

TOWN OF CIRCLEVILLE



TOWN OF CIRCLEVILLE MINUTES

November 12, 2020

The regular meeting of the Circleville Town Council was called to order at 6:02PM by Mayor Koby Willis. Council Members attending were: Shane Robinson, Kristi Westwood, and Kirk Fullmer, and Shirl Fox. Mekeisia Westwood, Town Clerk was also in attendance.

Public attendees were: Rex Waddington, Sharon Kiser, and Lonnie Kiser.

Mayor Willis led the pledge and then Shirl offered the prayer to open the proceedings. Kristi made a motion to approve the minutes from the October 8, 2020 meeting. Shane seconded, and the motion passed unanimously.

First, on the agenda was Resolution 2020-02 authorizing an annually renewable Lease, a Master Resolution, Security Documents, and the issuance and sale by the Authority of its Local Building Authority of Circleville Town, Piute County, Utah Lease Revenue Bond, Series 2021 to finance the cost of acquisition, construction, furnishing or leasing a town park; and authorizing the taking of all other actions necessary to the consummation of the transactions contemplated. Shane made a motion to pass Resolution 2020-02, and Kristi seconded. The motion passed unanimously.

Kristi made the motion to temporarily recess the Town Board meeting. Shirl seconded, and the motion passed unanimously.

Next on the agenda was the Water Master Plan. Ensign Engineering is assisting in the Water Master Plan. They have been working around the town on the Plan.

Resolution 2020-04 was discussed next. It states the chain of authority for a water system emergency. Kirk made a motion to approve the Resolution. Shirl seconded, and the motion passed unanimously.

The Circleville Town Planning Commission was discussed next. Bailey Dalton has expressed interest in being on the committee. Shirl made the motion to approve Bailey, and Kristi seconded. The motion passed unanimously.

The water line on 470 north was discussed next. Shane has received 3 different bids for the water line. They discussed the differences in the bids. Shane is waiting for one more bid. This will be discussed more at the December meeting.

Resolution #2020-01 Approving the Submission of the Utah Enterprise Zone Application for the Effective Period of January 1, 2021 to December 31, 2024 was discussed next. Shane made the motion to approve the application, Economic Development Plan, and the Resolution. Kirk seconded, and the motion passed unanimously.

Next, UDOT is planning on repaving and curbing Main Street summer of 2021. The town would like to do a lighting project in conjunction with UDOT's project. They looked at the road plans and some different lighting options. It was decided to go with 18 light poles for Mountain States Lighting to start a bid.

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The Circleville Town Website was discussed next. SU Webpage is working on the new website. The town has purchased the website design and 10 years of maintenance on the website. This project will be funded using part of the CARES grant.

Next on the agenda was the State Fraud Risk Self Assessment. The State Auditor's office is requiring this self assessment with the audit. Mayor Willis and Mekeisia have filled out the assessment. Kristi made the motion to approve the Self Assessment, and Shirl seconded. The motion passed unanimously.

The Cares Relief Funds were discussed next. The town is receiving approximately \$42000. The remaining funds after paying for the website will be used on a Heating, Venting, and A/C systems. A new rooftop system will be installed.

The Mayor called on those not on the agenda.

Rex Waddington thanked Troy Robinson and Mayor Willis for hanging the POW flags at the Memorial Park and Cemetery for Veterans Day.

The Mayor opened the floor to the Departments:

Maintenance: The Town Board would like to thank Troy Robinson for the flags hanging down Main Street on Veteran's Day. The Town Board has had many from citizens on the excellent job Troy has done on maintenance around the town.

Parks & Recreation: Kristi is still working on the Main Street Project. She is working with Morgan Hoyt and Mike Millett to get some designs started.

The bills and budget variance reports were presented and reviewed by the council. Kirk made a motion to approve the bills and budget variance reports and adjourn; Shane seconded, and the motion passed unanimously. The meeting was adjourned at 7:23 PM.