

**NOTICE AND AGENDA
DECEMBER 8, 2020**

Notice is hereby given that the City Council of Blanding, Utah will hold a Regular Council Meeting on December 8, 2020, at the City Office, 50 West 100 South Street, which meeting will begin promptly at 7:00 pm. The agenda shall be as follows:

Due to the COVID-19 outbreak and the emergency declaration by the State of Utah, members of the public may be limited to maintain social distancing. Go to <https://bit.ly/2UUJBh2> to view the meeting live on YouTube.

If the public wishes to comment, they may email a short and concise comment to cityoffice@blanding-ut.gov. Comments shorter than three minutes in length that are received before the start of the meeting may be read during the open forum portion of the meeting.

TIME	ITEM	PAGE
7:00 PM	I CALL TO ORDER / WELCOME	
	II PRAYER / THOUGHT - Anyone in attendance is invited to notify the Mayor prior to the meeting if they would like to offer a prayer or thought.	
	III PLEDGE OF ALLEGIANCE	
	IV APPROVAL OF CONSENT AGENDA - MINUTES AND FINANCIAL DISBURSEMENTS	
	V DECLARATION OF CONFLICTS OF INTEREST	
	 1. OPEN FORUM	
	 Anyone wishing to address the Council on any item is invited to do so. Open forum is an opportunity for the public to bring information to the Council. Clarifying questions may be asked by the Council, but it is not an appropriate time for substantive discussion.	
	 2. REPORTS/DEPARTMENTAL REPORTS	
	A. November Water Report - Terry Ekker	(9)
	B. November Police Report - Chief Bradford	(10)
	C. November Recreation Report - David Palmer	(11)
	 3. AGENDA ITEMS - Items for Discussion/Consideration of Approval	
	A. 2021 Council Meeting Schedule/2021 Holiday Schedule - Kim Palmer	(12)
	B. City Administrator Employment Contract - Mayor Lyman	
	C. Stormwater Project Change Order #3 - Terry Ekker	(14)
	D. Approve 2019-2020 Financial Audit Report - Kim Palmer	
	E. Christmas Dumpster - Kim Palmer	
	F. Centennial Park Baseball Fields - Infield Dirt - Logan Monson	
	G. Bears Ears National Monument Resolution - Cheryl Bowers	
	 4. INFORMATION	
	 5. EXECUTIVE SESSION - if necessary	
9:00 PM	6. ADJOURNMENT	

In compliance with the ADA, individuals needing special accommodations during this meeting may call the City Offices at (435) 678-2791 at least twenty-four hours in advance. Every effort will be made to provide the appropriate services. One or more members may participate in the meeting electronically, according to Blanding City Ordinance 1-5-5-F regarding electronic meeting participation. All agenda times are approximate.

**MINUTES OF A REGULAR MEETING OF THE
BLANDING CITY COUNCIL HELD ON
NOVEMBER 24, 2020
AT 7:00 P.M. IN THE COUNCIL CHAMBERS**

Present:

Mayor:

City Councilmembers:

Joe B Lyman

Kd. Perkins

Cheryl Bowers

Logan Shumway

Logan Monson

Robert Turk

City Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

City Economic Development Specialist:

Pratt Redd

City Police Chief:

JJ Bradford

Recreation Director:

David Palmer

Others Attending: David Johnson, Paul Rogers

Prayer/Thought - The prayer/thought was offered by Kd Perkins

1. The Pledge of Allegiance was recited.
2. **Councilmember Monson moved to approve the minutes and financial disbursements of the November 6, 2020 meeting. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

Those voting AYE

Councilmember Perkins

Councilmember Bowers

Councilmember Shumway

Councilmember Monson

Councilmember Turk

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

3. **OPEN FORUM**

None

4. **REPORTS/DEPARTMENTAL REPORTS**

A. Terry Ekker presented the Project Report

Storm Drain Project

The project is substantially complete, reported Mr. Ekker. The contractor is working through final punch list items. Final acceptance of the project is anticipated for the end of the month.

Transportation Master Plan

The final draft is being prepared by Jones & Demille. Currently staff is working with property owners along the 800 North corridor between 100 East and Grayson Parkway. When an agreement is reached, the plan will come to Council for review.

Water Conservation Plan Update

A draft is near completion and will come to Council next month. The plan will need to be finalized by the end of the year.

Water Treatment Plant Membrane Filter Replacement

The filter module filter replacement process will begin in December.

Blanding Dam Site Feasibility Study

Jone & Demille Engineering has started the study. A technical memorandum will be completed in about 3 months.

B. Kim Palmer presented the Financial Status Report

Ms. Palmer told Council that the finances of the City are well within budgeted amounts. Sales tax is up 31% from 2019.

5. **AGENDA ITEMS**

A. Resolution 11-24-2020-2 Appointing Blanding City Manager - Mayor Lyman

Mayor Lyman discussed the process taken in the selection of a new City Administrator. He then introduced David Johnson and asked for Council support in appointing him as the City Administrator.

Councilmember Shumway moved to approve Resolution 11-24-2020 Appointing David Johnson as the Blanding City Administrator. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Shumway
Councilmember Monson
Councilmember Turk
Councilmember Perkins**

Those voting NAY

Councilmember Bowers

Constituting all members thereof, Mayor Lyman declared the motion carried.

Councilmember Bowers read the following statement to explaining her decision to vote nay in the appointment.

“ I am very passionate about ensuring that the City makes the best decision possible when hiring people and that decision is made without bias for last name or standing in the community. But is based upon the best fit for the position. I have concerns regarding the hiring process for this position and therefore, I cannot vote to appoint Mr. Johnson.

“A City manager is crucial to the City of Blanding, we have only had 5 City Managers in the history of our City. I see the City manager like the CEO or executive of our city. In my career, as an executive, I have completed literally thousands of interviews and hired many high level executives and management positions. This process should be done carefully and with thorough review of all qualified applicants to ensure that the person who best fits this role is chosen. Normally when hiring an executive level position it would also include an interview pool of 5-10 people and then a 2nd interview for the top candidates. Although we had 5-6 candidates who were qualified, we interviewed only two people and no second interviews were held for the position. While I supported interviewing the 2 people who did receive an interview, I will never know if we did a thorough review of candidates because we did not interview the many that were qualified. It’s important to note that if Mr. Johnson is approved by Council, I will give him my full support, however I cannot in good conscience support this appointment, when I don’t believe a thorough hiring process was completed.”

C. Resolution 11-24-2020-1 A Resolution Authorizing The Steel Solar Project Transaction Schedule Under the Master Firm Power Supply Agreement with Utah Association of Municipal Power Systems And Related Matters - Terry Ekker

Mr. Ekker explained that the Steel Solar Project will add an additional 646 kilowatts to the City’s portfolio with UAMPS. The cost will be \$31.45 per Megawatt. When asked how it compared to other power sources, Mr. Ekker responded it is cheaper. The power will be available beginning in December 2022. The agreement will be in place for 25 years.

Councilmember Monson moved to approve Resolution 11-24-2020-1 A Resolution Authorizing The Steel Solar Project Transaction Schedule Under the Master Firm Power Supply Agreement with Utah Association of Municipal Power Systems And Related Matters. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Shumway
Councilmember Monson
Councilmember Turk
Councilmember Bowers**

Councilmember Perkins

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

D. CARES Act Distribution - Mayor Lyman/Kim Palmer

Mayor Lyman and Ms. Palmer shared information and answered questions regarding the suggested CARES Act funding distribution. Funding must be spent before December 30th. Council was supportive of the items on the list and directed staff to move forward in purchasing the equipment on the list.

E. Resolution 11-24-2020-3 Mid Year Budget Adjustment - Kim Palmer

Ms. Palmer shared information regarding the necessary budget adjustments and the salary adjustments that had been previously discussed. Two options for salary adjustments were shared, option A would include the COLA increase and the compensation plan increases, option B included only the COLA increase. Council discussed the two options and additional budget adjustments.

Councilmember Perkins moved to approve Resolution 11-24-2020-3 Mid-Year Budget Adjustment. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE

**Councilmember Shumway
Councilmember Monson
Councilmember Turk
Councilmember Perkins
Councilmember Bowers**

Those voting NAY

None

Constituting all members thereof, Mayor Lyman declared the motion carried.

F. San Juan Interlocal Agreement - TRT - Mayor Lyman

Mayor Lyman shared information regarding the ongoing communication with Mack McDonald regarding the TRT funding. He told Council that research is being conducted to verify claims made that the process of the County disbursing TRT to the City is illegal. Currently that claim has been found to be false. Mayor Lyman concluded by saying he will continue working to resolve the situation.

G. Tree For All/Christmas Fair Event - Mayor Lyman

Council discussed the request by the Christmas Fair organizers to use the Wellness Center for the event. Paul Rogers, event representative, told Council that organizers have been working with the

San Juan Public Health Department to ensure all COVID-19 protocols are followed. It is anticipated there will be 24 vendors. The fair is scheduled for December 5th and 6th.

6. INFORMATION

Councilmember Turk moved to enter an executive session. Councilmember Shumway seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk
	Councilmember Bowers
	Councilmember Perkins

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

Council entered an executive session at 8:20 p.m.

Councilmember Monson moved to leave an executive session. Councilmember Bowers seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk
	Councilmember Bowers
	Councilmember Perkins

Those voting NAY	NONE
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Constituting all members thereof, Mayor Lyman declared the motion carried.

Council re-entered an open session at 8:44 p.m.

Councilmember Perkins moved to adjourn. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:

Those voting AYE	Councilmember Shumway
	Councilmember Monson
	Councilmember Turk

**Councilmember Bowers
Councilmember Perkins**

Those voting NAY

NONE

Constituting all members thereof, Mayor Lyman declared the motion carried.

Meeting adjourned at 8:45 pm

By: _____

Kim Palmer, Deputy Recorder

City of Blanding
Invoice Register - 11/19/2020 to 12/1/2020 - All Invoices

12/1/2020

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
PR112520-502	EFTPS	0	11/24/2020	11/24/2020	\$1,224.32			
					975.92	102221	FEDERAL TAX / FICA PAYABLE	Social Security Tax
					228.40	102221	FEDERAL TAX / FICA PAYABLE	Medicare Tax
					20.00	102221	FEDERAL TAX / FICA PAYABLE	Federal Income Tax
PR112520-502	EFTPS	0	11/30/2020	11/30/2020	\$25,882.81			
					14,870.24	102221	FEDERAL TAX / FICA PAYABLE	Social Security Tax
					3,477.82	102221	FEDERAL TAX / FICA PAYABLE	Medicare Tax
					7,534.75	102221	FEDERAL TAX / FICA PAYABLE	Federal Income Tax
	Vendor Total:				\$27,107.13			
PR112520-7854	HEALTH EQUITY - HSA	0	11/30/2020	11/30/2020	\$2,130.56			
					1,384.64	102226.1	HSA PAYABLE	Health Savings Plan - Employer
					490.00	102226.1	HSA PAYABLE	Health Savings Plan Employee
					255.92	102226.1	HSA PAYABLE	Health Savings Plan - Employer
vja6y9d	HEALTH EQUITY - HSA	0	11/24/2020	11/24/2020	\$27.00			
					27.00	102226.1	HSA PAYABLE	HSA FEE
	Vendor Total:				\$2,157.56			
11302020	MOAB RANGER DISTRICT	49514	11/30/2020	11/30/2020	\$240.00			
					240.00	103690	SUNDRY REVENUES	24 CHRISTMAS TREES
771510	MOTOR PARTS	49515	11/20/2020	11/20/2020	\$13.38			
					13.38	1060250	Streets EQUIPMENT - SUPPLI	SUPPLIES & EQUIPMENT
771524	MOTOR PARTS	49515	11/20/2020	11/20/2020	\$136.94			
					136.94	1060250	Streets EQUIPMENT - SUPPLI	SUPPLIES & EQUIPMENT
	Vendor Total:				\$150.32			
398828	REDD'S ACE HARDWARE	49464	11/20/2020	11/20/2020	\$11.86			
					11.86	1052250	Police EQUIPMENT - SUPPLIE	SUPPLIES AND EQUIP
398885	REDD'S ACE HARDWARE	49464	11/19/2020	11/19/2020	\$8.99			
					8.99	5440250	EQUIPMENT - SUPPLIES & M	SUPPLIES AND EQUIP
398910	REDD'S ACE HARDWARE	49464	11/19/2020	11/19/2020	\$5.59			
					5.59	5440250	EQUIPMENT - SUPPLIES & M	SUPPLIES AND EQUIP
398975	REDD'S ACE HARDWARE	49464	11/20/2020	11/20/2020	\$8.74			
					8.74	1052250	Police EQUIPMENT - SUPPLIE	SUPPLIES AND EQUIP
399043	REDD'S ACE HARDWARE	49464	11/23/2020	11/23/2020	\$14.98			
					14.98	1050250	Visitor Cntr EQUIPMENT - SUP	SUPPLIES AND EQUIP
399079	REDD'S ACE HARDWARE	49516	11/23/2020	11/23/2020	\$2.76			
					2.76	1066250	Wellness Center EQUIPMENT -	SUPPLIES AND EQUIP
	Vendor Total:				\$52.92			
2011-150206	SAN JUAN BUILDING SUPPLY	49517	11/23/2020	11/23/2020	\$13.21			
					13.21	1050250	Visitor Cntr EQUIPMENT - SUP	SUPPLIES AND EQUIPMENT
2011-150243	SAN JUAN BUILDING SUPPLY	49517	11/23/2020	11/23/2020	\$131.08			
					131.08	1060250	Streets EQUIPMENT - SUPPLI	CONCRETE MIX
	Vendor Total:				\$144.29			
24 - 1997 Contra	SJ WATER CONSERVANCY DISTRICT	49466	11/23/2020	11/23/2020	\$5,143.00			
					5,143.00	512512.2	Contract SJWCD 1997 repaid	Principal - 1997 Contract SJWC
36 - 1983 Agree	SJ WATER CONSERVANCY DISTRICT	49466	11/23/2020	11/23/2020	\$20,000.00			
					20,000.00	512511.2	Bond SJWCD 1983 repaid	Principal - 1983 Agreement SJW
	Vendor Total:				\$25,143.00			
PR112520-277	UTAH STATE RETIREMENT	1	11/24/2020	11/24/2020	\$1,180.58			
					1,138.95	102225	RETIREMENT PAYABLE	Retirement

City of Blanding
Invoice Register - 11/19/2020 to 12/1/2020 - All Invoices

12/1/2020

<u>Invoice No.</u>	<u>Vendor</u>	<u>Check No.</u>	<u>Ledger Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Description</u>
					41.63	102225	RETIREMENT PAYABLE	401k
PR112520-277	UTAH STATE RETIREMENT	1	11/30/2020	11/30/2020	\$22,398.02			
					19,575.92	102225	RETIREMENT PAYABLE	Retirement
					2,522.10	102225	RETIREMENT PAYABLE	401k
					200.00	102225	RETIREMENT PAYABLE	Roth IRA - URS
					100.00	102225	RETIREMENT PAYABLE	IRA - URS
	Vendor Total:				\$23,578.60			
PR112520-281	UTAH STATE TAX COMMISSION	49512	11/30/2020	11/30/2020	\$4,745.52			
					4,745.52	102223	STATE WITHHOLDING PAYAB	State Income Tax
	Total:				\$83,319.34			
					27,107.13	102221	GL Account Summary	
					4,745.52	102223	FEDERAL TAX / FICA PAYABLE	
					23,578.60	102225	STATE WITHHOLDING PAYAB	
					2,157.56	102226.1	RETIREMENT PAYABLE	
					240.00	103690	HSA PAYABLE	
					28.19	1050250	SUNDRY REVENUES	
					20.60	1052250	Visitor Cntr EQUIPMENT - SUP	
					281.40	1060250	Police EQUIPMENT - SUPPLIE	
					2.76	1066250	Streets EQUIPMENT - SUPPLI	
							Wellness Center EQUIPMENT -	
					58,161.76		Total	
					20,000.00	512511.2	Bond SJWCD 1983 repaid	
					5,143.00	512512.2	Contract SJWCD 1997 repaid	
					25,143.00		Total	
					14.58	5440250	EQUIPMENT - SUPPLIES & M	
					\$83,319.34		GL Account Summary Total	

City of Blanding Monthly Water Report



November 2020

Reported in Acre Feet

Reservoir	Total Reservoir Capacity	Required Consvrn Capacity	Total Usable Capacity	City Share of Total Capacity	Current Reservoir Volume	Unused City Storage	City Share of Current Volume	City Share of Volume 2019	City Share of Volume 2018
Starvation	500	0	500	500	363	137	363	412	118
4th Reservoir	2,350	250	2,100	2,100	1,715	635	1,465	1,790	990
3rd Reservoir	250	50	200	200	105	95	55	178	20
Drywash	500	100	400	0	100	0	0	0	0
Recapture	8,444	2,500	5,944	800	3,750	0	800	800	0
Total	12,044	2,900	9,144	3,600	6,033	867	2,683	3,180	1,128

	Gallons/Per Day	Acre Feet Month
Pipeline Flow	311,566	29

	Gallons	Acre Feet Month
Monthly Total Treated	9,361,000	29.00
Monthly Total Pumped	Well A	0.00
	Well B	0.00
	Well C	0.00
Total Montly Treated and Pumped		29.00

Notes:

We are 45.1% of average precipitation for current water year.
Snow water equivalent is 78.6%

Month to Month Reconciliation Upper System	
Beginning Reservoirs Storage	1,921.00
Plus Water Taken From Pipeline	29.00
Plus Water Taken From Ditch	0.00
Plus Water Pumped from Recapture	0.00
Plus Water to System from Irrigation Shares	0.00
Less Water Treated	29.00
Less Water Sold Third Parties	0.00
Less Raw Water Tap Sales	6.56
Less Water Loaned Irrigation Agreement	0.00
Less Evap/Ditch/Theft/Backwash losses	31.44
Ending Reservoir Storage	1,883.00

November 2020 Police Department Statistics			
Incidents by type		2020 VS 2019	
911 Hang Up	1	2020 Total Arrests/Charges	29 with 1 warrant
Agency Assist	10	2020 Total Citations Issued:	171 with 206 violations
Illegal Consumption	1	2020 Total Incidents:	104
Animal Problem	14		
Assault	4	2019 Total Arrests/Charges	27 with 3 warrants
Case Follow Up	1	2019 Total Citations Issued:	62 with 103 violations
Citizen Assist	3	2019 Total Incidents:	89
Civil Problem	3		
Child/Property Exchange	1	Trainings:	
Disorderly Conduct	1		
Vicious Animal	1		
Distribution/Possession	9		
DUI Alcohol/Drugs	4	Statistics by Officer	
Domestic Assault	1	<u>Chief JJ Bradford</u>	
Found Property	1	Arrest/Charges	2
Intoxicated Person	6	Citations:	5 with 5 violations
Juvenile Problem	3	Incidents:	30
Medical Emergency	1		
Officer Report	5	<u>Sgt. Jared Hillhouse</u>	
Power Line	1	Arrest/Charges	1
PR Events	1	Citations:	21 with 22 violations
Search Warrant	1	Incidents:	20
Sex Offense	1		
Suspicious Person/Circumstance	4	<u>Officer Trey McDonald</u>	
Theft	2	Arrest/Charges	9 with 1 warrant
Traffic Accident PD	2	Citations:	31 with 38 violations
Pedestrian	1	Incidents:	15
Traffic Violation	1		
Trespassing	1	<u>Officer Cole Palmer</u>	
VIN Inspection	16	Arrest/Charges	15
Welfare Check	3	Citations:	30 with 39 violations
		Incidents:	18
		<u>Officer Chris Sanchez</u>	
		Arrest/Charges	2
		Citations:	84 with 102 violations
		Incidents:	21
		Dog incidents:	
Total	104		

December 2020 Recreation Report

	2020 # of participants	2020 Revenue	2019 # of participants	2019 Revenue
T-Ball	50	\$2,000.00	96	\$3,840.00
Girls Machine Pitch	25	\$1,000.00	47	\$1,880.00
Boys Machine Pitch	59	\$2,360.00	60	\$2,400.00
Girls Softball - Totals	73	\$4,745.00	82	\$5,330.00
Boys Baseball -Totals	113	\$7345.00	126	\$8,190.00
Swim Team	19	\$570.00	22	\$1,320.00
Boys Basketball			83	\$4,150.00
Girls Basketball	58	\$2,900.00	60	\$3,000.00
Soccer	220	\$8,800.00	240	\$9,600.00
Flag Football	98	\$3,920.00	42	\$1,680.00
Tackle Football	n/a	n/a	75	\$5,625.00
Youth Volleyball	85	~~\$4,250.00~~	84	\$4,200.00
Wellness Center	2020 Annuals	2020 Monthly's	2019 Annuals	2019 Monthly's
November	1,389	41	1,583	42
October	2020-2021	2019-2020	2018-2019	2017-2018
Operating Revenue	\$67,134.93	\$81,436.32	\$99,319.69	\$81,098.04
*Operating Expenses	\$141,519.33	\$161,074.55	\$146,481.41	\$134,041.17

(*Figures do not include \$50,000 bond payment)

Recreation:

- Girls Basketball has started then paused for a few weeks and now back on
- We just extended our registration period for boys basketball

Parks:

- Parks have been buttoned up for winter

Wellness Center:

- The pool has been winterized
- We had 1,897 recorded visits during November. Remember that number only includes each time a member swipes their card for entry



2021 Council Meeting Schedule
7:00 p.m. - 2nd & 4th Tuesdays

January 12, 2021

January 26, 2021

February 9, 2021

February 23, 2021

March 9, 2021

March 23, 2021

April 13, 2021

April 27, 2021

May 11, 2021

May 25, 2021

June 8, 2021

June 22, 2021

July 13, 2021

July 27, 2021

August 10, 2021

August 24, 2021

September 14, 2021

September 28, 2021

October 12, 2021

October 26, 2021

November 9, 2021

November 23, 2021

December 14, 2021

***No second meeting in Dec.**



2021 Holiday Schedule

January 1st	Friday	New Year's Day
January 18th	Monday	Human Rights Day
February 15th	Monday	Presidents Day
May 31st	Monday	Memorial Day
July 5th	Monday	Independence Day
July 23rd	Friday	Pioneer Day
September 6th	Monday	Labor Day
October 11th	Monday	Columbus Day
November 11th	Thursday	Veterans Day
November 25th	Thursday	Thanksgiving
November 26th	Friday	Day after Thanksgiving
December 24th	Friday	Christmas

These are the scheduled City holidays for the year. Please plan work loads, additional vacation and emergency services accordingly.

Kim Palmer, City Deputy Recorder

Change Order**No. 3**Date of Issuance: November 24, 2020Effective Date: November 24, 2020

Project: 2020 Storm Drain Project	Owner: City of Blanding	Owner's Contract No.:
Contract: 2020 Storm Drain Project		Date of Contract: April 29, 2020
Contractor: Jackson Excavation Inc.		Engineer's Project No.: 337.11.200

The Contract Documents are modified as follows upon execution of this Change Order:

Description: Add line items and/or Quantities to Bid Form for:

Adjusting Bid Items 6-12, 24, 30-34, 37-38 to final quantities which includes asphalt overage and additional rock ex (+19,421.50).

Lump Sum per invoice #9975, alignment adjustment near furniture store (+\$14,210)

Attachments (list documents supporting change): Email from Jackson Excavation dated November 24, 2020
 Jackson Excavation Invoice # 9975

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 1,399,133.00

Increase from previously approved Change Orders No. 1 to No. 2:

\$ 57,281.00

Contract Price prior to this Change Order:

\$ 1,456,414.00

Increase of this Change Order:

\$ +33,631.50

Contract Price incorporating this Change

\$ 1,490,045.50**CHANGE IN CONTRACT TIMES:**

Original Contract Times: ☐ Working ☐ Calendar days
 Substantial completion (days or date): Sept 30, 2020
 Ready for final payment (days or date): Oct 15, 2020

Increase from previously approved Change Orders
 No. 1 to No. 2:

Substantial completion (days): 35
 Ready for final payment (days): 35

Contract Times prior to this Change Order:

Substantial completion (days or date): Nov 4, 2020
 Ready for final payment (days or date): Nov 19, 2020

Increase of this Change Order:

Substantial completion (days or date): 7
 Ready for final payment (days or date): 7

Contract Times with all approved Change Orders:

Substantial completion (days or date): Nov 11, 2020
 Ready for final payment (days or date): Nov 26, 2020

RECOMMENDED:

By: Kayson ShurtzDate: 11/25/2020

Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

JACKSON

P.O. Box 87
EXCAVATION, INC. 925 W Propane Lane
 Bicknell, UT 84715

Invoice

DATE	INVOICE #
11/24/2020	9975

BILL TO

Hansen, Allen & Luce
 859 W. South Jordan Pkwy. Ste. 200
 South Jordan, UT 84095
 801-566-5599

P.O. No.	TERMS	DUE DATE	PROJECT
CO # 3	Net 30	12/24/2020	Blanding 2020 Stor...

DESCRIPTION	QUANTITY	RATE	UNIT	TOTAL
CAT 336 Changes to Manhole/Water Line Conflict	15	160.00	HR	2,400.00
CAT 320 With Hammer Changes to Manhole/Water Line Conflict	9	145.00	HR	1,305.00
Case CX60C Excavator Changes to Manhole/Water Line Conflict	12	100.00	HR	1,200.00
Labor HRS Changes to Manhole/Waterline Conflict	61	55.00	HR	3,355.00
Dump Truck used to haul off extra concrete and asphalt	3	100.00	HR	300.00
Load Cleanup and haul off	3	100.00	HR	300.00
Extra Roadbase	50	20.00	TN	1,000.00
Extra Concrete PP7, PP2	4	500.00	CY	2,000.00
Asphalt Mobilization due to rock excavation, sewer manhole change, manhole / waterline conflict 1/2 mob	1	2,350.00	EA	2,350.00

A MONTHLY SERVICE CHARGE OF 1.5% WILL BE APPLIED TO ACCOUNTS MORE THAN 30 DAYS PAST DUE.

PREVIOUS PAYMENTS \$0.00

BALANCE \$14,210.00

Phone #	Fax:	Email:
435-425-3354	435-425-3631	office@jacksonexcavation.com

If paying by Credit Card you will be charged an additional 3% for processing fees