

MSD Office: MSD Board Agenda Item Request Form

This form and supporting documents (if applicable) are due the Thursday before the MSD Board Meeting the following Wednesday at 4:00pm

Date Received (Office Use)	
-------------------------------	--

Date of Request:	11/13/2020
Requested by:	Marla Howard
Requested MSD Board Date:	12/9/2020
Topic/Discussion Title:	Grant opportunities
Description:	Grants applications submitted
Requested Action:¹	review
Presenter(s):	Todd Andersen
Time Needed:²	5 minutes
Time Sensitive³	no
Specific Time(s)⁴	no
Contact Name & Phone:	Marla Howard, Todd Andersen

¹What you will ask the MSD Board to do (e.g., discussion only, appropriate money, adopt policy, approve contracts) – in specific terms.

² Assumed to be 10 minutes unless otherwise specified.

³ Urgency that the topic be scheduled on the requested date.

⁴ If important to schedule at a specific time, list a few preferred times.

Bart Barker
General Manager



G R E A T E R S A L T L A K E
**Municipal Services
District**

Brian Hartsell
Associate General Manager

Marla E. Howard
Chief Financial Officer

December 1, 2020

Todd Andersen, Municipal Economic Development Coordinator
Salt Lake County Office of Regional Development
tmandersen@slco.org (801) 573- 9918

RE: Submittal of *Inspire! Grant for Small Museums* for Utah's Ethnic & Mining Museum of Magna

Dear Trustees,

The MSD recently applied for the federal *Inspire! Grant for Small Museums*, which is administered by the Institute of Museum and Library Services (IMLS). The MSD applied for the grant on behalf of Utah's Ethnic & Mining Museum of Magna, located on Historic Magna Main Street. The *Inspire!* grant is designed to help small museums implement projects that address goals identified in their strategic plans; mainly, goals that promote lifelong learning for people of all ages, build the capacity of museums to improve the wellbeing of their communities, or increase public access to museum collections, programs, and information.

We requested \$49,925 in grant funding for Utah's Ethnic & Mining Museum of Magna. The funding would address a crucial need identified by the museum's volunteer curator, Kimberly Lamont: to fully assess, document, and increase access to the museum's collection. This project builds the foundation on which the museum can truly grow its ability to preserve and share Magna's rich cultural heritage. The primary goals of the project are to 1) assess, organize, and inventory the museum's current collection; 2) purchase and implement the use of PastPerfect Museum software, and 3) digitally document and catalog the entire museum collection within PastPerfect. The project would have a two-year duration (2021-2023). To achieve the goals of the project, the \$49,925 in funding would be used in the following manner:

- purchase of a new laptop computer for use with PastPerfect software
- purchase of PastPerfect Web Edition for the duration of the project, in which the program activities will be completed
- internet access at the museum through a Verizon MiFi JetPack, and
- compensation for the professional staff volunteer (Kimberly Lamont) and intern through a monthly stipend. Kimberly and the hired intern would organize and inventory the museum collection over the two-year project duration

Much thanks to the museum's volunteer curator, Kimberly Lamont, and Kristin Schreiner, the grant writer for the Salt Lake County Mayor's Office, for their invaluable help with writing and organizing the grant application. Grant awards will be announced by IMLS in August 2021. For more information about the grant project, please feel free to contact me at tmandersen@slco.org.