

APRIL 25, 2012 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON APRIL 25, 2012, AT 3:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Myron Mickelsen, Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

President Johnson arrived to the meeting at 3:35 p.m.

Also in attendance were Secretary Mavanee Loftus, Student Learning Director Cade Douglas, CTE Director Leon Stewart, CTE Secretary/Pathways Coordinator Darlene Wabel, Sevier Connection Online School Coordinator Lola Jensen, new employees Don Yates and Jennifer Christensen, SEA President Barry Erickson, teachers Brenda Cropper, Ameer Roundy, Tammy Anderson, Brad Whittaker, Julie Curtis, Tonya Christensen, James Steimle, Lucinda Rowley, DeAnn Henrie, Mark Stewart, Beth Ann Rickenbach, Beth Foisy, Wesley Blake, Marilyn Erickson, Melissa Blake, Karen Allen, Janel Parry, and Kole Krahenbuhl.

Vice President Jack Hansen welcomed everyone to the meeting.

Gail Albrecht offered the reverence and led the group in the Pledge of Allegiance.

ITEM #2.A. – REPORT – CTE REVIEW. CTE Director Leon Stewart began by introducing his replacement as well as Mrs. Wabel's. Don Yates will be the new CTE Director and Jennifer Christensen the new Pathways Coordinator, Work-Based Coordinator, and assistant to the Multi-District CTE Director. They each took a few minutes to introduce themselves to the group.

Mr. Stewart explained the mission of the CTE program. Career and Technical Education (CTE) creates pathways to success for every secondary student by providing him or her with the technical skills and academic knowledge needed to prepare for future employment and/or successful transition to post-secondary education.

CTE enrollment for 2011 included 268 middle school students and 4,680 high school students attending one period, and 381 students attending Snow College. The new high school CTE class offerings added to this year's schedule is as follows:

NSHS: Veterinary Science, Law Enforcement, Medical Anatomy & Physiology, Intro to Health Science, and Exercise & Sports Medicine.

RHS: Accounting I-II, and Clothing I. Law Enforcement will be offered during the 2012-13 school year.

SSHS: Medical Terminology, Medical Anatomy & Physiology, and Woodshop. Law Enforcement will be offered during the 2012-13 school year.

CRHS: Basic Digital Photography, Commercial Art & Electronic Media II, Design & Visual Communications, Internet Marketing, Biology Agricultural Science, Animal Science I, and Woodshop. Students go to the RHS campus for the last four class offerings listed. Class offerings for middle school students include: CTE Intro (year-long course for 7th grade), Keyboarding Applications, Exploring Technology, and FACS Exploration.

CTE revenues include: •Perkins Formula Grant (Grant Application) •Maintenance of Effort •CTE Add-on Funding (Based on CTE membership) •Summer Agriculture Program

(Grant Application) •CTE Intro (Grant Application) (Program Supplies) •Comprehensive Guidance Program (Grant Application)(Performance Review by School) •Pathways Reserve Formula Funds (Regional Grant Application) •Leadership & Development Funds (Regional Grant Application) •Work Based Learning (Grant Application) •State Set-Aside (not available at this time). Career & Technical Student Organizations include: •FFA & FCCLA – North Sevier, Richfield, South Sevier •FBLA – Cedar Ridge, North Sevier, Richfield, South Sevier •HOSA – North Sevier.

Jennifer Christensen presented information about the Work-Based Learning program, which provides opportunities for students to learn a variety of skills through rigorous academic preparation with hands-on career development experiences. Under the guidance of adult mentors, students learn to work in teams, solve problems, and meet employers' expectations. Mrs. Christensen has been the Work-Based Coordinator in Wayne County for the past 12 years.

Darlene Wabel explained that CTE Pathways shows students a direct connection between doing well in high school and being able to transition smoothly to post-secondary opportunities or getting a good job when they graduate. The following CTE Pathways classes offered at Snow College include: •Automotive Technician •Business Technology •Computer Information Systems •Cosmetology/Barbering •Diesel & Heavy Duty Mechanics •Machine Tool Technology •Nail Technician •Natural Resources •Nursing Assistant •Pharmacy Technician •Welding.

The CTE Pathways vision is to see that every student takes advantage of the opportunity to earn college credit while in high school, understanding that through advanced academic training they will save time and money, which will enable them to quickly earn an industry license or an associate's degree. District-wide, there were 64 completers with three or more CTE credits in one area of study.

Mrs. Wabel commented on the Regional Career Day that was held at the Sevier Valley Center on April 19, 2012. There were 44 vendors inside the building and nine (9) for outside activities. Snow College also opened six (6) of their departments for the students. This year, 1,100 tenth grade students attended the event, and last year, 1,300 eighth grade students attended. Non-traditional career activities and information for male and female students was available at the event.

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ITEM #2.B. – REPORT – SEVIER CONNECTION ONLINE SCHOOL. Sevier Connection Online School Coordinator Lola Jensen and Student Learning Director Cade Douglas provided a review of the first and only year the District has offered this type of program. Mrs. Jensen commented that it really was "a year of trial and error."

The K12 online school was designed for kindergarten through 8th grade students and is curriculum Utah standards-based. The program is learning coach directed and books and teaching materials are provided by K12. There are 16 active enrollments, 13 elementary and 3 middle school students. Eleven students started the program and then dropped for various reasons; seven (7) returned to traditional school; four (4) from one family are continuing home

school. Of the 13 current enrollments, 11 will complete the year with mastery. Two are currently below 50 percent completion. Next year, a policy handbook will be developed, a Parent-Student-School Compact, a Parent/School organization, and two school-sponsored field trips.

The Aventa online school is for grades 6-12 and is open to all students statewide. The teachers and curriculum are online and offers Utah standards aligned curriculum and a wide variety of course offerings. The District purchased 25 seats and has 20 active enrollments. The District has averaged between 18-22 enrollments at any one time. Sixteen (16) completed courses with credit was issued through Cedar Ridge High School. Attendance and course completion have been major concerns. Next year, the goals are to develop a policy handbook, have a student-parent-school compact with explicit expectations, and face-to-face meetings with the student twice per quarter to discuss and develop progress goals.

Goals for the program are to continue to accept all students, have secretarial help with enrollments and drops, policies, handbook, and have a compact in place before registration. All parents wanting to withdraw students for homeschooling will have to meet with Sevier Connection Online and receive the information packet before the Superintendent signs the withdrawal form (63 students from our district have been withdrawn just this year for home-school). A budget will be developed for PTO, field trips, and student activities and incentives.

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ITEM #3. – CONSENT AGENDA. President Johnson called for a motion to add addendum Item #3.I., Approval of Employee, to the consent agenda.

A motion was made by Jack Hansen and seconded by Don Naser to add addendum Item #3.I., Approval of Employee to the consent agenda. Motion passed unanimously.

Mr. Naser commented that a correction was needed on Salina Elementary School's Trust Land plan where it asked how many council members agreed/disagreed. The number was the same on both questions. The District will contact Principal Shepherd to make the correction.

Mr. Wilson asked that Item #3.B.3., Policy #3160, Student Out-of-State Travel be pulled from the consent agenda and tabled until the May Board meeting.

A motion was made by Jack Hansen and seconded by Richard Orr to pull Item #3.B.3., Policy #3160, Student Out-of-State Travel from the consent agenda. Motion passed unanimously.

President Johnson called for objections on the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #3.A. – APPROVAL OF MINUTES. Minutes from the March 21, 2012, Board Work Session, Board Meeting, and Closed Meeting were approved.

ITEM #3.B.1. – NEW POLICY #2158 – PRINCIPAL CONTRACT PROVISIONS – SECOND READING. The proposed new policy received second reading approval.

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ITEM #3.B.2. – POLICY REVISION #3035, SCHOOL FEES FOR 2012-13 – FIRST READING. The proposed revisions to the 2012-13 School Fees Guidelines include the following: "All fees must be paid or a fee waiver application filed prior to participation in any activity or event," 7th/8th grade technology fee (\$10), club dues increase (\$20), sheet music fee replaced by band/choir fee (\$20 per semester), drama fee reduced to (\$35), drill team uniforms not to exceed (\$800), and camps not to exceed (\$300).

ITEM #3.B.3. – POLICY REVISION #3160, STUDENT OUT-OF-STATE TRAVEL – FIRST READING. This item was pulled from the consent agenda.

ITEM #3.B.4. – POLICY REVISION #3165, FIELD TRIPS – FIRST READING. Policies 3160, Student Out-of-State Travel and 3165, Field Trips, have been revised to make a better distinction between the two policies and to clarify procedures. Five items were added to policy 3160 to give greater direction in planning out-of-state trips.

ITEM #3.C. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **John Adam Dewitt** as a language arts teacher at North Sevier High; **Aleshea Burton** as a language arts teacher at South Sevier High; **Mary Touchet** as a math teacher at South Sevier High; **Michael Carter** as a science/math teacher at Richfield High; **Jamie Adams** as the library/media technician at South Sevier Middle; **Bonnie Robins** as a teacher at Salina Elementary; **Trisha Daniels** as a teacher at Salina Elementary; **Kaycee Pace** as a teacher at Salina Elementary; **Janene Torgerson** as an instructional assistant at North Sevier High (*year to year*), and **Tasha Utley** as a half-day teacher at Monroe Elementary.

ITEM #3.D. – STUDENT RECOGNITION. The Board recognized and praised students for their achievements. A letter of congratulations will be sent to each student.

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ITEM #3.E.1. – REQUEST FOR OUT-OF-STATE TRAVEL. South Sevier High School teacher/FBLA advisor Paula Roberts received approval for her and eight students to attend and participate in the National FBLA Conference in San Antonio, Texas on June 27 – July 3, 2012. The following students qualified to compete at the national level: Hadley Jensen, Broox Anderson, J. R. Ware, Amanda Mogan, Shelby Sorensen, Neccia Serrine, Caron Gifford, and Morgan Aston. Student expenses will be paid from state/school FBLA funds, and personal funds. Mrs. Robert's expenses will be paid from CTE funds.

ITEM #3.E.2. – REQUEST FOR OUT-OF-STATE TRAVEL. Richfield High School teacher/FBLA advisor Penny Christensen received approval for her and student Kaitlyn Eyre to attend and participate in the National FBLA Conference in San Antonio, Texas on June 27 – July 3, 2012. Student expenses will be paid from state/school FBLA funds, and personal funds. Mrs. Christensen's expenses will be paid from CTE funds.

ITEM #3.F. – INDIAN PART B APPLICATION & ASSURANCES. Sevier School District's application to the Bureau of Indian Education (BIE) for additional Part B Special Education funds to promote increased Indian student achievement received Board approval. The District agrees to be accountable for meeting all program requirements.

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ITEM #3.G. – SCHOOL TRUST LAND PLANS FOR FY 2012-13. The following proposed school trust land applications received Board approval: Koosharem Elementary, Ashman Elementary, Pahvant Elementary, Monroe Elementary, Salina Elementary, North Sevier Middle, Red Hills Middle, South Sevier Middle, Cedar Ridge High, North Sevier High, Richfield High, South Sevier High, and the Central Utah Youth Home.

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ITEM #3.H. – FINANCIAL SUMMARY. The financial summary for the period ending March 31, 2012, was approved as well as the list of checks issued in March 2012.

ITEM #3.I. – ADDENDUM – APPROVAL OF EMPLOYEE. The following individual was approved for employment: **Jennifer Christensen** as the Central Region Pathways Coordinator, Sevier District Work-Based Learning Coordinator, and the assistant to the Multi-District CTE Director.

ITEM #4. – PATRON DIALOGUE. Pahvant Elementary teacher Brenda Cropper addressed the Board on behalf of the Pahvant faculty. They requested that a one-time exception be made to the District's leave policy wherein faculty members could donate a day of their leave to a staff member, who is battling a serious illness. It was explained to them that there are many reasons why the policy was put into place. Other options to help this individual were discussed and administration also reviewed what led to the decision to close down the sick leave bank.

Mr. Wilson explained that another option might be to have people donate money to the District's foundation for situations like this. The Board agreed to call an emergency foundation meeting and discuss the issue.

Pahvant Elementary music specialist Janel Parry expressed concerns about the limited funding for the Beverly Taylor Sorensen arts program and explained that when music is incorporated into the curriculum, students do better in other subject areas. She would like to see the program extended to all schools in the District and not just Pahvant Elementary. She extended an invitation to the Board and Administration to come and enjoy the 5th grade program on May 17 at 10:00 a.m.

A motion was made at 4:55 p.m. by Don Naser and seconded by Jack Hansen to take a break and then reconvene the meeting. Motion passed unanimously.

ITEM #5.A. – DISCUSSION – ITEMS FROM THE BOARD. The following items were discussed:

- High School graduations were discussed and assignments were made as follows:
CRHS 10:00 a.m. SVC Theater – Tom Hales

RHS	2:00 p.m. SVC Arena – Don Naser/Jack Hansen
SSHS	5:30 p.m. SVC Arena – Clint Johnson/Richard Orr
NSHS	8:00 p.m. SVC Arena – Tom Hales/Clint Johnson

ITEM #5.B. – DISCUSSION – ITEMS FROM ADMINISTRATION. The following items were discussed:

Items from Superintendent Mickelsen

- Snow College/Sevier School District high school students: Superintendent Mickelsen explained that at the last Snow Richfield advisory meeting, the administration had chosen to stop classes for CTE the first week in May. Typically, they've had those instructors keep the high school students until the last day of the District's calendar. The high school students will be returning to their respective campuses approximately two weeks early. He felt it was unfair and a disservice to our students and that they were not really considering what's best for the students. The District wasn't given the opportunity for input in this decision. Superintendent Mickelsen voiced his opinion and concerns at the meeting.

- NWEA – RFP: Superintendent Mickelsen expressed appreciation to President Johnson for representing the District on the RFP process that defines the criteria for statewide adaptive testing. He explained that this issue is a battle and very intense right now and that the USOE is not in favor of NWEA; they have other ideas about which assessment they want to use for adaptive testing statewide. They've never really given NWEA a fair look; they don't understand it, nor do they want to. The \$6.7 million through the Hughes bill will flow by July to the USOE and it's felt that they would like total control of the outcome of those funds.

Mr. Wilson commented that NWEA provides comparative data within the nation and that the USOE's CRTs only report how Utah is doing. It was felt among the group that the CRTs were manipulated to report to the legislature.

- Mr. Orr reported that North Sevier High School Principal Jill Porter was one of the recipients of the 2012 Huntsman's Award for Excellence. The school held a surprise assembly on April 25, where Karen Huntsman presented the award to her. Mr. Orr commented on how impressed he was with the quiet and respectful behavior of the student body during the presentation. The group felt that this was a well-deserved award for Principal Porter.

Items from Pat Wilson

- Technology committee meeting update: Mr. Wilson explained that the committee had a couple of site visits to South Sevier Middle School, South Sevier High School, and Pahvant Elementary, which gave them an understanding of what the District has in technology. Last week, a group from the committee traveled to Kearns High School and Ecker Middle School in Park City. Kearns High has an iPod Touch for each student where they are used in almost every class. They don't have the money to sustain the program because their grant has run out.

Park City Middle School has 13 technology technicians and every student is issued a laptop computer in the middle school. The device isn't as important as the professional staff to guide the instruction. They spend a lot of money on the device as well as professional development. These two pieces are key for a successful outcome. Mrs. Albrecht commented that Park City has also adopted Canvas, a college program, which prepares students for college technology.

Mr. Wilson stated that the trip to these two schools provided conversations during travel time that is very essential to the process. A student in one of those districts has had significant

family problems and had to stay home, but can carry on with her assignments from home because of the school's ability to put their entire lesson online. He also commented that the committee is functioning very well. They are great people, with good discussions, and the exposure has been awesome. The committee members commented that if parents could see what they had seen in these school visits, it would be a no-brainer to see the technology advantage those students have over our students.

- Mr. Wilson reviewed the bids on the following construction projects:

South Sevier High/North Sevier High School entrances: This project will help with the snow buildup on the roof and create a safer entrance for students, staff, and patrons. It was recommended to award the bid to Valley Builders.

Richfield High School re-roof classroom project: Richfield High School will inevitably come up on the ten-year building committee plan in 2014-15, but at the present time, the roof needs to be fixed in order to save it. A ten-year roof was bid out. Since there was no rubric available at the meeting, Mr. Wilson asked for the authority to award the bid based on low bid and proper references.

Warehouse remodel and roofing project: The warehouse needs to be reroofed and has some sanitary issues inside the roof because of bats. The overall building needs to be upgraded, which will extend the life of it for another 40-50 years. It was recommended the bid be awarded to Valley Builders.

- The Board was reminded of the Retiree/Service Recognition Dinner on May 9 at 6 p.m. at Frontier Village.

ITEM #6. – CLOSED MEETING. A motion was made at 5:56 p.m. by Tom Hales and seconded by Jack Hansen to go into a Closed Meeting to discuss the character, professional competence, or physical or mental health of an individual(s) and litigation. Voting went as follows: yes – Clint Johnson, Jack Hansen, Don Naser, and Richard Orr. Motion passed.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Myron Mickelsen, Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

A motion was made at 6:15 p.m. by Tom Hales and seconded by Richard Orr to go out of a Closed Meeting. Voting went as follows: yes – Clint Johnson, Jack Hansen, Don Naser, and Richard Orr. Motion passed.

ITEM #7. – ACTION ITEMS. A motion was made by Don Naser and seconded by Jack Hansen to approve Mike Willes as the principal at South Sevier Middle School beginning July 1, 2012. Motion passed unanimously.

A motion was made by Don Naser and seconded by Jack Hansen to approve the reassignment of Gary Kyhl as the half-time Human Resources Director and the half-time Transportation Director, and to increase the secretarial time (four-hours) at the District Office. Motion passed unanimously.

A motion was made by Jack Hansen and seconded by Richard Orr to award the North Sevier High School and the South Sevier High School entrances project, and the District Warehouse remodel to Valley Builders. Motion passed unanimously.

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A motion was made by Richard Orr and seconded by Tom Hales to authorize Pat Wilson to award the bid for the Richfield High School classroom re-roof project. Motion passed unanimously.

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A motion was made at 6:24 p.m. by Jack Hansen and seconded by Tom Hales to adjourn the meeting. Motion passed unanimously.

I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 23rd day of May 2012. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.

Patrick Wilson, Business Administrator