



Regular City Council Meeting

Minutes

Tuesday, November 17, 2020 at 6:30 pm

State Public Health Order 2020-17 dated October 14, 2020 declares a statewide public health emergency; therefore, the public's participation in the City Council meeting will only be available through the Zoom meeting link below. NO PHYSICAL MEETING LOCATION WILL BE AVAILABLE. The public is invited to monitor or listen to the open portions of the meeting electronically by following the instructions below.

Join Zoom Meeting

<https://us02web.zoom.us/j/87267180311>

Meeting ID: 872 6718 0311

Passcode: 347393

OR Dial

+1 346 248 7799

Meeting ID: 872 6718 0311

Passcode: 347393

ATTENDEES

Mayor: D Howard Madsen

Council Members: Chad Bangerter, Beverly Macfarlane, Nancy Smalling, Scott Wiggill

Employees: Recorder Susan Hale, Treasurer/Office Manager Linda Youngdell, Police Chief Ken Eborn, Public Works Director Jason Monroe

Others: Nakisha Rigley, Arlo Doyle, Ricky Carlson, Annie O'Connell-Torgersen

Any information or items for the Council's consideration must be furnished at least seven (7) working days prior to the scheduled meeting to give the needed time to study the request.

REGULAR SESSION

1. **CALL TO ORDER & WELCOME by Mayor Madsen**
2. **INVOCATION AND PLEDGE OF ALLEGIANCE by Mayor Madsen**
3. **APPROVAL OF MINUTES - October 20, 2020**

Minutes:

Council Member Macfarlane made a motion to approve the minutes of October 20, 2020 as written. Council Member Smalling seconded the motion. The motion passed unanimously with Council Members Bangerter, Macfarlane, Smalling and Wiggill voting yes.

4. **APPROVAL OF VOUCHERS - \$25,060.58**

Minutes:

Council Member Bangerter made a motion to approve the voucher for CEC Engineering in the amount of \$25,060.58. Council Member Macfarlane seconded the motion. The motion passed unanimously with Council Members Bangerter, Macfarlane, Smalling and Wiggill voting yes.

5. **PUBLIC COMMENTS**

If you wish to make a comment during this item, please raise your hand so it can be seen and your screen will be unmuted. Please state your name and you will have up to 3 minutes to share your comment.

Minutes:

There were none.

Agenda Items

6. **Interview Council position applicants and choose one to be appointed**

Minutes:

Recorder Hale called on the applicants in the order the applications were submitted. Annie O-Connell-Torgersen said she has applied for a Council appointment once before, but was not selected. She is a former Sunset City Alternate Planning Commissioner. She and her family have lived in Sunset for 12 years and plan to remain for the near future. She has a Master's degree in business and health administration and plans to acquire her PHD so she can teach college students. She has been careful in choosing activities she is involved in and she has wanted to serve on the Sunset City Council for some time. She feels she would be a team player and an asset to the Council.

Ricky Carlson said he had served with everyone on the Council before and was sad to hear Council Member Noyes had to step down. He enjoyed serving on the Council and would like to do so again. While on the Council he attended all Council meetings and Board meetings he was assigned to. He thanked the Council for considering him.

Arlo Doyle stated he ran for Council before when the Fire Department was a hot issue. He demonstrated then that he will research issues and make decisions based on facts and not emotion. He has spent almost 20 years serving the United States; 12 years in active military duty, 5 1/2 years at the VA Medical Center in Salt Lake and currently

works at the gym on HAFB. He feels his opinions may be different than others' due to his experiences. During the recent Election, a political activist he supported had said to pretend everyone is watching. To him that meant to keep discussions calm and civil.

Nakisha Rigley said she has lived in Sunset for 6 years and is an Office Manager for a Real Estate Brokerage. She is about to graduate in few weeks with a BA in public relations. She has had the opportunity to write for KSL News and feels media connections can be helpful to the Council. She created, executed and collaborated on a professional research study with the United Way of Northern Utah. She recently participated in a campaign for Alex MacDonald, who ran for County Commissioner. She believes those experiences will help her contribute to Sunset. She is willing to put in the time and effort for the residents to be heard. She cares about improving the quality of life for all Sunset citizens. She is open and willing to learn from the more experienced Council Members. She is 30 years old and the median age in Sunset is 32, so she believes she can bring a different perspective to the Council. She is excited and would love to help the Council Members with their assignments.

Recorder Hale read the applications of Linda Kight and Michael Love. Neither of them had provided a resume'.

Mayor Madsen called for a vote, which was done via the polling program in Zoom and text. The results were a tie with 2 votes for Ricky Carlson and 2 votes for Nakisha Rigley.

Those two were each given an opportunity to speak one more time. Ricky Carlson thanked the Council for their votes and stated he would love the opportunity to continue to work with them. He appreciated all the work the staff has put in with the pandemic and would love to work with them again. He appreciated all the work the Council has been doing and he is ready to work with them again. Nakisha Rigley again stated her willingness to work with each Council Member in their endeavors. She promised to keep the honor of the position and hold herself to high standards of character and ethics. She will always address the Council Members with respect and listen with empathy. She is ready to serve Sunset City.

Another vote was taken with the same results. Mayor Madsen broke the tie by voting for Nakisha Rigley.

The applicants were thanked for their time by the Council.

Recorder Hale gave newly appointed Nakisha Rigley the oath of office as a Council Member.

7. Report by Mayor Madsen on his meeting with the Davis County Sheriff about the Sunset Police Department

Minutes:

Mayor Madsen stated a few months ago, the City had an issue with keeping Police Officers. At that time, he was asked to find out what the Davis County Sheriff's Office could provide just so they would know for future reference. He met with the Sheriff once, then had Sunset Police Chief Eborn attend a second meeting with him. He

reported the Sheriff's Department would charge Sunset \$60.00 per man hour. To maintain two officers on the day and swing shifts and one officer on the night shift, it would cost the City just under \$900,000. The Sunset Police Department's budget is just over \$900,000 and the City would lose a Chief and a Detective. The Court may also lose revenue due to fewer citations being written. He does not see this as a winning situation for Sunset.

8. Mayor, Council and Department Head reports

Minutes:

Council Member Bangerter congratulated Council Member Rigley and welcomed her. It is excited to learn the 800 North project coming to a close and the HVAC system being installed. The audio system should begin being installed within the next week or so. When asked about the Main Street lighting system, he said there was no money in the budget and they'd have to wait until the FY22 budget sessions to discuss it for next year.

Council Member Macfarlane said she is concerned about the annual Senior Christmas Luncheon. She would like to get poinsettias and a gift card for each Senior citizen. The Golden Corral offers a free \$10 gift card for every \$50 spent in gift cards. She thought about 50 seniors attended the luncheon last year. The City Council and possibly the Youth City Council members could deliver them. Items such as missing some City seniors, the fact going to a restaurant was against Governor Herbert's pandemic recommendations and that other programs have been canceled this year were mentioned during the discussion. Public Works Director Monroe said there were over 90 people at the luncheon last year and spent about \$1,900. Also, normally the poinsettias are ordered before now, so he would have to find out if J&J Nursery even has any. Mayor Madsen suggested coming up with a video like the one made for the Veteran's Program and sending the senior citizens a card. Council Member Rigley volunteered to make the video and said she is worried about how many of the seniors are online. It was also suggested to give Smith's gift cards instead of Golden Corral to keep it local. It was decided for Mayor Madsen, Council Member Macfarlane and Council Member Rigley to meet and decide for sure what to do. Council Member Macfarlane reported there was no change with the Clearfield Senior Citizen Center services.

Council Member Wiggill congratulated and welcomed Nakisha Rigley to the Council. He worked with Public Works Director Monroe and ordered the cabinets for the PPE and supplies purchased with the CARES funds.

Council Member Smalling said she is glad everyone enjoyed the video made to honor the veterans for Veterans Day. She was unable to attend the Mosquito Abatement Board meeting and a Youth City Council meeting has not been held due to the pandemic. She welcomed Council Member Rigley's offer to help with the Youth City Council. She is excited to see the new audio system to be installed in the Council chambers and the Sunset Room. She is also glad the 800 North project is coming to a close. She wished everyone a Happy Thanksgiving and a speedy recovery for the

Office staff being hit with COVID-19. She welcomed Council Member Rigley.

Public Works Director Monroe advised the 800 North Street will be 100% opened tomorrow. The employees have been putting up Christmas lights early due to being short handed. They are also street-sweeping about 3 days a week. He has a vacant position in Public Works he will begin advertising for tomorrow. They are no longer taking in garbage at the shop yard. They only do it during the months of April and October. He welcomed Council Member Rigley.

Police Chief Eborn also welcomed Council Member Rigley. He stated winter parking restrictions began on November 15th and the officers are giving out a lot of warnings to get the word out. He is happy to report all of his officers are back to work, with the exception of the vacant position. He has six applicants that look promising, but he will be meeting with Mayor Madsen to discuss them. All the cars are back and running well. He had previously reported Young Chevrolet was going to cover 50% of the replacement motors for the two cars and they ended up covering 100% of the cost on the second car.

Mayor Madsen stated the North Davis Sewer District will be starting to replace their pipe on 1800 North in January. He stated his appreciation for the staff keeping the office running while COVID-19 is going through them. Council Member Macfarlane asked if he had spoken to the City Attorney about adding emails and social media to the Council Code of Conduct Policy. Mayor Madsen replied he was told those items are already covered in the policy, but can be written in if she wants it in there. Council Member Macfarlane believed it needs to be written in, so Mayor Madsen said to draft a proposal to bring before the Council.

Treasurer/Office Manager Youngdell advised all items being purchased with the CARES money must be purchased and invoices turned in before November 27, 2020. She is waiting for invoices from the HVAC and building contractors, but has received it from the audio system contractor. So everyone knows, she said the Administrative lobby is closed to the public although the personnel is still working. She is working from home, but coming in during the evenings while she is in quarantine. Residents may pay their utility bills over the phone and online with a card, mail a check or deposit a check or cash in the payment box out front of the City Building.

9. Adjourn - 8:00 p.m.

Minutes:

Council Member Bangerter made a motion to adjourn. Council Member Macfarlane seconded the motion. The motion passed unanimously with Council Members Bangerter, Macfarlane, Rigley, Smalling and Wiggill voting yes.

Compliance

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Sunset City Offices, (801) 825-1628, at least 48 hours in advance of the meeting.

Agenda posted in accordance with Utah State Code Annotated 52-4-202(3) and provided to the Standard Examiner.

Susan R. Hale,
Sunset City Recorder

D Howard Madsen, Mayor

Susan R. Hale, Recorder

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