

FEBRUARY 22, 2012 – TENTATIVE NOTES TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A WORK SESSION HELD ON FEBRUARY 22, 2012, AT 1:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Myron Mickelsen, Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

Also in attendance were Student Learning Director Cade Douglas and Technology Director DeLoss Christensen.

President Johnson welcomed everyone to the meeting.

ITEM #1. – MASTER BOARDS AWARD. President Johnson provided information in regards to the Master Boards Award program. He also shared a recent experience wherein unity was well demonstrated by Sevier District high school principals in a region meeting and how proud he was of them for standing firm on their decision.

The following information was reviewed by the Board who checked the items they felt had been addressed. President Johnson commented that even though the Board is doing a great job, he felt there was always room for improvement.

#### **USBA – MASTER BOARDS AWARD**

Research shows that highly effective boards boost student achievement.

Boards of education should be the “up front” leaders of public education. They are charged with the responsibility of creating the conditions within their school districts that will enable students to meet more rigorous knowledge and performance standards. This means boards taking responsibility for results even as they hold others in the school district accountable. This means that boards articulate the educational mission of the district and garner the public support and resources needed to achieve that mission.

For this purpose the Five Star Master of Boardmanship Award or MBA has been designed to help and encourage boards to become highly effective boards of education. There are five areas of achievement to become a five-star board. You will have the opportunity to work on this as a board or individually throughout the year. Your progress will be tracked on line at [www.USBAPowerup.com](http://www.USBAPowerup.com).

Two award options can be earned by completing the Five Areas of Achievement during January 2012 – January 2013:

#### **SCHOOL BOARD AWARD**

Must be completed by at least 2/3's of the board members. (Includes Superintendent & Business Adm.)

#### **INDIVIDUAL BOARD MEMBER AWARD**

#### **5 AREAS OF ACHIEVEMENT:**

#### **CONTINUOUS IMPROVEMENT (REQUIRED ITEM + 3 OF YOUR CHOICE)**

Continuous Improvement is about paying attention to the quality of what we do to ensure student achievement.

**REQUIRED: Complete USBA Online training (on hold due to technical problems)**

- ✓ Attend USBA Annual or NSBA National Conference
- ✓ Attend Region Meetings, Local Board training
- Complete Selected Readings determined by local board (one book or three articles annually)
  - Refer to USBA website for Recommended Books/ Articles (posted by board members)
- Attend: seminars/ workshops/ presentations such as Utah Foundation, University of Utah Education Policy Center, or other leadership training not directly connected to public education
- Attend a different school district's board meeting, county council meeting, city council meeting, State Board of Education meeting to compare governance styles
- Other training

### **ADVOCACY (CHOOSE 3)**

School boards should be advocates for public education

- ✓ Meet with local legislators regularly
- Meet with local city government regularly
- ✓ Identify two things done to build positive relationships with media
- As a board, identify three strategies per year that each board member can use to advocate for their district such as:
  - a. Identifying a fact everyone will use when presenting at community functions
  - b. Having schools put up successes on their marquees
  - c. Inviting business owners to visit schools etc.
- Other – (explain)

### **COMMUNITY ENGAGEMENT/COLLABORATIVE RELATIONSHIPS (CHOOSE 3)**

School boards should foster good relations with stakeholders in the district community.

Collaboration occurs when people come together to solve problems or create new and better ways of achieving desired results based on trust and mutual respect.

- ✓ Establish your district Mission, Vision, Values and Goals using the format that best suits your board/ district (What Counts, Town Hall Meeting, Community Meeting, other)
- Meet with Mayor, City Council, County Commissioners, or others and show "Tell Your Story"
- ✓ Interact with at least one of these groups: Lions, Rotary, Kiwanis, Senior Citizens, Elks or ecclesiastical groups and show "Tell Your Story"
- Visit schools or school activity (visit monthly)
- Visit PTA/ SCC and show "Tell Your Story"
- Utilize social media for information: websites, Facebook, Twitter, Blogs, etc.

### **ACCOUNTABILITY (CHOOSE 3)**

Local school boards are held accountable for student performance, fiscal responsibility and commitments made to the state and community.

- Complete finance 101 course
- Create a strategic plan:
  - \_\_ Who is responsible to drive your plan?
  - \_\_ How often is the plan reviewed?

\_\_How is data used to drive decision-making?

- Develop policy tied to student achievement (Give an example)
- Complete a course on Professional Learning Communities or Data Driven Decision making (USBA or NSBA)
- ✓ Review District Website to measure compliance with Sunshine Law and helping keep public informed (budget, test scores, and local board information)
- ✓ Reward and recognize staff or students in board meetings

### **FOUNDATION OF EFFECTIVE GOVERNANCE (REQUIRED ITEMS + 1 OF YOUR CHOICE)**

School Boards provide the leadership through governance that will create the conditions under which excellent student achievement can be attained. Boards should set the model for excellence.

An effective Board governs with unity of purpose, agrees on roles and responsibilities, creates a positive governance culture and operates with protocols and policies.

- REQUIRED** Conduct Board and Superintendent Evaluations (in-depth bi-annually) **(on hold)**
- REQUIRED** Review each of the following documents annually. Choose one of your district documents to review in depth and revise as needed
- District Vision Statement Have a clear vision and mission statement for the district with strategic plan, goals, and objectives
- District Procedure Handbook Establish process for setting goals, measuring progress, evaluating success, redirecting resources toward goals, motivating staff or students and regularly reevaluating processes and outcomes
- ✓ District Code of Ethics or Conduct Discuss board's ability to listen, analyze, think clearly and creatively, work well with all individuals, individually or collectively, and improve sensitivity to and tolerance of differing views, come prepared to board meeting having thoroughly reviewed meeting material
- ✓ District Policy Handbook: Have a process for orderly, consistent review of district's Policy Handbook
- Coming to Order* Discuss effectiveness of board meetings in focusing on and implementing the district's vision, strategic plan and action plans
- Key Works of School Boards* Review process for ensuring that district goals include workable methods of setting standards, providing assessment, ensuring accountability, and fostering alignment.

ITEM #2. – TECHNOLOGY/VOTED LEEWAY PRESENTATION. Mr. Wilson, with the assistance of DeLoss Christensen, prepared and provided a draft Technology/Voted Leeway PowerPoint presentation, which begins the process of educating those groups/individuals who will view this as well as providing them some of the structural requirements of a voted leeway. The presentation gives an overview of where the District stands fiscally, as far as taxation, in regards to future facility bonding, and on technology. He asked for the Board's input on the presentation. (See PowerPoint presentation for full details)

INSERT A

The meeting adjourned at 3:00 p.m.

*I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 21<sup>st</sup> day of March 2012. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.*

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*Patrick Wilson, Business Administrator*