

AMERICAN FORK CITY COUNCIL
DECEMBER 1, 2020
WORK SESSION AGENDA

NOTICE OF ELECTRONIC MEETING

In accordance with Resolution No. 2020-07-20R, Mayor Frost has determined that conducting meetings of the City Council with an anchor location, such as the City Council Chambers or Administration Conference Room, presents a substantial risk to the health and safety of those who may be present there. The following are facts upon which this determination has been made:

- Utah declared state of emergency on November 8, 2020 due to an increase in case counts of COVID-19, a virus outbreak that has been recognized by the World Health Organization, federal, state and local leaders as a pandemic.
- The Centers for Disease Control and Prevention (CDC) has stated that COVID-19 is easily spread from person to person between people who are in close contact with one another through respiratory droplets when an infected person coughs, sneezes, or talks. This virus can also be spread by people who are non-symptomatic.
- Federal, state, and local authorities recommend that individuals limit public gatherings, wear face masks, and follow social distancing guidelines.
- It is difficult to anticipate the number of attendees at any meeting in order to maintain social distancing to comply with State Phased guidelines. Further, regardless of the number of attendees, social distancing measures for Council, staff, and attendees will be difficult to maintain in the City Council Chambers and Administration Conference Room.
- COVID-19 continues to pose an immediate threat to the health, safety, and welfare of American Fork City residents.
- American Fork City can provide a way for the public to hear, or hear and view, open portions of City Council meetings and to provide a way to participate in public hearings.

For the next 30 days, all City Council meetings will be conducted via electronic. The meetings are broadcast live-streamed, and available at a later time, at <https://www.americanfork.gov/AgendaCenter>.

WORK SESSION

The purpose of City Work Sessions is to prepare the City Council for upcoming agenda items on future City Council Meetings. The Work Session is not an action item meeting. No one attending the meeting should rely on any discussion or any perceived consensus as action or authorization. These come only from the City Council Meeting.

The American Fork City Council will meet electronically in a work session on Tuesday, December 1, 2020, commencing at 4:00 p.m. The agenda shall be as follows:

1. Discussion with the Planning Commission on zoning in the downtown area.
2. Report by UDOT on the east State Street widening project.
3. Report on the Strategic Goals.
4. Adjourn.

Dated this 30 day of November 2020.



Terilyn Lurker
City Recorder

- In accordance with the Americans with Disabilities Act, American Fork City will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the City Recorder at 801-763-3000 at least 48 hours in advance of the meeting.
- The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.

CITY COUNCIL STUDY ITEM

**City of American Fork
COUNCIL WORK SESSION
DECEMBER 1, 2020**

Department Recorder

Department *Terilyn Lurken*

STUDY ITEM Update by UDOT on the east State Street widening project.

BACKGROUND

Representatives from UDOT will give an update to the American Fork to Pleasant Grove project.

SUPPORTING DOCUMENTS

12-01-2020 - UDOT - East State Road project (PDF)

American Fork City Council

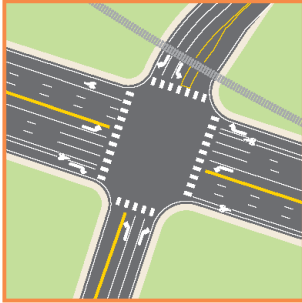
US-89; American Fork to Pleasant Grove Project Update

December 1, 2020

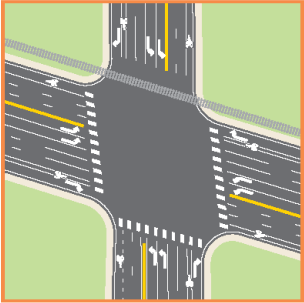




500 East



700 East



North County Blvd



1300 West



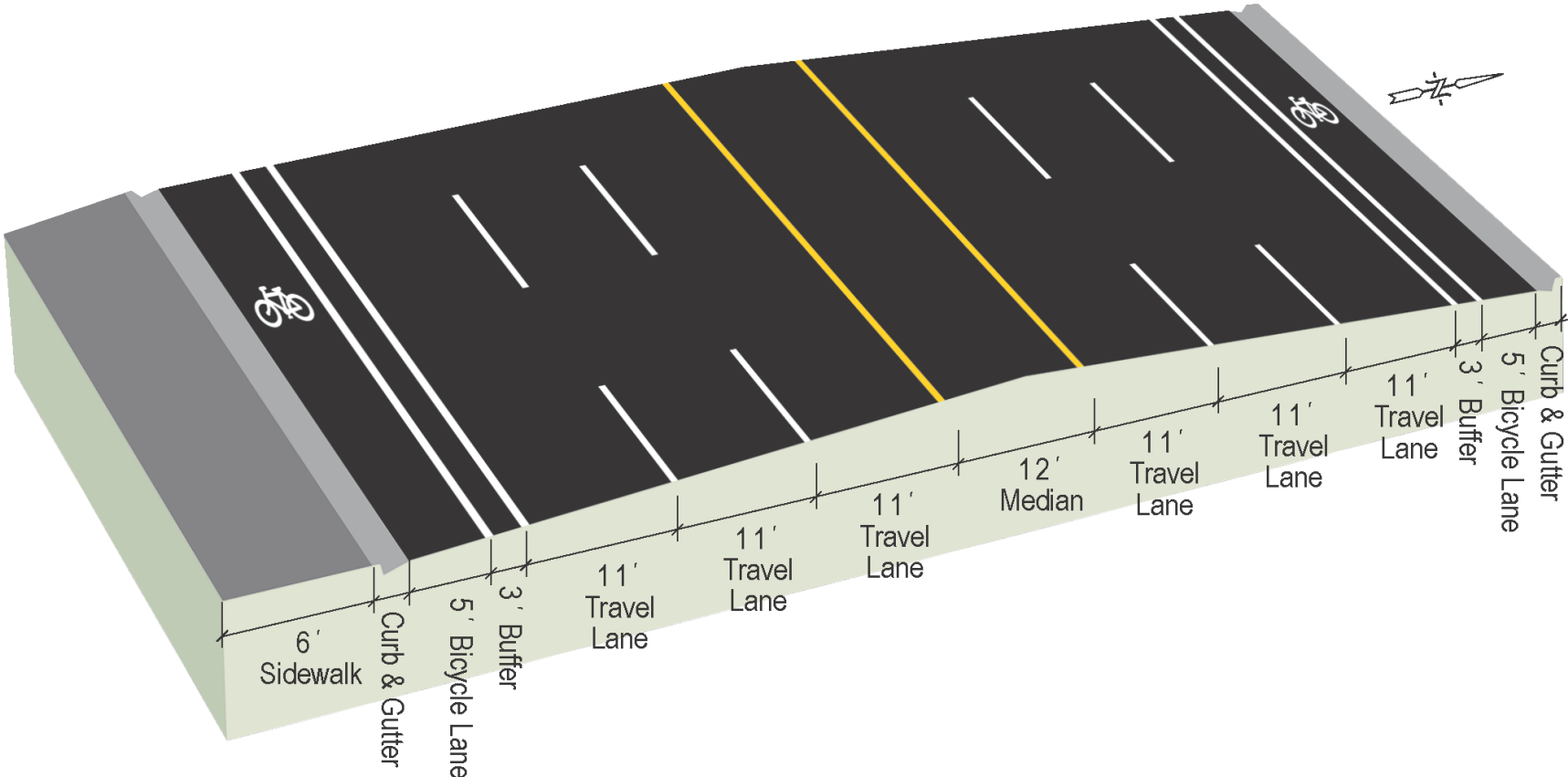
Pleasant Grove Blvd

Project Overview

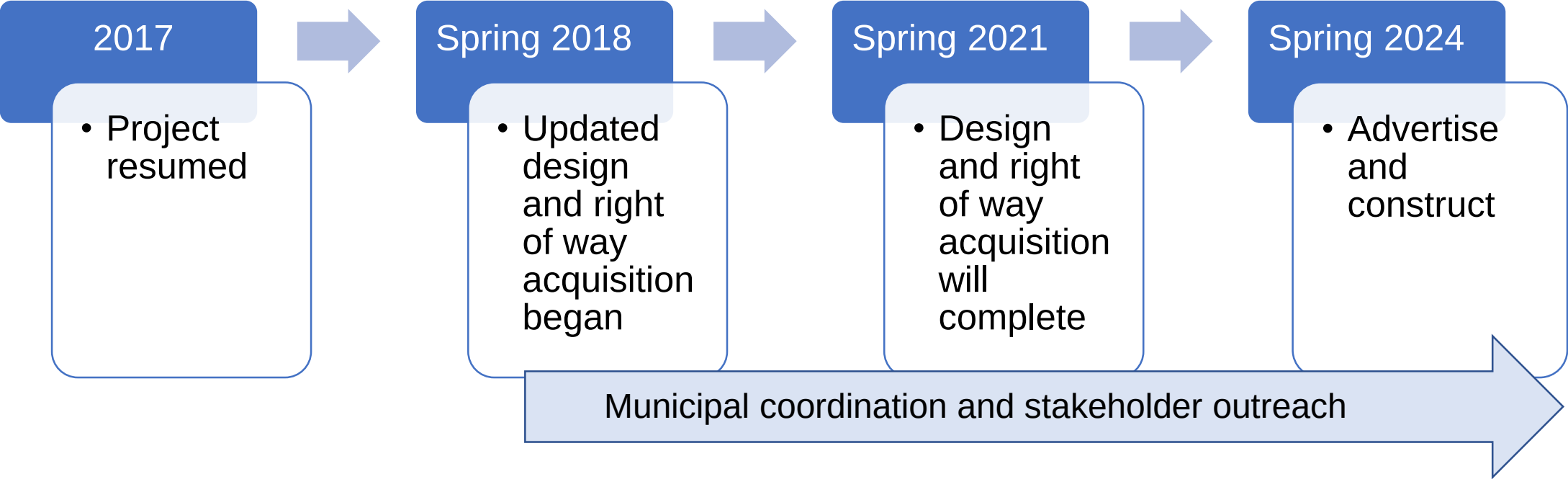
The project will:

- Eliminate a choke-point by widening the road to 3 lanes in each direction to match existing road sections on either end
- Upgrade signals at 500 East, 700 East, County Boulevard (2000 West), 1300 West, and Pleasant Grove Blvd
- Add new traffic signals at 860 East in AF, 1650 West in PG
- Add a 5' buffered bike lane in each direction
- Add new curb, gutter, and sidewalk on south side
- Add new storm drain
- Add new/upgrade pedestrian ramps

Planned Footprint



Project Timeline



Progress Update

The new signals at 860 East and 1650 West are anticipated to begin construction as early as mid-December. The signal work will be complete in 2021.

The right of way team continues meeting with private property owners to finalize the few remaining acquisitions left along the project corridor.

Right of way acquisition is 95% complete and is expected to finish in early 2021.

Working with Businesses & Community

We are working to keep community leaders, businesses and the public as informed as possible during the design phase.

Public engagement on the project includes:

- Project webpage, 24-hour hotline, and email address
- Municipal communication and coordination
- Door-to-door canvass along corridor
- Direct mail to properties within ½ mile radius of project
- Newsletters to businesses, residents, chambers of commerce and community leaders
- Construction impact coordination

Stay Informed

This project has a dedicated public involvement team to answer questions, manage concerns and complaints, provide public information, and solve problems.

24-Hour Hotline: **888-556-0232**

Email: AFPGState@Utah.gov

Website: www.udot.utah.gov/go/afpgstate

CITY COUNCIL STUDY ITEM

City of American Fork
COUNCIL WORK SESSION
DECEMBER 1, 2020

Department Recorder

Department Terilyn Lurken

STUDY ITEM Report on the Strategic Goals.

BACKGROUND

This is an update on the FY 2021 Quarter 1 Strategic goals.

SUPPORTING DOCUMENTS

FY 2021 Strategic Goals - Q1(PDF)

STRATEGIC GOALS WORKPLAN

FY 2021

Q1

11/24/2020



AMERICAN FORK

#	Action Plan	Detail	Target Date	Lead Staff	Notes/Status	Fiscal Impact
FISCAL RESPONSIBILITY						
PROPERTY TAX						
Define: Develop a plan for if/when property tax is needed						
1	Evaluate need	Evaluate current and future expenses and funding sources; determine if a property tax increase is needed.	Feb 2021	Admin/ Finance	Analyze facility needs, personnel growth, incorporate into 5-yr forecast	TBD
2	One time vs. Ongoing (pegged rate)	Decide if we want a one-time property tax increase or an annual one to hold the rate (pegged rate).	TBD	Admin/ Finance	Set after step 1	TBD
3	Communication Plan	Develop plan to communicate to the public, including truth in taxation.	TBD	Admin/ Finance	Set after step 1	TBD

#	Action Plan	Detail	Target Date	Lead Staff	Notes/Status	Fiscal Impact
INFRASTRUCTURE IMPROVEMENTS						
INFRASTRUCTURE PLAN						
Define: Develop a workable infrastructure plan to includes road, sidewalks, and utilities						
1	Create a 1 year Infrastructure Plan	Create an infrastructure plan for FY 2021 that fits within available funds.	Jun 2020	PW	Completed	TBD
2	Create 5 year plan	Complete one year of the plan every month, creating a 5 yr. plan in total.	Dec 2020	PW	Finishing up.	TBD
3	Funding	Determine viable funding opportunities	Jun 2021	PW, Admin	Status of road utility fee. Include tax option in tax discussion.	TBD
FIBER						
Define: Develop a plan to provide fiber to residents and businesses in American Fork						
1	Reevaluate Community Needs	Look at conducting another survey.	Dec 2020	IT, Admin	Include fiber question in community survey.	\$0
2	Evaluate Models	Consider all model options; utility, take-rate, open access, public-private partnership, etc.	Mar 2021	IT, Admin	To be done after survey	TBD
3	Develop Plan	Project area, phasing, capital and operations, funding options.	Jun 2021	IT, Admin		TBD
4	Implement	Implement the plan. Communication and outreach before hand.	TBD	IT, Admin		TBD
200 SOUTH CONSTRUCTION						
Define: Begin Construction of 200 South						
1	Funding	Determine funding, CRA, Bonding, Impact Fees	Dec 2020	PW	Engage with ASD again regarding CRA.	\$0
2	Bid Construction	Bid Construction	Apr 2021	PW		
3	Begin Construction	Begin Construction	Jun 2021	PW		

#	Action Plan	Detail	Target Date	Lead Staff	Notes/Status	Fiscal Impact
COMMUNICATION						
OPT-IN EVENT/ISSUE NOTIFICATION SYSTEM						
Define: Implement an opt-in system that can communicate issues and events to residents						
1	Evaluate Needs	Review surveys and current resources to see where the existing gaps are when communicating to public.	Aug 2020	Comm		-
2	Evaluate Solutions	look at existing and potential software's that will fill communication needs	Oct 2020	Comm		-
3	Implement Plan	Create plan to implement that will be consistent, reliable, and useful. Determine resources to accomplish this.	Dec 2020	Comm		-

#	Action Plan	Detail	Target Date	Lead Staff	Notes/Status	Fiscal Impact
WATER PRESERVATION						
WATER / SEWER LINES						
Define: Look at ways to preserve and protect our water supply and infrastructure						
1	Review Current Operations	Update studies if needed, look at current operations, including subsidies, determine needs.	Jan 2021	PW	Doing as part of infrastructure plan.	TBD
2	Develop Metering Plan	Determine phasing and funding	Apr 2021	PW		TBD
3	Water Re-use Program	Look at viability of water re-use programs.	Dec 2020	PW	Need to put together preliminary feasibility plan and take to TSSD Board.	TBD

#	Action Plan	Detail	Target Date	Lead Staff	Notes/Status	Fiscal Impact
QUALITY OF LIFE						
ART DYE						
Define: Develop plan to complete Art Dye						
1	Complete current construction	Finish Phases 1-3	Jun 2020	CSD, PW	Completed	Art Dye Bond
2	Property Acquisition	Work with Fox Hollow on a lease agreement for the property north of the baseball fields.	Dec 2020	CSD	Need to draw up plans and agreement to present to Golf Board.	TBD
3	Funding	Look at funding for design, engineering, and construction of Phase IV. Remaining action items contingent on this.	Feb 2021	PW	Select engineering firm to create initial cost estimates.	TBD
4	Design & Engineering	Hire firm to design and engineer parking around baseball fields, including existing parking and intersection. Include MAG funded trail.	TBD	PW		
5	Begin Construction	Fund and construct parking around fields and MAG funded trail.	TBD	PW		
6	Evaluate Undeveloped Portion.	Determine what to do with undeveloped portion of park. Work with disk golf, environmental study, trails.	TBD	PW, CSD		