

**May 7, 2020**  
Approved Meeting Minutes  
**Fairfield Town**  
**Cemetery Board Meeting**

**DATE:** Thursday, May 7, 2020

**LOCATION:** Fairfield Town Office 17872 W 1540 N Fairfield, Utah

**TIME:** 7:00 p.m.

**MINUTES BY:** Holly Panek

**AGENDA ITEM #1**

**OPEN THE CEMETERY WORK SESSION MEETING**

Holly Panek opened the Cemetery Board Meeting at 7:10 p.m.

**AGENDA ITEM #2**

**ROLL CALL**

**CEMETERY BOARD MEMBERS PRESENT**

Holly Panek, Vern Carson, David Hansen

**CEMETERY BOARD MEMBERS EXCUSED**

Darwin Bundy

**TOWN COUNCIL MEMBERS PRESENT**

Mayor Brad Gurney

**AGENDA ITEM #3**

**APPROVE THE MARCH 3, 2020 MEETING MINUTES**

Board Member Vern Carson made a motion to approve the March 3, 2020 Meeting Minutes, Board Member David Hansen seconded the motion.

**AGENDA ITEM #4**

**DISCUSSION ON ORDINANCE REVISIONS**

The Board discussed Ordinance revisions and clarified verbiage of some sections as needed. The Board also reviewed the documents pertaining to the creation of the Cemetery Board.

**AGENDA ITEM #5**

**DISCUSSION ON NEW GRID SYSTEM**

The Board discussed signage for the new grid system and made plans for the execution of the new grid system to be completed during the June Board Meeting.

**AGENDA ITEM #6**

**ASSIGNMENTS**

Mayor Gurney - order signs and print a new grid booklet for the June Board Meeting.

David Hansen - gather cemetery records to reference at June Board Meeting.

Vern Carson - Mow the cemetery for Memorial Holiday.

Call Darwin to arrange for cleanup of the cemetery entrance.

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Holly Panek - Continue to work with Darwin Bundy for the Memorial Tree selection list and Memorial Tree Exhibit for inclusion in Cemetery Ordinance.

**AGENDA ITEM #8**  
**ADJOURN THE CEMETERY BOARD MEETING**

*Board Member Vern Carson made a motion to adjourn the Cemetery Board Meeting. Board Member David Hansen seconded the motion. The motion passed unanimously.*

The Fairfield Town Cemetery Board Meeting adjourned at 8:20 pm.

**November 3, 2020**

*Stephanie Shelley*

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Minutes approval date

Stephanie Shelley Town Recorder