

Newton Town Council Meeting  
November 5, 2020, 7:00 P.M.  
Newton Town Hall, 51 South Center, Newton UT  
Minutes

Agenda

1. Roll Call
2. Opening Ceremony – Kent Fabricius
3. Approval of October 2020 Minutes
4. Cache Countywide Planner, Tayler Jensen, presentation on proposed planning services
5. Final plat review for 5 lot subdivision, Larsen Farms subdivision, part of lot 5 & 6, Block 22, Plat “A”, approximately 400 West between Main and 200 South
6. CARES Act funding for Newton Town, proposed projects review
7. Report on Mayor/Council Member Assignments

NOTICE OF ELECTRONIC PARTICIPATION. Due to restrictions because of the COVID-19 virus, members and public may participate in the meeting electronically pursuant to UCA 52-4-207. Pursuant to the duration of the Utah Governor's Executive Order, Newton Town will hold an optional electronic participation meeting. Due to social distancing requirements public attendance at the Newton Town Hall may be limited.

**1. Call to Order and Roll Call of Members present.**

Members present: Mayor Kevin Rhodes, Gordon Anderson, Kent Fabricius, Kathryn Rigby and Jed Woodward. Karla Ferguson (Recorder)

Others present: Sarah Rigby, Sue Peterson, Annette Benson, Tayler Jensen, Martin Empey, Eric Dursteler, and Trent Dagley. Others present electronically: Newton Youth Council

**2. Opening ceremony** conducted by Kent Fabricius

**3. The Newton Town Council October meeting minutes were approved.**

**Other business:** Mayor Rhodes read a notice by Bear River Health Department regarding restrictions with COVID-19.

**4. Cache Countywide Planner, Tayler Jensen, presentation on proposed planning services**

– Tayler Jensen presented a proposal for a beta test for Cache County Planning Department to provide planning services for Newton to collaborate, train and review Newton code. The proposed project would be for 13 months. This would be a test case for this type of service at no cost to Newton at this time. Tayler proposed to also host planning charrettes to meet with the public to get their opinions. The general plan and code needing help was discussed. Tayler plans to start next month and will present the proposed project to the Newton Planning Commission next week.

**Other business:** Annette Benson and Sue Peterson discussed decorating the Town Hall and square with holiday lights. The Youth Council will help set up the lights. They will turn on the lights on December 2 at 6 pm. They discussed having Santa out on the lawn and being able to drive by Santa and hand a helper a letter and receiving a treat.

**5. Final plat review for 5 lot subdivision, Larsen Farms subdivision, part of lot 5 & 6, Block 22, Plat “A”, approximately 400 West between Main and 200 South** – Trent Dagley reviewed proposed Larsen Farms subdivision. Eric Dursteler reviewed the engineer concerns. Eric asked that a statement regarding flooding from the secondary pipeline be added and to increase the water line size running along the new 100 South. The engineer comments will be sent to the developer. Planning Commission will review the changes at their meeting next week.

**6. CARES Act funding for Newton Town, proposed projects and estimates review** – Mayor Rhodes reviewed that we have received the third allocation of CARES act funding. The first two allocations were just over \$24,000 each. The third allocation was for about \$21,000. The bids for proposed projects were reviewed. The library proposal is for \$11,375.71. This proposal will purchase equipment for distance learning including cameras, microphones, computers, printer and installation. Conference Room proposal for \$11,206.19 will purchase equipment for online training and needed electrical upgrades. The other three proposals are for the Town Council room for computers, server, cameras, audio, monitors for digital meetings for \$43,474.21. Total proposal cost for digital upgrades is \$66,056.11. The Town Council approved. The remaining funding is just over \$3,000. The remaining funding will be used to purchase hand sanitation stands, furnace HEPA filters and look at other sanitation supplies. The CARES funding money needs to be spent by December 30, 2020. Kevin Rhodes will check that UPS is included in the computer upgrades.

**9. Report on Mayor/Council Member Assignments** – Mayor Rhodes and Gordon Anderson attended a meeting for EMS services. They reported that we do not have an inter-local agreement yet but Smithfield will have management for the north end of the valley for EMS services. Mayor Rhodes is arranging for another meeting for the north end Mayors to review an agreement for EMS services. Mayor Rhodes asked for help shutting off water for outside restrooms and the park irrigation system.

Gordon Anderson discussed subdivisions that have been approved and that one of Hyde Park's building inspectors has retired. Mayor Rhodes will talk to Hyde Park's Mayor about building inspection service. Gordon asked about getting data on water use to determine what is available for all the new development we have. Jed Woodward will follow up with Sunrise Engineering about the water use study. Kent Fabricius said that he will winterize outdoor restrooms. He also reported that the new furnace work is completed. Kent is still working on getting more wood floor refinish bids. Kent discussed problems with the Town Hall, such as, replacing a light fixture in the library, needed roof repairs, painting the lobby area, stucco on the building and repairing a broken window. Kent asked about using CARES funding to pay for increased cleaning of the building. Kathryn Rigby discussed that they plan to meet to decide on how to do the holiday lighting on December 2. Kathryn is working on employee gifts instead of an appreciation dinner. Kathryn is working on the audit which will take place the end of November. Jed Woodward reported that the yearly water tests have been completed. Jed plans to get the snow plow ready for the winter. Jed is working on replacing the stop sign pipe on 100 West. Jed plans to help fix the valve and fill in hole at Clarke Park. Kent Fabricius also has a bid of \$587 to replace the broken light above the outside doors. Kent will replace two light fixtures. The window AC units were declared surplus and can be sold.

The meeting was adjourned.

Minutes prepared by:

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Karla R. Ferguson, Newton Town Clerk

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Approval Date