NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, December 1, 2020**. In view of the current Covid-19 pandemic, this work session will occur electronically, without a physical location, as authorized by the Governor's Executive Order dated 18 March 2020 and related legislation enacted by the Utah Legislature since that date. (See the attached written determination of the mayor, as chair of the city council, that conducting this meeting with a physical anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location). The public may remotely hear the open portions of the meeting through live broadcast by connecting to http://mixlr.com/chmeetings.

Each citizen desiring to attend the Zoom Work Session must register in advance for the "webinar" (i.e., this City Council work session) as follows:

https://cwh.zoom.us/webinar/register/WN_bnaMSRRpQeawP09lZOZjMQ

Each registrant will receive a confirmation email containing information about joining the webinar.

5:00 p.m.

1. **Welcome** – Mayor Michael Peterson
   The Mayor will read the written determination concerning an anchor location for this electronic meeting during the current pandemic, pursuant to UTAH CODE ANN. 52-4-207(4).

2. **Review of Business Meeting Agenda –** Mayor Michael Peterson

3. **City Council Reports**
   a. **Parks, Trails and Open Space Committee** – Councilmember Mikell and Jennifer Shah, Chair for the Parks, Trails and Open Spaces Committee *(10 min.)*
   b. **Historic Committee, So. SL Valley Mosquito Abatement, and Emergency Planning** – Councilmember Bruce and Historic Committee Chair Jim Kichas *(10 min.)*
   c. **Utah League of Cities and Towns Legislative Policy Committee** – Councilmember Mikell and City Manager Tim Tingey *(5 min.)*
   d. **Arts Council and CH Business Association** – Councilmember Petersen *(5 min.)*
   e. **Youth City Council, Wasatch Front Waste and Recycling District Board, Butlerville Days Committee, and CH2 Board** – Councilmember Bracken *(5 min.)*

f. **Central Wasatch Commission, Conference of Mayors, Council of Governments, UFA Board, COG Public Works, CWC Transportation, Zap Tier II, and UFA Finance Committee** – Mayor Peterson *(10 min.)*

g. **Salt Lake Valley Emergency Communications Center** – City Manager Tim Tingey *(5 min.)*

4. **Staff Reports**

(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).

a. **Non-Exclusive License Agreement between Cottonwood Heights and Google Fiber LLC –** City Manager, Tim Tingey *(30 min)*
b. **Affordable Housing Text Amendment** – Community and Economic Development Director, Michael Johnson *(20 min)*

5. **Review of Calendars and Upcoming Events**

a. **December 5** – *Visit Santa at his Workshop – A virtual visit with Santa*: for more information go to ch.utah.gov.

6. **Possible Closed Meeting to Discuss Litigation, Property Acquisition and/or the Character and Professional Competence or Physical or Mental Health of an Individual**

7. **Adjourn City Council Work Session**

NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, December 1, 2020.** In view of the current Covid-19 pandemic, this meeting will occur electronically, without a physical anchor location, as authorized by the Governor's Executive Order dated 18 March 2020 and related legislation enacted by the Utah Legislature since that date. (See the attached written determination of the mayor, as chair of the city council, that conducting this meeting with a physical anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location). The public may remotely hear the open portions of the meeting through live broadcast by connecting to http://mixlr.com/chmeetings.

Civility and decorum should be applied in all discussions and debate. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the "Citizen Comment" portion of this meeting through the City's "Zoom webinar" process. Each citizen desiring to make a citizen comment must register in advance for the "webinar" (i.e., this City Council business meeting) as follows:

https://cwh.zoom.us/webinar/register/WN_fako4MMMTFSiMV-r9-yhsw

NOTE THAT THE "WEBINAR" ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE "WEBINAR" OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar's "waiting room" will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to pmelgar@ch.utah.gov by 5:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

7:00 p.m. 1.0 **WELCOME AND DETERMINATION**

1.1 The Mayor, as the chair of the City Council, will read the written determination concerning an anchor location for this electronic meeting during the current pandemic, pursuant to UTAH CODE ANN. 52-4-207(4).

2.0 PLEDGE AND ACKNOWLEDGEMENTS

3.0 CITIZEN COMMENTS

("During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment." (Code of Ordinances 2.30.160 (B))

City Manager Tim Tingey will admit into the record any public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.

4.0 PUBLIC HEARING

4.1 **Ferguson Parking Permit** – Community and Economic Development Director, Michael Johnson

5.0 ACTION ITEMS

5.1 Consideration of **Ordinance 350** Adopting an Annual Meeting Schedule for 2021.

(By this ordinance the council will adopt a schedule for regular meetings of the city's city council, planning commission and other public bodies for calendar year 2021, as required by UTAH CODE ANN. 52-4-202.)

5.2 Consideration of **Resolution 2020-55** Approving Entry into a Consulting Agreement with Bowen Collins & Associates for a Storm Water Utility and Associated Program Development.

(By this resolution, the council will approve the city's entry into a consulting agreement with Bowen Collins & Associates for a storm water utility and associated program development).

6.0 CONSENT CALENDAR

Approval of the City Council Work Session and Business Meeting Minutes for November 17, 2020.

7.0 ADJOURN CITY COUNCIL BUSINESS MEETING

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council**.** In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

DETERMINATION OF THE CHAIR OF THE CITY COUNCIL CONCERNING AN ANCHOR LOCATION

Pursuant to UTAH CODE ANN. 52-4-207(4), the City's Mayor, as the chair of the City Council, hereby determines that conducting the meeting of the City Council on this date at an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. It is well recognized that a global pandemic currently exists related to the COVID-19 coronavirus, which has the potential to overwhelm Utah's healthcare system. Therefore, due to the state of emergency caused by the global pandemic, I find that conducting a meeting at an anchor location under the current state of public health emergency constitutes a substantial risk to the health and safety of those who may be present at the location.

Dated 27 November 2020. *Mayor Michael J. Peterson*

On Tuesday, November 24, 2020 at 4:30 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at http://pmn.utah.gov

DATED THIS 24th day of November 2020 *Paula Melgar, City Recorder*

Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to pmelgar@ch.utah.gov.)