

Agenda

Highland City Library Board
Wednesday, July 31, 2013 7:00PM

Highland City Hall, Multipurpose Room A&B
5400 W. Civic Center Drive, Highland, Utah

1. Call to order - Andrea Fuller, Chair
2. Public comment, correspondence, etc.
3. Approval of minutes - May 22, 2013
4. Liaison Reports
 - a. Youth Advisory Committee -
 - b. Friends of the Library - Blythe Shupe
 - i. new President of Friends of Library
5. Chair's Report - Andrea Fuller
 - a. Election of new Chair, Vice Chair
 - b. Appoint secretary to Library Board
 - c. Committee assignments (re-evaluate effectiveness)
 - d. Internet Policy compliance
6. Committee Reports
 - a. Personnel (Andrea, Tiffany)
 - i. Staff changes
 - b. Finance (Richard, Scott, Janeen)
 - i. Financial report
 - c. Customer Service (Blythe, Cindy)
 - d. Public Relations (Marlene, Kathy)
7. Library Director Report - Kent Slade
 - a. Monthly Reports - May, June
 - b. Status report on CLEF grant
 - c. AWE Literacy Station grant status
 - d. Discussion regarding timing of notices
 - e. Distribute Circulation policy
 - f. Distribute Long Range Plan 2013-2015
8. Adjournment

Next meeting: September 25, 2013 7:00 pm

Agenda is posted in the Highland City Library 48 hours prior to the meeting, posted online on library and city meeting website at <http://www.highlandcity.org/Archive.aspx?AMID=58&Type=Recent> and on Utah Public Notice website at <http://www.utah.gov/pmn/index.html>.

The Public is invited to attend all public meetings. if you need special accommodation to attend Library Board meetings, please contact the Library Director at 801-772-4528 or at kslade@highlandcity.org.