivable
1545 E Commerce Dr
St. George UT 84790
United States

Bill To

City of Pleasant Grove
Multiple Locations - See Maps
323 West 700 South
Pleasant Grove UT 84062

Services Performed For

City of Pleasant Grove
Multiple Locations - See Maps
323 West 700 South
Pleasant Grove UT 84062

Invoice #

HAU920570

Date

8/31/2020

PO/LD #**Terms**

Due Upon Completion

Adviser Information

Aaron Eppley
Email: aaron@holbrookasphalt.com
Phone: 435-703-0023

Description

2020 Pleasant Grove HA5 Proposal

Item	Qty	UM	Rate	Total
HA5 (HDMB) Clean & prepare surface using high pressure air & wire bristle brooms. Install "HA5" High Density Mineral Bond advanced performance pavement preservation treatment. No guarantee surface treatments will adhere to areas saturated with motor oil. HA5 meets demands of High Density Mineral Bond Specification established by agency engineers.	143,034	SqYd	1.60	228,854.40
Removed Road Removed new section of Windsing Dr	16,943	SqYd	1.60	(11,108.80)
Note (1) Traffic control will require 24 hour road closures. If additional closures/ methods are required, additional traffic control costs will be added. (2) Taxes are not included in this proposal. If required, the costs will be added to the project invoices. (3) Standard cleaning is included in the unit price. Items NOT considered to be Standard Cleaning include: heavy dirt, mud, construction or landscaping debris, and foreign material on the pavement surface. All non-standard cleaning requirements must be completed and approved by a Holbrook Asphalt representative prior to the start of project. If required, additional/heavy cleaning will be invoiced at \$1,750 per crew per day.				
Towed Car Towing of vehicles in area noticed of road closure. 8/27/2020 Acura Integra Plate #M335G	1	Ea	130.00	130.00
Towed Vehicles Towing of vehicles in area noticed of road closure. 8/28/2020 Honda CRV Plate #YQY867 Oregpn Subaru Outback Plate #V481WF	2	Ea	130.00	260.00
Towing Client Vehicles Towing of vehicles in area noticed of road closure. 8/29/2020 - after billing did not send to customer. Broke even on towing Honda Accord Plate #U171S Honda Pilot Plate #W420N Acura TL Plate #E147UY	3	Ea	0.00	0.00
			Total	\$218,135.60

**PARTIAL PAYMENT ESTIMATE
NO. 7**

Name of Contractor: Cody Ekker Construction		
Name of Owner: Pleasant Grove City		
Date of Completion:	Amount of Contract:	Dates of Estimate:
Original: 15-May-20	Original: \$774,250.00	From: 1-Aug-20
Revised: 30-Aug-20	Revised: \$838,676.53	To: 31-Oct-20
Description of Job: Filters and Diversions Project		
Amount	This Period	Total To Date
Amount Earned	\$0.00	\$814,814.03
Retainage Being Held	\$0.00	\$40,740.70
Retainage Being Released	\$32,592.56	\$32,592.56
Previous Payments		\$774,073.33
Amount Due	\$32,592.56	\$32,592.56

Contractor's Construction Progress is behind schedule

I hereby certify that I have carefully inspected the work and as a result of my inspection and to the best of my knowledge and belief, the quantities shown in this estimate are correct and have not been shown on previous estimates and the work has been performed in accordance with the Contract Documents.

Recommended by Horrocks Engineers

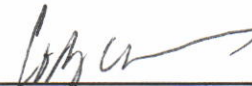
Date: 11/10/2020



Jason Judd P.E.
Project Engineer

Accepted by: **Cody Ekker Construction**

Date: 11/11/2020



Cody Ekker
Project Manager

Approved By: **Pleasant Grove City**

Date: _____

Guy L. Fugal
Mayor

Budget Code _____ Staff Initial _____

PROJECT: Filters and Diversions Project

PAY PERIOD: 7

Oct-20

ITEM NO.	NATURE OF WORK	CONTRACT ITEMS				QUANTITY		EARNINGS	
		Qty	Units	Unit Price	Bid Amt.	This Month	To Date	This Month	To Date
	Grove Creek Splitter Box								
1	Mobilization	1	LS	\$10,000.00	\$10,000.00	0.00	1.00		\$10,000.00
2	16 Inch HDPE DR-21 Pipe	200	LF	\$75.00	\$15,000.00	0.00	200.00		\$15,000.00
3	Remove and Dispose Existing Box	1	EA	\$1,000.00	\$1,000.00	0.00	1.00		\$1,000.00
4	Relocate Box W/ Air Vent, Valve, and Flex Coupling	1	EA	\$4,000.00	\$4,000.00	0.00	1.00		\$4,000.00
5	16 Inch HDPE MJ Adapter	2	EA	\$1,250.00	\$2,500.00	0.00	2.00		\$2,500.00
6	16 Inch DIP MJ Long Sleeve	1	EA	\$1,250.00	\$1,250.00	0.00	1.00		\$1,250.00
7	RCP to HDPE Coupling	1	EA	\$3,000.00	\$3,000.00	0.00	1.00		\$3,000.00
8	Extend and Reconnect Air Vent Piping	1	LS	\$1,000.00	\$1,000.00	0.00	1.00		\$1,000.00
9	Relocate 16 Inch HDPE	100	EA	\$70.00	\$7,000.00	0.00	100.00		\$7,000.00
	Grove Creek Diversion Structure								
10	Mobilization	1	LS	\$15,000.00	\$15,000.00	0.00	1.00		\$15,000.00
11	Clearing and Grubbing	1	LS	\$3,000.00	\$3,000.00	0.00	1.00		\$3,000.00
12	Diversion Box Removals/Modifications	1	LS	\$9,000.00	\$9,000.00	0.00	1.00		\$9,000.00
13	Diversion Box Improvements	1	LS	\$11,700.00	\$11,700.00	0.00	1.00		\$11,700.00
14	3/4 Inch Steel Plate	1	LS	\$3,000.00	\$3,000.00	0.00	1.00		\$3,000.00
15	1/2 Inch Steel Plate	1	LS	\$3,500.00	\$3,500.00	0.00	1.00		\$3,500.00
16	4' x 5' Wedge Wire (Coanda) Screen	2	EA	\$6,500.00	\$13,000.00	0.00	2.00		\$13,000.00
17	3/4" Stainless Steel Fasten Down Rod w/ Accessories	1	EA	\$1,500.00	\$1,500.00	0.00	1.00		\$1,500.00
	Battle Creek Diversion Struction								
18	Mobilization	1	LS	\$20,000.00	\$20,000.00	0.00	1.00		\$20,000.00
19	1' Flatwork Reinforced Concrete	390	SF	\$45.00	\$17,550.00	0.00	390.00		\$17,550.00
20	Remove/Disposal of Existing Structure	1	EA	\$3,000.00	\$3,000.00	0.00	1.00		\$3,000.00
21	New intake box	1	LS	\$6,000.00	\$6,000.00	0.00	1.00		\$6,000.00
22	4' x 6' Wedge Wire (Coanda) Screen	1	EA	\$6,500.00	\$6,500.00	0.00	1.00		\$6,500.00
23	6' Cutoff Walls	39	LF	\$900.00	\$35,100.00	0.00	39.00		\$35,100.00
24	Furnish and Install 3/4 Inch Steel Plate	1	LS	\$3,000.00	\$3,000.00	0.00	1.00		\$3,000.00
25	Furnish and install 1/2 Inch Steel Plate	1	LS	\$3,500.00	\$3,500.00	0.00	1.00		\$3,500.00
26	Flushing Box with Gates	1	LS	\$12,000.00	\$12,000.00	0.00	1.00		\$12,000.00
27	Excavation (Plan Quantity 36 CY)	1	LS	\$5,000.00	\$5,000.00	0.00	1.00		\$5,000.00
28	Fill (Plan Quantity 70 CY)	1	LS	\$6,000.00	\$6,000.00	0.00	1.00		\$6,000.00
29	Reposition Concrete Blocks	1	LS	\$8,000.00	\$8,000.00	0.00	1.00		\$8,000.00
	Battle Creek Meters								
30	Mobilization	1	LS	\$25,000.00	\$25,000.00	0.00	1.00		\$25,000.00
31	Remove Parshal Flume	1	LS	\$2,000.00	\$2,000.00	0.00	1.00		\$2,000.00
32	60" Doghouse Manhole	3	EA	\$12,000.00	\$36,000.00	0.00	3.00		\$36,000.00
33	Hach FloDar	2	EA	\$15,000.00	\$30,000.00	0.00	2.00		\$30,000.00
34	Hach FL1500	1	EA	\$15,000.00	\$15,000.00	0.00	1.00		\$15,000.00
35	Krohne Flow Meter with Display	1	EA	\$37,500.00	\$37,500.00	0.00	0.85		\$31,875.00
36	4" SCH 40 PVC Meter Conduit	210	LF	\$25.00	\$5,250.00	0.00	210.00		\$5,250.00
37	2" SCH 40 PVC Meter Conduit	390	LF	\$20.00	\$7,800.00	0.00	390.00		\$7,800.00
38	2" SCH 40 PVC Power Conduit	700	LF	\$20.00	\$14,000.00	0.00	700.00		\$14,000.00
39	Junction Box	1	EA	\$2,000.00	\$2,000.00	0.00	1.00		\$2,000.00
40	Actuator and Level Sensor	1	LS	\$9,950.00	\$9,950.00	0.00	0.75		\$7,462.50
41	60" x 120" Welded Screen	1	LS	\$12,000.00	\$12,000.00	0.00	1.00		\$12,000.00
	Filters Vaults								
42	Mobilization	1	LS	\$32,000.00	\$32,000.00	0.00	1.00		\$32,000.00
43	Retention Pond Excavation	670	CY	\$15.00	\$10,050.00	0.00	400.00		\$6,000.00
44	4" C-900 PVC Pipe and Fittings	850	LF	\$40.00	\$34,000.00	0.00	740.00		\$29,600.00
45	Flusher Drain Box	2	EA	\$17,000.00	\$34,000.00	0.00	2.00		\$34,000.00
46	Connection to Existing Storm Drain Box	2	EA	\$500.00	\$1,000.00	0.00	2.00		\$1,000.00
47	Install Amiad Filter with Bermad Flow Control Valve	6	EA	\$3,000.00	\$18,000.00	0.00	6.00		\$18,000.00
48	Install Amiad Filter Controller	3	EA	\$3,000.00	\$9,000.00	0.00	3.00		\$9,000.00
49	Vault Piping, Joints, and Valves	1	LS	\$110,000.00	\$110,000.00	0.00	1.00		\$110,000.00
50	Pressure Transducer	12	EA	\$3,000.00	\$36,000.00	0.00	10.00		\$30,000.00
51	Phase Converter	3	EA	\$800.00	\$2,400.00	0.00	3.00		\$2,400.00
52	Electrical Conduit	3	LS	\$3,500.00	\$10,500.00	0.00	3.00		\$10,500.00
53	Core Vault and Link Seal	3	EA	\$900.00	\$2,700.00	0.00	3.00		\$2,700.00
	Filter Modifications								
54	Mobilization	1	LS	\$5,000.00	\$5,000.00	0.00	1.00		\$5,000.00
55	Remove and Replace 12" Mag Meter and Readout	2	EA	\$12,000.00	\$24,000.00	0.00	2.00		\$24,000.00
56	Install new Pressure Gauge Section	5	EA	\$3,000.00	\$15,000.00	0.00	5.00		\$15,000.00
57	Electrical Conduit	1	LS	\$4,000.00	\$4,000.00	0.00	1.00		\$4,000.00
Subtotal					\$774,250.00			\$0.00	\$751,687.50

CO#1	Change order 1	1	LS	\$25,429.56	\$25,429.56	0.00	1.00		\$25,429.56
CO#2	FlowFill, Concrete, Sod, Pump, Bypass, Materials, Excavation	1	LS	\$37,696.97	\$37,696.97	0.00	1.00		\$37,696.97
CO#3	Air/Vac	1	LS	\$1,300.00	\$1,300.00	0.00	0.00		\$0.00
Subtotal					\$64,426.53			\$0.00	\$63,126.53

Total

\$838,676.53

TOTAL	\$0.00	\$814,814.03
AMOUNT RETAINED	\$0.00	\$40,740.70
RETAINAGE RELEASED	\$32,592.56	\$32,592.56
PREVIOUS RETAINAGE		\$40,740.70
PREVIOUS PAYMENTS		\$774,073.33
AMOUNT DUE	\$32,592.56	\$32,592.56

**PARTIAL PAYMENT ESTIMATE
NO. 3**

Name of Contractor: Cody Ekker Construction		
Name of Owner: Pleasant Grove City		
Date of Completion:	Amount of Contract:	Dates of Estimate:
Original: 15-Sep-20	Original: \$421,948.00	From: 1-Oct-20
Revised: 15-Nov-20	Revised: \$439,198.00	To: 31-Oct-20

Description of Job: **PRV Project**

Amount	This Period	Total To Date
Amount Earned	\$17,250.00	\$439,198.00
Retainage Being Held	\$862.50	\$21,959.90
Retainage Being Released	\$0.00	\$0.00
Previous Payments		\$400,850.60
Amount Due	\$16,387.50	\$16,387.50

Contractor's Construction Progress is ON SCHEDULE

I hereby certify that I have carefully inspected the work and as a result of my inspection and to the best of my knowledge and belief, the quantities shown in this estimate are correct and have not been shown on previous estimates and the work has been performed in accordance with the Contract Documents.

Recommended by Horrocks Engineers

Date: 11/10/2020



Jason Judd, P.E.
Project Engineer

Accepted by: **Cody Ekker Construction**

Date: 11/11/2020



Cody Ekker
Project Manager

Approved By: **Pleasant Grove City**

Date: _____

Guy L. Fugal
Mayor

Budget Code _____ Staff Initial _____

PROJECT: PRV Project

PAY PERIOD: 3 Oct-20

ITEM NO.	NATURE OF WORK	CONTRACT ITEMS				QUANTITY		EARNINGS	
		Qty	Units	Unit Price	Bid Amt.	This Month	To Date	This Month	To Date
1	Mobilization	1	LS	\$40,000.00	\$40,000.00	0.00	1.00		\$40,000.00
2	Remove Existing PRV Vault	7	EA	\$8,000.00	\$56,000.00	0.00	7.00		\$56,000.00
3	Install PRV Vault - 900 West	1	LS	\$85,262.00	\$85,262.00	0.00	1.00		\$85,262.00
4	Install PRV Vault - 900 East Grove Creek	1	LS	\$78,362.00	\$78,362.00	0.00	1.00		\$78,362.00
5	Install PRV Vault - 1500 East	1	LS	\$83,962.00	\$83,962.00	0.00	1.00		\$83,962.00
6	Install PRV Vault - 800 East Grove Creek	1	LS	\$78,362.00	\$78,362.00	0.00	1.00		\$78,362.00
Subtotal					\$421,948.00			\$0.00	\$421,948.00

CO#1	Springline loop, Saddles, Pothole, Addition pipe and fittings.	1	LS	\$17,250.00	\$17,250.00	1.00	1.00	\$17,250.00	\$17,250.00
Subtotal					\$17,250.00			\$17,250.00	\$17,250.00

Total

\$439,198.00

TOTAL	\$17,250.00	\$439,198.00
AMOUNT RETAINED	\$862.50	\$21,099.90
RETAINAGE RELEASED		
PREVIOUS RETAINAGE		\$21,097.40
PREVIOUS PAYMENTS		\$400,850.60
AMOUNT DUE	\$16,387.50	\$16,387.50

**PARTIAL PAYMENT ESTIMATE
NO. #1**

Name of Contractor: <i>Newman Construction</i>		
Name of Owner: <i>Pleasant Grove City</i>		
Date of Completion:	Amount of Contract:	Dates of Estimate:
Original: 21-Jun-20	Original: \$338,350.00	From: 1-Oct-20
Revised:	Revised: \$338,350.00	To: 31-Oct-20
Description of Job: <i>Pleasant Grove 2020 Sewer Improvements Project</i>		
Amount	This Period	Total To Date
Amount Earned	\$15,574.00	\$15,574.00
Retainage Being Held	\$778.70	\$778.70
Retainage Being Released	\$0.00	\$0.00
Previous Payments		\$0.00
Amount Due	\$14,795.30	\$14,795.30

Contractor's Construction Progress is behind schedule

I hereby certify that I have carefully inspected the work and as a result of my inspection and to the best of my knowledge and belief, the quantities shown in this estimate are correct and have not been shown on previous estimates and the work has been performed in accordance with the Contract Documents.

Recommended by Horrocks Engineers

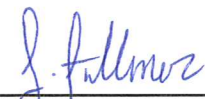
Date: 11/25/2020



Jason Judd, P.E.
Project Engineer

Accepted by: **Newman Construction**

Date: 11/25/20



Skyler Fullmer
Project Manager

Approved By: **Pleasant Grove City**

Date: _____

Guy L. Fugal
Mayor

Budget Code _____ Staff Initial _____

PROJECT: Pleasant Grove 2020 Sewer Improvements Project

PAY PERIOD: 1 Dec-20

ITEM NO.	NATURE OF WORK	CONTRACT ITEMS				QUANTITY		EARNINGS	
		Qty	Units	Unit Price	Bid Amt.	This Month	To Date	This Month	To Date
1	Mobilization	1	LS	\$54,500.00	\$54,500.00	0.00	0.00		\$0.00
2	Traffic Control	1	LS	\$16,000.00	\$16,000.00	0.00	0.00		\$0.00
3	8 Inch SDR 35 PVC Sewer Pipe	660	LF	\$68.00	\$44,880.00	0.00	0.00		\$0.00
4	16 Inch Jack and Bore, Steel Casing	140	LF	\$970.00	\$135,800.00	0.00	0.00		\$0.00
5	48 Inch Manhole	4	EA	\$5,700.00	\$22,800.00	0.00	0.00		\$0.00
6	4" Gate Valve and Sleeve	1	EA	\$2,350.00	\$2,350.00	0.00	0.00		\$0.00
7	Remove Existing Sewer Lift Station	1	EA	\$6,500.00	\$6,500.00	0.00	0.00		\$0.00
8	Plug and Abandon Existing Force Main	2	EA	\$3,250.00	\$6,500.00	0.00	0.00		\$0.00
9	3 Inch Asphalt	3,400	SF	\$4.50	\$15,300.00	0.00	0.00		\$0.00
10	Untreated Base Course	70	CY	\$50.00	\$3,500.00	0.00	0.00		\$0.00
11	Import Backfill	1,100	Ton	\$27.00	\$29,700.00	0.00	0.00		\$0.00
12	2 Inch Stabilization Rock	20	Ton	\$26.00	\$520.00	0.00	0.00		\$0.00
Subtotal					\$338,350.00			\$0.00	\$0.00

Bore Pipe Materials - Stockpile Payment	1	LS	\$15,574.00	\$15,574.00	1.00	1.00	\$15,574.00	\$15,574.00
Bore Pipe Materials - Stockpile Deduction	1	LS	(\$15,574.00)	(\$15,574.00)	0.00	0.00		\$0.00

CO#1	1	LS		\$0.00	0.00	0.00		\$0.00
CO#2	1	LS		\$0.00	0.00	0.00		\$0.00
CO#3	1	LS		\$0.00	0.00	0.00		\$0.00

Total

\$338,350.00

TOTAL	\$15,574.00	\$15,574.00
AMOUNT RETAINED	\$778.70	\$778.70
RETAINAGE RELEASED		
PREVIOUS RETAINAGE		\$0.00
PREVIOUS PAYMENTS		\$0.00
AMOUNT DUE	\$14,795.30	\$14,795.30

**PARTIAL PAYMENT ESTIMATE
NO. 1**

Name of Contractor: <i>J. Lyne Roberts and Sons</i>		
Name of Owner: <i>Pleasant Grove City</i>		
Date of Completion:	Amount of Contract:	Dates of Estimate:
Original: 14-May-21	Original: \$1,261,309.00	From: 25-Nov-20
Revised: N/A	Revised:	To: 25-May-21

Description of Job: ***Veterans Memorial Park Expansion Pickleball Courts***

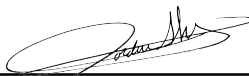
Amount	This Period	Total To Date
Amount Earned	\$74,173.90	\$74,173.90
Retainage Being Held	\$3,708.70	\$3,708.70
Retainage Being Released	\$0.00	\$0.00
Previous Payments		\$0.00
Amount Due	\$70,465.21	\$70,465.21

Contractor's Construction Progress is COMPLETE

I hereby certify that I have carefully inspected the work
and as a result of my inspection and to the best of my
knowledge and belief, the quantities shown in this estimate
are correct and have not been shown on previous estimates
and the work has been performed in accordance with the
Contract Documents.

Recommended by Horrocks Engineers

Date: 11/25/2020


Jordan Sheets, P.E.
Project Engineer

Accepted by: **J. Lyne Roberts and Sons**

Date: _____

Project Manager

Approved By: **Pleasant Grove City**

Date: _____

Marty Beaumont, P.E.
Engineering Representative

Budget Code _____ Staff Initial _____

PARTIAL PAYMENT ESTIMATE NO. 2

Name of Contractor: <i>Granite Construction Companies</i>		
Name of Owner: <i>Pleasant Grove City</i>		
Date of Completion:	Amount of Contract:	Dates of Estimate:
Original: 1-Nov-20	Original: \$302,296.00	From: 1-Nov-20
Revised: 30-Nov-20	Revised: \$410,530.50	To: 30-Nov-20
Description of Job: <i>115 - 700 South Overlay</i>		

Amount	This Period	Total To Date
Amount Earned	\$91,775.00	\$376,182.86
Retainage Being Held	\$4,588.75	\$18,809.14
Retainage Being Released	\$0.00	\$0.00
Previous Payments	\$0.00	\$270,187.47
Amount Due	\$87,186.25	\$87,186.25

Contractor's Construction Progress is IN PROGRESS

I hereby certify that I have carefully inspected the work and as a result of my inspection and to the best of my knowledge and belief, the quantities shown in this estimate are correct and have not been shown on previous estimates and the work has been performed in accordance with the Contract Documents.

Recommended by Horrocks Engineers

Date: 11/25/2020

Jordan Sheets, P.E.
Project Engineer

Accepted by: **Granite Construction Companies**

Date: _____

Victoria Guerrero
Project Manager

Approved By: **Pleasant Grove City**

Date: _____

Engineering Representative

Budget Code _____ Staff Initial _____

RESOLUTION NO. 2020-063

A RESOLUTION OF THE CITY COUNCIL OF PLEASANT GROVE CITY, UTAH COUNTY, UTAH, ADJUSTING AND AMENDING THE ACTUAL AND ANTICIPATED EXPENDITURES FOR FISCAL YEAR 2020/2021; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, notice of a Public Hearing, as required by law, to consider adjusting and amending the revenues and expenditures of the 2020/2021 Fiscal Year Budget, was published in a newspaper of general circulation; and

WHEREAS, the Pleasant Grove City Council held a duly noticed Public Hearing on June 23, 2020 to adopt the 2020/2021 budget; and

WHEREAS, State law requires amendments to the current year's budget be made no later than June 30 of each year; and

WHEREAS, it has become necessary to amend the FY 2020/2021 budget to reflect actual and anticipated expenditures for capital improvements (Schedule A) in the Capital Equipment Fund, in the amount of \$1,294,720 with the funding source being a transfer from CARES Act Fund Balance; and

WHEREAS, it has become necessary to amend the FY 2020/2021 budget to reflect actual and anticipated expenditures for personnel expenditures and in the funds listed in (Schedule B) in the amount of \$200,000 with the funding source being an appropriation from CARES Act Fund Balance; and

WHEREAS, pursuant to the requirements of state law, the City Council held a duly noticed public hearing on December 1, 2020 to adopt the amended 2020/2021 budget; and

WHEREAS, the Council finds that it has satisfied all legal requirements to amend the budget, and hereby determines that certain amendments to the 2020/2021 Fiscal Year Budget are necessary; and

WHEREAS, the Pleasant Grove City Council has considered input from staff and the public; and

WHEREAS, the Pleasant Grove City Council finds that it is in the best interests and benefits the general welfare of the citizens of Pleasant Grove to make these recommended amendments to the 2020/2021 Fiscal Year Budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Pleasant Grove City, Utah County, State of Utah, that the adjustments and amendments to the revenues and expenditures for Fiscal Year 2020/2021 are hereby adopted as stated and the 2020/2021 Fiscal Year Budget is hereby amended to reflect those amendments.

PASSED AND ADOPTED by the City Council of Pleasant Grove City, Utah this 1st day of December 2020.

Guy L. Fugal, Mayor

ATTEST:

Kathy T. Kresser, MMC
City Recorder

(SEAL)

Motion: Council Member _____

Second: Council Member _____

<u>ROLL CALL</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mayor Guy L. Fugal	_____	_____	_____
Dianna Andersen	_____	_____	_____
Brent Bullock	_____	_____	_____
Eric Jensen	_____	_____	_____
Cyd LeMone	_____	_____	_____
Todd Williams	_____	_____	_____

Attachment A

\$1,294,720

Ambulance	\$275,000
Library Restroom Remodel	10,000
Pickelball Restrooms	250,000
Veterans Pavilion	70,000
Recreation Upstairs Restroom	12,500
Recreation Front Desk Remodel	30,000
Recreation Dumbbells	9,000
City-wide Security	200,000
City-wide Fixture Automation	278,220
Fire Debt Payment	<u>160,000</u>
	\$1,294,720

Attachment B**\$200,000****General Fund**

Justice Court	\$2,279	
Legal	\$1,144	
Admin Services	\$7,494	
Engineering	\$1,842	
Community Development	\$6,747	
Police	\$73,928	
Fire	\$50,813	
Streets	\$3,720	
Library	\$6,206	
Senior Citizen	\$1,064	
Parks	\$12,351	
Recreation	\$4,925	
Leisure Services	\$620	
Custodial	\$2,995	\$176,127

Other Funds

Cemetery -	\$532	
Storm Drain	\$5,187	
Water	\$6,093	
Sewer	\$6,001	
Secondary Water	\$1,804	
Community Center	\$4,257	

RESOLUTION NO. 2020-064

A RESOLUTION OF THE GOVERNING BODY OF PLEASANT GROVE CITY AUTHORIZING THE MAYOR TO SIGN A GRANT AGREEMENT WITH UTAH COUNTY REGARDING THE COMMUNITIES THAT CARE COALITION, PROVIDING FUNDING FOR PROGRAMS TO REDUCE SUBSTANCE ABUSE IN THE COMMUNITY AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Utah County is a political and corporate body of the State of Utah; and

WHEREAS, Pleasant Grove City is a municipal corporation organized under the laws of the State of Utah; and

WHEREAS, Pleasant Grove City has organized the “Communities That Care” (CTC) coalition; and

WHEREAS, Utah County has grant funds available to support that program; and

WHEREAS, the CTC has a plan to reduce substance abuse in the community by implementing certain programs, purchasing certain equipment, and conducting marketing campaigns; and

WHEREAS, Utah County has awarded a grant to the CTC for \$100,000.00 to fund those service; and

WHEREAS, Utah County requires a Grant Agreement to receive the funds; and

WHEREAS, the Pleasant Grove City Council finds that accepting the grant and supporting the CTC in its efforts is in the best interests of the health, safety and welfare of the community.

NOW THEREFORE, BE IT RESOLVED as follows:

SECTION 1.

The Mayor is authorized to sign a GRANT AGREEMENT with Utah County for the Communities That Care (CTC) program. Said Agreement is attached hereto and incorporated herein as Exhibit “A.”

SECTION 2.

The provisions of this Resolution shall take effect immediately.

PASSED AND ADOPTED BY THE CITY COUNCIL OF PLEASANT GROVE, UTAH
this, 1st day of December, 2020

Guy L. Fugal, Mayor

ATTEST:

(SEAL)

Kathy T. Kresser, MMC
City Recorder

Motion: Council Member _____

Second: Council Member _____

<u>ROLL CALL</u>	<u>Yea</u>	<u>Nay</u>	<u>Abstain</u>
Mayor Guy L. Fugal	_____	_____	_____
Dianna Andersen	_____	_____	_____
Brent Bullock	_____	_____	_____
Eric Jensen	_____	_____	_____
Cyd LeMone	_____	_____	_____
Todd Williams	_____	_____	_____



AGREEMENT No. 20__ - ____

AGREEMENT

THIS AGREEMENT is made and entered into by and between Utah County, a political and corporate body of the State of Utah, located at 100 East Center Street, Provo, Utah 84606, and the following CONTRACTOR:

Name: Pleasant Grove Cares CTC CoalitionContact Person: Tamara ObornAddress: 70 S. 100 E.Phone #: 801-856-2884City: Pleasant Grove State: UT Zipcode: 84062Email: toborn@pgcity.org

Legal Status of Contractor:

☐ Sole Proprietor☐ Non-Profit Corporation☐ Partnership☐ For-Profit Corporation☒ Government Department: Pleasant Grove City**1. PURPOSE OF CONTRACT**

This agreement is to obtain the following products, services, or products and services (be specific):

The CONTRACTOR will reduce substance abuse in the community by implementing the Guiding Good Choices

Program for families education, the Positive Action Program as an after-school program in the Kindness Clubs, install

Vape sensors in schools, and implement an anti-drug marketing campaign, as further described in Attachment C.

2. CONTRACT COSTS

Contractor will be:

☒ paid a maximum of \$ 100,000.00 for costs authorized by this agreement;

☐ compensated in accordance with ATTACHMENT B: CONTRACTOR's Proposal.

3. CONTRACT PERIOD

The term of this agreement shall commence on: ☐ _____, or ☒ the date of execution of this agreement.

This agreement shall terminate on June 30, 2021, or unless terminated earlier, or performance has been completed.

4. ATTACHMENTS

The following indicated attachments are fully incorporated into this agreement:

☒ A: Utah County Standard Terms and Conditions

☐ F: _____

☒ B: CONTRACTOR's Proposal

☐ G: _____

☒ C: Special Provisions

☐ H: _____

☐ D: Utah County Procurement Compliance

☐ E: General Liability and Workers Compensation Certificate

Except as explicitly modified by ATTACHMENT C: Special Provisions, any ambiguities or conflicting terms will be resolved by granting deference to the terms of ATTACHMENT A: Utah County's Standard Terms and Conditions.

IN WITNESS WHEREOF, the parties have executed this agreement on ____ of _____, 20__.

ATTEST: AMELIA POWERS GARDNER
Utah County Clerk/ Auditor

BOARD OF COUNTY COMMISSIONERS,
UTAH COUNTY, UTAH

By: _____
Deputy Clerk/ Auditor

By: _____
Tanner Ainge, Commission Chair

APPROVED AS TO FORM AND LEGALITY:
DAVID O. LEAVITT, County Attorney

CONTRACTOR
By: _____
Guy Fugal, Mayor

By: _____
Deputy County Attorney

By: _____
Scott Darrington, City Administrator

ATTACHMENT A:
UTAH COUNTY STANDARD TERMS AND CONDITIONS FOR PRODUCTS AND SERVICES

1. DEFINITIONS. The following terms shall have the meanings set forth below:

(A) The “Agreement” consists of the following documents:

- (i) The Utah County Agreement cover page, which contains the signatures of Utah County and Contractor;
- (ii) This Attachment A: Utah County Standard Terms and Conditions for Products and Services; and
- (iii) Any other express written attachments that are incorporated by reference on the Utah County Agreement cover page.

(B) “Contractor” means the individual or entity delivering the Products and Services identified in the Agreement. The term “Contractor” shall include the individual’s or entities’ agents, officers, employees, and partners.

(C) The “County” means Utah County, a political subdivision of the State of Utah, as directed and managed by a majority vote of the Board of County Commissioners of Utah County.

(D) “Products” means any products to be delivered to the County by Contractor as described in the Utah County Agreement cover page.

(E) “Services” means any services to be performed for the County by Contractor as described in the Utah County Agreement cover page.

(F) “Subcontractors” mean subcontractors or subconsultants that are under the direct or indirect control or responsibility of Contractor, and includes all independent contractors, agents, employees, or authorized resellers.

2. EXTRA WORK.

(A) Extra work shall be undertaken only when previously authorized in writing by the County and is defined as additional work which is neither shown nor defined in the Agreement or the attached Contractor’s proposal (if any) but determined by the County to be necessary to the project. Extra work is also defined as that additional effort necessary by reason of changed conditions which are radical and unforeseeable.

(B) Miscellaneous items normally associated with the major work items included in the Agreement, but which may not be specifically identified, shall be furnished by Contractor as if they had been included in the Agreement, without additional cost to the County. After written prior authorization of the Board of County Commissioners of Utah County, payment for authorized extra work will be made in the previously authorized amount only.

3. PAYMENT. Payments from the County are normally made by the end of the month following the date an order is delivered, service is performed, or the date a correct invoice is received, whichever is later. All payments for the Agreement will be remitted electronically, by mail, or as otherwise determined by the County. Contractor shall accept payment by check or by Purchasing Card without any additional fees.

4. OWNERSHIP IN INTELLECTUAL PROPERTY. The County and Contractor each recognize that each has no right, title, interest, proprietary or otherwise in the intellectual property owned or licensed by the other, unless otherwise agreed upon by the parties in writing. The County will have all rights, title, and ownership of all websites and social media accounts, including any passwords, usernames, or other pertinent login information; advertising materials, including any content or work product; images;

newsletters; and intellectual property created, or arising out of the performance of the Agreement, unless otherwise indicated in the Agreement. Contractor will give the County a list of all current passwords, usernames, and any other relevant information necessary for access and control of any property under the Agreement upon completion of the Agreement or upon the County's request.

5. INSURANCE.

(A) Contractor agrees to carry Commercial General Liability insurance coverage equal to or greater than three million dollars (\$3,000,000) per occurrence. This coverage shall provide liability insurance to cover the activities of Contractor and its subcontractors, all equipment and vehicles, public or private, used in the performance of the Agreement, and to add the County as an additional insured for any Services in the contract. Prior to commencement of work, Contractor shall furnish a Certificate of Insurance to the County evidencing that Contractor has this insurance in place and that the County is an additional insured. An umbrella policy may be used to supplement the Commercial General Liability insurance coverage if needed to reach the three million-dollar coverage requirement.

(B) Prior to commencement of Services, Contractor shall furnish a Certificate of Insurance to the County evidencing that Contractor has Workers Compensation Insurance for the Contractor and Subcontractors.

6. GOVERNING LAW AND VENUE. The Agreement shall be governed, construed, and enforced in accordance with the laws of the State of Utah and Utah County. Any action or proceeding arising from the Agreement shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Provo, in the Fourth Judicial District Court for Utah County.

7. LAWS AND REGULATIONS. At all times during the Agreement, Contractor and all Products and Services performed under the Agreement shall comply with all applicable federal and state constitutions, laws, rules, codes, orders, and regulations, including applicable licensure and certification requirements.

8. EMPLOYMENT STATUS VERIFICATION. Contractor shall register and participate in the Status Verification System and comply with Utah Code section 63G-12-302 of the Identity Documents and Verification Act. Contractor shall require an affidavit verifying compliance with Utah Code section 63-G-12-302 from each of its contractors and subcontractors.

9. INDEPENDENT CONTRACTOR. Contractor's legal status is that of an independent contractor, and in no manner shall Contractor be deemed an employee or agent of the County, and therefore is not entitled to any of the benefits associated with such employment. As an independent contractor, Contractor shall have no express or implied authority to bind the County to any agreements, settlements, liabilities, or understandings whatsoever, and agrees not to perform any acts as an agent for the County. Contractor shall remain responsible for all applicable federal, state, and local taxes, and all FICA contributions.

10. INDEMNIFICATION. To the fullest extent permitted by law, Contractor shall indemnify and hold harmless the County, its officers, employees, and agents, from and against any and all claims, demands, causes of action, orders, decrees, judgements, losses, risks of loss, damages, expenses, and liabilities arising out of or related to the Agreement. Contractor shall also pay any litigation expenses that the County incurs, including attorney's fees, arising out of or related to the Agreement. Contractor shall assume sole liability for any injuries or damages caused to a third party as a result of fulfillment of the Agreement. The County reserves the right to conduct, control, and direct its own defense for any claims, demands, causes of action, orders, decrees, judgements, losses, damages, expenses, and liabilities arising out of or related to the Agreement.

11. INDEMNIFICATION RELATING TO INTELLECTUAL PROPERTY. Contractor shall indemnify and hold the County harmless from and against any and all damages, expenses (including reasonable attorney's fees), claims, judgments, liabilities, and costs in any action or claim brought against the County

for infringement of a third party's copyright, trademark, trade secret, or other proprietary right.

12. **GOVERNMENTAL IMMUNITY.** The County is a corporate and political subdivision of the State of Utah, subject to the Governmental Immunity Act of Utah (the "Act"). The County does not waive any procedural or substantive defense or benefit provided or to be provided by the Act or any comparable legislative enactment. The parties agree that the County shall only be liable within the parameters of the Act. Nothing contained in the Agreement shall be construed in any way to modify the limits set forth in that Act or the basis for liability as established in the Act.
13. **NON-FUNDING CLAUSE.** The County intends to request the appropriation of funds to be paid for the services provided by Contractor under the Agreement. The Agreement shall create no obligation on the County as to succeeding annual budget cycles and if funds are not available beyond December 31 of any effective annual budget cycle of the Agreement, or if the budget is amended and such funds are no longer available, the County's obligation for performance of the Agreement shall be null and void. This termination shall not be construed as a breach of the Agreement or any event of default under the Agreement and the termination shall be without penalty, and no right of action for damages or other relief shall accrue to the benefit of Contractor, its successors, or its assigns, as to the Agreement. If funds are not appropriated for a succeeding annual budget cycle to fund performance by the County under the Agreement, or if the budget is amended to make such funds no longer available, the County shall attempt to notify Contractor of non-funding and the termination of the Agreement.
14. **SALES TAX EXEMPTION.** The County's sales and use tax exemption number is 11748944 002 STC. The tangible personal property or services being purchased are to be paid from the County's funds and used in the exercise of that entity's essential functions. If the items being purchased are construction materials, they will be converted into real property by employees of this government entity, unless otherwise stated in the Agreement. As such, Contractor shall not charge the County any sales tax for the product(s) purchased under the Agreement.
15. **COMPLIANCE WITH LAWS.** Each party agrees to comply with all federal, state, and local laws, rules and regulations in the performance of its duties and obligations under the Agreement. Any violation by Contractor of applicable law shall constitute an event of default under the Agreement and Contractor shall indemnify the County from and against any and all liability arising out of or connected with the violation, to include all attorney fees and costs incurred by the County as a result of the violation. Contractor is responsible, at its expense, to acquire, maintain, and renew all necessary permits and licenses required for its lawful performance of its duties and obligations under the Agreement during the term of the Agreement.
16. **CONFIDENTIALITY.** Materials, information, data, reports, plans, analyses, budgets, and similar documentation provided to or prepared by Contractor in performance of the Agreement shall be owned by the County and shall be held confidential by Contractor. In addition, all information provided to Contractor by the County for the purposes of Contractor's performance of the Products or Services, whether provided in writing or any other form, shall be held in confidence by Contractor and Contractor shall not release any of the information to any third party, any member of Contractor's firm who is not involved in the performance of Products or Services, or to any representative of the news media without prior written consent of the County. The County shall have the sole obligation or privilege of releasing such information as required by law.
17. **TERMINATION.** Unless otherwise stated in Attachment C: Special Provisions, the Agreement may be terminated with cause by either party, in advance of the specified termination date, upon written notice being given by the other party. If the violation is reasonably subject to cure, the party in violation will be given 10 working days after notification to correct and cease the violation, after which the Agreement may be terminated for cause. Time allowed for cure will not diminish or eliminate Contractor's liability for damages. The Agreement may be terminated without cause, in advance of the specified expiration date, by the County upon 30 days prior written notice being given to Contractor. On termination of the Agreement, all accounts and payments will be processed according to the financial arrangements in the Agreement for

approved services rendered prior to the date of termination, subject to any offsetting claims by the County.

18. **FORCE MAJEURE.** The County will not be held liable for delay or default caused by fire, riot, acts of God, State or Utah County declared state of emergency, or war. The County may terminate the Agreement after determining such delay or default will reasonably prevent successful performance of the Agreement.
19. **SEVERABILITY OF AGREEMENT.** The invalidity of any portion of the Agreement shall not prevent the remainder from being carried into effect.
20. **LEGAL SUPPORT.** Contractor shall be responsible to provide all legal support for the project including but not limited to the preparation of contracts with subcontractors.
21. **NO PRESUMPTION.** Should any provision of the Agreement require judicial interpretation, the Court interpreting or construing the same shall not apply a presumption that the terms in the Agreement shall be more strictly construed against the party, by reason of the rule of construction that a document is to be construed more strictly against the person who himself or through his agents prepared the same, it being acknowledged that all parties have participated in the preparation hereof.
22. **WARRANTY.** Contractor warrants to the County that all services and materials furnished under the Agreement will be of the highest quality, consistent with the degree of skill and care ordinarily exercised by similarly situated members of Contractor's profession, and in conformance with the terms hereof.

Contractor warrants and assumes responsibility for all products (including hardware, firmware, and software products) that it licenses, contracts, or sells to the County under the Agreement for a period of one year, unless otherwise specified and mutually agreed upon elsewhere in the Agreement or Contractor's proposal, attached hereto (if any). Contractor (seller) acknowledges that all warranties granted to the buyer by the Uniform Commercial Code of the State of Utah apply to the Agreement. Product liability disclaimers and warranty disclaimers from the seller are not applicable to the Agreement unless otherwise specified and mutually agreed upon elsewhere in the Agreement. In general, Contractor warrants that: (1) the product will do what the salesperson said it would do, (2) the product will live up to all specific claims that the manufacturer makes in their advertisements, (3) the product will be suitable for the ordinary purposes for which such product is used, (4) the product will be suitable for any special purposes that the County has relied upon Contractor's skill or judgment to consider when it advised the County about the product, (5) the product has been properly designed and manufactured, and (6) the product is free of defects or unusual problems about which the County has not been warned in writing prior to entering into the Agreement. Remedies available to the County include the following: Contractor will repair or replace (at no charge to the County) the product whose nonconformance is discovered and made known to Contractor in writing. If the repaired or replaced product proves to be inadequate, or fails of its essential purpose, Contractor will refund the full amount of any payments that have been made. Nothing in this warranty will be construed to limit any rights or remedies the County may otherwise have under the Agreement.

23. **TIME IS OF THE ESSENCE.** The County and Contractor recognize that time is of the essence here and the County will suffer financial loss if any Products or Services are not delivered and performed within the time specified in the Agreement, plus any extensions approved in writing by the County. Contractor shall be liable for all reasonable damages to the County and to anyone whom the County may be liable to as a result of Contractor's failure to timely deliver and perform the Products and Services.
24. **DELIVERY.** Unless otherwise specified in this contract, all deliveries will be F.O.B. destination with all transportation and handling charges paid by Contractor. Responsibility and liability for loss or damage will remain with Contractor until final inspection and acceptance when responsibility will pass to the County except as to latent defects, fraud, and Contractor's warranty obligations.
25. **COUNTERPARTS AND FACSIMILE SIGNATURES.** The Agreement may be executed in counterparts, each of which when executed and delivered shall be deemed to be an original, binding between

the executing parties, and all of which together constitute one and the same instrument. Original, facsimile, emailed, texted, electronic, or power of attorney signatures shall be binding upon the executing party.

26. **AMENDMENTS.** No oral modifications or amendments to the Agreement shall be effective. The Agreement may be modified or amended by a written agreement signed by the parties.
27. **ASSIGNMENT.** The parties to the Agreement shall not assign the Agreement without the prior written consent of the other party to the Agreement. No assignment shall relieve the original parties from any liability arising out of or related to the Agreement.
28. **SUCCESSORS IN INTEREST.** The Agreement shall be binding upon the heirs, successors, administrators, and assigns of each of the parties.
29. **WAIVER.** A waiver of any right, power, or privilege shall not be construed as a waiver of any subsequent right, power, or privilege. Any waiver must be in writing and signed by the party making the waiver.
30. **SURVIVAL.** The provisions of this Agreement which by their terms call for performance subsequent to termination of the Agreement shall so survive such expiration or termination, such as but not limited to: **Section 4. Ownership of Intellectual Property, Section 10. Indemnification, Section 11. Indemnification Relating to Intellectual Property, and Section 16. Confidentiality.**
31. **ENTIRE AGREEMENT.** The Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of the Agreement shall not be binding upon either party except to the extent incorporated in the Agreement.

Revised March 30, 2020

E-Cigarette, Marijuana, & Other Drug Prevention Grant Application



Applicant Information Form:

Timeline	September 30th applications due. October 15th grant applicants notified if funding approved. Funds available as early as October 15 th , and will be distributed per the agreement in the signed contract.		
Organization Name:	PG Cares - CTC Coalition		
Organization Address:	70 S. 100 E.	Pleasant Grove	84062
	<i>Address</i>	<i>City</i>	<i>Zip</i>
Contact Information:	toborn@pgcity.org		(801) 856-2884
	<i>Email Address</i>		<i>Phone</i>
	Tamara Oborn		Program Coordinator
	<i>Organizational Representative</i>		<i>Title</i>
Organizational Type:	☒ <u>Coalition</u> : a coalition of community organizations this is focused on substance abuse and prevention ☒ <u>Local Government Agency</u> : a local government agency, including a law enforcement agency, for a program that is focused on substance abuse and prevention ☐ <u>Education</u> : a local education agency as defined in Section 53J-1-301		
Organizational Description	Provide a brief description of the agency applying for funding. Include any experience or expertise the agency has with the population they intend to serve. PG Cares is a Communities That Care Coalition. We use the social development strategy and prevention science to guide our process. The PG Cares mission is to create a safe and connected community that fosters the well-being of individuals, families, and neighbors through education, outreach, and evidence-based initiatives. We focus on the risk factors of addiction, abuse, and suicide by collecting Pleasant Grove data and implementing our outcome-focused plans specific to our community needs. PG Cares is made of community members in Pleasant Grove, which is the area that will be served by this grant. We will also be working with the Pleasant Grove Police Department to implement some of the initiatives in the grant application.		
Amount Requested No more than \$100,000	\$ 100,000.00		

Introduction

Thank you for considering the Electronic Cigarette, Marijuana, and Other Drug Prevention Grant Program. The Utah County Health Department is accepting applications for Fiscal Year 2021. The purpose of this grant is to “address root causes and factors associated with the use of electronic cigarettes, marijuana, and other drugs.”

Please send your completed application to Brittany Guerra via email brittanyg@utahcounty.gov, with questions call 801-851-7099. Applications will be accepted/considered up to September 30th at 11:59 PM.

Applicants are expected to complete all information requested in this application. If you need more space, attach another page to the document.

INFORMATION TO INCLUDE IN APPLICATION

Define the community you will serve:

Please define the communities you propose to serve. Recipients may use various geographic boundaries including neighborhoods, census tracts, zip codes, and school districts, as well as townships, and county-wide to define their community. Applicants should be realistic about the size and population of the area in which you have the ability to create change. For example, choosing a community that is too large may be problematic due to inclusion of neighborhoods that have significantly different problems to be addressed.

The community that we serve is Pleasant Grove, Utah, zip code 84062. The population of Pleasant Grove is approximately 38,500 with 11,000 households within the city limits. Pleasant Grove is part of the Alpine School District but has its own unique population and needs. We have 5 public elementary schools, 1 Junior High, and 1 High School. We have 3 charter schools that serve a variety of grades from k-12.

We have a well represented coalition and group of collaborators. We work with a variety of groups and businesses with interest in the future of youth in Pleasant Grove - Alpine School District, IHC, Utah National Guard, local counseling and detox centers, American Foundation for Suicide Prevention, PG City Leadership, parents, and other invested local businesses.

Statement of the problem:

Please describe the following:

- What are the current youth substance use problems in your community that you plan to address? Include local data from the Student Health and Risk Prevention (SHARP) survey to justify your choice.
- What are the risk/protective factors you plan to address that contribute to this problem? Include local data from the Student Health and Risk Prevention (SHARP) survey on the risk/protective factors you plan to address.

Based on the 2019 Sharps survey data, we have concerns about drug use in our community. The most concerning statistics surround prescription and inhalant use: Prescription Stimulant Abuse (10th grade) 3.8 % city vs 3.2% state. Prescription Sedative Abuse (10th grade) 4.1% city vs. 3.2% state. Inhalant Use (10th grade) 6.0% city v.s 4.5% state. Perception of risk of using prescription drugs that are not prescribed to you is lower than state average in two grades. 6th grade 84% PG vs 84.9% state and 10th grade 87% PG vs 89.5% state.

While the data for vaping is not yet close to state averages, the PGPD reports an increasing number of vaping issues for minors, starting in Jr. High. The very large majority of kids trying tobacco products for the first time are using vape products. PGPD is seriously concerned about these minors understanding the risks of underage drug use. With the amount of youth willing to try inhalants, the belief is that they will trend toward vaping and other drugs more easily if we do not address this rising problem. Of those students who have tried tobacco products, (first time, past 30 days, and lifetime use) the highest usage is vape products, e-cigarettes, or mods. For first time use the SHARPS survey shows 85.1% city vs 71.9% state

For Risk Factors, PG averages are well below state/national averages in nearly all instances. Therefore, if a PG score is near the state/national average, it stands out. Risk Factors we are concerned about and would like to address:

In the Family Domain there are two areas of concern:

1. Family Conflict (10th grade) 31.0% city vs. 30.1% state
2. Parental Attitudes Favorable Toward Antisocial Behavior 28.7% PG vs 34.2% state. In 2015, PG was at 18.6% for all grades, so this is a poor trend with +10.1% change. Family Conflict inhibits the necessary bonding and recognition that can help lead youth to healthy behaviors (SDS). When children are raised in a family with a tolerance and history of problem behaviors (e.g., violence or drug use), the children are more likely to engage in these behaviors.

In the Individual/Peer Domain:

Depressive Symptoms: Moderate Depressive symptoms from grades 8-12 are higher than state average. In 8th grade - 64.5% PG vs. 59.6% state. 10th grade 65.4% PG vs. 65% state. 12th grade 76.7% PG vs 66.7% state. Young people who are depressed are overrepresented in the criminal justice system and are more likely to use drugs. Survey research and other studies have shown a link between depression and other youth problem behaviors. Also concerning is the level of purposeful self-harm behaviors in 10th grade at 17.9% PG vs 17.6% state. Any attempts at suicide are a tragedy but our 8th grade suicide attempt levels are nearing state average as well 15.2% PG vs. 16.5% state.

Low Commitment to School: SHARPS Survey shows a low commitment to school 45.7% for all grades - same as state average. Surveys of high school seniors have shown that the use of drugs is significantly lower among students who expect to attend college than among those who do not. Factors such as liking school, spending time on homework, and perceiving the coursework as relevant are also negatively related to drug use.

Protective Factors to Increase:

On average, the Protective Factors for PG are 16.9 percentage points higher than the Nation. For Pro-social Involvement it is only 3.3 percentage points higher. Youth younger than 13 indicated as having low pro-social involvement are much more likely to report using vapes, marijuana, and alcohol already.

Your Plan

Recipients need to develop and implement a comprehensive 9-Month Action Plan. A comprehensive 9-Month Action Plan will include an appropriate mixture of all Seven Strategies for Community Level Change listed below. For more information on the Seven Strategies for Community Change, visit <http://www.cadca.org/resources/coalition-impact-environmental-prevention-strategies>.

Provide a detailed 9-Month Action Plan using the Table 1 template as a reference. Please submit your proposed action plan with this application in your final submission.

The Action Plan should foster community level change by including a combination of goals, objectives, strategies and activities. Include measurable goals and outline activities using this form. See Appendix A and B for more info on how to develop this action plan. If you need more space, attach another page to the document.

Intervention evidenced based or a promising practice

Statute requires your intervention must be evidence based or a promising practice as defined by the CDC (see <https://www.thecommunityguide.org/>). Please describe how the activities listed in your action plan are evidenced based or a promising practice.

We have chosen to implement the Guiding Good Choices program for families and parent education along with the Positive Action Program as an after-school program for the late childhood population in Pleasant Grove.

Blueprints certifies Guiding Good Choices as a promising program: <https://www.blueprintsprograms.org/guiding-good-choices-ggc/>

Blueprints certifies Positive Action Program as a model program:
<https://www.blueprintsprograms.org/programs/182999999/positive-action/>

In addition, with abuse of prescription drugs in PG and the rise in vaping as the first experiment with tobacco use in our, we intend to promote an educational campaign surrounding the dangers of e-cigarette/vaping use and the dangers of prescription drugs. While research on anti-vaping is fairly young, we believe The Truth Initiative is a good source of materials to market to our population.

<https://truthinitiative.org/what-we-do/research-evaluation>

Other resources we intend to utilize include parentsempowered.org

Risk/Protective Factor: Please list the R/P Factor(s) that will be addressed.

From Blueprints website about Guiding Good Choices:

"Across five waves of data (through grade 10), GGC was significantly associated with a slower rate of increase in polysubstance use (alcohol, tobacco, and marijuana) and general delinquency (e.g., theft, vandalism, violence) over time, compared with controls. At this four-year follow-up, GGC also reduced the rates of initiation for alcohol and marijuana. From 6th through 12th grade, GGC reduced the rate of increase in depressive symptoms, compared with controls, and showed slower overall growth in tobacco use."

This program addresses specifically the risk factors of Parental Attitudes favorable to Anti-Social behavior and depressive symptoms. Although not an overall risk factor, we hope to also lower the target tobacco and other substance abuse issues we are seeing in our youth based on the SHARPS survey data.

From the Blueprints website about the Positive Action Program:

"A school-based social emotional learning program for students in elementary and middle schools to increase positive behavior, reduce negative behavior, and improve social and emotional learning and school climate."

The Positive Action Program also targets attitudes favorable to anti-social behavior, depression, and low commitment to school. We especially love how this program is proven to increase the protective factors of opportunities and rewards for pro-social involvement, the lowest ranking protective factor from the PG SHARPS survey data.

Anti Drug-Campaign will focus on laws and norms favorable to Drug Use in the community domain.

Goal: Describe strategies and activities what you plan to accomplish that will impact the identified risk and protective factor.

Guiding Good Choices: We will hold the 5 week class at the rec center where a day care is provided. Dinner will be provided to parents and a take home meal for the kids after class. These courses will help lower Family Conflict and Attitudes toward Anti-social Behavior.

Currently, Pleasant Grove has a unique partnership with the Jimmer Fredette Foundation which has implemented Kindness Clubs in each elementary school. These after-school clubs have focus on social/emotional learning and service opportunities. The Kindness Club Initiative has no real curriculum and is struggling to move forward. With the introduction of the Positive Action Program, these clubs will become an evidence-based activity proven to address the risk/protective factors we need to focus on here in PG. Schools, PTAs, and parent volunteers are already supportive and have been working to implement kindness clubs. With those already involved and the support of the PG Cares Community Board, we will have plenty of help facilitating the after-school program.

With the anti-drug marketing campaign, we will address the issues of drug-use in our youth population and counter the effects of youth targeting marketing of the latest e-cigarette and vaping industries. PGPD would like to put vaping sensors in bathrooms of Pleasant Grove Jr High and Pleasant Grove High School to discourage vaping and allow for information and resources to be given to those students and families struggling with this problem. Percieved risk of prescription use is low so we will also be targeting families to help understand the importance of proper medication storage and disposal and the risk of taking prescriptions when not prescribed.

Objective: Provide measurable objective to achieve the identified goal.

We will train facilitators in the community and hold 3 sessions of the Guiding Good Choices Program in Pleasant Grove in 2021. We will have 5 families attend each session with a total of 15 families go through the program with this grant cycle. The Positive Action Program also targets attitudes favorable to anti-social behavior, depression, and low commitment to school. We especially love how this program is proven to increase the protective factors of opportunities and rewards for pro-social involvement, the lowest ranking protective factor from the PG SHARPS survey data. Our objective is that parental Attitudes toward anti-social behavior will decrease by 2% from 2019 to 2023 and

We intend to oversee the implementation of The Positive Action curriculum into the Kindness Club after-school program in the 5 public elementary schools in Pleasant Grove. With an average of 20 children in each after school program, 60 kids will be taught this evidence-based skills and information during this grant cycle. In the future, we would like to extend this curriculum to the Jr. High and High School levels. Our goals are that low commitment to school will decrease by 2% from 2019 - 2025 and Moderate Depressive Symptoms will decrease by 5% by 2027.

With the anti-drug marketing campaign, we will address the issues of drug-use in our youth population and counter the effects of youth targeting marketing of the latest e-cigarette and vaping industries. With opioid use, most education and marketing information is geared toward adults. We need professional help combating the youth targeted vaping and drug advertising industry and increasing perception of risk. Vaping sensors will give our community a better idea of how widespread the problem truly is. In order to affect change and policy, often we need to show proof of an issue in the community. As PGPD statistics about the vape sensors are gathered, we can use that information to present at planning commission and city council to make sure our city policies limit youth access and drug facility proximity to family centered areas. This information can also be helpful in driving policy about required signage and messaging before selling these products to anyone, helping increase awareness in the community at large, and decrease the risk factor of favorable attitudes toward drug use. Specific measurable goals will be perception of risk for using prescription drugs not prescribed to you will increase by 2% from 2019 - 2023. Long term measurable goals include Lifetime prescription drug (stimulant and sedative) AND vaping use will reduce by 2% by 2025.

Strategies, Activities, or Aims: Please indicate all of the specific strategies, activities, or aims you will use to accomplish the objective.

- ☒ Disseminate information/education
- ☒ Enhance individual life skills
- ☒ Provide activities that reduce risk factors or enhance protective factors
- ☒ Enhance community/participant access or reducing barriers to programs and strategies
- ☒ Changing consequences by addressing incentives or disincentives
- ☒ Implement environmental strategies to reduce risk factors and increase protective factors
- ☒ Support modification to policies or the implementation of new policies

Table 1: Comprehensive 9-Month Action Plan Template. Please submit your proposed action plan with this application in your final submission.

FY21 Action Plan Agency Name:				
Risk/Protective Factor(s)				
Goal(s)				
Strategy/Activity		Who is responsible?	By When?	What outcome will result from your activity?
				Process Objective(s): (Example: Freemont Middle School will implement Botvins Life Skills to all 7th and 8th Grade students in school year 2020-2021)
				Short-term Objective(s): (Example - Favorable attitudes towards drug use will decrease by 2% from 2019 to 2021)
				Long-term Objective(s): (Example - 30 day alcohol use among students in grades 8-12 will decrease by 2%)

Your Budget

In this section, applicants must provide a 9-month Budget Narrative to include budget details and justification for grant expenditures.

The Budget Narrative is used to determine reasonableness and allowability of costs. All of the proposed costs listed must be reasonable, and necessary to accomplish project objectives, allowable in accordance with applicable Federal Cost Principles, auditable, and incurred during the project period.

Proposed budgets must not exceed \$100,000 in total costs in any year of the proposed project. Annual continuation awards will depend on the availability of funds, recipient progress in meeting project goals and objectives, timely submission of the required data and reports, and compliance with all grant award Terms and Conditions. Failure to comply with the Terms and Conditions of the award may result in suspension or termination of the award.

Additional budget requirements and considerations include the following:

1. No more than 2-3% of the funding may be used for training and travel costs. If applying for a youth group, consider including budget items for the youth to attend a training in addition to adults
2. No more than 10% can be used for administrative costs
3. Up to 5% can be used for equipment (i.e computer). Any purchase over \$5,000 must be approved
4. Up to 10% of the funding can be used for evaluation
5. There is no limit on the amount of salary support that may be requested. If the proposed budget includes personnel, include position details and salaries by position in application budget justification.
6. Funds may not be used for construction
7. Appropriate justification for all budget items is required

Please Provide your budget narrative in the following space. If you need more space, attach another page to the document.

Guiding Good Choices:

Oct - Dec 2020 we will schedule and train facilitators for the program. The training of facilitators is currently being offered for free. The initial cost of licensing and materials will be \$5000. Jan - June will be implementation of the program. Sessions will run (1) January 4th - February 5th, (2) February 22nd - March 26th, (3) April 12th - May 14th. Each week, the projected amount to be spent is \$300. \$200 allotted for food for the 5 families in attendance. \$100 to pay the 2 facilitators of the program each class, \$50 per instructor. (\$5,550 for 3 sessions). At the end of each 5 week session, we will provide each family that completes the program with \$150 gift card to Amazon (\$2,250 for 3 sessions). With as busy as families are and this being a brand new program introduced to the community, we will need good marketing and reach to pull families into signing up for the program. The total cost for this program in FY2021 will be \$16,550. Future costs will be less (possible cut in half) without the need to pay for licensing and all the material fee (although we do anticipate some material cost each year).

Positive Action:

We will purchase the 5th grade kit (\$400) of the Positive Action Program for each of the 5 elementary schools (total = \$2000). We would also purchase the Drug Prevention add-on kit (\$250) and Bullying Prevention add-on kit (\$250) for each school (total = \$2500). Refill packets for each are cost \$100 - 150 to prepare for the next year of after school classes. Webinar facilitator training will cost \$1200. We can train up to 20 people for that cost ideally 2-4 facilitators per school with 2 teaching at a time. Incentive for becoming a facilitator of the program will be a \$20 gift card for each time a trained facilitator leads the 45 minutes after school class. There are 15 weeks from Jan - April which means if Kindness Club meets weekly at 5 schools that is 75 classes. 2 facilitators per class = \$3000 in \$20 gift cards. We don't anticipate a huge amount needed for marketing as after-school programs are very popular. Flyer printing for students will be a larger cost. Flyers will be designed and sent home with students and a few additional ads in the community should get plenty of attendees so we will budget \$2000 for graphic design and marketing. We will have to design the flyer and would like to provide T-shirts and other materials for the kids. Estimated costs for FY21 to implement the program is \$15,050. The cost to continue the program after the first year is significantly lower (\$150 per school) to just get the refill kits for each curriculum. This is a proven program and costs are low enough to be sustainable with fundraising or general PTA budgets. The incentive to teach the course may not be necessary in the future once the value of the program and curriculum is realized. The budget proposal includes a request for a paid intern and computer for the intern. The organization and first-year implementation of the program will require added effort and personnel. An intern that works 10 hours per week at \$10 per hour will cost \$3500 with a \$2000 equipment budget. Total cost for FY21 for Positive Action comes to \$18450.

Anti-Drug Campaign:

Vaping sensors for each bathroom in the Jr. High (8) and High School (23) and the recreation center used by the high school (4), will cost \$35,000. We will use \$5000 to provide educational materials/classes for kids caught vaping. HALO vape sensors are \$1000 each and would provide the technology that the PGPD needs to help identify and educate those youth already struggling with tobacco use. By educating those struggling, we are educating families and preventing problems with younger siblings. We will use the Truth Initiative Information and cessation program information for those underage caught vaping and for the community at large. We will also use other available resources to market to the community such as Parents Empowered and Use Only As Directed. It would be very beneficial to hire a local marketing company to help with the dissemination of this information as we do not have any marketing professionals on staff. We will need funds (\$3000) to plan and team build with the PGPD as we are just beginning our relationship with them and will need to strategize together. We would like to reserve \$20,000 for a large city-wide professional anti-drug marketing campaign. The truth is, we need professional help to counteract the tobacco industry youth-targeted advertising and to increase the perception of risk in our community. Total cost of implementation for this campaign is \$63,000.

Budget Form

Please complete the following budget form.

Category of Funding	Justification	Funding Amount
Personnel Salary		\$
Fringe Benefits		\$
Travel (in/out of state)		\$
Supplies		\$
Equipment		\$
Subcontractors		\$
Media Outreach		\$
Other		\$
Total Amount Requested		\$ 0

Evaluation Plan

Applicants are required to develop and submit an evaluation plan with the application packet. The evaluation plan should include the following components:

- Purpose of the evaluation
- Evaluation questions and criteria
- Data collection and analysis plan and implementation
- Evaluation report and findings

Please submit your proposed evaluation plan with this application in your final submission.

Reporting Project Progress

Grant recipients will report to the local health department three times over the year of funding. Reports are due the 15th of each month (January, April, and July). The grant recipient shall report the following:

1. List quarterly activities accomplished
2. Provide accounting for the expenditure of grant funds
3. Describe measurable outcomes as a result of the expenditures
4. Describe the impact and effectiveness of programs and activities funded through the grant
5. Indicate the amount of grant funds remaining on the date that the report is submitted

After a grant recipient expends all funds awarded to the recipient under the grant program, the grant recipient shall submit a final report to the local health department.

On or before September 1 of each year, each local health department shall submit the reports to the Association of Local Health Departments, who in collaboration with the Department of Health, submit a report to the Health and Utah State Legislature Human Services Interim Committee.

Applicants who are awarded the grant funding will be required to execute a contract with Utah County, a sample, which is subject to change, is provided below as Appendix C.

Appendix A – Developing Measurable Objectives

To be able to effectively evaluate your project, it is critical that you develop measurable objectives. This appendix provides information on developing objectives. It also provides examples of well-written measurable objectives.

OBJECTIVES

Definition – Objectives describe the results to be achieved and the manner in which they will be achieved. Multiple objectives are generally needed to address a single goal. Well-written objectives help set program priorities and targets for progress and accountability. It is recommended that you avoid verbs that may have vague meanings to describe the intended outcomes, like “understand” or “know” because it may prove difficult to measure them. Instead, use verbs that document action, such as: “By the end of 2018, 75 percent of program participants will be placed in permanent housing.” In order to be effective, objectives should be clear and leave no room for interpretation. SMART is a helpful acronym for developing objectives that are specific, measurable, achievable, realistic, and timebound.

Specific – Includes the “who” and “what” of program activities. Use only one action verb to avoid issues with measuring success. For example, “Outreach workers will administer the HIV risk assessment tool to at least 100 injection drug users in the population of focus” is a more specific objective than “Outreach workers will use their skills to reach out to drug users on the street.”

Measurable – How much change is expected. It must be possible to count or otherwise quantify an activity or its results. It also means that the source of and mechanism for collecting measurement data can be identified and that collection of the data is feasible for your program. A baseline measurement is required to document change (e.g., to measure the percentage of increase or decrease). If you plan to use a specific measurement instrument, it is recommended that you incorporate its use into the objective. Example: By 9/18 increase by 10 percent the number of 8th, 9th, and 10th-grade students who disapprove of marijuana use as measured by the annual school youth survey.

Achievable – Objectives should be attainable within a given time frame and with available program resources. For example, “The new part-time nutritionist will meet with seven teenage mothers each week to design a complete dietary plan” is a more achievable objective than “Teenage mothers will learn about proper nutrition.”

Realistic – Objectives should be within the scope of the project and propose reasonable programmatic steps that can be implemented within a specific time frame. For example, “Two ex-gang members will make one school presentation each week for two months to raise community awareness about the presence of gangs” is a more realistic objective than “Gang-related violence in the community will be eliminated.”

Time-bound – Provide a time frame indicating when the objective will be measured or time by when the objective will be met. For example, “Five new peer educators will be recruited by the second quarter of the first funding year” is a better objective than “New peer educators will be hired.”

Appendix B – Reviewer Criteria

E-CIGARETTE, MARIJUANA, & OTHER DRUG PREVENTION GRANT Application Reviewer Score Sheet & Criteria <i>Please be aware that this criteria may be changed or modified at any time.</i>		
Name of Agency:		
	Total Points Possible	Total Points Awarded
SECTION 1: PROPOSAL SUMMARY		
Question #1 – What is the Organization Type?		
1 Point = Other 3 Points = Coalition, local government agency, or education agency	3 Points	
Question #2 – Does the applicant’s proposal clearly define the community they propose to serve?		
0 Points = The applicant did not complete the section or does not clearly define the community. 1 Point = The applicant clearly defined the community they plan to work in.	1 Point	
Question #3 – Did the applicant clearly state the youth substance abuse problem they plan to address in the targeted community?		
0 Points = The applicant did not complete this section or does not clearly state the problem in the community 1 Point = Youth substance abuse was mentioned 2 Points = The applicant clearly stated the problem in the community	2 Points	
Question #4 – Did the applicant include data from the SHARP survey to justify the problem?		
0 Points = The applicant did not include any data to justify the problem 1 Point = The applicant included data but did not include any from the SHARP survey to justify the problem 2 Points = The applicant included data from the SHARP survey to justify the problem	2 Points	
Question #5 – Did the applicant clearly identify and state how they plan to address risk and protective factors?		
0 Points = The applicant did not identify and state how they plan to address risk and protective factors. 1 Point = The applicant identified 1-2 ways in which they plan to address the identified risk and protective factors 2 Points = The applicant identified 3-4 ways in which they plan to address the identified risk and protective factors 3 Points = The applicant identified 5+ ways in which they plan to address the identified risk and protective factors	3 Points	
SECTION 2: ACTION PLAN		
Question #1 - Did the applicant provide a comprehensive 9-Month Action Plan?		
0 Points = The applicant did not provide a 9-month action plan 1 Point = The applicant provided a 9-month action plan but was not thought out and lacking detail 2 Points = The applicant provided a comprehensive 9-month action plan	2 Points	

Question #2 – What type of interventions are proposed in the application?		
0 Points = No evidence-based or promising practice interventions 1 Point = Interventions are promising practices 2 Points = Interventions are evidence-based, as defined by the CDC here	2 Points	
Question #3 - Did the plan clearly state and include an appropriate mixture of all Seven Strategies for Community Level Change as defined here ?		
0 Points = The applicant did not state or include any of the 7 strategies 1 Point = The applicant identified 1-2 ways in which they plan to implement the identified strategies 2 Points = The applicant identified 3-4 ways in which they plan to implement the identified strategies 3 Points = The applicant identified 5+ ways in which they plan to implement the identified strategies	3 Points	
Question #4 - Did the goals adequately describe how they will impact the identified risk & protective factors?		
0 Points = None are clear 1 Point = Some are clear 2 Points = All are clear	2 Points	
Question #5 – Are the goals/objectives/outcomes clearly written?		
0 Points = None are clear 1 Point = Some are clear 2 Points = All are clear	2 Points	
Question #6 – Are the objectives SMART?		
0 Points = None are SMART 1 Point = Some are SMART 2 Points = All are SMART	2 Points	
Question #7 - Did the applicant's proposed program demonstrate an innovative approach to addressing the identified problems in the community identified?		
0 Points = The applicant did not provide a description of how their proposed program will demonstrate innovation 1 Point = The applicant's plan is not feasible, unclear, or will not serve to implement their project 2 Points = The applicant proposes a clear and innovative approach to address the substance abuse problem(s) identified in the targeted community.	2 Points	
SECTION 3: BUDGET		
Question #1 - Is the budget complete?		
0 Points = No 1 Point = Yes	1 Point	
Question #2 - Is the budget accurate? (i.e. all numbers add up)		
0 Points = No 1 Point = Yes	1 Point	
Question #3 - Is the budget justification clear?		
0 Points = No budget justification provided 1 Point = A budget justification was provided, but is unclear 2 Points = A clear budget justification was provided	2 Points	
Question #4 – Are all the budget requirements and considerations met?		
0 Points = No 1 Point = Yes	1 Point	

SECTION 4: EVALUATION		
Question #1 - Did the applicant indicate how their program would be evaluated?		
0 Points = No evaluation plan provided 1 Point = An evaluation plan was provided, but is unclear 2 Points = A clear evaluation plan was provided	2 Points	
SECTION 5: GENERAL CONSIDERATIONS		
Question #1 - The proposal is high quality and writing is clear.		
0 Points = Poor 1 Point = Fair 2 Points = Good 3 Points = Excellent	3 Points	
Question #2 - The proposal illustrates that the agency has the capacity to carry out the project.		
0 Points = No capacity 1 Point = Low capacity 2 Points = Average capacity 3 Points = High capacity	3 Points	
Question #3 - The agency has proven experience implementing grant activities.		
0 Points = No experience 1 Point = Experience	1 Points	
Total Points	40 Points Possible	

Appendix C – Agreement Template (following two pages)

FY21 Action Plan				
Agency Name:				
Risk/Protective Factor(s)	Family Conflict, Parental Attitudes toward Anti-social Behavior			
Goal(s)	Prevent Youth Substance Abuse			
Strategy/Activity	Who is	By When?	What outcome will result from your activity?	
Guiding Good Choices	PG Cares	Training of Program 3 sessions	Process	15 families will complete the Guiding
			Short-term	Parental Attitudes toward anti-social
			Long-term	Reduce Family conflict by 5% from 2019

Evaluation Plan

Guiding Good Choices has an evaluation built

FY21 Action Plan				
Risk/Protective Factor(s)	Attitudes Favorable to anti-social behavior, depressive symptoms, low commitment to school, pro-social involvement			
Goal(s)	Prevent Youth Substance Abuse			
Strategy/Activity	Who is	By When?	What outcome will result from your activity?	
Positive Action Program	PG Cares will	Facilitator Curriculum	Process	5 Elementary Schools (Grovecrest,
			Short-term	Low commitment to school will
			Long-term	Moderate Depressive Symptoms will

Evaluation Plan

Postive Action Program comes with pre/post

FY21 Action Plan				
Risk/Protective Factor(s)	Community Laws and Norms Favorable toward			
Goal(s)	Prevent Youth Substance Abuse			
Strategy/Activity	Who is	By When?	What outcome will result from your activity?	
Vape Censors in Pleasant	PGPD, local	All sensors	Process	All Pleasant Grove Jr. High and High
			Short-term	Perception of risk for using prescription
			Long-term	Lifetime prescription drug (stimulant

Evaluation Plan

PGPD will carefully monitor statistics of

Guiding Good Choices	Justification	Funding Amount
Personnel Salary	facilitator pay for teaching the course	\$ 1,500.00
Fringe Benefits	meals and incentives for families to complete course	\$ 5,550.00
Travel (in/out of state)		\$ -
Supplies	licensing and material costs	\$ 6,000.00
Equipment		\$ -
Subcontractors		\$ -
Media Outreach	flyers (through schools), social media, ads in local papers	\$ 2,000.00
Other	Evalution/follow up incentives, team building activity	\$ 1,500.00
Amount Requested		\$ 16,550.00

Positive Action	Justification	Funding Amount
Personnel Salary	paid intern to help administer the programs Nov - June	\$ 3,500.00
Fringe Benefits	\$20 gift card per facilitator per class, food for training	\$ 4,000.00
Travel (in/out of state)		
Supplies	curriculum, materials, Tshirts and swag for kids/families	\$ 6,250.00
Equipment	computer for intern	\$ 2,000.00
Subcontractors	facilitator training fee	\$ 1,200.00
Media Outreach	flyers (through schools) social media, ads in local paper	\$ 2,000.00
Other	evaluation/follow up incentives, team building activity	\$ 1,500.00
Amount Requested		\$ 20,450.00

Anti-drug initiative	Justification	Funding Amount
Personnel Salary		
Fringe Benefits	meals for planning/training/team building with PGPD	\$ 3,000.00
Travel (in/out of state)		
Supplies	35 HALO vaping sensors, educational materials	\$ 40,000.00
Equipment		
Subcontractors	local marketing agency for anti-drug campaign	\$ 20,000.00
Media Outreach	(used in marketing agency funds)	
Other		
Amount Requested		\$ 63,000.00

TOTAL AMOUNT REQUESTED:	\$100,000
-------------------------	-----------

\$50 per facilitator per class,
\$200 in food per class
\$150 gift card to families that complete course
\$300 meal for training facilitators
\$300 for Daycare at the rec center during class

Printing, graphic design, ads
surveys

Intern will be responsible for aiding in communicating with facilitators,
managing funds for the program, disperse flyers, and follow up evaluations.
10 hours a week/\$10 per hour 35 weeks - #####

15 weeks of courses at 5 schools

meals for training					
\$450 - 5th grade curriculum	x5	2250	refill	750	\$2,000
\$250 - Drug Prevention curriculum	x5	1250	refill	500	t-shirts, swag
\$250 - Bullying Prevention curriculum	x5	1250	refill	500	for kids/families
flyers, printing and graphic design fee					

\$1000 each per sensor (31 at schools, 4 at rec center)
\$5000 for educational resources/opportunitites for youth caught vaping

All outreach will be included in the marketing
campaign we will create with the marketing agency.
The truth is, we need professional help to counteract
the tobacco industry youth targeted advertising and
to increase the perception of risk in our community.

Attachment C
Special Provisions
E-Cigarette, Marijuana, & Other Drug Prevention Grant Program

Contractor Representative

Tamara Oborn
(801) 856-2884
toborn@pgcity.org
CTC Coordinator
Pleasant Grove Cares CTC Coalition

Department Representative

Brittany Guerra
(801) 851-7099
brittanyg@utahcounty.gov
Program Manager
Utah County Health Department

I. General Purpose

The purpose of the E-Cigarette, Marijuana, & Other Drug Prevention Grant Program is to address root causes and factors associated with youth use of electronic cigarettes, marijuana, and other drugs in Utah County communities. Substance misuse and abuse continue to be an important public health concern contributing to morbidity and mortality rates. Evidence shows that the initiation of substance use in adolescence can lead to higher levels of misuse, abuse, and substance use disorders later in life. Research on risk and protective factors has important implications for children's academic success, positive youth development, and prevention of health and behavior problems, including substance misuse and abuse.

The Utah County Health Department is interested in working with, and supporting, community coalitions and organizations in the early prevention of adverse outcomes related to youth substance abuse. The aim of this funding is to identify innovative projects and partnerships across Utah County who are committed to addressing "upstream" factors by focusing on one or more risk or protective factors identified in the Utah Student Health and Risk Prevention Statewide Survey.

Funding for this program is received from the Utah Department of Health as appropriated in Utah Code 59-14-807(3)(d) and 26A-1-116 from the "Electronic Cigarette Substance and Nicotine Product Tax Restricted Account" in the General Fund. Grant funding is administered in accordance with Utah Code 26A-1-129.

II. Parties

- a. This agreement is between Utah County, by and through the Tobacco Prevention and Control Program of the Utah County Health Department, hereinafter referred to as "Department," and Pleasant Grove City, hereinafter referred to as "Contractor." Together the Department and Contractor shall be referred to as the "Parties."

III. Definitions

- a. "CDC" means the Center for Disease Control and Prevention

- b. "Contractor" means Pleasant Grove City 70 S. 100 E. Pleasant Grove, UT 84062
- c. "Department" means the Utah County Health Department
- d. "Evidence-based" is the process of integrating science-based interventions with community preferences to improve the health of populations.
- e. "Fidelity" means the degree to which an intervention is delivered as designed, faithfulness with which a curriculum or program is implemented, or how well the program is implemented without compromising its core content that is essential for the program effectiveness.
- f. "Parties" means the Department and the Contractor.
- g. "Promising practice" include practices assessed through unpublished intervention evaluations that have not been peer reviewed and that demonstrate some evidence of effectiveness, reach, feasibility, sustainability, and transferability.
- h. "Protective Factors" are characteristics associated with a lower likelihood of negative outcomes or that reduce a risk factor's impact. Protective factors may be seen as positive countering events.
- i. "Risk Factors" are characteristics at the biological, psychological, family, community, or cultural level that precede and are associated with a higher likelihood of negative outcomes.
- j. "Root Causes" are the underlying reasons that create the differences seen in health outcomes. They are the conditions in a community that determine whether people have access to the opportunities and resources they need to thrive.

IV. Payment

- a. The Department funds provided under the Contract are for the following program and award:
 - i. Program Name: E-Cigarette, Marijuana, & Other Drug Prevention Grant Program
 - ii. Funding Source: General Fund "Electronic Cigarette Substance and Nicotine Product Tax Restricted Account" through the Utah County Health Department and in accordance with Utah Code 59-14-807(3)(d) and 26A-1-116
 - iii. Award Date: the date of execution of this agreement.
- b. The Contractor shall be paid up to the maximum amount of \$100,000.00 (one hundred thousand dollars) for the contract for expenditures made by the Contractor directly related to the program, as outlined in the General Provisions, Special Provisions, and the Contractor's proposal.
- c. The amount reimbursed is based on the number of services provided by the Contractor as reported each month on the Monthly Expenditure Report submitted to the Department.
- d. Funds may be provided upfront upon request from the Contractor for specifically approved activities by the Department.
- e. Funding may not be used for purposes contrary to applicable federal, state, and local laws.

V. Responsibilities of the Contractor

- a. The Contractor shall:

- i. Participate in all of the following activities in accordance with the funding provided and as outlined in the Contract's Proposal and action plan in Attachment B:
 1. Implement Guiding Good Choices and hold at least three 5-week sessions and at least 15 families will complete the program by June 30, 2021, starting in January. Provide program with fidelity and as outlined at <https://www.blueprintsprograms.org/programs/39999999/guiding-good-choices/>;
 2. By June 30, 2020, at least 2 facilitators per school, or 10 facilitators total, will be trained to deliver Positive Action Program Curriculum. By June 30, 2020, establish five MOU with five schools to deliver Positive Action Program starting in Fall 2021. At least one Elementary School or recreation center will pilot implementing the Positive Action Program Curriculum in the Kindness Club after-school program or virtually. An average of 20 kids will receive the evidence-based instruction through the pilot from January 2021 until June 30, 2021. Provide program with fidelity and as outlined at <https://www.blueprintsprograms.org/programs/182999999/positive-action/>.
 3. All Pleasant Grove Jr. Highs, one High School, and the recreation center will have at least 35 total HALO sensors installed by June 30, 2021.
 4. By June 30, 2021, provide at least one drug prevention training to at least 24 police department officers to assist with working with youth who are caught with substances.
 5. By June 30, 2021, implement at least one anti-drug educational media campaign surrounding the dangers of e-cigarette and vaping use and the dangers of prescription drugs utilizing materials developed by The Truth Initiative and parentsempowered.org. By June 30, 2021, establish one website with resources for parents.
 6. Ensure the evidence-based and promising practice program model(s) selected is implemented with fidelity;
 - a. Program educators hired by the Contractor shall receive formal training prior to implementing the selected evidence-based and promising practice program model(s);
 - b. Program educators hired by the Contractor shall implement programs as instructed through training programs and in accordance with program guidance.
- ii. Send at least one representative to a virtual initial grant training to be held around November 16, 2020 that is provided by the Department;
- iii. Participate in monthly progress meetings with the Department to evaluate the progress of goals and objectives and to provide any necessary technical assistance;
- iv. Participate in at least one site visit with program staff from the Department to monitor compliance with project guidelines;

- v. Send at least one representative to a risk and protective factor training, which will be held during the 2nd quarter of the grant cycle.
 - vi. Collaborate with and coordinate program evaluation with the Department.
 - b. It is recommended that a member from the Contractor organization attend a local (in state) or virtual substance abuse prevention and/or risk and protective factor related conference, training, webinar, etc. (e.g. CADCA training, Fall Substance Abuse Prevention Conference).

VI. Responsibility of Department

- a. The Department shall:
 - i. Provide report templates for monthly invoices and expenditure reports, quarterly progress reports, and the final project report.
 - ii. Provide written confirmation of receipt of reports within 10 working days;
 - iii. Provide written feedback on results/progress within 20 working days of receipt of quarterly and final report;
 - iv. Provide training and technical assistance as requested and needed, including the evaluation of the program;
 - v. Conduct one (1) site visit during the contract period as mutually agreed upon times with jointly developed agenda.

VII. Media

- a. Contractor shall work with Department on any media campaigns to ensure the campaign is conducted in accordance with Department guidelines. Contractor developed media campaigns utilizing funding are subject to approval by the Department.

VIII. Reporting Requirements

- a. Progress Reports:
 - i. The Contractor shall report on the progress report measures for each of their workplan activities as listed in Section V to the Department. Progress reports shall be submitted quarterly by the 15th of January, April, and July. The Contractor shall report on the following key grant objectives (using progress reporting templates provided by the Department):
 - Report how each activity was implemented and completed (dates, number of participants, outcomes, etc.)
 - Describe how activities addressed risk factors, protective factors and root causes.
 - ii. After the Contractor expends all funds awarded under the grant program, the Contractor shall submit a final report to the Department.
- b. Expenditure Report and Invoices:
 - i. The Contractor shall submit all monthly program expenditures by the 20th of the month following the expenditures unless otherwise approved by the Department. The submitted bills must detail the costs by salary, benefits, travel, current expenses, capital expenditures and indirect costs. Copies of employee

timesheets along with copies of receipts/invoices for travel, current expenses, and capital expenditures shall be submitted with the monthly billing. Indirect cost allocations shall be detailed. Expenditures shall follow the budget as contained in the application for the E-Cigarette, Marijuana, and Other Drug Prevention Grant Program Funding, see Contract's proposal in Attachment B.

- ii. The Contractor shall be prepared to submit a copy of its annual Independent Financial Audit report covering the period of the contract.
- c. The Contractor shall provide all reports on templates provided by the Department at the initial grant training.

Marty Beaumont, P.E.
323 West 700 South
Pleasant Grove, Utah 84062

November 25, 2020

Subject: Mill Ditch Project Bid Award Recommendation

Dear Marty:

Attached is the bid tabulation for the Mill Ditch Project. The low bidder was Silver Spur Construction with a total bid price of \$1,063,294.50 which was 36 percent under the engineers estimate. There were a total of eleven bidders on the project with an average bid price of \$1,661,016.43.

A portion of the project is the installation of a water line for American Fork City. Their portion of the bid will be \$299,145.50, leaving \$764,149.00 for Pleasant Grove City.

We recommend the project be awarded to Silver Spur Construction. We have checked their license, bonding, and references and have found everything in order.

Attached are three (3) copies of the Notice of Award if the City so chooses to award this project to Silver Spur Construction.

Sincerely,
HORROCKS ENGINEERS

John E. Schiess, P.E.
Principal Engineer

cc: American Fork City, File

DOCUMENT 003600

NOTICE OF AWARD

To: Silver Spur Construction
1098 W. South Jordan Pkwy, Suite 111
South Jordan, UT 84095

PROJECT Description: Pleasant Grove City – Mill Ditch Project

The OWNER has considered the BID submitted by you for the above described WORK in response to its Advertisement for Bids dated November 5, 2020, and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$ 1,063,294.50.

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance Bond, Payment Bond, and Certificates of Insurance within ten (10) calendar days from the date of this notice to you.

If you fail to execute said Agreement and to furnish said Bonds within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your Bid Bond. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this Notice of Award to the OWNER.

Dated this 1 day of December 2020.

Pleasant Grove City
Owner

ACCEPTANCE OF NOTICE

By _____

Receipt of the above NOTICE OF
AWARD is hereby acknowledged

Title Mayor

By _____

this the _____ day of _____, 2020.

By _____

Title _____

Horrocks Engineers

Project Manager: John E. Schiess, P.E.
Project Engineer: Jason Judd, P.E.

Construction Cost Index: 11579
Project Number UT-0058-1801-108

Contractors	Bid Total
Silver Spur Construction	\$1,063,294.50
Dry Creek Structures	\$1,206,516.34
Miller X LLC	\$1,376,435.00
Geneva Rock Products	\$1,426,255.50
Condie Construction Inc.	\$1,583,957.00
Terry Brotherson Excavating	\$1,677,316.86
Red Pine Construction	\$1,711,970.00
COP Construction	\$1,756,282.00
Noland and Sons Construction	\$1,856,166.00
Stearns, Conrad and Schmidt	\$2,281,017.50
S & L Inc.	\$2,331,970.00

Average	\$1,661,016.43
Engineer's Estimate	\$1,665,895.00
Percent Difference	0%

I hereby certify that this is a true and correct Bid Tabulation for the
Mill Ditch Project

Digitally signed by Jason Judd P.E.
DN: cn=US,
E=jason@horrocks.com,
O=Horrocks Engineers, CN=Jason
Judd, P.E.
Date: 2020.11.24 18:41:30-0700'

Jason Judd, P.E.

Base Bid A				Engineer's Estimate		Bidder 1 Silver Spur Construction		Bidder 2 Dry Creek Structures		Bidder 3 Miller X LLC		Bidder 4 Geneva Rock Products	
ITEM NO.	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1	Mobilization	1.00	LS	\$57,700.00	\$57,700.00	\$70,800.00	\$70,800.00	\$114,546.88	\$114,546.88	\$179,535.00	\$179,535.00	\$150,000.00	\$150,000.00
2	Demolition, Clear and Grub	1.00	LS	\$31,500.00	\$31,500.00	\$39,050.00	\$39,050.00	\$89,164.71	\$89,164.71	\$75,000.00	\$75,000.00	\$65,000.00	\$65,000.00
3	34" DR 21 HDPE Pipe	3030.00	LF	\$235.00	\$712,050.00	\$106.00	\$321,180.00	\$112.30	\$340,269.00	\$150.00	\$454,500.00	\$180.00	\$545,400.00
4	2" HDPE Conduit	6060.00	LF	\$3.00	\$18,180.00	\$6.30	\$38,178.00	\$2.80	\$16,968.00	\$10.00	\$60,600.00	\$4.30	\$26,058.00
5	2" Fiber Pull Box	8.00	EA	\$2,200.00	\$17,600.00	\$500.00	\$4,000.00	\$1,645.39	\$13,163.12	\$5,000.00	\$40,000.00	\$3,000.00	\$24,000.00
6	4" Air Vent	4.00	EA	\$9,500.00	\$38,000.00	\$18,565.00	\$74,260.00	\$20,539.18	\$82,156.72	\$15,000.00	\$60,000.00	\$18,000.00	\$72,000.00
7	Intake Structure	1.00	LS	\$35,000.00	\$35,000.00	\$37,540.00	\$37,540.00	\$34,763.62	\$34,763.62	\$27,500.00	\$27,500.00	\$38,000.00	\$38,000.00
8	Diversion Structure One	1.00	LS	\$20,000.00	\$20,000.00	\$42,500.00	\$42,500.00	\$32,069.05	\$32,069.05	\$24,500.00	\$24,500.00	\$34,000.00	\$34,000.00
9	Diversion Structure Two	1.00	LS	\$66,500.00	\$66,500.00	\$84,995.00	\$84,995.00	\$80,736.23	\$80,736.23	\$51,000.00	\$51,000.00	\$80,000.00	\$80,000.00
10	Diversion Structure Three	1.00	LS	\$72,000.00	\$72,000.00	\$70,280.00	\$70,280.00	\$79,057.13	\$79,057.13	\$60,000.00	\$60,000.00	\$81,000.00	\$81,000.00
11	Pass Through Structure	1.00	LS	\$20,500.00	\$20,500.00	\$31,815.00	\$31,815.00	\$13,211.75	\$13,211.75	\$13,500.00	\$13,500.00	\$27,000.00	\$27,000.00
12	60" Manhole	1.00	EA	\$5,000.00	\$5,000.00	\$3,925.00	\$3,925.00	\$8,330.85	\$8,330.85	\$5,500.00	\$5,500.00	\$9,000.00	\$9,000.00
13	18" Corrugated HDPE Pipe	43.00	LF	\$90.00	\$3,870.00	\$62.00	\$2,666.00	\$72.66	\$3,124.38	\$50.00	\$2,150.00	\$80.00	\$3,440.00
14	18" End Section	1.00	EA	\$3,500.00	\$3,500.00	\$1,550.00	\$1,550.00	\$696.39	\$696.39	\$1,000.00	\$1,000.00	\$850.00	\$850.00
15	34" Tee and Blind Flange	1.00	EA	\$4,500.00	\$4,500.00	\$15,860.00	\$15,860.00	\$13,448.46	\$13,448.46	\$15,000.00	\$15,000.00	\$17,000.00	\$17,000.00
16	Re-Seeding and Stabilization	5225.00	SY	\$2.00	\$10,450.00	\$1.50	\$7,837.50	\$1.52	\$7,942.00	\$2.00	\$10,450.00	\$1.10	\$5,747.50
17	Import Granular Backfill	360.00	CY	\$50.00	\$18,000.00	\$16.00	\$5,760.00	\$48.56	\$17,481.60	\$135.00	\$48,600.00	\$29.00	\$10,440.00
18	Sewer Rock	55.00	CY	\$90.00	\$4,950.00	\$32.00	\$1,760.00	\$49.02	\$2,696.10	\$180.00	\$9,900.00	\$36.00	\$1,980.00
TOTAL BASE BID A					\$1,139,300.00		\$853,956.50		\$949,825.99		\$1,138,735.00		\$1,190,915.50

Base Bid B				Engineer's Estimate		Bidder 1 Silver Spur Construction		Bidder 2 Dry Creek Structures		Bidder 3 Miller X LLC		Bidder 4 Geneva Rock Products	
ITEM NO.	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
19	16" DR9 HDPE Pipe	2860.00	LF	\$169.00	\$483,340.00	\$60.00	\$171,600.00	\$74.62	\$213,413.20	\$55.00	\$157,300.00	\$61.00	\$174,460.00
20	3" HDPE Conduit	2860.00	LF	\$4.25	\$12,155.00	\$6.30	\$18,018.00	\$7.31	\$20,906.60	\$15.00	\$42,900.00	\$8.00	\$22,880.00
21	3" Fiber Pull Box	8.00	EA	\$2,200.00	\$17,600.00	\$500.00	\$4,000.00	\$1,645.39	\$13,163.12	\$2,500.00	\$20,000.00	\$3,000.00	\$24,000.00
22	Disinfection and Testing	1.00	LS	\$12,000.00	\$12,000.00	\$7,000.00	\$7,000.00	\$2,446.90	\$2,446.90	\$10,000.00	\$10,000.00	\$7,000.00	\$7,000.00
23	Check Valve in Weir Structure	1.00	LS	\$1,500.00	\$1,500.00	\$8,720.00	\$8,720.00	\$6,760.53	\$6,760.53	\$7,500.00	\$7,500.00	\$7,000.00	\$7,000.00
TOTAL BASE BID B					\$526,595.00		\$209,338.00		\$256,690.35		\$237,700.00		\$235,340.00
TOTAL BID					\$1,665,895.00		\$1,063,294.50		\$1,206,516.34		\$1,376,435.00		\$1,426,255.50

Base Bid A				Engineer's Estimate		Bidder 5 Condie Construction Inc.		Bidder 6 Terry Brotherson Excavating		Bidder 7 Red Pine Construction		Bidder 8 COP Construction	
ITEM NO.	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1	Mobilization	1.00	LS	\$57,700.00	\$57,700.00	\$235,600.00	\$235,600.00	\$155,829.52	\$155,829.52	\$125,000.00	\$125,000.00	\$146,000.00	\$146,000.00
2	Demolition, Clear and Grub	1.00	LS	\$31,500.00	\$31,500.00	\$236,000.00	\$236,000.00	\$50,000.00	\$50,000.00	\$175,000.00	\$175,000.00	\$62,000.00	\$62,000.00
3	34" DR 21 HDPE Pipe	3030.00	LF	\$235.00	\$712,050.00	\$123.00	\$372,690.00	\$231.20	\$700,536.00	\$200.00	\$606,000.00	\$160.00	\$484,800.00
4	2" HDPE Conduit	6060.00	LF	\$3.00	\$18,180.00	\$2.70	\$16,362.00	\$11.00	\$66,660.00	\$5.00	\$30,300.00	\$5.20	\$31,512.00
5	2" Fiber Pull Box	8.00	EA	\$2,200.00	\$17,600.00	\$2,685.00	\$21,480.00	\$2,534.28	\$20,274.24	\$2,500.00	\$20,000.00	\$2,200.00	\$17,600.00
6	4" Air Vent	4.00	EA	\$9,500.00	\$38,000.00	\$20,300.00	\$81,200.00	\$11,835.25	\$47,341.00	\$18,000.00	\$72,000.00	\$13,000.00	\$52,000.00
7	Intake Structure	1.00	LS	\$35,000.00	\$35,000.00	\$35,100.00	\$35,100.00	\$83,504.92	\$83,504.92	\$40,000.00	\$40,000.00	\$47,000.00	\$47,000.00
8	Diversion Structure One	1.00	LS	\$20,000.00	\$20,000.00	\$36,400.00	\$36,400.00	\$49,222.44	\$49,222.44	\$40,000.00	\$40,000.00	\$55,000.00	\$55,000.00
9	Diversion Structure Two	1.00	LS	\$66,500.00	\$66,500.00	\$73,700.00	\$73,700.00	\$92,790.20	\$92,790.20	\$95,000.00	\$95,000.00	\$115,000.00	\$115,000.00
10	Diversion Structure Three	1.00	LS	\$72,000.00	\$72,000.00	\$69,200.00	\$69,200.00	\$80,711.72	\$80,711.72	\$85,000.00	\$85,000.00	\$130,000.00	\$130,000.00
11	Pass Through Structure	1.00	LS	\$20,500.00	\$20,500.00	\$22,100.00	\$22,100.00	\$28,680.00	\$28,680.00	\$20,000.00	\$20,000.00	\$26,000.00	\$26,000.00
12	60" Manhole	1.00	EA	\$5,000.00	\$5,000.00	\$4,970.00	\$4,970.00	\$4,915.92	\$4,915.92	\$4,500.00	\$4,500.00	\$2,700.00	\$2,700.00
13	18" Corrugated HDPE Pipe	43.00	LF	\$90.00	\$3,870.00	\$146.00	\$6,278.00	\$41.54	\$1,786.22	\$100.00	\$4,300.00	\$80.00	\$3,440.00
14	18" End Section	1.00	EA	\$3,500.00	\$3,500.00	\$1,248.00	\$1,248.00	\$2,055.76	\$2,055.76	\$2,000.00	\$2,000.00	\$9,500.00	\$9,500.00
15	34" Tee and Blind Flange	1.00	EA	\$4,500.00	\$4,500.00	\$13,000.00	\$13,000.00	\$12,223.28	\$12,223.28	\$13,000.00	\$13,000.00	\$11,000.00	\$11,000.00
16	Re-Seeding and Stabilization	5225.00	SY	\$2.00	\$10,450.00	\$3.00	\$15,675.00	\$2.60	\$13,585.00	\$2.00	\$10,450.00	\$5.20	\$27,170.00
17	Import Granular Backfill	360.00	CY	\$50.00	\$18,000.00	\$40.00	\$14,400.00	\$36.56	\$13,161.60	\$21.00	\$7,560.00	\$20.00	\$7,200.00
18	Sewer Rock	55.00	CY	\$90.00	\$4,950.00	\$190.00	\$10,450.00	\$40.08	\$2,204.40	\$40.00	\$2,200.00	\$160.00	\$8,800.00
TOTAL BASE BID A					\$1,139,300.00		\$1,265,853.00		\$1,425,482.22		\$1,352,310.00		\$1,236,722.00

Base Bid B				Engineer's Estimate		Bidder 5 Condie Construction Inc.		Bidder 6 Terry Brotherson Excavating		Bidder 7 Red Pine Construction		Bidder 8 COP Construction	
ITEM NO.	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
19	16" DR9 HDPE Pipe	2860.00	LF	\$169.00	\$483,340.00	\$92.50	\$264,550.00	\$65.81	\$188,216.60	\$100.00	\$286,000.00	\$160.00	\$457,600.00
20	3" HDPE Conduit	2860.00	\$0.00	\$4.25	\$12,155.00	\$8.40	\$24,024.00	\$11.32	\$32,375.20	\$6.00	\$17,160.00	\$11.00	\$31,460.00
21	3" Fiber Pull Box	8.00	\$0.00	\$2,200.00	\$17,600.00	\$2,685.00	\$21,480.00	\$1,886.28	\$15,090.24	\$2,500.00	\$20,000.00	\$2,200.00	\$17,600.00
22	Disinfection and Testing	1.00	\$0.00	\$12,000.00	\$12,000.00	\$2,800.00	\$2,800.00	\$10,000.00	\$10,000.00	\$30,000.00	\$30,000.00	\$8,000.00	\$8,000.00
23	Check Valve in Weir Structure	1.00	\$0.00	\$1,500.00	\$1,500.00	\$5,250.00	\$5,250.00	\$6,152.60	\$6,152.60	\$6,500.00	\$6,500.00	\$4,900.00	\$4,900.00
TOTAL BASE BID B					\$526,595.00		\$318,104.00		\$251,834.64		\$359,660.00		\$519,560.00
TOTAL BID					\$1,665,895.00		\$1,583,957.00		\$1,677,316.86		\$1,711,970.00		\$1,756,282.00

Base Bid A				Bidder 9				Bidder 10		Bidder 11		Average	
				Engineer's Estimate		Noland and Sons Construction		Stearns, Conrad and Schmidt		S & L Inc.			
ITEM NO.	DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT	UNIT PRICE	TOTAL AMOUNT
1	Mobilization	1.00	LS	\$57,700.00	\$57,700.00	\$98,937.00	\$98,937.00	\$303,000.00	\$303,000.00	\$175,000.00	\$175,000.00	\$159,477.13	\$159,477.13
2	Demolition, Clear and Grub	1.00	LS	\$31,500.00	\$31,500.00	\$42,322.00	\$42,322.00	\$86,000.00	\$86,000.00	\$435,000.00	\$435,000.00	\$123,139.70	\$123,139.70
3	34" DR 21 HDPE Pipe	3030.00	LF	\$235.00	\$712,050.00	\$154.30	\$467,529.00	\$176.00	\$533,280.00	\$200.00	\$606,000.00	\$162.98	\$493,834.91
4	2" HDPE Conduit	6060.00	LF	\$3.00	\$18,180.00	\$38.50	\$233,310.00	\$5.00	\$30,300.00	\$12.00	\$72,720.00	\$9.35	\$56,633.45
5	2" Fiber Pull Box	8.00	EA	\$2,200.00	\$17,600.00	\$3,070.00	\$24,560.00	\$5,400.00	\$43,200.00	\$2,500.00	\$20,000.00	\$2,821.33	\$22,570.67
6	4" Air Vent	4.00	EA	\$9,500.00	\$38,000.00	\$17,766.00	\$71,064.00	\$19,500.00	\$78,000.00	\$27,000.00	\$108,000.00	\$18,136.86	\$72,547.43
7	Intake Structure	1.00	LS	\$35,000.00	\$35,000.00	\$45,345.00	\$45,345.00	\$146,000.00	\$146,000.00	\$60,000.00	\$60,000.00	\$54,068.50	\$54,068.50
8	Diversion Structure One	1.00	LS	\$20,000.00	\$20,000.00	\$41,246.00	\$41,246.00	\$63,900.00	\$63,900.00	\$45,000.00	\$45,000.00	\$42,167.04	\$42,167.04
9	Diversion Structure Two	1.00	LS	\$66,500.00	\$66,500.00	\$92,920.00	\$92,920.00	\$108,700.00	\$108,700.00	\$120,000.00	\$120,000.00	\$90,440.13	\$90,440.13
10	Diversion Structure Three	1.00	LS	\$72,000.00	\$72,000.00	\$103,456.00	\$103,456.00	\$123,500.00	\$123,500.00	\$165,000.00	\$165,000.00	\$95,200.44	\$95,200.44
11	Pass Through Structure	1.00	LS	\$20,500.00	\$20,500.00	\$29,787.00	\$29,787.00	\$25,900.00	\$25,900.00	\$100,000.00	\$100,000.00	\$30,726.70	\$30,726.70
12	60" Manhole	1.00	EA	\$5,000.00	\$5,000.00	\$3,610.00	\$3,610.00	\$13,600.00	\$13,600.00	\$3,500.00	\$3,500.00	\$5,868.34	\$5,868.34
13	18" Corrugated HDPE Pipe	43.00	LF	\$90.00	\$3,870.00	\$70.00	\$3,010.00	\$185.00	\$7,955.00	\$100.00	\$4,300.00	\$89.75	\$3,859.05
14	18" End Section	1.00	EA	\$3,500.00	\$3,500.00	\$1,794.00	\$1,794.00	\$4,100.00	\$4,100.00	\$2,500.00	\$2,500.00	\$2,481.29	\$2,481.29
15	34" Tee and Blind Flange	1.00	EA	\$4,500.00	\$4,500.00	\$15,613.00	\$15,613.00	\$20,800.00	\$20,800.00	\$15,000.00	\$15,000.00	\$14,722.25	\$14,722.25
16	Re-Seeding and Stabilization	5225.00	SY	\$2.00	\$10,450.00	\$35.64	\$186,219.00	\$3.50	\$18,287.50	\$2.00	\$10,450.00	\$5.46	\$28,528.50
17	Import Granular Backfill	360.00	CY	\$50.00	\$18,000.00	\$31.95	\$11,502.00	\$135.00	\$48,600.00	\$25.00	\$9,000.00	\$48.92	\$17,609.56
18	Sewer Rock	55.00	CY	\$90.00	\$4,950.00	\$33.00	\$1,815.00	\$175.00	\$9,625.00	\$60.00	\$3,300.00	\$90.46	\$4,975.50
TOTAL BASE BID A					\$1,139,300.00		\$1,474,039.00		\$1,664,747.50		\$1,954,770.00		\$1,318,850.61

ORDINANCE No. 2020-26

AN ORDINANCE SETTING THE TIME AND PLACE OF THE REGULAR MEETINGS OF THE CITY COUNCIL, BOARDS, COMMISSIONS AND COMMITTEE MEETINGS OF PLEASANT GROVE CITY FOR THE YEAR 2021 AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, §10-3-502 UCA requires that the time and place of City Council meetings and other Board, Commission and Committee meetings be set by ordinance; and

WHEREAS, § 52-4-202 UCA requires the City to adopt and give notice of its annual meeting schedule.

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PLEASANT GROVE:

SECTION 1: The meetings of the Pleasant Grove City Council, Boards, Commissions and Committee meetings for the year 2021 shall be held according to the attached schedule (Exhibit “A”).

SECTION 2: This ordinance shall take effect immediately upon its passage and shall be posted or published as required by law.

SECTION 3. APPROVED AND ADOPTED AND MADE EFFECTIVE by the City Council or Pleasant Grove City, State of Utah, on this 1st day of December, 2020.

Guy L. Fugal, Mayor

ATTEST:

(SEAL)

Kathy T. Kresser, MMC
City Recorder

Motion: Council Member _____

Second: Council Member _____

ROLL CALL	Yea	Nay	Abstain
Mayor Guy L. Fugal	_____	_____	_____
Dianna Andersen	_____	_____	_____
Brent Bullock	_____	_____	_____
Eric Jensen	_____	_____	_____
Cyd LeMone	_____	_____	_____
Todd Williams	_____	_____	_____

CERTIFICATE OF POSTING ORDINANCE
Pleasant Grove City Corporation

I, the duly appointed recorder for the City of Pleasant Grove, hereby certify that copies of the foregoing Ordinance No. _____ was posted in the Daily Herald Newspaper on this ____ day of _____, 2020.

Dated this _____ day of _____, 2020.

Kathy T. Kresser, MMC, City Recorder



NOTICE OF PLEASANT GROVE CITY PUBLIC MEETING SCHEDULE 2021

Arts Commission Meetings:

Pleasant Grove City hereby gives notice that the Arts Commission will hold its meetings the fourth Thursday of each month, as needed. The meetings will start at 7:00 p.m. in the Community Center 547 S. Locust Pleasant Grove, Utah. A meeting will not be held in December.

Beautification Commission Meetings:

Pleasant Grove City hereby gives notice that the Beautification Commission will hold its meetings the second Thursday of each month, as needed. The meetings will start 6:00 p.m. in the City Hall downstairs conference room, 70 South 100 East, Pleasant Grove, Utah. A meeting will not be held in December.

City Council and Work Session meetings:

Pleasant Grove City hereby gives notice that the City Council will hold its regular meetings on the first and third Tuesday of the month at 6:00 p.m. (unless otherwise noticed). Work Sessions will be held on the first and third Tuesday of the month starting at 4:30 p.m. in the Community Room, 108 S 100 E, Pleasant Grove, Utah.

Jan 5th	May 4th	Sept 7th
Jan 19th	May 18th	Sept 21st
Feb 2nd	June 1st	Oct 5th
Feb 16th	June 22nd	Oct 19th
March 2nd	July 6th	Nov 16th
March 16th	July 20th	Dec 7th
March 30th	Aug 3rd	
April 13th	Aug 24th	

Design Review Board (DRB) Meetings:

Pleasant Grove City hereby gives notice that the Design Review Board of Pleasant Grove will hold meetings, as needed. These meetings will be held in the Community Room 108 S 100 E, Pleasant Grove, Utah.

Development Review Committee (DRC) Meeting:

Pleasant Grove City hereby gives notice that the Development Review Committee of Pleasant Grove will hold meetings on Wednesday at 10:30 a.m. as needed. These meetings will be held at Public Works 323 W 700 S, Pleasant Grove, Utah.

Historical Preservation Committee Meetings:

Pleasant Grove City hereby gives notice that the Pleasant Grove Historical Committee will hold its meeting as needed. These meeting will be held in the Community Room 108 East, Pleasant Grove, Utah starting at 7:00 p.m.

Land Use Hearing Authority:

Pleasant Grove City hereby gives notice that the Land Use Hearing Authority meeting will be held as needed. The meetings will be held in the Community Room, 108 S 100 E, Pleasant Grove, Utah.

Library Board Meetings:

Pleasant Grove City hereby gives notice that the Library Board will hold its meetings the first Thursday of each month except for December. The meetings will be at the Library 30 E Center, starting at 7:00 p.m. Persons desiring to be on the agenda should contact Librarian Sheri Britsch, 801-785-3950.

Metropolitan Water District of Pleasant Grove Meetings:

Pleasant Grove City hereby gives notice that the Metropolitan Water District of Pleasant Grove will hold meetings, as needed. These meetings will be held in the Community Room, 108 S. 100 E., Pleasant Grove, Utah at 5:00 p.m.

Municipal Building Authority Meetings:

Pleasant Grove City hereby gives notice that the Municipal Building Authority meetings will be held on the first and third Tuesdays of each month, as needed. The Municipal Building Authority meeting is held in the Community Room 108 South 100 East, Pleasant Grove, Utah. Persons desiring to be on the agenda should contact City Hall (801-785-5045) by 9:00 a.m. the Friday before.

Planning Commission Meetings:

Pleasant Grove City hereby gives notice that the Planning Commission will hold regular meetings on the second and fourth Thursday of each month, starting at 7:00 p.m. in the Community Room 108 S 100 E, Pleasant Grove, Utah. Meetings will be preceded by a work session at 6:00 p.m. Contact should be made with the Community Development Dept. to be placed on the agenda, 801-785-6057.

Redevelopment Agency Meetings:

Pleasant Grove City hereby gives notice that the Redevelopment Agency will hold meetings on the first and third Tuesdays of each month, as needed. The Redevelopment Agency Meeting is held in the Community Room 108 S 100 E, Grove, Utah. Contact should be made with the City Administrator Scott Darrington to be placed on the agenda, 801-785-5045.

Agendas for the public meetings will be posted in three public places within the Pleasant Grove City limits and on the State and City Website. Inquiries about agendas contact the City Recorder at 801-785-5045.

CERTIFICATE OF POSTING

I certify that the above notice was posted in three public places within the Pleasant Grove City limits on December 2, 2020. Posted at City Hall, Library, Community Room 108 S 100 E and on the State (<http://pmn.utah.gov>) and City's Website (www.plgrove.org)

/s/ Kathy T. Kresser, City Recorder, MMC

******Please leave posted until Dec. 31, 2021**

December 2020



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1 City Council Work Session 4:30 pm City Council Meeting 6:00 pm	2 Curbside Recycle pickup North Route	3	4	5
6	7	8	9 Curbside Recycle pickup South Route	10	11	12
13	14	15 City Council Work Session 4:30 pm City Council Meeting 6:00 pm	16 Curbside Recycle pickup North Route	17	18	19
20	21	22	23 Curbside Recycle pickup South Route	24 Christmas Eve 	25  City Offices are closed	26
27	28	29	30 Curbside Recycle pickup North Route	31 	1  City offices are closed	2
3	4	Notes				