

AMERICAN FORK CITY COUNCIL
NOVEMBER 24, 2020
REGULAR SESSION MINUTES

Members Present:

Kevin Barnes	Council Member
Staci Carroll	Council Member
Clark Taylor	Council Member

Members Absent:

Barbara Christiansen	Council Member
Rob Shelton	Council Member

Staff Present:

Bradley J. Frost	Mayor
David Bunker	City Administrator
Camden Bird	Community Services Director
Wendelin Knobloch	Associate Planner
Terilyn Lurker	City Recorder
Anna Montoya	Finance Officer
Aaron Brems	Fire Chief
George Schade	IT Director
Cherylyn Egner	Legal Counsel
Adam Olsen	Senior Planner
Darren Falslev	Police Chief
Derric Rykert	Parks and Recreation Director
Scott Sensanbauger	Public Works Director

The American Fork City Council held a public hearing in conjunction with the regular session on Tuesday, November 24, 2020, electronically, commencing at 7:00 p.m.

PUBLIC HEARING

-Receive public comment on amendments to the fiscal year ending June 30, 2021 city budget.
There were no public comments.

-Receive public comment on the declaration of items to be declared surplus and disposed of.
There were no public comments.

REGULAR SESSION

1. Invocation by Council Member Shelton; roll call.

Mayor Frost welcomed everyone to the meeting and read the following statement:

In accordance with Resolution No. 2020-07-20R, Mayor Frost has determined that conducting meetings of the City Council with an anchor location, such as the City Council Chambers or Administration Conference Room, presents a substantial risk to the health and safety of those who may be present there. The following are facts upon which this determination has been made:

- Utah declared state of emergency on November 8, 2020 due to an increase in case counts of COVID-19, a virus outbreak that has been recognized by the World Health Organization, federal, state and local leaders as a pandemic.
- The Centers for Disease Control and Prevention (CDC) has stated that COVID-19 is easily spread from person to person between people who are in close contact with one another through respiratory droplets when an infected person coughs, sneezes, or talks. This virus can also be spread by people who are asymptomatic.
- Federal, state, and local authorities recommend that individuals limit public gatherings, wear face masks, and follow social distancing guidelines.
- It is difficult to anticipate the number of attendees at any meeting in order to maintain social distancing to comply with Utah Health Guidance levels. Further, regardless of the number of attendees, social distancing measures for Council, staff, and attendees will be difficult to maintain in the City Council Chambers and Administration Conference Room.
- COVID-19 continues to pose an immediate threat to the health, safety, and welfare of American Fork City residents.
- American Fork City can provide a way for the public to hear, or hear and view, open portions of City Council meetings and to provide a way to participate in public hearings. For the next 30 days, all City Council meetings will be conducted via electronic means. The meetings are broadcast live-streamed, and available at a later time, at <https://www.americanfork.gov/AgendaCenter>. To make a public comment, email comments to publiccomment@americanfork.gov publiccomment@americanfork.gov prior to 5:00 p.m. the day of the meeting for the comment to be read into record. Please indicate in the subject line which item your comment refers to. You may also make public comment in person at City Hall (31 N. Church Street). No more than ten individuals will be allowed in City Hall at one time to ensure social distancing guidelines are capable of being followed. Masks shall be worn inside City Hall.

An invocation was offered by City Administrator David Bunker and roll call was taken.

Mayor Frost excused Council Member Christiansen and Council Member Shelton.

2. Twenty-minute public comment period - limited to two minutes per person.

There were no public comments.

3. City Administrator's Report

Mr. Bunker reported the annual employee's service project will continue through tomorrow. City personnel has been collecting food for Tabitha's Way and appreciation was expressed for all donations.

4. Council Reports

Council Member Barnes stated the Veteran's Day program was now online. He appreciated all those who helped put together and encouraged everyone to view the video on the city's website. He wished everyone a Happy Thanksgiving.

Council Member Carroll had nothing to report.

Council Member Taylor had nothing to report.

5. Mayor's Report

Mayor Frost announced that Santa Claus would be riding around American Fork on a Fire Truck on December 5, 2020, beginning at 2 p.m. More information is available on the website.

COMMON CONSENT AGENDA

(Common Consent is that class of Council action that requires no further discussion or which is routine in nature. All items on the Common Consent Agenda are adopted by a single motion unless removed from the Common Consent Agenda.)

1. Approval of the October 27, 2020 city council minutes.
2. Approval of the November 10, 2020 city council minutes.
3. Approval of the authorization to release the Improvements Durability Retainer of \$925.53 for NORTH POINT BUSINESS PARK BUILDING E, located at 1160 SOUTH 630 EAST.
4. Approval of the authorization to release the Improvements Durability Retainer of \$ 1,441.85 or SUNRISE ESTATES PLAT B, located at 1051 East 300 North.
5. Ratification of city payments (November 4, 2020 to November 17, 2020) and approval of purchase requests over \$25,000.

Council Member Taylor moved to approve the common consent agenda. Council Member Barnes seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clark Taylor, Council Member
SECONDER:	Kevin Barnes, Council Member
AYES:	Kevin Barnes, Staci Carroll, Clark Taylor
ABSENT:	Barbara Christiansen, Rob Shelton

ACTION ITEMS

1. Review and action on the Water Banking Agreement with Roderick Enterprises for 32.446 acre-feet of water.

Council Member Carroll moved to authorize the city to sign the water banking agreement with Roderick Enterprises for 32.446 acre-feet of water. Council Member Taylor seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Staci Carroll, Council Member
SECONDER:	Clark Taylor, Council Member
AYES:	Kevin Barnes, Staci Carroll, Clark Taylor
ABSENT:	Barbara Christiansen, Rob Shelton

2. Review and action on subdivisions, commercial projects, condominiums, and PUD's including 1) plat approval; 2) method of satisfaction of water rights requirements; 3) posting of an improvement bond or setting of a time frame for improvement installation; and 4) authorization to sign the final plat and acceptance of all dedications to the public and to have the plat recorded.

- a. Review and action on the final plat of Grove Creek Plaza consisting of 6 units, located at 358 North 1100 East in the PO-1 Professional Office Zone.

Mayor Frost informed the public that the council receives the meeting packet in advance of the meeting and has a chance to review the information prior to taking action.

Council Member Carroll moved to approve the final plat of Grove Creek Plaza consisting of 6 units, located at 358 North 1100 East in the PO-1 Professional Office Zone and to authorize the mayor and city council to sign the plat and accept the dedications with instructions to the city recorder to withhold recording of the plat subject to all conditions identified in the public record associated with the November 4, 2020 planning commission meeting. Council member Barnes seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Staci Carroll, Council Member
SECONDER:	Kevin Barnes, Council Member
AYES:	Kevin Barnes, Staci Carroll, Clark Taylor
ABSENT:	Barbara Christiansen, Rob Shelton

3. Review and action on a resolution approving amendments to the fiscal year ending June 30, 2021 budget.

Council Member Taylor moved to approve Resolution No. 2020-11-33R approving adjustments to the fiscal year ending June 30, 2021, city budget. Council Member Carroll seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clark Taylor, Council Member
SECONDER:	Staci Carroll, Council Member
AYES:	Kevin Barnes, Staci Carroll, Clark Taylor
ABSENT:	Barbara Christiansen, Rob Shelton

4. Review and action on approval of an agreement with Utah County for the Communities that Care Prevention Model.

Mayor Frost explained this was a grant the city received where the money would be spent within the community.

Council Member Carroll thanked staff who prepared the proposal. It was very well written and provided a good understanding of what they would be doing.

Council Member Barnes moved to approve the agreement with Utah County for the Communities that Care Prevention program. Council Member Taylor seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kevin Barnes, Council Member
SECONDER:	Clark Taylor, Council Member
AYES:	Kevin Barnes, Staci Carroll, Clark Taylor
ABSENT:	Barbara Christiansen, Rob Shelton

5. Review and action on a resolution approving the declaration of items to be surplus and disposed of.

Council Member Taylor moved to approve Resolution No. 2020-11-34R declaring items to be surplus and disposed of. Council Member Carroll seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clark Taylor, Council Member
SECONDER:	Staci Carroll, Council Member
AYES:	Kevin Barnes, Staci Carroll, Clark Taylor
ABSENT:	Barbara Christiansen, Rob Shelton

6. Review and action for Consulting Services Peterson Consulting Group of Utah LLP.

Mayor Frost indicated Mr. Peterson was instrumental in helping the city obtain substantial funding for a water project, as well as helping with the paramedic licensing.

Mr. Bunker explained that it was pointed out in Section 4 that they needed to add "pay on an annual basis the amount of \$42,000."

Council Member Barnes moved to approve the consulting services agreement between American Fork City and Peterson Consulting Group of Utah with the addition of "pay on an annual basis the amount of \$42,200" in Section 4. Council Member Taylor seconded the motion. Voting was as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kevin Barnes, Council Member
SECONDER:	Clark Taylor, Council Member
AYES:	Kevin Barnes, Staci Carroll, Clark Taylor
ABSENT:	Barbara Christiansen, Rob Shelton

7. Review and action on an ordinance providing for the distribution of fiscal year 2020/2021 PARC Tax revenues.

Camden Bird explained that Alpine Community Theater will only need about \$10,000 for the reservations through the district and asked that approval be for \$10,000 rather than \$20,000.

Council Member Carroll moved to adopt Ordinance No. 2020-11-58 providing for the distribution of funds from the fiscal year 2020/2021 PARC Tax revenues in the amount of \$10,000. Council Member Taylor seconded the motion. Voting was as follows:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Staci Carroll, Council Member
SECONDER:	Clark Taylor, Council Member
AYES:	Kevin Barnes, Staci Carroll, Clark Taylor
ABSENT:	Barbara Christiansen, Rob Shelton

8. Adjournment.

Council Member Barnes moved to adjourn the meeting. Council Member Taylor seconded the motion. All were in favor.

The meeting adjourned at 7:23 p.m.



Terilyn Lurker, City Recorder