

Minutes of Study Session and Regular Meeting

Board of Education
Ogden City School District
1950 Monroe Boulevard, Ogden Utah

A Study Session and Regular Meeting of the Board of Education of Ogden City School District was held Thursday, November 19, 2020 beginning at 5:30 PM in the Henry Barker Board Room. The following were present when the meeting convened:

Members:

Don E. Belnap, President
Joyce Wilson, Vice President
Douglas B. Barker (*virtually*)
Nancy Blair
Susan Richards
Jeremy Shinoda (*virtually*)
Jennifer Zundel (*virtually*)

Staff:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Jer Bates, Public Information Officer (*virtually*)
Ken Crawford, Support Services (*virtually*)

Study Session, 5:30 p.m.

1. Review of Board Meeting Agenda

Celebrating Student Achievement:

- Jer Bates will introduce Students of the Month & Academic All State recognitions.
- Dr. Nye will share celebrations and introduce Carrie Maxson to talk about the board room art display.

Consent Calendar:

- There were no questions regarding the Consent Calendar.

Reports:

- Committees have met and committee chairs will report.
- Jeremy Shinoda will report for Budget, Finance, and Facilities committee.

Public Participation:

- No one has signed up for public participation.

Increasing Student Achievement:

- Ben Lomond, Ogden High and Sports Complex Field Maintenance: Ken Crawford explained the levels of rubber infill are low on our fields and to maintain the warranty more infill is needed. He has submitted a proposal for consideration. The fields are approximately five to six years old. Recommendation from installer to add infill between years 2 and 5, which should last the life of the warranty. Rubber infill pellets can be reused when fields are replaced. Warranty period is 8 years, and life expectancy is 10-12 years. The board agreed to move this item to the Consent Calendar.
- Replacement of HVAC Controls for Lincoln Elementary: Mr. Crawford explained the existing control system is proprietary and any work must be done by Siemens. We cannot connect the system to our server, requiring manual control by the building custodian and the cost to upgrade the system software is several thousand dollars. This replacement will bring Lincoln into the same system as the rest of the district and upgrades will be seamless. The board agreed to move this item to the Consent Calendar.
- Digital Marquee for Heritage and District Campus: Mr. Crawford reported that with completion of new entrance and redesign for Heritage Elementary, the school is requesting a marquee on Wall Avenue. A second marquee would replace the manual marquee on the district campus at 20th and Monroe. Proposed quote is on state contract. Cost savings due to a cell receiver rather than running a data line to the marquees. Marquees are 4'x8' and will be pole mounted.
- Items 10.d. and 10.e. will be discussed in the regular meeting.

President Belnap called for a brief recess at 5:55 to reconvene in the regular meeting.

Regular Meeting, 6:00 p.m.

1. Welcome and Acknowledgement of Visitors

President Belnap called the meeting to order at 6:00 p.m. The board agreed that items 10.a. and 10.b. under Increasing Student Achievement will be moved to the Consent Calendar. The following were present when the meeting convened:

Members present:

Don E. Belnap, President
Joyce Wilson, Vice President
Douglas B. Barker (*virtually*)
Nancy Blair
Susan Richards
Jeremy Shinoda (*virtually*)
Jennifer Zundel (*virtually*)

Staff present:

Dr. Rich K. Nye, Superintendent
Zane K. Woolstenhulme, Business Administrator
Paula Bosgieter, Executive Assistant
Jer Bates, Public Information Officer (*virtually*)
Carrie Maxson, Equity and Access (*virtually*)
Jessica Bennington, Human Resource (*virtually*)

2. Reverence

Presenter: Ken Crawford, Student Services

3. Pledge of Allegiance

Presenter: Jessica Bennington, Human Resources

4. Celebrating Student Achievement

a. Students of the Month

Four outstanding high school students were recognized as students of the month from their respective high schools. They each received a framed certificate of achievement and Ogden School District pin.

b. Great Things Happening

i. UHSAA Academic All State - Fall Sports

Ten outstanding high school seniors were recognized for earning and receiving the Academic All State award in their respective sports.

c. Superintendent's Celebration

Dr. Nye shared the following celebrations with the board:

- Construction highlights: Wasatch Elementary won the Utah Construction & Design 2020 most outstanding award for K-12 Small Projects.
- Student artwork display in the board room: Carrie Maxson explained the medium and the stories behind the artwork; Beverley Taylor Sorensen (BTS) elementary art teacher Stephanie Jaden worked with 5th grade students at Lincoln Elementary to create landforms with sunsets using white crayon and oil pastels; BTS teacher Brent Rhodes worked with 5th grade students from Shadow Valley to create black and white drawings using Sharpie markers. Students pondered their own interests and strengths in creating their piece of art – a Turkish tughra, similar to a coat of arms or crest. Next month, our student art will be sent across the state and country on our holiday cards.

5. Consent Calendar

Board members have reviewed board materials, including items listed on the Consent Calendar. The board agreed to move Increasing Student Achievement action items 10.a. and 10.b. to the Consent Calendar.

MOTION: Jeremy Shinoda moved to approve the consent calendar as amended. Seconded by Susan Richards. The motion carried unanimously.

- a. Recommended Personnel Actions provided by the human resource director and recommended by the superintendent were approved.
- b. Board Financial Reports for October 2020 were provided by the business administrator and were approved.
- c. Minutes for the board meetings held October 22, 2020 and November 5, 2020 were approved as written.
- d. Approval: Superintendent and Business Administrator Performance Evaluations were approved.
- e. Approval: LEA Specific License Approvals were approved.
- f. Action Item: Board Policy Revisions [2nd Reading] were approved.
- g. Approval: Administrative Appointment was approved.

Dr. Nye introduced Mitchell Arquette as the new Athletics Supervisor. He comes from Davis High School, where he was the head football coach and secondary teacher. Mr. Arquette addressed the board and shared excitement to join the Ogden School District.

6. Superintendent's Report

Dr. Nye gave a report to the board regarding the following:

- District Accreditation Review: team of seven spent four days engaged with our schools, classrooms, and departments. The review team gave a report on their final day and will take their recommendation back to the national team. We are one of two districts in the state that have completed this process; we are leading out in the state in this regard. We will have an official report at a later date.
- COVID update: we currently have 105 staff quarantined, which presents some challenges, and 923 students quarantined who are receiving educational and nutrition services; 69 active positive cases; Ben Lomond and Mt Ogden campuses have reopened; we experienced higher levels of engagement with remote learning at these schools than in the spring; wellness survey will be distributed to staff to determine need for additional services. Ogden High campus will reopen on Monday, November 23.
- Virtual learning day on Tuesday, November 24 for all students.

7. Business Administrator's Report

Mr. Woolstenhulme gave a report regarding the following:

- Managed print services program in the district to standardize copy machine purchases and contracts; this will take the burden of acquisition and contracts off the shoulders of building and department administrators and be managed at the district level; financial responsibility will also be managed at the district level. For repairs at the building level, schools can submit a ticket through our maintenance/IT service system.
- Ian McGruder from Landed, a home-buyer's assistance program, has been in contact with our district and can make their program available to our employees. They have also been in contact with Ogden City and we plan a joint rollout with Ogden City at a future date. Ogden City also has their own program "Own in Ogden" for those interested in buying a home within the Ogden City limits.

8. Board Committee Reports

a. Policy and Law Committee

Joyce Wilson gave a report to the board regarding the following:

- Three new policies recommended for approval: conflict of interest, nepotism, and ethics. No questions or feedback from board members regarding these policies.
- Attendance Policy revision that addresses measuring attendance when students are learning at home; how are they engaging, if they are logging in, and if they are completing assignments; will allow for compulsory attendance requirements to be satisfied in a personalized learning environment.

b. Student Achievement Committee

Jennifer Zundel gave a report to the board regarding the following:

- Nov 24 virtual learning day to test our system should we need to move fully online; PD will be offered for teachers on this day;
- Student information system: COVID has highlighted issues with functionality in ASPIRE; USBE will not be upgrading the current system; prudent to begin looking into a new system even though the cost may seem overwhelming;
- Personalized Learning Task Force: to define and streamline personalized learning, develop board policies for standards based learning practices, create a multi-year implementation plan; team has been assembled and will meet monthly; will give progress updates to the board as needed.

c. Budget, Finance and Facilities Committee

Jeremy Shinoda gave a report regarding the following:

- Swimming pool update: boiler replacements, pool surface replacements, activities available when pools are able to reopen to the public;

- Energy update: report on energy usage throughout the district; utilities \$2.5M per year, total square footage has remained the same since 2013 but utilities are only slightly higher due to increased efficiency in our buildings; Energy Manager Darwin Smith will give a full report to the board in January.

9. Public Participation

There was no public participation at this meeting.

10. Increasing Student Achievement

- a. Action Item: Ben Lomond, Ogden High and Sports Complex Field Maintenance
The board agreed to move this item to the Consent Calendar and was approved.
- b. Action Item: Replacement of HVAC Controls for Lincoln Elementary
The board agreed to move this item to the Consent Calendar and was approved.
- c. Action Item: Digital Marquee for Heritage Elementary and the District Campus
Mr. Crawford gave a report to the board regarding the digital marquees for Heritage and the district campus. The Heritage sign will be double sided and the district campus will be single sided.

MOTION: Board member Joyce Wilson moved to approve the digital marquee for Heritage and the District Campus, seconded by Nancy Blair. The motion carried unanimously.

- d. Action Item: Ogden High School Golf/Multisport and Putting Simulator Systems
Mr. Crawford gave a report to the board regarding cost for golf/multi-sport simulator and putting simulator systems for Ogden High School. Ogden High has space in the old wrestling room. Vendor will honor pricing submitted for Ben Lomond's system. This was briefly discussed in February but no action was taken by the board. Board members asked questions and Mr. Crawford responded. Security for this space may need to be upgraded and a team coach would always be present with students. It is intended to be a supervised space at all times.

MOTION: Board member Nancy Blair moved to approve the golf/multi-sport simulator and putting simulator systems for Ogden High School, seconded by Douglas B. Barker. The motion carried unanimously.

- e. Action Item: Board Policy Revisions [1st Reading]

Jessica Bennington gave a report to the board regarding board policy revisions for first reading.

- Board Policy 7.608 Conflict of Interest (new): more specific and more in-depth than existing policy 7.602; provides boundaries that ensure we are not marketing for these outside activities; pertains to selling district materials for personal gain; pertains to employees serving as board members for our district and teachers providing tutoring services;
- Board Policy 7.609 Nepotism (new): this occurs more in coaching than other positions; occurs when employee is supervised by a family member; can be approved in certain circumstances, when applicant is best candidate or positions are less than 12 weeks, or with arrangements through Human Resources; we have been following the nepotism law and we have processes already in place;
- Board Policy 7.610 Ethics (new): covers tutoring and employees having access to student and/or employee records then using that information for personal gain;
- Board Policy 9.1.102 Compulsory Attendance, Absences, Tardiness, and Truancies (revised): identifies evidences of attendance when students are in a virtual learning environment.

Board members asked questions and Ms. Bennington responded. Each of the new policies are recommended by the State Auditor and have been vetted by our legal counsel.

MOTION: Board member Jennifer Zundel moved to approve 1st reading

policy revisions as written, seconded by Jeremy Shinoda. The motion carried unanimously.

Adjourn

President Belnap adjourned the meeting at 7:20 p.m.

Note: A copy of related materials and an audio recording of the meeting can be found at www.ogdensd.org

President

Business Administrator