

**MINUTES OF THE
CITY OF HOLLADAY
CITY COUNCIL MEETING**

**Thursday, October 1, 2020
Meeting Conducted Remotely**

ATTENDANCE:

Mayor Rob Dahle
Paul Fotheringham
Daniel Gibbons
Sabrina Petersen
Drew Quinn
Matt Durham

City Staff:
Gina Chamness, City Manager
Stephanie Carlson, City Recorder
Holly Smith, Assistant to the City Manager
Todd Godfrey, City Attorney
Jared Bunch, City Engineer
Jonathan Teerlink, City Planner
Captain Dan Brown, UFA

I. Welcome – Mayor Dahle.

Mayor Dahle called the meeting to order at approximately 6:00 p.m. He read into the record the Order on Public Meetings of the City Council of the City of Holladay.

II. UFA Update – Neff’s Canyon Fire – Captain Dan Brown.

Capt. Dan Brown and Patrick Costin provided an update on the Neff’s Canyon Fire. The fire has been burning since September 22 and has burned 60 acres with 42% containment. Approximately 200 firefighters were currently assigned to the fire. Smoke was expected to be visible for another four to five weeks. Council Member Fotheringham asked if a determination of cause had been made. Mr. Costin stated that the fire was caused by a lightning strike.

III. Public Comments.

There were no public comments.

IV. Consideration of Ordinance 2020-13 Amending the City Zoning Ordinance to Create a New Residential Infill (RI) Zone.

Council Member Gibbons moved to table Ordinance 2020-13 Amending the City Zoning Ordinance to Create a New Residential Infill (RI) Zone. Council Member Fotheringham seconded the motion.

There was discussion regarding the meaning of tabling a motion and that it may give staff the ability to bring the matter back to the Council at a later date. A timeline for the tabling of the motion was discussed and it was agreed that if the Ordinance did not pass by that date, it would die.

Council Member Durham amended the motion to table a vote for a period of up to nine months, after which, in the event Ordinance 2020-13 is not approved, would terminate. The Council roll call vote was as follows: Council Members Gibbons, Fotheringham, Petersen, Quinn, Durham and Mayor Dahle in favor. Ordinance 2020-13 was tabled unanimously.

V. *Consideration of Resolution 2020-28 Granting Advice and Consent of the City Council for the Appointment of a Martin Banks to the Planning Commission.*

Manager Chamness recommended the appointment of Martin Banks to the Council, he will serve in District One. Mr. Banks shared his background with the Council.

Council Member Durham moved to approve Resolution 2020-28. Council Member Petersen seconded the motion. The Council roll call vote was as follows: Council Members Gibbons, Fotheringham, Petersen, Quinn, Durham and Mayor Dahle in favor. Resolution 2020-28 was approved by a unanimous vote.

VI. *Consideration of Resolution 2020-29 Amending the General Plan for the Area located at Approximately 2450 East and 4680 South, Currently Designated as MDR-S (Medium-Density Residential Stable) to LDR-S (Low-Density Residential Stable).*

Council Member Petersen moved to approve Resolution 2020-29. Council Member Quinn seconded the motion. The Council roll call vote was as follows: Council Members Gibbons, Petersen, Quinn, Durham and Mayor Dahle in favor with Council Member Fotheringham opposed. Resolution 2020-28 was approved by a 5-to-1 vote.

VII. *City Manager Report – Manager Chamness.*

Ms. Chamness updated the Council on Clover Lane and stated that it will be added to the Pavement Management Plan, however, the paving will likely not occur until June. Cumberland will also be paved next spring.

Ms. Chamness reported on the study being conducted on the Holladay Canal Trail. Staff was in the process of working with its consultant to conduct six open houses and was seeking public input for the area along the City-owned canals. Public input ranged from positive feedback to concerns about crime, parking, and privacy.

Ms. Chamness reported on her attendance at the Utah League of Cities and Towns (“ULCT”) and stated that the League will be conducting a public engagement survey on community policing beginning in October.

VIII. *Council Reports and District Issues.*

Council Member Gibbons commented on the recent passing of two City of Holladay residents who made contributions to the City. He also mentioned that a couple residents contacted him regarding voting questions. City Recorder, Stephanie Carlson, reported on voting locations within the City, which were to be posted.

Council Member Quinn appreciated the update on the Neff’s Canyon Fire and identified concerns with construction on 3900 East and challenges with traffic. Ms. Chamness would continue to work with staff on traffic alleviation. Council Member Quinn also asked for an update on Wander Lane. Ms. Chamness reported that the work was still underway.

Council Member Petersen reported that she received several comments from parents thanking the City for its efforts in acquiring better lighting along 2300 East.

Council Member Fotheringham mentioned an issue regarding a streetlight at Kings Row and Lakewood Drives. Ms. Chamness reported that she passed both matters on to staff to address. She noted that citizens can file reports of streetlight outages directly on iWork.

Council Member Durham reported that the Tree Giveaway was successful. There was interest in preparing a service project at Knudsen Park in early November. Ms. Chamness asked that she be contacted by individuals interested in doing the work. Council Member Durham mentioned the upcoming discussion regarding the connection on 4500 South on the Planning Commission calendar and asked for more information on the topic. Ms. Chamness reported that staff has been addressing the matter for some time and that the Council will review it on October 15.

Mayor Dahle thanked the Tree Committee for their work on the Tree Giveaway. He reported that he participated in the Board of Health meeting earlier in the day and was concerned about hospital capacity issues. In response to COVID-19 impacts, he wanted to develop messaging to address restaurant dining. He mentioned that vaccines should be available in December.

Council Member Fotheringham moved to recess the Council Meeting and reconvene into a Work Meeting. Council Member Gibbons seconded the motion. The motion passed with the unanimous consent of the Council.

IX. Recess City Council to a Work Meeting.

a. Discussion on Proposed Storm Water Ordinance.

Mayor Dahle reminded Council that the objective of this meeting was to ensure that the Council is comfortable with the Storm Water Ordinance moving forward. City Attorney, Todd Godfrey, addressed the current edits to the Ordinance. He reviewed the edits and mentioned that references to “storm sewer” or “stormwater sewer” were removed and replaced with “stormwater system”.

City Engineer, Jared Bunch, provided a background on the Storm Water Ordinance and Equivalent Residential Units (“ERUs”). There was discussion regarding various aspects of the proposed Storm Water Ordinance language.

Mayor Dahle reported that Mr. Godfrey will finalize wordsmithing edits, the Facebook Live Event would be forthcoming, and the public hearing period would open on October 15.

b. Discussion on Proposed Holladay Crossroads Zone.

Mayor Dahle advised the Council that he did not want to engage any substantive discussion on the Holladay Crossroads Zone until the public hearing had occurred. Ms. Chamness reviewed the proposed timeline for the project with Council.

c. Discussion on Proposed Sidewalk Policy.

Ms. Smith provided an overview of the proposed Sidewalk Policy and stated that recent reviews are intended to address liability issues and updates to conform with current case law. The proposed Sidewalk Policy addresses three categories including repair and maintenance, new development, and sidewalk gaps and fill-ins. Mr. Godfrey provided additional background. Discussion regarding determining sidewalk ownership ensued.

Ms. Smith polled the Council on various topics to develop policy direction. The Council supported the City of Holladay in continuing to provide snow and ice removal. It was proposed that the City invest in a Grant Fund to assist property owners with sidewalk repairs. Staff and the Council engaged in discussion of various policy aspects including sidewalk assessments, use restrictions, corridor use, curb and gutter options, and the use of fees for alternative facilities.

Staff was directed to draft language based on the discussion and return to the Council within the next couple of months.

d. *Budget Overview and Discussion Budget Amendments.*

Ms. Chamness provided a brief update on the conclusion of fiscal year 2020 and provided details on additional expenses and revenues anticipated for fiscal year 2021. She reported that Property and Sales Tax revenues were strong while Franchise Tax revenue was trending lower. Overall revenue was close to the budgeted projections. Expenses similarly were close to budgeted projections. She reported that the 2020 fiscal year-end results were much stronger than anticipated.

Ms. Chamness reviewed distributions of Coronavirus Aid, Relief and Economic Security (“CARES”) Act funds for COVID-19 received by the City. Salt Lake County will be disbursing an additional allotment of CARES Act funds to the City of Holladay in the same amount as the first CARES Act fund disbursement of \$900,000. Guidance on fund utilization was updated to include utilizing funds for first responders. More information would be forthcoming on how CARES Act fund distributions to the City will impact the General Fund.

It was reported that the City of Holladay may also qualify for additional federal funding from the Federal Emergency Management Agency (“FEMA”) related to recent storm clean-up efforts.

Lastly, Ms. Chamness asked for direction on a budget amendment to address bridge repair and maintenance. Mr. gave an overview of the various funding scenarios and mentioned that staff is seeking approval of approximately \$150,000 to be added to the Capital budget in a subsequent budget amendment. The need for the funds will depend on how revenues change with the possible federal funding distributions previously mentioned. The Council generally approved of the budget amendment in theory.

e. *Calendar.*

- October 1, 8, and 15 – City Council Meetings
- October 12-16 – Fine Art Show
- October 10-31 – Plein Air Exhibit
- November 5, 12, 19 – City Council Meetings
- November 22 – Interfaith Service

X. *Adjourn.*

Council Member Fotheringham moved to adjourn. Council Member Gibbons seconded the motion. The motion passed with the unanimous consent of the Council.

The City Council Meeting adjourned at approximately 8:45 p.m.

I hereby certify that the foregoing represents a true, accurate, and complete record of the Holladay City Council Meeting held Thursday, October 1, 2020.

Stephanie N. Carlson, MMC
Holladay City Recorder

Robert Dahle, Mayor

Minutes approved: **December 3, 2020**