



City of Milford

Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Scott Symond
Les Whitney
Shane Yardley

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, December 15, 2020**.

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **VISITORS**
 - a. Chad Atkinson - Presentation of Financial Statement for FY 2019-2020
 - b. Michelle Evans – Discuss partial grant option to help with a city activity guide
3. **CONSENT ISSUES**
 - a. Approval of bills and payroll
 - b. Approval of minutes: November 17, 2020 City Council Meeting
 - c. Financial Report: November 2020
4. **NEW BUSINESS**
 - a. Appointment of Library Board members
 - b. Approval of various board members for 2021
 - c. Opening and selection of surplus bids for Library Shelves
 - d. Approval of Facility Use Memorandum of Understanding with Beaver County School District
 - e. Opening and selection of bids for Swim Pool Heater and LED Pool Lights
 - f. Approval of purchase of CAT Backhoe and authorization of signatures
 - g. Consideration and approval of Utah State Treasury Withdrawal
5. **OLD BUSINESS**
 - a. Culinary water project
 - b. Splash pad
 - c. HB 31 Water Supply and Surplus Water Amendments
6. **ORDINANCE AND RESOLUTIONS**
 - a. None
7. **COMMENTS**
 - a. Staff Member Reports and Comments
 - b. Council Member Reports and Comments
8. **ADJOURNMENT**

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 10th day of December, 2020. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.



City Council Agenda Request Form Milford City
This form must be submitted by 3 pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly) : __Michelle Evans_____

ORGANIZATION (if applicable): __Beaver County Tourism_____

ADDRESS: _____

PHONE : __435-438-6482_____ CELL PHONE: _____

E-MAIL ADDRESS: __michelleevans@beaver.utah.gov_____

To be used if additional information is required . Agenda will be posted on www.utah.gov/pmn
You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend __10/6/2020_____ Amount of Time Requested __10 minutes_____

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council) : __City activity books_____

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (**check one**): REQUIRES ACTION ☒ INFO ONLY

PLEASE DESCRIBE DESIRED OUTCOME: __Milford City support, contribution and contact person for the design process and approval._____

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES NOx

IF YES, I HAVE PROVIDED **11** COPIES AND EMAILED AN ORIGINAL TO THE CITY

RECORDER Initial here _____

*****CONTINUED ON REVERSE*****

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES ☒ NO

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: _\$500_____

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 3 pm the Wednesday prior to the City Council Meeting. Meetings are held the 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

Return completed form and 12 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

Handouts may be e-mailed prior to deadline for agenda. E-mail to:
mseifers@milford.utah.gov by 3 pm the Wednesday prior to meeting.

Michelle Evans

SIGNATURE

9/30/2020

DATE

.....
OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES ☐ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☐ NO ☐

If no, reason for denial:

Milford City Appointments

12/9/2020

Committee	Name	Original Appointment Date	Term Expiration Date	Terms	Replaced
Beautification Board	Spaulding, Ian "Jeep"	n/a	Council Member		
Beautification Board	Rose, Ricky	n/a	resident		
Beautification Board	Nelson, Karen	n/a	Resident		
Beautification Board	Whitney, Les	n/a	Fire Chief		
Beautification Board	Yardley, Shane	n/a	Council Member		
Board of Adjustment	None	n/a	Alternate		
Board of Adjustments	Mayer, Gary	1/1/2005	12/31/2024		
Board of Adjustments	Conard, Audrey	4/11/2012	12/31/2022	2	
Board of Adjustments	Bridge, Lola	1/1/2005	12/31/2024		
Board of Adjustments	Cox, Jennifer	1/1/2004	12/31/2023		
Board of Adjustments	Davis, Norm	10/7/2014	12/31/2023	2	
Industrial Park Board		n/a	Mayor		
Industrial Park Board	Potter, Dwight	n/a	Smithfield		
Industrial Park Board		n/a	Council Member		
Industrial Park Board	Heaton, Tom		Utah Power and Light		
Industrial Park Board		n/a	Planning & Zoning		
Industrial Park Board	McDermott, Richard	n/a	Property Owner		
Library	Bailey, Jaynell	10/17/17	12/31/2022		2 Alison Cox
Library	Wiseman, Terry	02/20/2018	12/31/2024		2 Colton Paice
Library	Holdaway, Tamra	10/16/18	12/31/2021		ShaRee Wright
Library	Symond, Scott	Council Member	Council Member		
Library	Wright, Evelyn	10/17/2017	12/31/2021		John Carter
Library	Wiseman, Wayne Jr.	02/21/2017	12/31/2024		2 New Position
Library	Harding, Aaron	06/18/19	12/31/2024		2 Jen Bostic
Library	Horton, Robin	10/17/17	12/31/2022		Don Noyes
Library	Meaghan Ah-Fook	5/21/19	12/31/2024		2 Sara Harding
Library	Natalie Hardman	11/18/2014	12/31/2022		Larry Roberts
Planning	Walker, Garland	1/19/16	12/31/2022		2 Les Whitney
Planning		10/28/2014	12/31/2023		2 Kelly Thompson
Planning	Schofield, Nick	1/19/16	12/31/2024		2 Lisa Carter
Planning	Stewart, Patricia	10/16/2012	12/31/2023	2	
Planning	Whitney, Les	n/a	City Representative		Karrie Davis
Planning	Craw, Michelle	1/19/16	12/31/2024		2 Terry Wiseman
Planning	Ambrose, Luke	2/15/2011	12/31/2022	2	



Makayla Bealer <mbealer@milford.utah.gov>

Re: Amendment to the MOU

1 message

Makayla Bealer <mbealer@milford.utah.gov>
To: David Long <david.long@beaver.k12.ut.us>
Cc: Nolan Davis <ndavisfiredist2@hotmail.com>

Thu, Dec 3, 2020 at 10:52 AM

Good morning Superintendent,

I just wanted to follow up to see if you've had a chance to make the amendments to the MOU. Our City Council is going to meet on December 15th and I'd like to have them approve the MOU if possible.

Please give me an update.

Thanks,

Makayla Bealer | City Administrator/Treasurer

PO Box 69 | 26 South 100 West | Milford, UT 84751
☎: (435) 387-2711 | 📠: (435) 387-2748 (Fax) | ✉: mbealer@milford.utah.gov

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On Thu, Nov 19, 2020 at 6:51 AM Makayla Bealer <mbealer@milford.utah.gov> wrote:

Good Morning Superintendent,

The City Council reviewed and discussed the presented MOU. They tabled this item and would like the following language or something similar added to the agreement at the suggestion of Attorney Kanell.

Use define: City recreation use of facilities is determined through a google calendar for facility use owned by BCSD. Milford City as access to BCSD's facility use calendar and places city recreation practices and events on the calendar for BCSD review and approval. High school athletics and other school events have priority over City Recreation.

Once, I explained as well as Council Member Spaulding how the scheduling works, everyone was agreeable but wanted it defined on the MOU for clarification for future understanding.

Please make the changes at your convenience and I'll have them sign/approve next meeting. We meet again on November 24th and December 15th. I have the check cut and would be happy to mail over before the MOU is signed if needed.

As always thanks for everything and being so easy to work with.

On another note. I wanted to personally tell you that I believe BCSD is doing remarkable things to keep the schools open and for this I'm forever grateful for our wonderful schools and administration. I can only imagine the stress you've been under, but please know you are appreciated by many.

Thanks,

Makayla Bealer | City Administrator/Treasurer

PO Box 69 | 26 South 100 West | Milford, UT 84751
☎: (435) 387-2711 | 📠: (435) 387-2748 (Fax) | ✉: mbealer@milford.utah.gov

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Makayla Bealer | City Administrator/Treasurer

PO Box 69 | 26 South 100 West | Milford, UT 84751
☎: (435) 387-2711 | 📠: (435) 387-2748 (Fax) | ✉: mbealer@milford.utah.gov



PUBLIC NOTICE

Invitation to Bid

Milford City is accepting **Sealed Bids** from general contractors for the following projects at the Milford City Pool located at 140 North 225 West, Milford Utah:

Project 1: Removal and Replacement of Pool Heater

- Removal and proper disposal of existing heater
- Supply and installation of three (3) 400 K BTU ASME natural gas heaters
 - o Required Brand/Model: Master Temp High Performance Heater by Pentair Pool
- Make all power, water, gas, and exhaust connections

Project 2: Removal and Replacement of 7 New LED Pool Lights

- Removal and proper disposal of seven (7) existing pool lights
- Supply and installation of (7) new LED pool lights

Bids must be broken down by project providing a sub total for each. Bids must be honorable for 60 days.

On site walk through is available by contacting City Administrator Makayla Bealer at 435.387.2717. Questions regarding the project may also be directed to her.

BID SUBMITTAL DEADLINE: 4 PM FRIDAY, NOVEMBER 20, 2020

BIDS MAY BE SUBMITTED AT THE FOLLOWING LOCATIONS:

Submit by Person: Milford City Office, 26 South 100 West, Milford, Utah 8 am – 4 pm

Mail to: Milford City, PO Box 69, Milford, UT 84751 – Clearly Mark BID on envelope

Emailed to: Makayla Bealer at mbealer@milford.utah.gov – Clearly Mark BID in Subject Line



132981-01

October 13, 2020

Milford City

Dear Mckayla and Ben,

Thank you for your interest in Wheeler Machinery Co. and its products. I am pleased to provide you with this quote for your consideration.

New Caterpillar Model: 420 Backhoe Loaders

STOCK NUMBER: AA008186

SERIAL NUMBER:

YEAR:

SMU:

Thank you for your interest in Wheeler Machinery Co. and Caterpillar products for your business needs. This quotation is valid for 30 days, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

Install Beacon

Beau Drury
Machine Sales Representative
Wheeler Machinery Co.
bdrury@wheelercat.com
435-668-6573

If the rental equipment described herein is purchased, notice is hereby given that Wheeler Machinery Co. has assigned its rights, but not its obligations, in the sale to CATD Exchange Services, LLC, as part of a like-kind Exchange.

New Caterpillar Model: 420 Backhoe Loaders

STANDARD EQUIPMENT

BOOMS, STICKS, AND LINKAGES -BACKHOE -- 14'4" Center pivot backhoe -4.3 Meters -- Boom and swing transport locks -- Pilot operated backhoe and -electro hydraulic stabilizer controls -- Street type stabilizer shoes -- Anti-drift hydraulics (boom, stick, - and E-stick) -- Cat Cushion Swing(tm) system -LOADER -- Single Tilt Loader -- Lift cylinder brace -- Self-leveling loader with single - lever control -- Return-to-dig -(automatic bucket positioner) -- Transmission neutralizer switch -- Bucket level indicator -

POWERTRAIN -- Water separator -- Thermal starting aid system -- Dry type axial seal air cleaner with -integral precleaner -- Automatic dust ejection system -- Filter condition indicator -- Hydraulically boosted multi-plate -wet disk brake with dual pedals & - interlock -- Differential lock -- Torque converter -- Transmission-four speed manual shift -- Neutral safety switch -- Spin-on filters for -Fuel -Engine oil -Transmission oil -- Outboard Planetary Rear Axles -- Diesel particulate filter -- Hydrostatic power steering

HYDRAULICS -- Pilot hoe and mechanical loader -controls -- Load sensing, variable flow system -with 43 gpm (162 L/min) axial piston -pump -- 6 micron hydraulic filter -- Caterpillar XT-3 hose -- Hydraulic oil cooler -- Pilot control shutoff switch -- Flow-sharing hydraulic valves -- Hydraulic suction strainer -

ELECTRICAL -- 12 volt electrical start -- Horn, front and rear -- Backup alarm -- Hazard flashers/turn signals -- Halogen head lights (2) -- Halogen rear flood lights (2) -- Stop and tail lights -- Audible system fault alarm -- Key start/stop system -- 850 CCA maintenance free battery -- Battery disconnect switch -- External Power Receptacle (12v) -- Diagnostic ports for engine and - machine Electronic Control Modules

OPERATOR ENVIRONMENT -- Interior rearview mirror -- ROPS canopy, Rear Fenders -- 2-inch (50mm) retractable seat belt -- Tilt steering column -- Steering knob -- Hand and foot throttle -- Automatic Engine Speed Control -- One Touch Low Idle -- Floor mat and Coat Strap -- Lockable storage area -- Air suspension seat -

FLUIDS -- Antifreeze - Extended Life Coolant --20F (-30C)

OTHER STANDARD EQUIPMENT -- Standard Storage Box -- Transport tie-down points -- Ground line fill fuel tank with -42.3 gal (160L) capacity & 5 gal (19L) -diesel exhaust fluid -- Rubber impact strips on radiator -guard -- CD-ROM Parts Manual -- Safety Manual -- Operations and Maintenance Manual -- Lockable hood -- Tire Valve Stem Protection

MACHINE SPECIFICATIONS

420 07A BACKHOE LOADER CFG2	542-7992	BUCKET-GP, 1.4 YD3, PO	337-7388
LANE 3 ORDER	0P-9003	CUTTING EDGE, TWO PIECE	9R-5321
STICK, EXTENDABLE, 14FT	543-4284	BUCKET-SOIL, 24", 8.5 FT3	254-8941
PT, 4WD/2WS, POWERSHIFT	544-1066	INSTRUCTIONS, ANSI	559-0872
ENGINE, 82KW, C3.6 DITA, T4F	542-7780	SERIALIZED TECHNICAL MEDIA KIT	421-8926
HYDRAULICS, MP, 6FCN/8BNK, ST	542-7774	RIDE CONTROL	551-6453
CAB, DELUXE	544-0883	RADIO, FM BLUETOOTH	540-2298
DISPLAY, TOUCH SCREEN	545-5048	FAN	387-6682
WORKLIGHTS (8) HALOGEN LAMPS	491-6734	COLD WEATHER PACKAGE, 120V	551-6940
SEAT, DELUXE FABRIC	573-4524	AUTO-UP STABILIZERS	567-5090
BELT, SEAT, 2" SUSPENSION	206-1747	PLATE GROUP - BOOM WEAR	423-7607
AIR CONDITIONER, T4F	542-7810	GUARD, STABILIZER	353-1389
PRODUCT LINK, CELLULAR, PLE643	560-6797	PACK, DOMESTIC TRUCK	0P-0210
TIRES, 12.5 80/19.5L-24, GY	379-2161	SHIPPING/STORAGE PROTECTION	461-6839
COUNTERWEIGHT, 1015 LBS	337-9696	RUST PREVENTATIVE APPLICATOR	462-1033
STABILIZER PADS, FLIP-OVER	9R-6007	LOADER BUCKET PINS	545-8548

SELL PRICE	\$89,980.00
NET BALANCE DUE	\$89,980.00
AFTER TAX BALANCE	\$89,980.00

WARRANTY & COVERAGE
5 year 3,000 Hour Powertrain 1 year premier

Caterpillar Financial Services Corporation

Finance Proposal

CUSTOMER

Name: MILFORD CITY

Address _____
City _____
State _____

Good if: _____
Acknowledged by _____ Nov-13-2020
Funded by _____ Nov-13-2020

DEALER

WHEELER MACHINERY CO.
Sales person _____
Dealer contact _____
Telephone _____

Quote number _____ 4097065
Fax Number _____
Quote Date _____ 14-Oct-20
Quote Time _____ 05:01:11 PM

FINANCE PROPOSAL

This is Caterpillar Financial Services Corporation's confirmation of the following finance proposal. This is a proposal only and is subject to credit approval, execution of documentation, and execution and approval of the application survey.

Finance Type _____ Governmental Lease _____ Quoted By _____ Claire Goke
Number of Payments _____ 2 Annual _____ Report Created By _____ Claire Goke
Payments _____ in Arrears _____

	<u>Model</u>	<u>Ann. Hours</u>	<u>Qty</u>	<u>Sale Price</u>	<u>Amount Financed</u>	<u>Payment</u>	<u>Balloon</u>	<u>Fixed Rate</u>
New	420-07	500	1	69,980.00	70,380.00	36,509.24	1.00	2.4900%

Special Conditions:
420-07

Serial Number - , Model Year - 2021, Standard Environment;
Major Attachments-Air Conditioning, Backhoe Bucket, Cab, Ride Control, Tires; Blades/Buckets/Rippers-General Purpose Bucket

Payment Structure - Asset
2 Annual payment(s) 36,509.24

	<u>Model</u>	<u>Insurance</u>	<u>Payment w/Insurance</u>
New	420-07	666.75	37,175.99

The estimate for insurance is provided through Caterpillar Insurance Company (Provided by Westchester Insurance Company in Rhode Island) and is not an offer to contract for insurance.

CONDITIONS

Insurance: The customer must provide evidence of physical damage and liability insurance in an amount and from an insurance carrier satisfactory to CFSC. CFSC must be named on the policies, as loss payee and additional insured, as applicable, and a certificate of insurance, in form and substance acceptable to CFSC, must be provided to CFSC.

Taxes: All taxes are the responsibility of the customer and may or may not be included in the above payment amount.

Equipment: The equipment cannot be delivered until all documents are executed by CFSC. All equipment must reside in the United States at all times.

Approval: This proposal is subject to, among other things, final pricing, credit approval and document approval by CFSC.

The terms and conditions outlined herein are not all-inclusive and are based upon information provided to date. This proposal may be withdrawn or modified by Lessor at anytime. This proposal does not represent an offer or commitment by CFSC to enter into a transaction or to provide financing and does not create any obligation for CFSC. A commitment to enter into the transaction described herein may only be extended by CFSC after this transaction has been approved by all appropriate credit and other authorities within CFSC.

Caterpillar Financial Services Corporation
2120 West End Avenue, Nashville, TN 37203
(615)-341-1000

We appreciate the opportunity to provide you a proposal for this transaction.

Proposed by:

Acknowledged by:

Caterpillar Financial Services Corporation

MILFORD CITY

Date



UTAH STATE TREASURY

WITHDRAWAL FORM

Date: December 15, 2020

Reason for withdrawal: Annual Bond payments -

Total amount to be withdrawn: \$61,380.00

(If applicable)

Bond #: M10410- Library

Payment Amount: \$10,000.00

Bond #: 38024- Water Bond

Payment Amount: \$51,380.00

On the 15th day of December, 2020, We hereby approve the Milford City Treasurer to withdraw funds from the Utah State Treasury.

Ayes: _____

Nays: _____

Absent: _____

Milford City

By: _____

Attest:

Nolan Davis, Mayor

Monica D. Seifers, City Recorder



PROUDLY SERVING UTAH PUBLIC EMPLOYEES

560 East 200 South » Salt Lake City, UT » 84102-2004 » 801-366-7555 or 800-765-7347 » www.pehp.org

The enclosed check is your share of this year's LGRP's Premium Refund

As you know, PEHP provides self-funded insurance for public employees. As a result, when costs are lower than expected, your group benefits directly in the form of lower rates and a premium refund. We carefully fund groups and watch the impact of COVID-19 on claims to see that your pool is in a strong financial position. We hope you and your employees can benefit from this refund.

For your reference, the following criteria are used in calculating refunds:

- **Experience (60%)**
 - The average experience of all groups with fewer than 100 employees.
 - For groups with 100 or more employees, actual experience of the group is used.
- **Longevity (30%)**
 - Longevity is a stabilizing factor for the pool and correlates directly with pool reserve development. Greater longevity credit is applied to groups maintaining continuous participation in the pool.
- **Member Engagement (10%)**
 - Member engagement is an important tool for managing the overall costs of the pool. Member engagement metrics currently include use of our new Cost Comparison Tool and two other measures selected for your group from your Quarterly Action Reports. Examples include:
 - Member adherence to chronic disease medications
 - Site of service selection for labs
 - Diabetes management

As a reminder, our objective is not to give back a significant amount in premium refunds each year, but to give you the lowest possible renewals. We are proud to partner with you and appreciate the opportunity to provide benefits and services to you and your employees.

Should you need anything from me or a member of the PEHP Team, please don't hesitate to let us know. Very best and stay safe.

R. Chet Loftis

REMITTANCE ADVICE

Draft:8553214

Date	Invoice	PO #	Amount	Discount	Net	Description
11-19-2020	83851		4064.00		4064.00	LGRP PREMIUM REFUND

ford City
Box 69
South 100 West
ford UT 84751

435-387-2711

ceipt No: 1.091884

Dec 9, 2020

HP Health & Benefits

Previous Balance: .00

scellaneous 4,064.00

LRP Premium Refund

1-38-900

scellaneous Revenue

otal: 4,064.00

CHECK-UIB

Check No: 8553214 4,064.00

Payor:

Mail-MB

otal Applied: 4,064.00

Change Tendered: .00

(800-765-7347).

1

Duplicate Copy
12/08/2020 2:00 PM



CITY OF MILFORD
COMBINED CASH INVESTMENT
NOVEMBER 30, 2020

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	114,285.56
01-11120	CASH IN CHECKING - UIB	219,606.70
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	342.73
01-11610	CASH-STATE TREASURER-COMBINED	1,369,632.31
01-11700	CASH - A/R CLEARING	(1,031.56)
01-11750	UTILITY CASH - A/R CLEARING	1,024.87
	TOTAL COMBINED CASH	1,704,160.61
01-11810	ST TREAS-DESIGNATED-WATER	(73,667.38)
01-11815	ST TREAS-DESIGNATED-SEWER	(220,491.72)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(112,172.33)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(6,264.39)
01-11819	ST TREAS- RECREATION COMPLEX	(17,108.82)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(101,365.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(28,477.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	62,640.00
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,142,564.67)
01-21310	ACCOUNTS PAYABLE	25,356.22
	TOTAL UNALLOCATED CASH	.00

CASH ALLOCATION RECONCILIATION

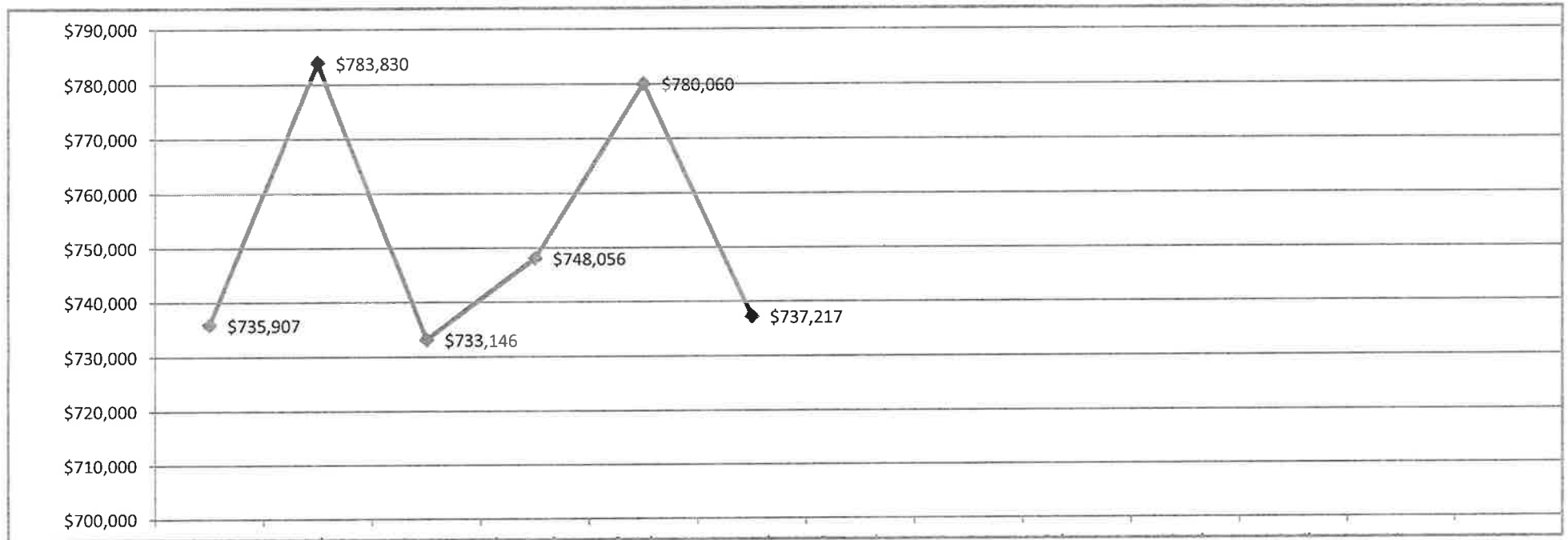
10	ALLOCATION TO GENERAL FUND	461,674.87
30	ALLOCATION TO DEBT SERVICE FUND	6,476.00
51	ALLOCATION TO WATER FUND	280,716.62
52	ALLOCATION TO SEWER FUND	393,697.18
	TOTAL ALLOCATIONS TO OTHER FUNDS	1,142,564.67
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,142,564.67)
	ZERO PROOF IF ALLOCATIONS BALANCE	.00

Utah State Treasury Report 2020-2021

Department		Totals	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	Totals
Designated	W														
Water 111810	D	\$118,963.90	\$5,091.78	\$5,071.42	\$5,071.09	\$5,073.78	\$10,077.41								\$149,349.38
Designated	W														
Sewer 111815	D	\$194,890.49	\$5,148.00	\$5,113.47	\$5,111.38	\$5,114.09	\$5,114.29								\$220,491.72
Designated	W														
General Fund 111816	D	\$110,505.07	\$409.97	\$317.03	\$294.46	\$327.78	\$318.02								\$112,172.33
Designated	W			\$2,326.30											
Library	D	\$7,010.86	\$28.96	\$2.61	\$96.80	\$72.99	\$70.72								\$4,956.64
Designated	W		\$980.00	\$500.00	\$4,338.89		\$1,120.15								
City Recreation 111818	D	\$67,293.73	\$199.36	\$3,783.60	\$920.16	\$4,712.34	\$36.29								\$70,008.44
Designated	W														
Recreation Complex	D	\$16,863.75	\$1,513.60	\$10.17	\$9.75	\$9.75	\$9.55								\$18,416.57
Restricted Cash - Water	W														
Bond 3S024 111860	D	\$79,365.92	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00	\$4,400.00								\$101,365.92
Restricted Cash - Water	W														
Main 3S024 - 111865	D	\$90,044.14													\$90,044.14
Restricted Cash-Library	W														
Bond	D	\$22,558.00	\$834.00	\$834.00	\$834.00	\$834.00	\$834.00								\$26,728.00
Restricted Cash-Adm Building	W														
Bond	D	\$32,640.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00								\$62,640.00
Restricted Cash	W				\$39,102.39										
Impact Fees - Water	D	\$37,824.33	\$27.86	\$20.84	\$1,429.36	\$0.00	\$0.00								\$0.00
Restricted Cash	W														
Impact Fees - Sewer	D	\$13,094.19	\$9.69	\$7.25	\$950.51	\$7.45	\$7.30								\$14,076.39
Restricted Cash	W														
Impact Fees - Gen Fund	D	\$13,545.48	\$10.03	\$7.50	\$617.66	\$7.52	\$7.36								\$14,195.55
Designated	W														
Cemetery	D	-\$260.07	-\$0.19	-\$0.14	-\$0.14	-\$0.14	-\$0.14								-\$260.82
Designated	W														
Streets	D	\$5,035.07	\$3.73	\$2.79	\$2.67	\$2.67	\$2.62								\$5,049.55
Designated	W														
Kinney Kids Foundation	D	\$400.00													\$400.00
Designated	W		\$124.73												
Perpetual Care	D	\$11,205.86	\$128.29	\$66.24	\$5.98	\$5.98	\$185.95								\$11,473.57
Designated	W														
Dangerous Buildings	D	\$2,935.65	\$2.17	\$1.62	\$1.56	\$1.56	\$1.51								\$2,944.07
Designated	W		\$6,566.95		\$129.63	\$55.00									
4th of July Revenue	D	\$52,580.17		\$8,542.33											\$54,370.92
Designated	W														
Christmas Light Parade	D	\$6,199.03	\$4.59	\$3.43	\$3.29	\$3.29	\$2,872.31								\$9,085.94
Designated	W						\$960.72								
Christmas Light Project	D	\$2,636.87													\$1,676.15
Designated	W														
Lions Club Tourney	D	\$0.00													\$0.00
Designated	W														
Golf Association	D	\$0.00													\$0.00
Designated	W														
Lighted M Project	D	\$484.44													\$484.44
Designated	W														
Digitization of Newspapers	D	\$2,874.97													\$2,874.97
Miscellaneous & Interest	W														
	D	\$348,342.29	\$10,000.00	\$10,000.00	\$44,102.39	\$5,000.00	\$5,000.00								\$422,444.68
Months Totals			\$26,140.16	\$41,357.86	\$26,282.01	\$31,518.06	\$32,856.32	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
State Treasury Bal		\$1,236,834.14	\$1,262,974.30	\$1,304,332.16	\$1,330,614.17	\$1,362,132.23	\$1,394,988.55	\$1,394,988.55	\$1,394,988.55	\$1,394,988.55	\$1,394,988.55	\$1,394,988.55	\$1,394,988.55	\$1,394,988.55	\$1,394,988.55

**Historical Fund Balance
City of Milford
Unaudited
2020-2021**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$735,907	\$783,830	\$733,146	\$748,056	\$780,060	\$737,217							



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$2,246,838.09

Budget Revenue 2020-2021

\$2,903,218.03

Retained Earnings

\$112,341.90

\$522,579.25

\$737,217.35

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2020

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	461,674.87	
10-12100	ST TREAS-DESIGNATED-GEN FUND	112,172.33	
10-12110	ST TREAS-DESIGNATED-LIBRARY	4,956.64	
10-12140	ST TREAS-RECREATION COMPLEX	18,416.57	
10-12160	ADMIN BUILDING CASH	96,660.46	
10-13110	ACCOUNTS RECEIVABLE	7,924.91	
10-13113	AR/CREDIT CARD, AIRPORT	(2,358.32)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	24,936.71	
10-13115	PROPERTY TAX RECEIVABLE	150,334.56	
10-15110	INVENTORY-AIRPORT FUEL	16,580.96	
TOTAL ASSETS			891,299.69

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	6,149.58	
10-22210	FICA PAYABLE	4,067.75	
10-22220	FEDERAL WITHHOLDING PAYABLE	1,557.12	
10-22230	STATE WITHHOLDING PAYABLE	3,359.09	
10-22240	EMPLOYMENT SECURITY	(6,360.62)	
10-22250	WORKER COMPENSATION PAYABLE	(1,857.96)	
10-22300	RETIREMENT PAYABLE	2,495.03	
10-22310	DISABILITY PAYABLE	(28.85)	
10-22500	HEALTH INSURANCE PAYABLE	(4,450.83)	
10-22510	LIFE INSURANCE PAYABLE	(23.66)	
10-22600	401 K PAYABLE	564.99	
10-22601	FLEX PLAN	1,770.80	
10-22700	MISC. PAYROLL DEDUCTIONS	(479.55)	
10-23000	DEFERRED REVENUES	28,527.45	
TOTAL LIABILITIES			35,290.34

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	118,792.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	692,715.76	
10-29900	FUND BALANCE-DESIGNATED	34,170.00	
	REVENUE OVER EXPENDITURES - YTD	10,331.59	
BALANCE - CURRENT DATE		737,217.35	
TOTAL FUND EQUITY			856,009.35
TOTAL LIABILITIES AND EQUITY			891,299.69

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	12,108.30	16,086.09	122,017.00	105,930.91	13.2
10-31-200 PROPERTY TAXES-DELINQUENT	82.15	446.22	6,500.00	6,053.78	6.9
10-31-300 SALES AND USE TAX	35,081.27	152,387.01	275,000.00	122,612.99	55.4
10-31-400 CABLEVISION FRANCHISE TAX	.00	216.39	700.00	483.61	30.9
10-31-402 PACIFICORP FRANCHISE TAX	14,456.75	80,229.49	150,000.00	69,770.51	53.5
10-31-403 QUESTAR FRANCHISE TAX	977.54	4,671.55	25,000.00	20,328.45	18.7
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,471.57	6,901.89	20,000.00	13,098.11	34.5
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	(660.40)	19,655.92	45,000.00	25,344.08	43.7
TOTAL TAXES	63,517.18	280,594.56	644,217.00	363,622.44	43.6
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	.00	75.00	6,200.00	6,125.00	1.2
10-32-210 BUILDING PERMITS	944.56	8,806.48	8,000.00	(806.48)	110.1
10-32-220 IMPACT FEES - GENERAL FUND	.00	610.15	1,085.00	474.85	56.2
10-32-230 OTHER DEVELOPMENT REVENUE	.00	15.00	1,000.00	985.00	1.5
TOTAL LICENSES AND PERMITS	944.56	9,506.63	16,285.00	6,778.37	58.4
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	29,000.00	29,000.00	.0
10-33-560 CLASS "C" ROAD FUNDS	16,735.65	46,367.37	100,000.00	53,632.63	46.4
10-33-700 AIRPORT GRANT REVENUE	.00	1,598,415.82	1,576,768.50	(21,647.32)	101.4
10-33-701 LIBRARY GRANT REVENUE	.00	.00	5,400.00	5,400.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	.00	3,000.00	3,000.00	.0
10-33-705 SCC REMEDIATION PROJECT (CDBG)	8,124.00	56,700.00	56,700.00	.00	100.0
10-33-706 CARES ACT REVENUE	36,280.00	78,692.00	.00	(78,692.00)	.0
TOTAL INTERGOVERNMENTAL REVENUE	61,139.65	1,780,175.19	1,770,868.50	(9,306.69)	100.5

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	990.00	1,400.00	410.00	70.7
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	.00	2,500.00	2,500.00	.0
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	860.00	850.00	(10.00)	101.2
10-34-606 CITY RECREATION- FULL FOOTBALL	.00	5,857.50	6,000.00	142.50	97.6
10-34-607 CITY RECREATION-BABE RUTH	.00	668.00	4,800.00	4,132.00	13.9
10-34-608 CITY RECREATION - VOLLEYBALL	.00	1,105.00	1,300.00	195.00	85.0
10-34-609 CITY RECREATION - WRESTLING	440.00	440.00	5,000.00	4,560.00	8.8
10-34-610 CITY RECREATION-BOY BASKETBALL	1,495.00	2,185.00	2,500.00	315.00	87.4
10-34-630 CITY RECREATION - CAL RIPKEN	.00	1,332.00	8,500.00	7,168.00	15.7
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	1,410.00	1,845.00	3,000.00	1,155.00	61.5
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-34-660 LIONS CLUB TOURNAMENT REVENUE	.00	1,500.00	.00	(1,500.00)	.0
10-34-720 GOLF FEES	.00	.00	3,000.00	3,000.00	.0
10-34-730 SWIM FEES	.00	4,274.45	12,000.00	7,725.55	35.6
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	117,000.00	117,000.00	.0
10-34-760 JULY 4TH REVENUE	.00	9,029.00	26,000.00	16,971.00	34.7
10-34-770 CHRISTMAS LIGHT PROJECT	.00	111.25	1,500.00	1,388.75	7.4
10-34-780 CHRISTMAS LIGHT PARADE	255.15	3,867.15	5,000.00	1,132.85	77.3
10-34-790 GOLF ASSOCIATION REVENUE	744.00	744.00	.00	(744.00)	.0
10-34-810 SALE OF CEMETERY LOTS	.00	1,200.00	3,000.00	1,800.00	40.0
10-34-820 PERPETUAL CARE	.00	360.00	1,000.00	640.00	36.0
10-34-830 CEMETERY OPENING AND CLOSING	.00	2,100.00	2,500.00	400.00	84.0
10-34-840 COLLECTION COSTS - GARBAGE	7,426.89	37,460.17	86,000.00	48,539.83	43.6
10-34-850 COLLECTION COSTS - COMM. DUMP	886.95	4,462.95	10,000.00	5,537.05	44.6
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	4,437.97	23,111.35	50,000.00	26,888.65	46.2
10-34-920 HANGER AND TIE DOWN	660.00	3,300.00	8,000.00	4,700.00	41.3
TOTAL CHARGES FOR SERVICES	17,755.96	106,802.82	366,250.00	259,447.18	29.2
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	150.00	3,430.26	15,000.00	11,569.74	22.9
10-36-310 CONCESSION REVENUE	.00	4,626.78	8,000.00	3,373.22	57.8
10-36-500 RECREATION COMPLEX REVENUE	.00	.00	3,000.00	3,000.00	.0
10-36-700 ADMIN BUILDING REVENUE	21,567.07	21,567.07	27,497.53	5,930.46	78.4
TOTAL MISCELLANEOUS REVENUE	21,717.07	29,624.11	53,497.53	23,873.42	55.4

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	428.57	2,257.12	20,000.00	17,742.88	11.3
10-38-400 LIBRARY FINES AND FEES	80.25	386.75	1,000.00	613.25	38.7
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	4,309.50	37,490.91	30,000.00	(7,490.91)	125.0
	<u>4,818.32</u>	<u>40,134.78</u>	<u>52,100.00</u>	<u>11,965.22</u>	<u>77.0</u>
TOTAL INTEREST/OTHER					
	<u>4,818.32</u>	<u>40,134.78</u>	<u>52,100.00</u>	<u>11,965.22</u>	<u>77.0</u>
TOTAL FUND REVENUE	<u>169,892.74</u>	<u>2,246,838.09</u>	<u>2,903,218.03</u>	<u>656,379.94</u>	<u>77.4</u>

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	13,000.00	31,200.00	18,200.00	41.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	241.21	1,206.05	3,500.00	2,293.95	34.5
TOTAL LEGISLATIVE	2,841.21	14,206.05	34,700.00	20,493.95	40.9
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	7,255.07	28,764.69	62,062.22	33,297.53	46.4
10-43-111 SALARIES & WAGES - ADMIN ASST	3,437.63	16,464.10	42,487.20	26,023.10	38.8
10-43-112 SALARIES & WAGES - ENGINEER	777.49	2,972.76	.00	(2,972.76)	.0
10-43-113 SALARIES & WAGES - RECORDER	594.96	2,273.50	11,622.04	9,348.54	19.6
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	1,619.32	17,743.26	43,134.96	25,391.70	41.1
10-43-131 BENEFITS - ADMIN ASST	920.51	14,641.57	36,137.78	21,496.21	40.5
10-43-134 BENEFITS - RECORDER	309.00	3,959.29	9,542.41	5,583.12	41.5
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	425.00	2,500.00	2,075.00	17.0
10-43-215 DOT DRUG PROGRAM	.00	.00	350.00	350.00	.0
10-43-220 NOTICES AND PUBLICATIONS	41.42	41.42	1,500.00	1,458.58	2.8
10-43-230 TRAVEL AND CONFERENCES	.00	126.50	6,000.00	5,873.50	2.1
10-43-239 COMPUTER SERVICE CONTRACT	.00	.00	500.00	500.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	860.52	2,311.15	14,000.00	11,688.85	16.5
10-43-241 PROGRAMING AND EQUIPMENT	1,160.23	7,014.03	18,445.99	11,431.96	38.0
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-243 TREE BOARD EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	225.26	1,324.52	3,500.00	2,175.48	37.8
10-43-272 UTILITIES - TELEVISION	.00	91.24	400.00	308.76	22.8
10-43-273 UTILITIES - FIRE ALARM	.00	210.00	840.00	630.00	25.0
10-43-280 TELEPHONE - OFFICE	312.76	1,567.45	4,000.00	2,432.55	39.2
10-43-510 INSURANCE AND BONDS	.00	2,008.00	39,000.00	36,992.00	5.2
10-43-520 INMATE INCIDENTALS	64.80	126.49	1,000.00	873.51	12.7
10-43-610 MISCELLANEOUS - GENERAL FUND	.00	824.58	6,000.00	5,175.42	13.7
10-43-620 EMPLOYEES SPOT AWARDS	.00	.00	1,000.00	1,000.00	.0
10-43-630 CARES ACT EXPENSE	84,838.59	116,736.67	.00	(116,736.67)	.0
10-43-920 TRANSFER TO DEBT SERVICE FUND	34,170.00	34,170.00	32,980.00	(1,190.00)	103.6
TOTAL ADMINISTRATIVE	136,587.56	253,796.22	349,002.60	95,206.38	72.7
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	1,681.50	10,472.50	11,500.00	1,027.50	91.1
10-50-320 ATTORNEY RETAINER	500.00	2,000.00	6,000.00	4,000.00	33.3
10-50-321 LEGAL FEES	362.50	756.25	3,500.00	2,743.75	21.6
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	4,769.47	7,500.00	2,730.53	63.6
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	2,544.00	17,998.22	30,500.00	12,501.78	59.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	108.30	2,608.30	6,000.00	3,391.70	43.5
10-51-130 BENEFITS - JANITORIAL	10.06	242.06	600.00	357.94	40.3
10-51-270 UTILITIES - SENIOR CITIZEN CEN	285.26	1,600.33	5,000.00	3,399.67	32.0
10-51-480 REPAIRS AND MAIN - BUILDINGS	18.57	4,527.15	10,000.00	5,472.85	45.3
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	294.98	789.01	15,000.00	14,210.99	5.3
10-51-500 ADMIN BUILDING EXPENSES	.00	8,014.91	27,497.53	19,482.62	29.2
10-51-510 SCC - REMEDIATION PROJECT CDBG	.00	11,159.85	71,700.00	60,540.15	15.6
TOTAL GENERAL GOVERNMENTAL BUILDINGS	717.17	28,941.61	135,797.53	106,855.92	21.3
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	958.30	3,458.30	8,500.00	5,041.70	40.7
10-61-130 BENEFITS - CROSSING GUARDS	88.94	320.92	1,000.00	679.08	32.1
10-61-230 FUEL - STREETS	431.17	1,216.14	6,500.00	5,283.86	18.7
10-61-480 STREETS - OIL AND CHIPS	.00	55,539.24	60,000.00	4,460.76	92.6
10-61-481 STREETS - MAINTENANCE	49.12	4,427.06	22,000.00	17,572.94	20.1
10-61-482 STREETS - EQUIPMENT	438.58	8,158.47	12,000.00	3,841.53	68.0
10-61-483 STREETS - LIGHTS	2,056.62	10,283.10	25,000.00	14,716.90	41.1
10-61-484 SHOP TOOLS	24.57	79.05	2,600.00	2,520.95	3.0
10-61-740 CAPITAL OUTLAY - EQUIPMENT	78,066.26	78,066.26	102,000.00	23,933.74	76.5
TOTAL STREETS DEPARTMENT	82,113.56	161,548.54	239,600.00	78,051.46	67.4
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	1,329.21	5,073.21	11,232.00	6,158.79	45.2
10-70-111 SALARIES & WAGES - PART TIME	362.19	5,184.26	13,000.00	7,815.74	39.9
10-70-130 BENEFITS - PARKS REG	292.25	3,875.46	9,218.12	5,342.66	42.0
10-70-131 BENEFITS - PARKS	35.17	503.28	1,300.00	796.72	38.7
10-70-250 EQUIPMENT SUPPLIES & MAIN.	254.22	520.16	5,000.00	4,479.84	10.4
10-70-260 PARKS MAINTENANCE	68.88	481.15	3,000.00	2,518.85	16.0
10-70-610 CABOOSE PARK EXPENDITURES	11.79	60.40	500.00	439.60	12.1
10-70-620 RECREATION COMPLEX EXPENSE	566.21	1,772.76	5,000.00	3,227.24	35.5
10-70-630 CEMETERY MAINTENANCE	20.07	20.07	2,000.00	1,979.93	1.0
10-70-640 PAVILION EXPENSE	14.35	81.25	300.00	218.75	27.1
10-70-650 VETERAN'S PARK EXPENDITURES	196.64	1,146.44	1,500.00	353.56	76.4
10-70-740 CAPITAL OUTLAY - PARKS	.00	.00	10,000.00	10,000.00	.0
TOTAL PARKS	3,150.98	18,718.44	62,050.12	43,331.68	30.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	291.74	1,663.70	3,500.00	1,836.30	47.5
10-71-430 GARBAGE - COLLECTION FEES	7,244.48	28,946.77	84,000.00	55,053.23	34.5
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	1,103.07	4,952.92	9,500.00	4,547.08	52.1
TOTAL GARBAGE COLLECTION	8,639.29	35,563.39	97,000.00	61,436.61	36.7

<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	54.15	509.15	1,092.00	582.85	46.6
10-72-120 SALARIES & WAGES-CONCESSIONS	.00	1,114.98	3,000.00	1,885.02	37.2
10-72-130 BENEFITS - RECREATION	5.03	47.23	150.00	102.77	31.5
10-72-131 BENEFITS - CONCESS/LIFEGUARDS	.00	103.36	300.00	196.64	34.5
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	.00	1,205.64	1,500.00	294.36	80.4
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	250.00	1,300.00	1,050.00	19.2
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	250.00	2,200.00	1,950.00	11.4
10-72-255 CITY RECREATION-FLAG FOOTBALL	.00	749.33	850.00	100.67	88.2
10-72-256 CITY RECREATION-FOOTBALL FULL	.00	4,633.40	6,000.00	1,366.60	77.2
10-72-257 CITY RECREATION-BABE RUTH	.00	13.31	3,900.00	3,886.69	.3
10-72-258 CITY RECREATION-VOLLEYBALL	.00	694.90	1,100.00	405.10	63.2
10-72-259 CITY RECREATION-WRESTLING	.00	.00	4,200.00	4,200.00	.0
10-72-260 CITY RECREATION-BOY BASKETBALL	10.00	771.50	2,500.00	1,728.50	30.9
10-72-262 CITY RECREATION - CAL RIPKEN	.00	26.64	8,500.00	8,473.36	.3
10-72-263 CITY RECREATION-GIRL BASKETBAL	20.00	781.50	2,600.00	1,818.50	30.1
10-72-284 CITY RECREATION-TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,000.00	1,000.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	433.22	1,177.62	5,000.00	3,822.38	23.6
10-72-540 CHRISTMAS LIGHT PROJECT	.00	1,071.97	1,500.00	428.03	71.5
10-72-550 JULY 4TH EXPENSE	.00	671.30	26,000.00	25,328.70	2.6
10-72-560 CONCESSION EXPENSE	.00	1,680.99	6,000.00	4,319.01	28.0
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	8,000.00	8,000.00	.0
TOTAL RECREATION	522.40	15,752.82	88,992.00	73,239.18	17.7

<u>GOLF FUND</u>					
10-73-110 SALARIES & WAGES- GOLF COURSE	1,678.40	6,178.40	9,193.88	3,015.48	67.2
10-73-130 BENEFITS - GOLF COURSE	155.71	573.18	1,000.00	426.82	57.3
10-73-250 REPAIRS AND MAINTENANCE	.00	588.05	6,000.00	5,411.95	9.8
10-73-270 UTILITIES - GOLF COURSE	233.07	1,796.56	3,200.00	1,403.44	56.1
10-73-480 EQUIPMENT & SUPPLIES	.00	381.86	1,500.00	1,118.14	25.5
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	33.78	500.00	466.22	6.8
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	2,067.18	9,551.83	22,393.88	12,842.05	42.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	54.15	4,201.32	7,462.00	3,260.68	56.3
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	10,034.66	15,000.00	4,965.34	66.9
10-74-112 SALARIES & WAGES-ASST MANAGER	.00	2,968.70	5,538.00	2,569.30	53.6
10-74-130 BENEFITS-MANAGER	5.03	439.31	500.00	60.69	87.9
10-74-131 BENEFITS - LIFEGUARDS	.00	930.96	1,500.00	569.04	62.1
10-74-132 BENEFITS-ASST MANAGER	.00	225.85	400.00	174.15	56.5
10-74-250 EQUIPMENT SUPPLIES & MAIN.	551.92	2,753.11	9,000.00	6,246.89	30.6
10-74-270 UTILITIES - SWIMMING POOL	531.69	6,961.15	14,000.00	7,038.85	49.7
10-74-280 TELEPHONE - SWIMMING POOL	.00	171.44	250.00	78.56	68.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	.00	101.84	2,000.00	1,898.16	5.1
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	61,949.52	61,949.52	.0
TOTAL SWIMMING POOL	1,142.79	28,788.34	117,599.52	88,811.18	24.5
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,951.73	9,167.73	21,149.44	11,981.71	43.4
10-75-111 SALARIES & WAGES - PART TIME	823.23	4,284.09	9,998.04	5,713.95	42.9
10-75-130 BENEFITS - LIBRARIAN	541.15	2,541.91	6,366.40	3,824.49	39.9
10-75-131 BENEFITS - PART TIME	74.09	391.76	1,000.00	608.24	39.2
10-75-230 TRAVEL & CONFERENCES-LIBRARY	.00	195.50	1,500.00	1,304.50	13.0
10-75-250 EQUIPMENT SUPPLIES & MAIN.	254.00	254.00	500.00	246.00	50.8
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	178.00	900.00	722.00	19.8
10-75-252 BOOK PURCHASE - LIBRARY	87.60	454.68	1,500.00	1,045.32	30.3
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	2,400.00	1,000.00	1,400.00	240.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	1,159.50	1,200.00	40.50	96.6
10-75-256 COMPUTER SERVICE CONTRACT	.00	.00	2,500.00	2,500.00	.0
10-75-270 UTILITIES - LIBRARY	293.31	975.34	3,800.00	2,824.66	25.7
10-75-280 TELEPHONE - LIBRARY	117.71	588.55	1,500.00	911.45	39.2
10-75-290 UTILITIES- INTERNET	95.25	476.25	1,200.00	723.75	39.7
10-75-470 LIBRARY GRANT- CLEF	.00	1,236.64	3,600.00	2,363.36	34.4
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	112.38	1,300.00	1,187.62	8.6
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	.00	.00	600.00	600.00	.0
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	1,100.00	1,400.00	300.00	78.6
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	4,238.07	25,516.33	74,013.88	48,497.55	34.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-110 SALARIES & WAGES - MANAGER	350.00	2,450.00	.00	(2,450.00)	.0
10-76-111 SALARIES & WAGES - PART TIME	54.15	1,104.15	8,400.00	7,295.85	13.1
10-76-131 BENEFITS - PART TIME	64.22	564.71	1,400.00	835.29	40.3
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	1,186.83	2,269.34	6,000.00	3,730.66	37.8
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	1,594,368.66	1,576,768.50	(17,600.16)	101.1
10-76-270 UTILITIES - AIRPORT	200.21	835.53	3,000.00	2,164.47	27.9
10-76-280 TELEPHONE - AIRPORT	115.67	578.69	1,500.00	921.31	38.6
10-76-290 CREDIT CARD PROCESSING FEE	193.00	989.88	2,500.00	1,510.12	39.6
10-76-481 FUEL PURCHASE - JET A	.00	7,087.47	20,000.00	12,912.53	35.4
10-76-482 FUEL PURCHASE - 100 LL	.00	15,482.29	30,000.00	14,517.71	51.6
10-76-610 MISCELLANEOUS - AIRPORT	176.83	393.99	1,000.00	606.01	39.4
TOTAL AIRPORT	2,340.91	1,626,124.71	1,651,568.50	25,443.79	98.5
TOTAL FUND EXPENDITURES	246,905.12	2,236,506.50	2,903,218.03	666,711.53	77.0
NET REVENUE OVER EXPENDITURES	(77,012.38)	10,331.59	.00	(10,331.59)	.0

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2020

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	6,476.00	
30-12120	ST. TREAS CIB LIBRARY	32,655.46	
30-13110	A/R CURRENT SID	8,590.00	
30-14150	PROPERTY HELD FOR SALE	29,800.00	
	TOTAL ASSETS		77,521.46

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
30-29610	FUND BALANCE-RESERVED-SID	68,076.46	
30-29800	BEGINNING OF YEAR	(24,725.00)	
	REVENUE OVER EXPENDITURES - YTD	34,170.00	
	BALANCE - CURRENT DATE	77,521.46	
	TOTAL FUND EQUITY		77,521.46
	TOTAL LIABILITIES AND EQUITY		77,521.46

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	6,834.00	34,170.00	(42,980.00)	(77,150.00)	79.5
TOTAL SOURCE 39	6,834.00	34,170.00	(42,980.00)	(77,150.00)	79.5
TOTAL FUND REVENUE	6,834.00	34,170.00	(42,980.00)	(77,150.00)	79.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 SID BOND PRINCIPAL	.00	.00	10,000.00	10,000.00	.0
30-40-621 BOND B1806 ADMIN BUILD PAYMENT	.00	.00	19,000.00	19,000.00	.0
30-40-622 B1806 ADMIN BUILD INTEREST	.00	.00	13,980.00	13,980.00	.0
TOTAL EXPENDITURES	.00	.00	42,980.00	42,980.00	.0
TOTAL FUND EXPENDITURES	.00	.00	42,980.00	42,980.00	.0
NET REVENUE OVER EXPENDITURES	6,834.00	34,170.00	(85,960.00)	(120,130.00)	39.8

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2020

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	280,716.62	
51-12100	ST TREAS-DESIGNATED-WATER	73,667.38	
51-12120	ST TREAS-RESTRICTED-BOND S3054	101,365.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-13110	ACCOUNTS RECEIVABLE	49,954.11	
51-14200	DEFERRED OUTFLOW OF RESOURCES	31,885.21	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,457,866.01	
51-16510	MACHINERY AND EQUIPMENT	77,806.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-17500	ACCUMULATED DEPRECIATION	(1,930,042.95)	
TOTAL ASSETS			<u>1,296,826.40</u>

LIABILITIES AND EQUITY

LIABILITIES

51-21310	ACCOUNTS PAYABLE	4,308.33	
51-21320	DEPOSITS PAYABLE	17,423.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	34,048.77	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	146,000.00	
51-25500	WATER FUND INTEREST PAYABLE	2,880.00	
51-25700	NET PENSION LIABILITY	56,664.83	
TOTAL LIABILITIES			269,324.93

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	1,334.95	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	29,444.04	
51-29800	RETAINED EARNINGS-WATER FUND	670,518.26	
51-29900	RETAINED EARNINGS-DESIGNATED	264,874.25	
	REVENUE OVER EXPENDITURES - YTD	61,329.97	
BALANCE - CURRENT DATE		<u>1,026,166.52</u>	
TOTAL FUND EQUITY			<u>1,027,501.47</u>
TOTAL LIABILITIES AND EQUITY			<u>1,296,826.40</u>

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	44,624.84	350,667.76	510,000.00	159,332.24	68.8
51-37-200 WATER CONNECTION FEES	.00	638.50	1,000.00	361.50	63.9
51-37-201 IMPACT FEES	.00	1,408.65	2,500.00	1,091.35	56.4
51-37-300 PENALTIES & FORFEITURES	652.37	3,269.46	4,000.00	730.54	81.7
51-37-400 GRANTS	.00	586,369.18	5,866,392.70	5,280,023.52	10.0
51-37-600 INTEREST - WATER FUND	77.41	385.48	3,000.00	2,614.52	12.9
TOTAL OPERATING REVENUE	45,354.62	942,739.03	6,386,892.70	5,444,153.67	14.8
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	840.75	20,000.00	19,159.25	4.2
TOTAL INTEREST - OTHER	.00	840.75	20,000.00	19,159.25	4.2
TOTAL FUND REVENUE	45,354.62	943,579.78	6,406,892.70	5,463,312.92	14.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	7,150.45	27,627.25	61,367.76	33,740.51	45.0
51-40-111 SALARIES & WAGES-OPERATOR A&B	5,320.21	20,296.21	44,928.00	24,631.79	45.2
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,576.12	13,035.96	34,866.11	21,830.15	37.4
51-40-113 SALARIES & WAGES - TEMP HELP	1,541.65	2,704.08	.00	(2,704.08)	.0
51-40-130 BENEFITS - FOREMAN	1,698.41	18,158.04	42,913.55	24,755.51	42.3
51-40-131 BENEFITS - OPERATOR A & B	1,203.93	15,530.44	36,872.51	21,342.07	42.1
51-40-134 BENEFITS - UTILITY CLERK	927.12	11,878.86	28,627.22	16,748.36	41.5
51-40-230 WATER FUEL	429.88	1,212.50	5,000.00	3,787.50	24.3
51-40-250 EQUIPMENT SUPPLIES & MAIN.	1,094.36	7,550.00	15,000.00	7,450.00	50.3
51-40-270 UTILITIES - CULINARY	4,215.86	28,518.02	44,000.00	15,481.98	64.8
51-40-271 UTILITIES-PRESSURE PUMP	578.73	4,617.09	12,000.00	7,382.91	38.5
51-40-273 UTILITIES-IRRIGATION	1,676.87	16,207.62	9,500.00	(6,707.62)	170.6
51-40-274 UTILITIES-INTERNET	39.95	199.75	500.00	300.25	40.0
51-40-280 TELEPHONE - WATER	103.18	519.55	1,300.00	780.45	40.0
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	.00	1,587.00	3,600.00	2,013.00	44.1
51-40-311 LEGAL AND AUDIT SERVICES	584.25	3,638.75	4,000.00	361.25	91.0
51-40-481 METER SUPPLIES AND MAINTENANCE	222.00	895.50	3,000.00	2,104.50	29.9
51-40-510 TRAVEL AND CONFERENCE	.00	.00	1,700.00	1,700.00	.0
51-40-610 MISCELLANEOUS EXPENSE	147.50	335.50	2,500.00	2,164.50	13.4
51-40-620 SERVLINE INSURANCE	1,190.40	5,946.60	13,500.00	7,553.40	44.1
51-40-650 DEPRECIATION	.00	.00	78,000.00	78,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	26,759.00	.00	(26,759.00)	.0
51-40-742 2020 CULINARY WATER PROJECT	148,642.16	675,032.09	5,866,392.70	5,191,360.61	11.5
51-40-813 BOND 3S024 INTEREST	.00	.00	4,380.00	4,380.00	.0
TOTAL EXPENDITURES	179,343.03	882,249.81	6,313,947.85	5,431,698.04	14.0
TOTAL FUND EXPENDITURES	179,343.03	882,249.81	6,313,947.85	5,431,698.04	14.0
NET REVENUE OVER EXPENDITURES	(133,988.41)	61,329.97	92,944.85	31,614.88	66.0

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2020

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	393,697.18	
52-12110	ST. TREAS-DESIGNATED SEWER	220,491.72	
52-13110	ACCOUNTS RECEIVABLE	24,683.57	
52-14200	DEFERRED OUTFLOW OF RESOURCES	31,042.64	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	128,233.46	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,836,666.89)	
TOTAL ASSETS			1,188,016.36

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	21,772.48	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	55,167.47	
TOTAL LIABILITIES			84,939.95

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	1,299.67	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	10,945.31	
52-29800	RETAINED EARNINGS-SEWER FUND	879,571.46	
52-29900	RETAINED EARNINGS-DESIGNATED	170,558.38	
	REVENUE OVER EXPENDITURES - YTD	40,701.59	
BALANCE - CURRENT DATE		1,101,776.74	
TOTAL FUND EQUITY			1,103,076.41
TOTAL LIABILITIES AND EQUITY			1,188,016.36

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	24,189.13	118,293.97	275,000.00	156,706.03	43.0
52-37-201 IMPACT FEES	.00	943.06	2,000.00	1,056.94	47.2
52-37-600 INTEREST - SEWER FUND	114.29	601.23	5,000.00	4,398.77	12.0
TOTAL OPERATING REVENUE	24,303.42	119,838.26	282,000.00	162,161.74	42.5
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	.00	1,861.00	4,000.00	2,139.00	46.5
TOTAL INTEREST - OTHER	.00	1,861.00	4,000.00	2,139.00	46.5
TOTAL FUND REVENUE	24,303.42	121,699.26	286,000.00	164,300.74	42.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING NOVEMBER 30, 2020

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	10,441.79	37,048.59	57,356.47	20,307.88	64.6
52-40-111 SALARIES & WAGES-OPERATOR A&B	243.64	3,987.64	33,696.00	29,708.36	11.8
52-40-130 BENEFITS - OPERATOR A & B	876.69	11,625.75	27,654.39	16,028.64	42.0
52-40-131 BENEFITS - LEADMAN	1,591.33	17,621.12	41,634.67	24,013.55	42.3
52-40-230 FUEL - SEWER	429.88	1,212.50	4,000.00	2,787.50	30.3
52-40-250 EQUIPMENT SUPPLIES & MAIN	1,021.75	1,776.82	10,000.00	8,223.18	17.8
52-40-270 UTILITIES-ELECTRICAL & GAS	541.43	1,709.29	8,000.00	6,290.71	21.4
52-40-280 TELEPHONE - SEWER	31.39	160.71	400.00	239.29	40.2
52-40-310 LEGAL AND AUDIT SERVICES	584.25	3,638.75	4,000.00	361.25	91.0
52-40-510 TRAVEL AND CONFERENCE	.00	.00	500.00	500.00	.0
52-40-610 MISCELLANEOUS EXPENSES	52.00	234.00	1,000.00	766.00	23.4
52-40-620 SERVLIN PROTECTION	396.50	1,982.50	4,100.00	2,117.50	48.4
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
TOTAL EXPENDITURES	16,210.65	80,997.67	262,341.53	181,343.86	30.9
TOTAL FUND EXPENDITURES	16,210.65	80,997.67	262,341.53	181,343.86	30.9
NET REVENUE OVER EXPENDITURES	8,092.77	40,701.59	23,658.47	(17,043.12)	172.0

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2020

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,828,029.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT	125,447.54	
91-16510	MACHINERY AND EQUIPMENT	494,977.97	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	955,238.86	
91-16810	WIP	10,016.95	
TOTAL ASSETS			7,131,735.52

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,386,143.37	
BALANCE - CURRENT DATE			7,131,735.52
TOTAL FUND EQUITY			7,131,735.52
TOTAL LIABILITIES AND EQUITY			7,131,735.52

CITY OF MILFORD
BALANCE SHEET
NOVEMBER 30, 2020

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

1,051,219.13

TOTAL ASSETS

1,051,219.13

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

20,540.43

95-25102 BONDS PAYABLE -CIB LIBRARY

220,000.00

95-25105 ADMINISTRATION BUILDING LOAN

718,000.00

95-25700 NET PENSION LIABILITY

92,678.70

TOTAL LIABILITIES

1,051,219.13

TOTAL LIABILITIES AND EQUITY

1,051,219.13

Milford Municipal Airport Monthly Fuel Analysis Month November 2020

[illegible]

Balance of Funds for Fuel Purchase

Fuel Purchases		
<u>Amount</u>	<u>Gallons</u>	<u>Type</u>
		Jet A
		100 LL

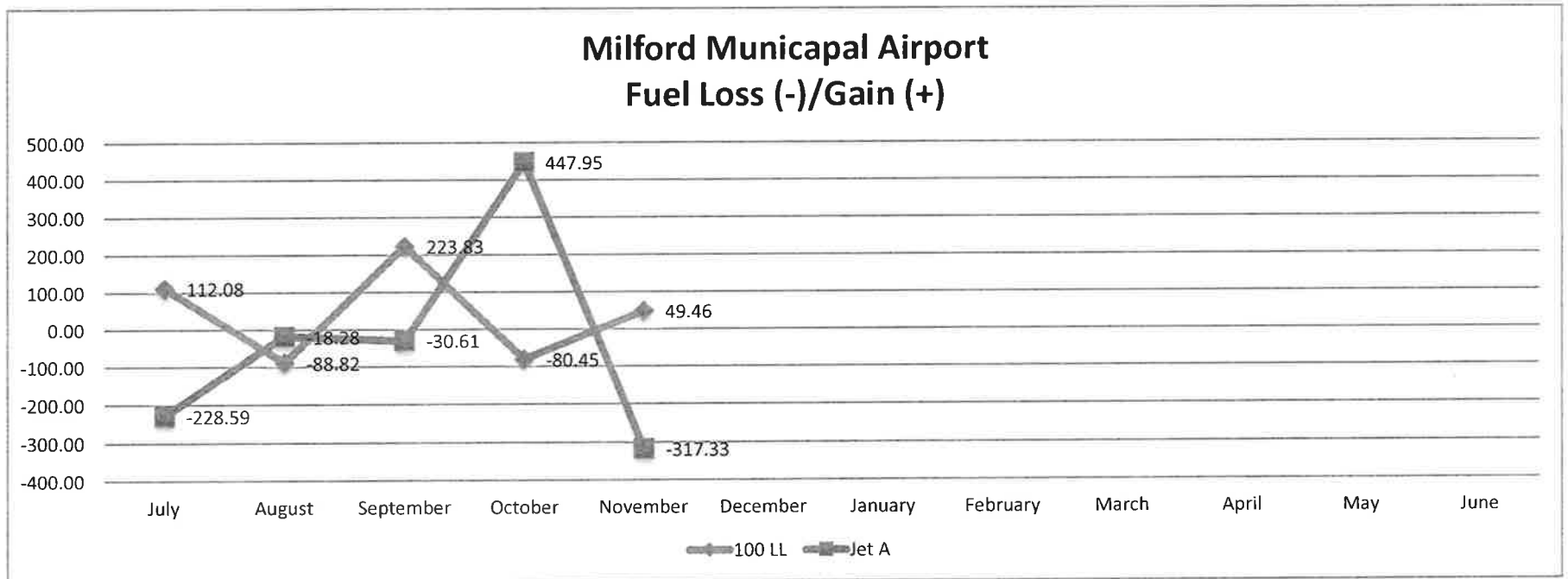
Accumulated Credit Card Balance			
Month Total			
<u>Month Balance</u>	<u>Payments</u>	<u>Description</u>	<u>Balance</u>
			- \$953.12
\$4,437.97			\$3,484.85
	\$5,843.17	CC Rem	- \$2,358.32
	\$0.00	Cash	- \$2,358.32

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	4511.00	0.00	596.46	3914.54	3964.00	49.46	\$3.89	\$15,419.96
Jet A	3598.00	0.00	518.67	3079.33	2762.00	-317.33	\$2.38	\$6,573.56
Total	0.00	0.00	1115.13	6993.87	6726.00	-267.87		\$21,993.52

Milford Municipal Airport Fuel Loss/Gain 2020-2021

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	112.08	-88.82	223.83	-80.45	49.46							
Jet A	-228.59	-18.28	-30.61	447.95	-317.33							



46 **c. Approval of Facility Use Memorandum of Understanding with Beaver County School District**

47 Administrator Bealer presented the MOU for the Beaver County School District facilities. This included
48 the annual \$5000.00 city contribution to the sweeping position that will be disinfecting the facilities.
49 Attorney Kanell was concerned with the lack of language in the agreement defining what the use by the
50 city was. Administrator Bealer explained the use definitions and how the process will work. She will
51 contact the school district to have the definitions of the recreation uses included/clarified in the
52 document.

- 53 ➤ **MOTION:** *Council Member Russell Smith moved to table the issue until the next meeting.*
54 *Motion was seconded by Council Member Les Whitney. All were in favor, motion carried.*
55

56 **d. Approval of disbursement of CARES ACT Funds**

57 The City of Milford has now received the second and third distributions of funding for the CARES ACT.
58 The city has installed UV lighting in the city buildings, will be contributing to the sweeper position at the
59 school, as well as purchased PPE and disinfecting stations. A new vehicle is in the process along with a
60 spray gun for disinfecting. We have a balance remaining of \$27,031.64 to distribute to the businesses.
61 We had 11 applicants. Using the same guidelines as during round one, the applications were categorized.
62 Council Member Smith addressed the lack of documentation in the applications. Administrator Bealer
63 explained that we could not require documentation, only request it. He was satisfied with her response.

- 64 ➤ **MOTION:** *Council Member Shane Yardley moved to authorize the disbursements of CARES ACT*
65 *Funds as presented. Motion was seconded by Council Member Russell Smith. All were in favor,*
66 *motion carried.*
67

68 **e. Approval for 80 hours of Comp Time Payout**

69 Administrator Bealer reported that the personnel policy committee has met and begun the process of
70 updating the policies. Council Member Spaulding suggested doing an 80-hour payout since we have it
71 budgeted. Council Member Spaulding cited that he wanted to take the opportunity to reward the
72 employees now rather than when the policy was completed. He would like to see the employees be able
73 to use the payout funds now. Council Member Whitney and Mayor Davis agreed. Council Member
74 Spaulding also cited that he liked the employee involvement with the policy updates. Mayor Davis
75 agreed stating that the while the members of the council may change over time, the employees are here
76 for the long haul and we need to meet in the middle to make it work best for all. Administrator Bealer
77 explained that it is a benefit to the city to pay it out annually since it is earned a lower wage than what it
78 will be paid out at a later time.
79

- 80 ➤ **MOTION:** *Council Member Les Whitney moved to authorize the 80-hour comp time payouts.*
81 *Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.*
82

83 **Old Business**

84 **a. Culinary water project**

85 Jesse Ralphs joined the meeting via Team Viewer at 4:38 pm and provided an update on the project.
86 There have been some changes to the schedule.
87

88 Granite Peak Well Construction: the development process for the well is complete. Dale Gardner and
89 his crew ended up working on much longer than anticipated but the results are very good. They made
90 three development passes; the clarity of the water improved each time. Setting the test pumps for
91 this week. The two tests that will happen are the step test and a 24-hour draw-down test.
92

Tank/Booster Property:

Rural Development would not let us go out to bid until the Right of Occupancy was received. We received the Right of Occupancy in October. RD did give concurrence to bid but the water committee felt it was bad timing with winter coming on. Early January or even late December were suggested – but we could get it out and advertise it but close it mid-January. Once bids open it will take about 4-6 weeks to get everything ready for the contract award.

Schedule

Budget: Interest is accruing on the total funding. We are under contract with Gardner and Sunrise to the tune of \$1.8 million. Estimated contingency is \$325,000. We won't know until it goes out and the bid is awarded. Jesse recommended the water committee break the bids out for alternates; this will allow for flexibility should the bids come in high.

Mayor Davis supported trying to get it out to bid in late December.

Mr. Ralphs left the meeting via Team Viewer at 4:47 pm

b. Splash pad

Megan McMullin was going to attend to discuss fundraising ideas but was not able to attend. She will attend in December.

c. HB 31 – Water Supply and Surplus Water Amendments

Attorney Kanell did not have any updates. He stated that we will have to adopt our water rates by ordinance in January. Administrator Bealer asked if that was the current rates or just newly adopted rates. Attorney Kanell will look at it again and report back but he was under the impression that we would have to change our resolution to an ordinance.

Ordinance and Resolutions

a. Resolution 14-2020 “Amending Fee Schedule for Equipment and Man-Hours”

MOTION: Council Member Shane Yardley moved to adopt Resolution 4-2020 “Amending Fee Schedule for Equipment and Man-Hours”. Motion was seconded by Council Member Les Whitney. Roll Call votes were as follows: Council Member Russel Smith – Aye; Ian Spaulding – Aye; Scott Symond – Aye; Les Whitney – Aye; Shane Yardley – Aye. Motion carried.

Staff and Council Reports

Staff Member Reports and Comments

Leo Kanell ~ City Attorney

- Discovered another sibling to Sharon Beard, named Marilyn. He sent a letter certified and she has signed. He is hoping to make further progress with the lawsuit.

Makayla Bealer ~ City Administrator

- Cameras are installed and operating at the city park and the dumpster. This was a good investment and will be a wonderful asset for the city.
- Runway is complete, have not done the final walk through yet. Funds are being retained until it is completed.
- Senior Citizens Center project is completed.
- Pool heater and LED lights is currently being advertised. Bid Opening on November 24 8 am.
- Electronic Feedback signs on Main Street. UDOT wants direct power rather than solar. Waiting for bids from electrician.

- South Central should have a crew back in Milford early 2021 to finalize the fiber optic project and they plan to have their crew here until it is completed.
- Airport Capital Improvement – we are looking at the next ten-year capital improvements. Pavement preservation was marked for 2023. We will need to keep that in mind for the budget that year, earmarking \$20K for the city's portion.
- 400 South – the project is complete. If there are any concerns they need to be addressed before the retainage is paid.
- The audit is near completion. Chad will be presenting in the December meeting.
- Final payment on the admin building – the grant is closed out. Parking lot crack seal was not paid.
- Mayor Davis advised that if the city does not hear back from A&F staff should reach out to other electricians. The project needs to be completed.
- Mayor Davis thanked Makayla for all her efforts on CDBG; it was time consuming and he appreciated her efforts on fulfilling the requests which were plentiful. He would prefer to stick with CIB funding in the future, when available.

Monica Seifers ~ City Recorder

- No reports or comments.

Lisa Thompson ~ Administrative Assistant

- No reports or comments.

Ben Stewart ~ City Foreman

- Started putting Christmas Lights up today.

Council Member Russell Smith

- No reports or comments.

Council Member Ian Spaulding

- No reports or comments.

Council Member Scott Symond

- No reports or comments.

Council Member Les Whitney

- No reports or comments

Council Member Shane Yardley No reports or comments.

- No reports or comments

Mayor Davis

- No report or comments

Meeting Adjournment ~ as there was no further business the meeting adjourned at 5:02 PM.

THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY CITY COUNCIL – SUBJECT TO CHANGE

DRAFT

**Milford City Council Meeting
Tuesday, November 17, 2020, 4:00 PM
Milford City Hall, 26 South 100 West
Milford, Utah 84751**

Members Present: Mayor Nolan Davis, Council Members Russell Smith, Scott Symond, Les Whitney, and Shane Yardley. Council Member Ian Spaulding participated via Zoom.

Absent:

Staff: City Administrator Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Attorney Leo Kanell, and Foreman Benjamin Stewart

Visitors (Official Roster): None

Call to Order

Mayor Davis called the meeting to order at 4:08 p.m. followed by the Pledge of Allegiance.

Visitors

a. Michelle Evans – Discuss partial grant option to help with a city activity guide

Mrs. Evans was not in attendance.

Consent Issues

a. Consent issues including bills and payroll, Financial Reports September 2020 and October 2020, and Minutes of October 6, 2020 were presented for consideration for approval.

- **MOTION:** Council Member Les Whitney moved to approve the consent as presented. Motion was seconded by Council Member Scott Symond. All were in favor, motion carried.

New Business

a. Discuss Aged Assistance Program for 2021

Administrator Bealer presented the guidelines from 2020 asking if the council wanted to proceed with offering the program for 2021 calendar year. There was a two week application period last year (Jan 2-Jan 16). There are currently two customers on the program and they would be required to apply annually. Council Member Russell Smith felt the program should be offered again. Administrator Bealer explained that last year the 125% poverty level was used and it had been discussed to add the 150% poverty level. It was the consensus to open the application period up and see how many applicants qualify before adjusting the threshold.

- **MOTION:** Council Member Ian Spaulding moved to authorize the program application period being opened and adjusting the threshold if too many qualified applicants apply. Motion was seconded by Council Member Shane Yardley. All were in favor, motion carried.

b. Acceptance of Surplus Bids - Library Shelves

Administrator Bealer reported that there were no bids received for the shelves. We can lower the minimum or have them hauled to the dumpster.

- **MOTION:** Council Member Scott Symond moved to authorize the minimum to \$10 per unit. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.